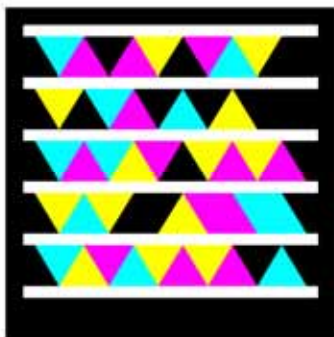


The Springboard Project Annual Report 2009 – 2010



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WELCOME TO Springboard



“ Where Fun is Compulsory ”

OUR MISSION

Springboard Project is a community based charitable Children's Centre providing safe, inclusive recreational and leisure opportunities for children and young people with disabilities and play facilities for families with young children irrespective of ability or status, with parenting support and information services

PATRON

Colin Field

BOARD OF TRUSTEES & ADVISORS

Cherryl Donovan	Chairman
Bill Wilkinson	Vice Chairman
Deryck Wright	Treasurer
Stewart Grant	Trustee
Oscar Holmes	Trustee
Elaine Jackson	Trustee
Kate Lee	Trustee

PROJECT MANAGER

Nigel Scott-Dickeson

CENTRE STAFF

Jacqui Merridew	Personnel Manager
Helen van Yperen	Financial Co-ordinator
Morag Cameron	Play Co-ordinator
Loraine Bird Maureen Butcher Ann Grant Christine Huckstepp Cathy Powling	Project Assistants
Loraine Bird Mandy Longdon Cathy Powling Kirsty Webb	Project Housekeepers

ACTIVITIES STAFF

Su Austin	Activities Manager
Jamie Bragan Tasha Figg Mary Fox Lisa Hobbs Ali Nichols Vickie Toms Matt York	Leisure Development Co-ordinators
Naomi Azopardi Sue Bailey Holly Batchelor Laura Bilbrough Emma Farnes Sam Killbery Xavia Parry Charlotte Tebbs Michaela Titherley James Warwick Lisa Willsher Luke Woodjetts	Team Leaders



The Springboard Project Ethos

- ★ Enable children to challenge their ability through play and recreational opportunities in a safe and stimulating environment.
- ★ Provide a welcoming environment for children and young people - whatever their ability or aptitude - with appropriate knowledge, skill, competence, initiative and sensitivity.
- ★ Create an atmosphere where self-expression, co-operation, learning and sharing are encouraged, nurtured and supported.
- ★ Establish a supportive environment and proactively encourage children and their families within Springboard Project's membership to have a voice in the planning and development of our services.
- ★ Positively include all children to the best of our ability and not set geographical limitations – inclusive play and leisure opportunities for many children and youngsters are limited and those with a disability often have no local resources.
- ★ Treat each other with respect and consideration.
- ★ Take a transparent approach in all our organisation's dealings.
- ★ Accept responsibility for our own actions.
- ★ Be proactive in offering appropriate help, assistance or guidance.
- ★ Conduct all our affairs with an appreciation of individual differences.
- ★ Respect everybody's right to privacy and confidentiality.
- ★ Evaluate what we do and continually aspire to improve.

SPRINGBOARD PROJECT MEMBERSHIPS

SPRINGBOARD PROJECT has now been established for 21 years, having been formed from the nucleus of the "Grasshoppers" group. Our wide range of groups and clubs enable children and youngsters of all abilities to enjoy safe, accessible play and recreational opportunities within and outside our Centre.

CHEEKY MONKEYS

the family members' group who can access our Centre between 10 am and 5 pm Monday to Friday



BUNNY HOPPERS

a group for under 5's with disabilities and their families providing on-site short break sessions

GRASSHOPPERS

Now based in Horsham and Crawley offering holiday activities and a Saturday Club for children aged 5 to 12 who have disabilities



OUTBURST

enables youngsters (12-18) with disabilities to move on from Grasshoppers and enjoy a range of outings and recreational activities more suited to their age group



BUDDIES

our volunteer mentoring scheme for disabled teenagers providing term-time leisure opportunities locally in Crawley, Horsham and Mid Sussex



SMILE

our new peer mentoring scheme in Sutton Borough providing regular outings and activities for disabled young people supported by local young volunteers

PARENT PLUS

a volunteer mentoring scheme, which supports parents of newly diagnosed disabled children in West Sussex



TWINS & MoM's CLUB

provides a regular meeting place, support and activities for parents of twins and multiple birth children

TOY LIBRARY

with toys and play equipment for children up to age 8



SPRINGBOARD HOUSE

SPRINGBOARD HOUSE dates back to the Victorian era and has been modernised to meet the needs of the families and children who use our facilities extensively. Recent improvements include the construction and installation of our new lift facility, connecting the Ground Floor to the First Floor, ensuring that our Playroom is now fully accessible.

