






As part of the changes to the Data Protection Act (1998) (GDPR) it is now necessary for me to inform you of the information I keep about you and your dog, how it is used and stored, and to receive permission for specific information to be stored and used.


In the salon, the following information is stored on a Dog Grooming Record Card:

 Contact details you have given me including your name, address and contact number/s. This is kept purely for the reasons of contacting yourselves prior to or during an appointment. For safety reasons we cannot carry out your dogs groom without these details. They will not be passed onto other people or organisations

These details are kept in hard copy format but will also be transitioned over to electronic format. Any hard copies are kept in a secure locked unit and any electronic copies are kept under passcode, with access only by staff members who have signed a confidentiality agreement.

 Other details are kept on your dog including vet details, haircuts and behaviour/health.

 Occasionally we take photos of your dog. These may be used on social media or for promotional material. Do you consent for us to take and use photographs of your dog: Yes No

 If you move, you are welcome to take your card with you to give to your new groomer or you can ask me to destroy it.

 Any non-returning customer cards will be destroyed within 3 years.

By signing below you are giving us consent to keep your contact details on file purely for the reasons above. If you do not agree we reserve the right to refuse to groom your dog.

Sign:

Date:
