

PALM HOUSE

SEFTON PARK

WHAT YOU CAN DO TO SUPPORT THE TRUST



When it comes to supporting the Trust, there are many fun ways to get involved.

Venue hire

As the Palm House is becoming an ever so popular hire venue, the funds generated through private functions go towards preserving the building and its exotic plant collection.

The grade II Victorian glasshouse is one of Liverpool's most iconic and treasured venues, which offers a unique space for a variety of special occasions including:

- Weddings
- Renewal of vows
- Naming ceremonies
- Anniversary parties
- Special birthday parties
- Retirement parties
- Memorials
- Award ceremonies
- Networking events
- Corporate dinners
- University graduation balls
- Proms
- Performances – music/dance/theatre
- Volunteer your time



Become a 'Friend' of the Palm House

Sefton Park Palm House welcomes the support of its Friends. In order to conserve the creative botanical space, members of the public are encouraged to subscribe to a Friends card.

In return for a valued card subscription, members will receive exclusive offers on Trust ticketed events and merchandise. Additionally, card holders will also be sent regular newsletters that contain inside news on events and active audience participation such as the monthly 'Impressions of the Palms' competition.

Volunteer your time

Without the help from our devoted volunteers, the maintenance of the Trust could not be fulfilled. We are often looking for new people to join our ever-growing team.

The much appreciated role of the volunteers includes greeting and assisting visitors, as well as providing them with comprehensive information and offering guided tours. In order to raise awareness of the ethos of the Palm House, volunteers are also responsible for collating the Friends packs and mail outs.

Make a donation

An alternative hands-on approach in supporting the Trust is by making a donation.

We are so grateful of any contribution, whether it is a large or small sum. The warm and sincere generosity of the public truly makes such an impact in the work that we do to preserve our beautiful site.

Leave a legacy in your Will

In order to secure the future of Sefton Park Palm House, an inexpensive legacy can be formulated within a Will.

Legacies of all sizes are an increasing important source of funds that will have a lasting and direct impact on the work that we do for many years to come. A legacy can be left to support all of our events, activities and site maintenance to ensure a positive future is on the horizon.

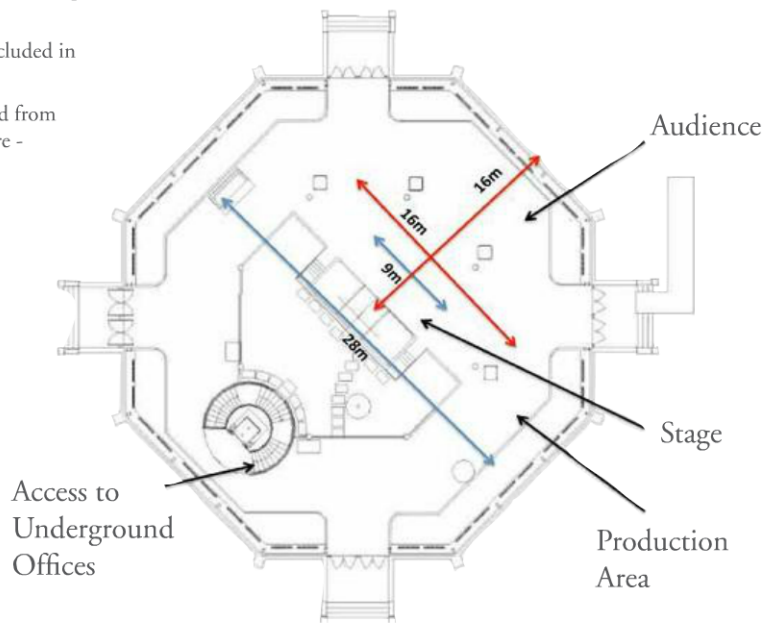
All legacies provided to the Trust are free from inheritance tax; therefore family members are left with a peace of mind and less tax to pay.