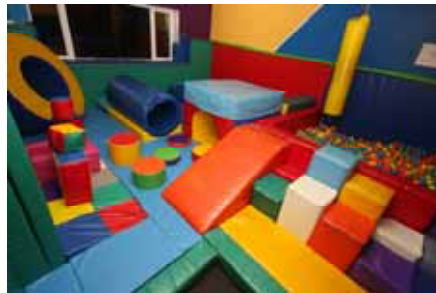


The Adventure Room

A fully fitted soft-play area with large ball pool, trampoline, musical hopscotch pad, which is a great place for children to exercise

Pudsey's Playroom

Now accessible by lift from the ground floor, offering programmes of creative play and family learning for all children and parents whatever their skills, ability or aptitude



Two Lounge Areas

The Toy Library room has now been converted into an additional lounge area now providing two indoor spaces for children to enjoy somewhere to play with friends and family

The Sensory Room

Features a glowing ball pool, bubble tubes, optic fibres, a hammock, soft music and sensory equipment to relax, especially for children and youngsters who have sensory disabilities



The Kitchen

An area for children to have snacks and light refreshments with a fridge, cooker and microwave - a favourite place for "Saturday Club" children to enjoy cookery sessions

The Jubilee Leisure Garden

Our large outdoor play area includes picnic benches, swings, slides, play house, soft fall area with sandpit, safe surface centre circle, play train and a new maze area with Jungle Walk



CHAIRMAN'S REPORT

I have been involved with Springboard Project for more than seven years, the last five as Chair of the Board of Trustees. These years have seen a continued expansion and development of our services to children, young people and their families across West Sussex and most recently, in the London Borough of Sutton.

The quality of our provision has been recognised nationally by the Queen's Award for Voluntary Service, locally by our service users and sponsors and annually by Ofsted Inspections. This would not have been possible without the professionalism and commitment of our staff and volunteers and the support of our funders, families, supporters and trustees.

There have been new appointments to our staff base this year and a steady flow of volunteers whose work is vital to the ethos of Springboard Project. Some, of course, have left us to move on to pastures new. We wish them all the best and thank them for their time here.

New projects, fundraising and the upkeep of premises continue to develop apace but I will leave the detail of these to Nigel, our Project Manager, to report on including the long awaited lift!

The Board of Trustees is ultimately responsible for all the services that the Springboard Project provides. Currently, its members have a tremendous range of expertise and knowledge with which to support and advise the Project with backgrounds in education, children with disabilities, finance, banking, business and human resources. Most importantly, they all have a commitment to the whole Springboard Project organisation and its community.

After five years, I am standing down as Chair of Trustees and I am very pleased to tell you that Bill Wilkinson will be taking over from me in this important role after the AGM. Bill comes from a business background but has also committed his time and energy to community service. He is a past Chair of Governors at Tanbridge House School, a member of the fundraising board at Muntham House School and is involved with "Young Enterprise". Springboard Project is now and has been for the last year, a cause dear to his heart.

It has been a privilege for me to be associated with the Springboard Project over recent years and I hope to remain a friend and help out when needed. In the meantime, I wish you all the very best of good fortune in the years ahead.

Cherryl Donovan
Chairman

TREASURER'S REPORT

It has been another successful year on the financial front for Springboard Project, despite the country's prevailing economic uncertainties.

There was a surplus for the year of £41,717 which is a significant increase on last year's surplus of £26,728.

Total income received was £339,150 (2009 - £266,025).

The result for the year and total income have been somewhat flattered by the fact that the costs of a minibus purchased during the year and a new lift were covered by grants. These are included in revenue received and hence impact on the overall result but the associated costs are capital items which are not included in resources expended but are taken directly to the balance sheet.

The Statement of Financial Activities is analysed between unrestricted funds and restricted funds. Unrestricted funds may be applied at the discretion of the trustees in the furtherance of any of Springboard's charitable objects. Funds are restricted where donors have specified the purposes for which they are to be used or where the funds have been raised for a specific advertised purpose.

Voluntary income received – comprising grants and donations – was £278,964 (2009 - £206,644). Donations were actually down on last year at £42,797 (2009 - £58,697) but this was more than compensated for by an increase in grants to £236,167 (2009 - £147,947).

Income from activities and membership was slightly up at £54,947 (2009 - £53,110).

Resources expended were £297,433 (2009 - £239,297).

The increase in salaries at £44,542 (2009 - £32,490) reflects the need to ensure that pay scales remain competitive and a small increase in staff numbers. The cost of activities schemes was £150,557 (2009 - £132,984). The increase in expenditure on staff training and recruitment to £6,542 (2009 - £1,671) reflects staff turnover and the need to skill up our new recruits.

