

# Careers Programme Calendar 2019—2020

Westminster Kingsway College offers a programme of high quality impartial careers information, advice and guidance that is stable, structured and delivered by college staff equipped with the right skills and experience.

We work with partners in Higher Education, employers in industry and other organisations to give students a wide range of meaningful experiences.

## Careers Leads:

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Ambition



Explore



Learn



Connect

wk<sup>6</sup> Careers & Employability

Personal guidance	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Impartial guidance drop-in service	●	●	●	●	●	●	●	●	●	●	●	●
Careers Guidance appointment service	●	●	●	●	●	●	●	●	●	●	●	●
SEND Progression advice							●	●	●	●	●	●
Swap don't drop intervention 1:1s		●	●									
At risk of NEET support			●	●	●	●	●	●	●	●	●	●
'Not going to uni' targeted sessions						●			●	●	●	●

Key events	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
"Where my course can take me" Event (Induction)		●										
Introduction to Early Careers Support Programme		●										
Introduction to the Careers & Employability Service		●										
Careers & Employability Champions (LMI & the Curriculum)		●				●			●			
Universities Fair (internal)		●					●					
Apprenticeship Fair (internal)							●	●				
Industry Insight Conferences					●			●	●			
World of Work						●						
Skills and Volunteering Fairs										●	●	
Big Bang Science Fair												●
Women Leaders							●	●				
Creative Careers Event				●			●					

Key external events and trips	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Skills London				●								
World Skills				●								
North London Higher Education Fair								●				
Westminster Enterprise Week				●								

## Employability

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
'Skills for Work' Programme				●	●	●	●	●	●			
'Getting Ahead' - Key stage 4			●	●	●	●	●	●				
NCS Head Start - Level 1				●	●							
Careers Ready Programme Level 3		●	●	●	●	●	●	●	●	●	●	●
Investment 20/20 Programme Level 3		●							●			
Industry site visits			●	●			●	●	●	●		
Inspirational speakers			●	●	●	●	●	●	●	●		
Industry skills workshops (curriculum)		●		●		●		●				
Employer led mock interviews			●	●		●						
Mock Assessment Centre & Application Preparation						●	●					
CV clinics and drop-ins		●	●	●	●	●	●	●	●	●	●	●
Job search support				●							●	
ESOL Mock interviews			●				●					
Personal branding/online profile										●	●	

## Apprenticeships

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Introduction to Early Careers Support Programme		●										
Early Careers Support Programme		●	●	●	●	●	●	●	●	●	●	●
Looking ahead with Unifrog			●			●						
Apprenticeship Fair (internal)							●	●				
Employer visiting speakers			●	●		●	●	●			●	

## Higher Education

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Introduction to UCAS		●										
Early UCAS deadline (Oxbridge etc) support sessions		●	●			●		●			●	
University mock interviews			●	●								
UCAS Personal Statement workshops			●	●								
UCAS application checking and support		●	●	●	●	●	●	●	●	●	●	●
Staff UCAS training		●	●									
UCAS offers, decisions and Extra						●	●					
Student Finance (HE) and Scholarship/Bursary			●				●	●				
University campus visits			●	●			●	●			●	
Taster HE lectures			●	●			●	●			●	
Looking ahead with Unifrog						●	●	●	●	●	●	
Universities Fair		●					●					
Helena Kennedy Badged Bursary application support								●	●	●		
HE Visiting speakers		●	●	●			●	●			●	
HE Clearing & Adjustment advice	●											●
Progression Week											●	