

Opening Times
Tuesday 11-5
Wednesday 11-7
Thursday 11-7
Friday 11-5
Saturday 11-5



Dorset Scrapstore
The Factory
14 Alder Hills
Poole
Dorset
BH12 4AS

Dorset Scrapstore Volunteer Role: Social Media

Potential time commitment: Flexible

Location: At Home

Responsibilities:

- Join our small Social Media Team that helps to promote Dorset Scrapstore online
- Assist with updating one or more of our online resources (website, Facebook, Twitter, Pinterest, Netmums, other sites);
- OR choose to pro-actively research websites that Dorset Scrapstore can feature on
- Work closely with our Social Media Team Leader and Marketing team to plan effective campaigns and information sharing, as well as recording login-information accurately
- Contribute at bi-annual meetings with the Social Media Team

Requirements:

- Access to internet, with a good knowledge of how to use search engines and social media sites
- Willingness to develop Dorset Scrapstore's online presence, and promote and uphold our reputation online
- Ability to work according to our social media policy guidelines and as part of a team
- Excellent interpersonal skills, working with other volunteers to monitor success of campaigns

Training and support:

We are looking for a volunteer join our small but perfectly formed bunch of social media volunteers. The right person for this role should come complete with great interpersonal and social media skills. Dorset Scrapstore will aim to provide opportunities for personal development within your role.

What you will get from this role:

- Develop your skills and experience
- Join a motivated, fun, and creative team of volunteers
- Take pride in the knowledge that you are helping a valuable local charity that benefits your community
- Gain experience that will enhance your CV
- Meet new people throughout Bournemouth and Dorset
- Reasonable expenses covered

Health and safety responsibilities:

To be responsible for your own health and safety and that of others with whom you volunteer, by reporting all potential and actual health and safety matters including accidents using the correct procedures.

Did you know we are looking for volunteers to help with the following roles?

- Membership Administration • Social Media/Team Leader • Photographer • Fundraiser • Graphic Designer
- Van Driver • Press & Promotion • Creative Decorations • Store Assistant/Supervisor • Events & Marketing
- Workshop Assistant • Craft Kit Preparer • Warehouse Sorter • Supplier Researcher • Materials Preparer