Governance costs – the administrative costs of running the charity - were £17,091 (£14,783).

Turning now to the balance sheet, cash at bank on 5 April 2010 was £81,626 (2009 - £73,451). This is commensurate with the requirement that cash resources should not be less than three months average expenditure. Our reserves policy, agreed by the Board of Trustees, remains set at this level.

The additions to fixed assets include the cost of the new lift £30,000 and a minibus which cost £41,990. A second minibus was delivered after the year end and is not reflected in these financial statements.

The Total Funds carried forward are £363,797 (2009- £322,080). These are divided between unrestricted funds £238,406 and restricted funds £125,391.

Deryck Wright
Hon Treasurer

PROJECT MANAGER'S REPORT

As our organisation enters a new decade, we are looking forward to providing even more children and their families with opportunities and activities which are fun, exciting and stretch their boundaries of confidence and ability. Last year, I mentioned that Springboard Project was entering a phase of growth which has been anticipated for some time. We are now covering two more localities and have recruited an additional four staff to our Activities Team. Our activities for disabled children and youngsters have now branched out into Crawley and the London Borough of Sutton following a lot of work preparing the ground over many years. It is a great achievement to see our efforts pay off in such worthwhile way.

Looking back, our own growth has been achieved against a background of even greater uncertainty than experienced the year before. The introduction of new government will hopefully bring new opportunities for the voluntary sector against the backdrop of building the nation's "Big Society". The value of organisations like ours in responding to the needs of children and families will become even more crucial as we collectively face some very challenging years ahead. Our organisation has always based its central ethos on the importance of supporting them not through retrospective intervention, but forward looking preventative and inclusive opportunities. These outcomes may not be obvious when observing the fun and enjoyment that our children display, but the feedback we consistently receive proves otherwise. By engaging them in a range of well thought out activities, they are able to create friendships, build confidence, gain self esteem and take home lasting memories that surprise even their own parents. That applies as much to the families who use our "play 'n stay" facilities at Springboard House as to the disabled children and teenagers who we cater for through our short breaks programmes. Our greatest challenge is reigning in our frustration at not being able to do more. We already know of several projects we could help to shape and deliver in our own county given the investment and opportunity. However, we also recognise the importance of sustaining those projects we have already worked so hard to establish during the last decade.

One particularly notable achievement has been the completion of our Lift Project which now connects the ground floor and first floor of Springboard House. It has been six long years since we completed Pudsey's Playroom on the 1st Floor of Springboard House. Part of that project was always to provide access for any children or youngsters with disabilities or mobility difficulties which, of course, includes some of the toddlers who use our Centre. Until now, all of them have had to use the stairway which has obvious disadvantages. We are now able to introduce the Playroom to our wheelchair bound children to their obvious delight. Another part of the experience is the vista that the lift provides over our Jubilee Leisure Garden as it travels between the two floors, so much so that repeat rides are all part of the fun! Now, thanks to all the funders who have helped with this project, another box has been ticked on our strategic plan, but alas we have now lost one of our more frequent conversation pieces – "How is your lift progressing?" I am pleased to say, with immense relief, we are there are last.

As previously mentioned, we have recently been able to set up two new schemes for disabled children in Crawley and Sutton. One lesson we have learnt over the years is that if we are going to establish a project, then it needs to be done properly. That includes securing the correct levels of funding and resources to ensure sustainability. Unfortunately, finding funding streams that extend beyond one year is still a rarity, so we are extremely grateful to the Sutton Disability Partnership for agreeing our contract for the "SMILE" peer mentoring scheme over three years, with an option for two more years which is well beyond the current Aiming High for Disabled Children timetable. That commitment takes courage which will be well rewarded with our ability to set down strong local foundations, well trained local volunteers and the certainty to plan ahead constructively. The effect has an even greater significance, transforming funding into an investment and a contract into equal partnership. Other local authorities would do well to follow this model of excellence.

PROJECT MANAGER'S REPORT

We are also delighted to have set up a cohesive short breaks service in Crawley Borough, having served about a quarter of our membership from that area for some time. With a new base at Manor Green School, we have been able to replicate our holiday activities and Saturday Club in the town so that local youngsters no longer have a 16 mile round trip. Both our 5-12 Grasshoppers group and 12-18 Outburst and Buddy Scheme groups are now based there which means there is better transition. By creating extra capacity in Crawley, we have been able to provide more frequent sessions back in Horsham. I would like to thank the staff at Manor Green School for being so accommodating in helping us to settle in so quickly. We have recently secured additional funding to provide after school exercise and recreational activities mid week at the K2 Leisure Centre, which will provide even more to enjoy during term time.