TECHNICAL SPECIFICATIONS

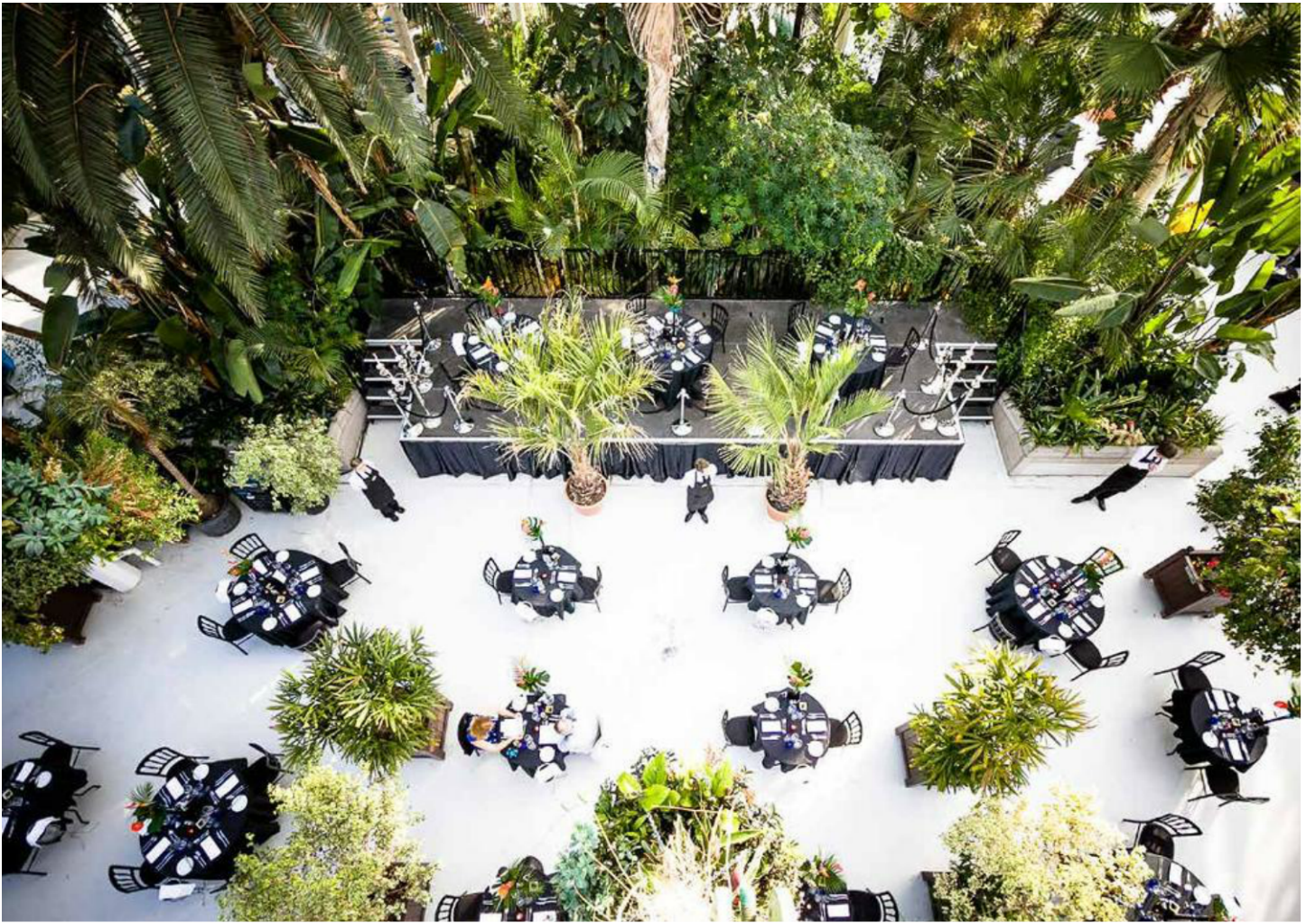
Sefton Park Palm House can accommodate 220 seated guests and up to 400 standing.

Your Chairs and Tables are included in your venue hire price.

Chairs of your choice are hired from Childwall Table and Chair hire - www.childwalltable.co.uk



SEFTON PARK
PALM HOUSE
- FLOOR PLAN





EXOTIC PLANTS

The various varieties of Bougainvilleas provide us with superb colour nearly all year as they weave their way around the perimeter.

The Jasmine by the East Door perfumes the early spring. Other beautiful plants include various Cannas between the Main and West door, the Bird of Paradise in the central bed with its distinctive flowers, reminiscent of birds' heads and the Angel's Trumpet with its large white flowers.

The Lantana from the West Indies is very attractive to butterflies and insects. The variegated foliage of the Hibiscus in the Americas bed competes for attention with its red flowers.



EXTERNAL CATERERS



The Palm House has carefully chosen its caterers in order to fulfil clients' high expectations.

Each company is experienced in providing bespoke menus including cuisines from around the world. They have worked with us for many years and have therefore become extremely familiar with our stunning venue.

All of our approved caterers can offer an all-inclusive price to help achieve proposed budgets. Whether it's a full sit-down dinner, a buffet or a barbecue, the highly renowned North West companies can cater to all individual requirements.

