

COMMISSIONING REQUEST FORM

Please complete ALL sections to enable us to complete the site visit.

Your official hard copy purchase order must accompany this site visit request

Return completed forms to: Fax – 01274 818360 email – info@waterheatingservices.net

Customer Name:
Customer Address:

Site Name:
Site Address:

Post Code:
Contact Name:
Contact Tel:

Post Code:
Contact Name:
Contact Tel:

Equipment Type:

Parking Available: YES/NO

Lifting Gear Needed: YES/NO

Induction Required: YES/NO

Special requirements / requests:

Details of requirements / requests:

Your Purchase Order No: _____

Person Requesting Visit: _____

Signature: _____

Date: _____

All commissioning is carried out on the basis that:

- 1) All services (water, power and primary heat) are available at time of commissioning.
- 2) Installation &/or system setup is correct at time of commissioning.
- 3) No site hold ups, prevent commencement of works other than issuing of permits to work (however 1 hour max only, will be given for issue of permits to work).
- 4) A maximum of 1 hour only will be allowed for waiting on site for information required to complete the works.
- 5) Site inductions will have to be advised in advance and any further charges for out of hours travel etc. will be passed on.

A minimum of 48 hours written notice is required for any cancellation. Failure to do so will result in the full cost of the visit including any materials purchased, hotel booking and any other cost related factors being forwarded to you.

SUPPLIERS & SERVICE PROVIDERS OF COMMERCIAL HEATING, HOT WATER, CHILLED WATER, PRESSURISATION & PLANTROOM EQUIPMENT

Water Heating Services Limited
Graphica House
Deanstones Lane
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VAT Registration No. 818 0647 25