

## Extended Day/ After School Care Program Information

### Preschool Extended Day Program

PS2 Exploration, PS3 Discovery, & PS4 Readiness Classes

The Preschool Extended Day Program provides afternoon care for our young children in a loving and developmentally appropriate environment. Children will play, eat lunch, rest, enjoy outside recess, and participate in varied classroom activities. The program begins on the first day of school and will be available most days of the school year. Some exceptions include noon dismissal days, school holidays, and conference days. Please refer to the school calendar for details.

**Program Start Time:** noon

**Care Options:** three or five days / week  
3:00 PM, 4:30 PM, or 5:30 PM pick-up

**Registration:** Online registration and \$25/student registration fee is due by the last day of school. Upon registration and fee payment, a spot is reserved for your child in the program.

**Fees and Times:** Fees for extended day will be processed through the school's parent portal (Veracross). *Late pick-ups before 5:30 will be billed separately at \$1 per minute per child. After 5:30, a fee of \$25 plus \$1 per minute per child will be assessed for late pick-up. This includes late pickup from 12:00 and 3:00 carpool or from the contracted pickup time.*

5 days/week	3:00 pick-up	4:30 pick-up	5:30 pick-up
	\$236/mo or \$2,360/yr	\$352/mo or \$3,520/yr	\$430/mo or \$4,300/yr

  

3 days/week	3:00 pick-up	4:30 pick-up	5:30 pick-up
	\$173/mo or \$1,730/yr	\$257/mo or \$2,570/yr	\$315/mo or \$3,150/yr

**Contract Changes:** All requests for changes require a Request for Change form to be completed. A two-week notice is required to process financial adjustments through Veracross and to ensure the program is staffed appropriately.

**Drop-in Care:** Available if needed on a temporary basis or in the event of a family emergency. Twenty-four (24) hours notice required. Contact Sunny Huckaby at 868-5375 or by email at [huckaby@southfield-school.org](mailto:huckaby@southfield-school.org). There will be a one-time \$25 registration fee/child, payable to Southfield School. Payment for drop-in care will be processed through Veracross.

**Per Day Rates:** \$32- 3:00 pick-up; \$47- 4:30 pick-up; \$58- 5:30 pick-up

**Lunch in the Classroom:** Lunches may be purchased from the cafeteria or lunches may be sent from home. Lunch provides a wonderful learning opportunity for our young students. Children learn and practice self-help skills, fine motor skills, and appropriate manners during this time. Children will unzip and unfasten lunch boxes, open Ziploc bags, say please and thank you, wipe hands and mouths, and clean up messes. Nutritious lunches brought from home should be ready for children to open and enjoy, empowering them in being self-sufficient. Of course, teachers will be there to assist, as needed. We ask that warm meals are sent in a thermos. **Microwaves will not be available. Carbonated drinks and candy are not permitted in lunch boxes.**

**Rest information:** All of our preschool children rest each day because research shows that it benefits children academically, socially, and emotionally. Please send a small special blanket and familiar sleeping friend to provide comfort for your sleepy child. The time for rest varies, depending on the age and needs of the children. Two-year-old classes rest for approximately 2 hours. Three and four-year-old classes rest for about 1 ½ hours each day. Children are given time to wind down by listening to comforting music. Children are tucked in and backs are patted by teachers to help children relax.

**Extra information:** Blankets will be sent home each Friday to be washed and returned the following week. Children that stay past 3:00 will be offered a nutritious snack with additional play time and activities until parents arrive.

## After School Care Program

Grades K-8

The After School Program provides a supportive and fun environment for families who need care for their children after 3:00 PM. Children will enjoy an afternoon snack followed by activities including: homework assistance, outside play, games and crafts. The program begins on the first day of school and will be available most days of the school year. Some exceptions include noon dismissal days, school holidays, and conference days. Please refer to the school calendar for details.

**Program start time:** 3:00 PM

**Care Options:** three or five days/week  
4:30 PM or 5:30 PM pick-up

**Registration:** Registration form and \$25/student registration fee is due by the last day of school. Upon registration and fee payment, a spot is reserved for your child in the program.

**Fees and times:** Fees for After Care will be processed through the school's parent portal (Veracross). *Late pick-ups before 5:30 will be billed separately at \$1 per minute per child. After 5:30, a fee of \$25 plus \$1 per minute per child will be assessed for late pick-up. This includes late pickup from 12:00 and 3:00 carpool or from the contracted pickup time.*

5 days/week	4:30 pick-up	5:30 pick-up
	\$163/mo or \$1,630/yr	\$262/mo or \$2,620/yr

3 days/week	4:30 pick-up	5:30 pick-up
	\$110/mo or \$1,100/yr	\$190/mo or \$1,900/yr

**Drop-in Care:** Available if needed on a temporary basis or in the event of a family emergency. Twenty-four (24) hours notice required. Contact Laurie Bridel at 868-5375 or by email at [lbridel@southfield-school.org](mailto:lbridel@southfield-school.org). There will be a one-time \$25 registration fee/child, payable to Southfield School. Payment for drop-in care will be processed through Veracross.

**Per Day Rates:** \$21– 4:30 pick-up; \$32- 5:30 pick-up

**Contract Changes:** All requests for changes require a Request for Change form to be completed. A two-week notice is required to process financial adjustments through Veracross and to ensure the program is staffed appropriately.