

Recruitment Monitoring Form

STATEMENT OF POLICY

Wetherby Building Systems Ltd promotes an Equal Opportunity policy and will apply objective criteria to assess suitability for jobs. We aim to ensure that no job applicant or employee receives less favourable treatment on the grounds of race, colour, nationality, ethnic or national origins, age, gender, marital status, sexual orientation or disability. Selection criteria and procedures are reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities. All employees will be given equality of opportunity and, where appropriated and possible, special training to enable them to progress both within and outside the organisation. Wetherby Building Systems Ltd is committed to a continuing programme of action to make this policy effective and bring it to the attention of all employees.

MONITORING

In order to ensure the continued development of the above policy, all applicants are asked to complete the information below. You are not obliged to answer all the questions, but obviously the more information you supply the more effective the monitoring will be. If you choose not to answer questions it will not affect your application. The information you supply here is confidential to the Human Resources Department and will be used solely for monitoring purposes. The selection panels will not see this form. Please return to hr@wbs-ltd.co.uk

POST APPLIED FOR:

ETHNIC ORIGIN

I would describe my ethnic origin as (please tick):

- Black – African
- Black - British
- Black – Caribbean
- Black – Other (please specify)
- Bangladeshi
- Chinese
- Indian
- Pakistani
- Other (please specify)
- White - British
- White - Irish
- White – Other (please specify)

GENDER

I am (please tick) Male Female

AGE

I am (please tick) Under 30 30-44 45 over

DISABILITY

A disabled person is someone who has a physical or mental impairment that has a substantial and long-term adverse effect on a person’s ability to carry out normal day to day activities. The Disability Discrimination Act 2005 has extended protection to cover people with HIV infection, cancer and multiple sclerosis from the point of diagnosis.

Do you consider yourself a disabled person? Yes No

If yes, would you like to tell us more?

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If you would like further information and advice relating to your application and are in doubt as to whom to contact, please consult the Equal opportunities, the Commission for Racial Equality, the Disability Rights Commission or another relevant organisation.