There have been a large number of arrivals and departures with our Activities team since our last Annual Report. Katie Hallums resigned as our Activities Manager following her maternity leave and we send our best wishes to her and son Max. Su Austin joined us in April in that role with a team that had expanded from four to seven in the interim, but she has already proved herself well capable of assuming this new challenge. We have been able to welcome Vickie Toms and Tasha Figg who are responsible for our two Grasshoppers groups in Horsham and Crawley. Mary Fox and Ali Nichols joined us in October last year to establish the new Sutton Mentoring Independent Leisure Experiences – otherwise known as SMILE! We have also welcomed Lisa Hobbs and Matt York, the new Co-ordinators for our teenage group activities in Crawley and Mid Sussex. The increased levels of investment in this team signify our commitment to giving more quality experiences to disabled children or young people and to provide excitement, opportunity and fun. None of this would be possible without the continued support of our magnificent volunteers and I would like to thank each and every one of them.

Our Charity's role in representing the voluntary sector has never been more vital. Front line children and family services play a key part in the country's future. With public services under greater scrutiny, the role of community based organisations like ours is even more crucial. It is important to emphasise that many of the distinctive qualities in our sector – independence, innovation and inclusion – must not be undervalued or undermined. The children, youngsters and families we support recognise the quality of services and the grassroots relationship we provide them with. To underinvest in a sector which provides such excellent value for money might provide a short term economic pay off, but leave a chasm in tackling early prevention.

Although our management, staff and volunteer teams provide our Charity's engine room, the captains on the bridge are our Board of Trustees and I wish to thank them all. This year, we will be celebrating the achievements of two trustees. Cherryl Donovan is stepping down as our Chair after five years. Her contribution during that time has been priceless and has seen a significant expansion, allied to a greater – dare I say award winning – recognition of our Charity. In thanking Cherryl for her service to Springboard Project, I would also like to thank Bill Wilkinson, who has kindly agreed to step into the breach as our new Chairman. Bill will bring an excellent range of skills and attributes to this key role. I hope he will enjoy his term in office and can look forward to sharing in many more achievements in future years. I would also like to celebrate the ten years of service that Stewart Grant has brought to our Charity as a trustee. Stewart first joined us when we faced some of our darkest days, but his common sense approach and infectious sense of humour have helped to see our organisation through to where we are today. Stewart hails from Salford, which is near to his homeland Premiership team that plays in red and has hogged the title for more years than I would care to mention. As an aficionado of the blue team from SW6, this usually makes our Monday morning conversations fairly lively but, even so, his value to our own team here will always be greatly appreciated.

Nigel Scott-Dickeson
Project Manager



ACTIVITY SCHEMES



The Springboard Project Activities team has undergone both transformation and expansion in the last year. The Activities crew is now settled and pulling together for the foreseeable future. A team is only as strong as the people in it and this is a crew who have been gathering great strength.

Vickie Toms (Horsham Grasshoppers) and Jamie Bragan (Horsham Buddies and Outburst) have both seen the changes through and valiantly kept the Activities ship afloat, delivering their own and the Crawley activities. They have also ably supported the new team members during their induction time and my thanks go to both of them.

The Sutton satellite – Smile (Sutton Mentoring & Independent Leisure Experience) has now taken off. Mary Fox and Ali Nichols joined the team last October and spent the next three months preparing to jointly deliver sessions from January this year. Referrals are now coming in regularly from the Sutton Disability Partnership. The scheme is going well with young people enjoying the sessions and making relationships with the new volunteers and each other.

Matt York joined the crew in March with responsibility for Mid Sussex Buddies and Outburst and has already successfully recruited and trained a team of local volunteers. His activities were launched in May this year with a delicious pizza making night, closely followed by golf and then a full week of half term activities.

Lisa Hobbs (Crawley Buddies and Outburst) and Tasha Figg (Crawley Grasshoppers) came on board at the end of March and dived straight in to the Easter scheme, so it was either sink or swim! Thankfully they are both good swimmers and gained really valuable experience for their own activities that began in May. The recent half term schemes were well attended, enjoyed by the children and appreciated by the parents. Lisa and Tasha have just received confirmation of funding to enable them to run a weekly sports club for their Crawley based children and youngsters, which will greatly enhance our local provision.

Finally, I took the helm of this able crew in April and have thoroughly enjoyed joining in lots of activities, getting to know the team and the children and young people. My own highlights so far have been witnessing a blossoming friendship between two teenage girls at a SMILE event and enjoying the “Kidz Stuff” event dressed as Tinkerbell! I hope to steer the team on a safe course through the changes that new management inevitably brings, focussing on anchoring them in relevant working practices which will support them all to fulfil their roles to the best of their ability and to the highest standards. That is what our families, children and young people all deserve.

