

GOODS RETURN FORM

Date		Customer Ref:		
Company Name				
Address				
Customer Contact Details Tel/Email				
Branch				
Returned Goods:				
Part No:	Description	Reason for Return	ORD no/Inv no	Credit or replacement

Customer Signature _____

Notes:

1. Please complete this form and email a copy to [Returns@eogb.co.uk](mailto>Returns@eogb.co.uk) or Fax it to 01480 224804 and enclose a copy in the parcel.
2. You shall be responsible for the cost of returning goods for refund or exchange, except in the cases of faulty, damaged or wrongly supplied goods.
3. EOGB Recommend you return the goods by registered carrier or recorded Delivery as we cannot be held responsible for goods not received back.
4. Please note that our Honeywell and Danfoss parts and also our motors have to be returned to the supplier for testing and may have a slightly delayed turnaround.