

Common Elbow Conditions Priority Setting Partnership

Steering Group Interests and Privacy Form

The James Lind Alliance requests that all Steering Group members for the *Common Elbow Conditions* Priority Setting Partnership (PSP) complete this short questionnaire. We want to maintain a culture of openness and transparency among partners, to encourage dialogue within partnerships and with research funders. We are asking these questions to help us work most effectively with you, and to maximise your participation in the process.

The aim of this questionnaire is to ensure the following:

- confirmation of shared goals and values
- up-to-date contact details and information on communication and publicity preferences
- transparency about any potentially competing interests

For transparency, the information that you provide about your interests in question 6. and 7. will be circulated to all *Common Elbow Conditions* Steering Group members.

A shared vision for the partnership

1. The James Lind Alliance's goal is to work with patients, carers and clinicians as equal partners in the process. In working with the James Lind Alliance, do you agree with this goal?

Yes ☐ No ☐

1a. If you answered 'no', how do you see yourself working with the James Lind Alliance?

Practical considerations

2. Please provide us with up-to-date contact details

Name:

Contact details:

T:

3. What is the best way to communicate with you, including sending documents?

Email ☐ Post ☐ Other: please describe

4. Do you have any special requirements? (e.g. large print, wheelchair access for meetings, dietary requirements for meetings)

.....

5. Are there any barriers to you participating fully in this priority setting process? (eg limited availability, capacity to attend meetings, etc.)

Yes ☐

No ☐

If yes, please explain how the we can best work with you to address this:

Declaring interests

6. Do you have any competing interests that could be seen to influence your participation that you feel we should be aware of? In the interests of transparency, your response to this question will be circulated within the Steering Group.

Yes ☐

No ☐

If yes, please describe how you will manage this:

7. Have you, or do you publicly declare any strong opinions about this health area? (Please include details of research interests.) In the interests of transparency, your response to this question will be circulated within the Steering Group.

Yes ☐

No ☐

Please describe:

Publicity for the PSP

8. The *Common Elbow Conditions* PSP will be preparing a publicly available website to promote the priority setting exercise. As a member of the Steering Group for this PSP, it would be helpful if

some biographical details of you could be shown on the PSP website. Please provide approximately 50 words for this purpose and attach a photograph. For an example of how details of Steering Group members are shown on a PSP website, please see <http://www.jla.nihr.ac.uk/priority-setting-partnerships/mesothelioma/who-was-involved.htm>. Please only write down any information that you are happy to share publicly.

Biography (approximately 50 words):

9. Please indicate below your consent to the personal biography in Section 8 of this form being shown on the PSP's public facing website, by ticking one of the following:

The *Common Elbow Conditions* PSP may show the biography provided in Section 8 above on the publicly available PSP website (*please tick one box below*):

I agree ☐

I do not agree ☐

10. Please indicate your consent for the photograph(s) supplied with this form to be shown on the PSP's public facing website, by ticking one of the following:

The *Common Elbow Conditions* PSP may show the photograph(s) provided on the publicly available PSP website (*please tick one box below*):

I agree ☐

I do not agree ☐

11. Please indicate your consent to the personal biography in Section 8 of this form being used for any other publicity material developed in association with this PSP which may include press releases, postcards, posters or reports, by ticking one of the following:

The *Common Elbow Conditions* PSP may use the personal biography in Section 8 of this form for any other publicity material developed in association with this PSP, which may include press releases, postcards, posters, reports (*please tick one box below*):

I agree ☐

I do not agree ☐

- 12.** Steering Group members may be named in the publicly available Protocol document, describing the aims, objectives and commitments of the PSP. Please indicate your consent to your name being included in the Protocol document as being a member of the Steering Group:

The Common Elbow Conditions PSP may show my name on the Protocol document as being a member of the Steering Group (*please tick one box below*):

I agree ☐

I do not agree ☐

Thank you for taking the time to complete this form. Please return it to: *Elaine James:*
elaine.james@uhl-tr.nhs.uk or

*Mrs Elaine James, Team Lead, Academic Team of Musculoskeletal Surgery, Undercroft
(nr Ward 28), Leicester General Hospital Leicester, LE5 4PW*