I would also like to take this opportunity to thank our wonderful young volunteers. Without their dedication and time freely given, none of our activities would be possible.

Su Austin
Activities Manager



SPRINGBOARD PROJECT ACTIVITIES

Horsham Grasshoppers

Horsham Grasshoppers

It has been a busy year for Grasshoppers. I came into post nearly a year ago and have enjoyed every minute of it. There have been a few changes to the scheme. The Horsham and Crawley groups have now split which has provided more capacity and enabled us to welcome new members, which include our Bunny Hopper graduates. Sadly, we have also had to say goodbye to some great Team Leaders and volunteers.



Saturday Club has been going really well with high attendance from both children and volunteers. We have had a drumming work shop, cooked lots of yummy food and had joint sessions with Crawley Grasshoppers, which were enjoyed by everyone.

The holiday schemes are always great fun and packed full of activities. Many thanks to St Mary's School for letting us use their facilities. Christmas came with lots of snow and a fun trip to the Panto where Crawley and Horsham Grasshoppers were joined by the Bunny Hoppers. Some of our memorable trips include going to Legoland, London Zoo and the "Kidz Stuff" Festival.



Another highlight was the Easter Egg Hunts, thanks to Mercury FM's Easter Egg Appeal! The children also enjoyed a visit from the Mobile Ark, getting lost in Tulley's Farm Maze and swimming at Billingshurst Sports Centre.

"Thank you so much to the management, staff, helpers and volunteers who run Grasshoppers and its activities – where would we and other families with disabled children be without your play schemes." This is one of our many parents' comments which reflect how much the children enjoy their time.

Vickie Toms
Leisure Development Co-ordinator

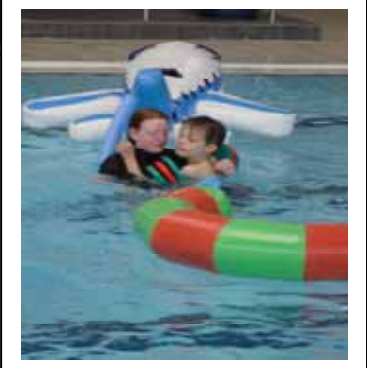
SPRINGBOARD PROJECT ACTIVITIES

CRAWLEY GRASSHOPPERS

Crawley Grasshoppers is thriving once again with lots of new children, staff and volunteers joining us through recommendation of friends and of Manor Green School. We now have a permanent base thanks to Manor Green Primary School in Crawley which allows us to use their school hall and amazing play area. The frequency of our local Saturday Clubs is increasing as is the number of volunteers and, with their support, we were able to offer a full week of holiday activities during June half term.



"Corrine has settled so well into Grasshoppers, thanks to the help and support of the volunteers!"



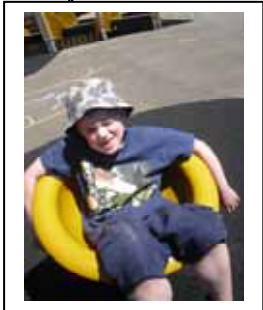
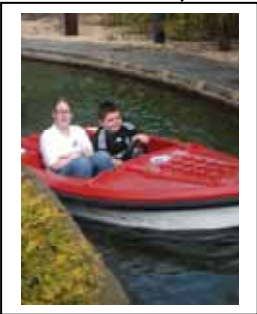
Some of our recent outings include swimming at Billingshurst Leisure Centre, London Zoo, Legoland and the local Kidz Stuff festival



"This is the best day ever!"
Kieren

Saturday Clubs are running monthly and we are hoping to increase this to twice a month in September. We have lots of exciting activities planned for the summer and are talking with the children and volunteers about new ideas for the autumn!

"Thank you so much - James has been looking forward to swimming all week"
Parent



Tasha Figg
Leisure Development Co-ordinator



SPRINGBOARD PROJECT ACTIVITIES



HORSHAM

Horsham has now settled after a lot of changes and is thriving. The group memberships are high with the uptake of each activity being good. The activities that we offer are varied with feedback from parents and carers such as "*The range of activities is amazing.*" It seems as a group we have gone from strength to strength.

While on an activity the group dynamics have improved dramatically for the better. Each Team Leader is now given a group to oversee including the young people and volunteers. Within the group, we have found friendships developing with everyone involved in trying to help with the young people's social development.

Here are some examples of the different activities we provide:



A recent outing to Brighton Beach where we enjoyed a day of mini golf and chips, made even better with some all day sunshine

Here is a group enjoying an evening out at a local Chinese restaurant, something we have found to be a big hit within the group

"James enjoys trying different foods in varied restaurants."