In order to permit a truly tailored and client focused service, all of our caterers invite clients to meet and greet their hospitality team.







WEDDING CHECKLIST

Firstly...

- Announce and celebrate your engagement
- Choose your date, research costs and set budget
- Book The Palm House Sefton Park
- Book and meet registrar
- Visit wedding fairs for ideas and to meet wedding suppliers

One Year to Six Months Before Your Wedding

- Contact caterers, chose one and book
- Appoint chief attendants
- Book photographer
- Arrange wedding insurance
- Book musicians and or performers
- Book florists
- Begin looking at honeymoon options and discuss where you both would like to go
- Organise transport requirements
- Outfits for wedding party and bridesmaids etc
- Order stationary and invitations
- Venue decoration
- Hair stylist and make up

Six to Three Months Before Your Wedding

- Go shopping for wedding rings
- Organise wedding gift list arrangements
- Send out invitations
- Look forward to your hen and stag parties

- Presents for best man, ushers and bridesmaids
- Favours for tables
- Start writing your wedding vows, if you are doing them yourself
- Book accommodation for wedding night

Two Months Before Your Wedding

- Meet with vendors to finalise arrangements
- Schedule a hair and makeup trial with a consultant
- Finalise music selections for the ceremony and reception
- If changing your name, complete the proper documents
- Arrange for a final wedding dress fitting
- Meet with the officiant to finalise ceremony details

One Month Before Your Wedding

- Check on progress with wedding outfits
- Check travel/insurance arrangements for honeymoon
- Plan seating layout
- Come and have your final meeting with the Palm House
- Draw up a timed plan for the day and give copies to others helping with the organisation
- Meet with your photographer and provide a list of required shots
- Decide and confirm your wedding vows and ensure

your officiant has been sent copies

- Confirm all final payment amounts with your vendors as well as dates, times etc
- Confirm Honeymoon reservations

One Day Before Your Wedding

- Arrange a time that suits you drop to drop off your table plan, favours, spare pair of shoes and anything else that will need to be left at the Palm House for your big day. One of our events team will be here to meet you to take any final instructions of how you wish your table to be decorated or instructions for your caterer
- Attend rehearsal (if you are having one)
- Have a manicure/pedicure/massage
- Confirm wedding day transportation
- Reconfirm hair and make appointments for the wedding day
- Confirm all duties required with the wedding party
- Try to get an early night and relax!

On The Day Of Your Wedding

- Relax and enjoy your day whilst the Palm House events team and your chosen caterer ensure your wedding is one of the most memorable days of your life.

Post Wedding Day

If you are due to leave for honeymoon straight after the wedding day you need to ensure the following:

- Any formal attire such as suits that have been hired for the day are returned the next working day in good order to the vendor. (Perhaps delegate this task to the best man or a member of the wedding party)
- Ensure that all items are collected from the Palm House the next day as arranged with your event coordinator and that the venue is aware of any table decorations or chair covers that have been hired and are to be collected.
- Ensure thank you notes for any gifts or donations are sent out no later than 3 months after your wedding date
- Come back and visit the Palm House we look forward to seeing you here to celebrate



A BRIEF HISTORY

- Liverpool millionaire Henry Yates Thompson gifted £10,000 to the city to build the Palm House.
- Originally opened in 1896, it measures 25m high on a base of red granite from the Isle of Mull. There are 3,710 flat panes of glass, all individually cut.
- In 1939, the glass was painted in camouflage colours to avoid the reflection of moonlight guiding enemy bombers. However, in 1941 a nearby bomb shattered the glass, but left the main structure intact.
- The glasshouse was re-glazed and opened again in the 1950's. In the 1980's a lack of repairs meant it was closed and threatened with demolition.
- Local residents organised a public meeting in 1991 with 800 people attending. The campaign led to a partial restoration and re-opening in 1993.
- In 1997, Heritage Lottery Fund and English Heritage grants allowed for a complete restoration. Work began in spring 2000, which led to the reopening of the Palm House on September 6th 2001.

A special thanks to the following photographers for allowing their images to be used in this brochure:

Terry Bouch, Pixies in the Cellar, Atmospheric Photography, Becky Tangeman and Raw Photography.





Chapman Holmes Catering & Events of Distinction is privileged to be associated with Sefton Park Palm House Weddings. Over the past 25 years Chapman Holmes have orchestrated an abundance of stylish weddings all achieved through our premier standards of cuisine and service, personal dedication and exceptional attention to detail.

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wedding deserves
the perfect soundtrack.



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