

METHOD STATEMENT AND RISK ASSESSMENT FOR

CHANGING FEED BOOT COVERS

SITE:

CONVEYORS:

On arrival to site sign in visitors/contractors book.

See shift manager to isolate the equipment to be worked on.

Wearing standard PPE of: overalls, safety boots, hard hat, appropriate gloves and eye protection, proceed to isolated plant.

Check plant number before starting work.

Remove guards and mark feed boot for re-positioning.

Remove bolts to the sides of the feed boot as required and lift off the section.

Using a hammer break off the plastic retaining bolts and remove low friction liners.

Replace liners and new plastic bolts.

Re-position top section of feed boot , replace and tighten fixings.

Adjust skirt rubbers to new settings.

Replace all guards and remove all rubbish to skips provided.

Report to shift manager and sign out.

RISKS

MINIMISED BY

Equipment start up

Follow isolation procedure

Back injury due to weight of feed boot

Correct lifting posture and enough manpower

Flying plastic bolts

Eye protection

Trap/bruises injury to hands and feet.

Wearing suitable gloves and boots.