This has been a great year for the Horsham Buddies and Outburst groups which can be summed up with a quote from one of our Parents:

"My thanks can not be expressed enough to all who work and volunteer within the schemes."

Jamie Bragan
Leisure Development Co-ordinator



SPRINGBOARD PROJECT ACTIVITIES



CRAWLEY

The members of the Crawley scheme are now settled after all the changes and are back to enjoying weekly Buddies activities. So far we have been bowling and out to eat at several different places!! Coming up we have Laser Quest, a football night, pizza making and karaoke. Crawley Outburst has now completed our first full half term, and enjoyed every minute of it! Our June Outburst scheme consisted of trips to London Zoo, West Wittering Beach (thank goodness it was sunny), Blacklands Farm Activity Centre and Kidz Stuff Festival in Horsham Park.



West Wittering Beach: 3rd June

The sun was shining, we had ice creams, paddled in the sea, built sandcastles and played ball games.

'I wish we could come to the beach every day' – Amy



Kidz Stuff Festival: 4th June

We enjoyed wandering around all the different stalls, getting our faces painted, watching the stunt show and meeting a celebrity – Dave Benson Philips



London Zoo: 2nd June

We had a great day visiting all the animals despite the rain!

'This is the best day ever'
Chloe

I would like to end with some 'thank you's:

Firstly to Shelley at the Crawley Volunteer Centre for all her help – she started on the same day as me and has referred several very good candidates to us. To Debbie Byrne (Extended Schools Co-ordinator at Hazelwick School) for her continued support of Buddies and the use of the conference room at Hazelwick, often at short notice. Last, but not least, to everyone in the Activities Team for making me feel so welcome at Springboard Project and for all their help, support and advice.

Lisa Hobbs
Leisure Development Co-ordinator



SPRINGBOARD PROJECT ACTIVITIES



Mid Sussex

In early May it gave me great pleasure to re-establish Mid Sussex "Buddies" and "Outburst" schemes back into that community. Never have I known a club to be met with such a warm open hearted response from the youngsters, community members and parents.

We have already enjoyed some fantastic times together in a relaxed and pleasant atmosphere. Making the most of the early summer sun has seen us kick back at the beach, try our hand at kayaking and appreciate the tranquillity of Tilgate Park.

During this time we have regularly been joining up with our Crawley and Horsham groups, enjoying the nature at London Zoo as well as some more familiar British weather.



Since taking up the post in March, it has been a tough and sometimes arduous task to set up the schemes, yet when looking at the responses of our glowing young members it is easy to understand why every day leaves an equally big smile on my face.

Buddies and Outburst is now thriving once again but it would not be possible without the help of some brilliant people who have gratefully shared their knowledge and skills.

A big thank you to: Beccy and Jules at the Albemarle Centre, Jackie Cooper at the Wallis Centre, Carlton at the Beacon Centre, Caroline and Chris at Outset, Ali Brown and Steve Hill at Imberhorne, all of my colleagues and volunteers at Springboard Project and, of course, the parents of all our young members who continue to show their support for and gratitude to our fantastic cause.

Matt York
Leisure Development Co-ordinator

SUTTON

After six months of hard work and preparation, the Sutton Mentoring and Independent Leisure Experiences (SMILE) scheme is under way. Our first activity took place on 26th January this year, when we went to Pizza Express with a group of sixteen young people and volunteers. Everything went according to plan and everyone thoroughly enjoyed themselves.



This was a positive start to the scheme, so we were all in high spirits for the launch party on the 29th January. This event was attended by the young people and their families, volunteers, members of the Sutton Disability Partnership, local partners, Tom Brake the local MP and Councillor Tony Brett. Everyone enjoyed lots of dancing and karaoke and Tom Brake handed out the volunteers' training certificates. It was a chance for Springboard Project to introduce those working behind our Charity and launch the new name and logo. Everyone had a fun evening, although we are not too sure how well Nigel's karaoke singing went down!

SMILE would not be success it has become without the help of our wonderful volunteers to who we owe great thanks for all their help. We recruited our volunteers through the help of the Sutton Volunteer Centre and by approaching local schools. Project Manager Nigel was eager to help by giving an assembly at his old school at Sutton Grammar and the boys there were soon keen to help out.



We owe a massive thanks to the Youth Opportunity Fund (YOF) for helping us buy our minibus. A group of our young people and volunteers were interviewed by the YOF panel to find more out about the scheme and how they might be able to help us. We found out we were granted the money in March and by Easter we had the new minibus with a wheelchair lift fitted and were ready to go.

In the last six months, we have been on many exciting trips with the young people and volunteers such as ice skating at Guildford Spectrum, sailing at Frensham Ponds, bowling, Hampton Court Palace, London Zoo, Mercedes Benz World and many more. We have many more activities planned and are looking forward to the future of SMILE, with our increasing numbers of young people, volunteers and happy families.

Mary Fox
Leisure Development Co-ordinator

SPRINGBOARD PROJECT ACTIVITIES



In January this year, the SMILE scheme was launched by Children's Services Lead Member Cllr Tony Brett-Young (right front) and our new volunteers were also presented with their training certificates by Tom Brake MP (left front)

ACTIVITIES VOLUNTEERS

Thanks to the volunteers who give our activities children and young people such a great time:

Bunny Hoppers: Naomi Azopardi, Laura Bilbrough, Jess Barrow, Samantha Burgess, Emma Farnes, Sam Kennedy, Kelly Norton, Rachel Thomas, Emilia Titherley and Michaela Titherley.

Grasshoppers – Crawley & Horsham: Catherine Austin, Jessica Barrett, Vaishnavi Bangale, Jess Barrow, Samantha Burgess, Dayna Clarke, Charlie Compton-Jones, Jo Dulieu, Sam Dulieu, Georgina Finds, Emily Gardiner, Lauren Glover, Sophie Goodwin, Fiona Graham, Lizzie Harman, Sephrena Hartley, Hannah Jones, Christopher King, Daneille Marfé, Jessica Martin, Laura Marlow, Adam Mudderigh, Bethany Milton, Hannah Munford, Kelly Norton, Gabrielle Oake, Aillidh Reid, Alice Robertson, Kelly Snowdon, Kirsty Smith and Zoe Turner.

Outburst & Buddies – Crawley, Horsham & Mid Sussex: Kirsty Amour, Lottie Aston, Catherine Austin, Rachel Beckett, Laura Bilbrough, Miguel Brand, Vanessa Brown, Xan Browne, Charles Burridge, Catrin Burrows, Alex Canfield-Payne, Nathan Chriswell, Alissa-Marie Churchyard, Dayna Clarke, Alex Coppal, Victoria Cox, Stuart Cuthbert, Larissa D'Cruze, Chelsea Downey, Amy Earl, Graeme Ebelwicz, Hannah Farrant, Emma Farnes, Victoria Froman, Nick Groat, Aleksandr Gromen Hayes, Amy Grosvenor, Nick Gunning, Naomi Hadfield, Nina Hamilton, Gabby Hicks, Josie Hodge, Kelsey Hutchins, Johny Jins, Stephanie Kavanagh, Samantha Kennedy, Sarah Kitchen, Louisa Kitchenside, Rachael Knowles, Andy Lunn, Hannah Macpherson, Jade Matschy, Kelly Norton, Amelia Obson, Nick O'Carroll, Rachel O'Carroll, Xavia Parry, Charlotte Pocock, Sam Richardson, Lauren Rickwood, Laura Simpson, Rachel Skipworth, Mark Small, Corrina Smith, Russ Spyker, Charlotte Stanbridge, Lianne Tapscott, Rachel Thomas, Catrin Thomson, Emilia Titherley, Lauren Tilbury, Abbie True, Becky Tye, James Warwick and Hannah Warsap.

SMILE – Sutton: Shivanie Acharya, Luke Anderson, Amy Ashlee, Helen Brooker, Kim Citron, Anna Deere, Imelda Dooley-Hunter, Rachel Fardon, Joel Foreman, Joe Healy, Manam Jaffer, Alexandra Layt, Sofia Mahmud, Orliailh O'Byrne, Crysta O'Dea, Jessica Ooi, Priyam Patel, Shamini Rojan, Deekshita Ramaniooloo, Sean Sathiyajit, Sarah Schooling, Anokhi Shah, Noor Sharif, Riti Sharma, Nirosha Sudhaharan, Jack Wooley and Shivaanie Yogalingam.

WHAT OUR ACTIVITIES FAMILIES SAY

Quite often, the impact of an organisation like ours is just measured by statistics, but figures alone can hide the true value of what we provide and the way we can improve the lives of our children and families across all our activities membership groups. These two pages give just a snapshot of the comments we have received during the year:

The holiday club is a lifeline for so many parents especially during the long summer break. It means that we are then free to spend time with our two younger children and do things which would be more difficult without your support.

The holiday activities run by your Scheme have been superb in offering days out and trips to the cinema.

Grasshoppers is like a second home to our boys now and because of their autism, the routine and familiarity are so essential for their emotional well-being. They enjoy and benefit so much from all the opportunities and we know they will be safe and settled.

I have turned to your staff often during difficult times and you have always responded, not only by giving your time to listen, but helping to give structure and routines which are so important.

Our children all love Springboard House. We know they will be well looked after and they enjoy everything they do. It gives us peace of mind and lets us relax and unwind for a while.

Grasshoppers is also a good break for the rest of our family – it enables us to spend some quality time with our other two children and helps them understand the challenges we face every day.

The staff are absolutely wonderful – well trained, dedicated and totally understanding. We really have no idea what we would do without all the activities at Springboard Project.

WHAT OUR ACTIVITIES FAMILIES SAY

The leaders and helpers are just wonderful and are a real lifeline, not just on a Saturday but more importantly during the school holidays. I have two other children so you have helped me spend more quality time with them and that also helps me have time to do just the basic things at home.

Can I just say that your activities have been a marvellous support to us over the years and we are so grateful for the wonderful staff and students who do such a fantastic, worthwhile job.

Just a note to say how valuable you are to our family. It wasn't long ago that I was at my wits end wondering what to do with our little girl. She had nowhere to go and enjoy the fun and opportunities that someone of her age should. You have opened up her world.

It has been our observation over the years that many, many families would struggle without the tremendous variety of activities you offer during the holidays and weekends. Good luck with all your fundraising which you deserve so much.

We have seen such a difference since M started attending Buddies. Two years ago she was very shy and had no real friends but now she knows she has something to look forward to and always comes back with so much to say about her time with her friends.

I just wanted to say thank you for all the wonderful fun you provide for our daughter through the school holidays and at Saturday Club. We cannot begin to explain how great it is to have some quality time with her sister knowing she is in safe hands and having a fabulous time with you.

The opportunities you provide have really extended J's world, plus the chance to meet other young people of the same age which is so invaluable. The recent trip to London showed how well organised you all are and we are so grateful.

Being able to visit Wembley Stadium and the BBC, just to mention two days out, is amazing. We are so grateful to you for making this possible and providing such excellent care and support for our vulnerable son. It is such a comfort to know he is in safe hands. We were moved to see how much he is at home with all your staff and wonderful volunteers.

OUR PHOTO DIARY

Our new "Jungle Walk" was officially opened at last year's Annual Garden Party and is one of the highlights of our Jubilee Leisure Garden, featuring tropical plants and a wooden walkway with a "Wobbly Bridge". Our funding came from a variety of sources including a sponsored walk by Tanbridge House School, a Community Chest award from Hall & Woodhouse, fundraising events by the local branch of Marks & Spencer to celebrate their 125th Anniversary, plus grants from Horsham & Crawley MENCAP and Horsham District Council.



Transporting our disabled youngsters to a wide range of activities is an essential part of our service. We use public transport wherever we can, but often we find some excellent venues which are off the beaten track. Additionally, some of our disabled youngsters are wheelchair users and this new SMILE minibus is fitted out with a hydraulic lift system. This minibus was funded through the Sutton Youth Opportunity Fund thanks to an excellent presentation by two of our young Sutton volunteers, Shivanie Acharya and Priyam Patel. As you can see from this photo, our new addition has been received with great enthusiasm.

Part of our Charity's role is to be a representative for other front line organisations in a number of forums and partnerships. One of these is the West Sussex "Building Better Partnerships" forum which represents the voluntary and public sectors to do just that including responsibility for the local Compact, with which we won two national awards last year. One of these was the "Innovation Award" for a consultation toolkit, presented by Sir Bert Massie (front centre). Project Manager Nigel is pictured here behind Sir Bert with (left to right) Liz Lamport, Jaqui Ball, Rob Jones, Janice Spence and Safder Mohammed.



OUR PHOTO DIARY



We are fortunate to have an excellent relationship with many organisations who partner us to provide some exciting opportunities for our disabled youngsters. "Aviation Without Borders" is one of our most active partners, organising small plane flights and also this wonderful hospitality day at the Royal International Air Tattoo which was made possible by the European Aeronautic Defence and Space Company (EADS). Our youngsters and volunteers had the opportunity of a VIP tour around some static airshow displays including this Eurocopter from the French Coastguard Service.

It is amazing the lengths some of our supporters will go to and raise funds for our Charity. Michael Turner attends our Grasshoppers group in Horsham and his father, Andrew, ran last year's Berlin Marathon raising the fantastic sum of £2,250 in sponsorship for Springboard Project. Here he is proudly displaying his medal by the finishing line having achieved a time of 2 Hours 58 Minutes 42 seconds. Our congratulations and thanks go to Andrew for his endurance and generosity.



As mentioned on the previous page, the Horsham branch of Marks & Spencer nominated Springboard Project as the beneficiary of its 125th Anniversary celebrations. This was launched nationally with a step back in time to their "Penny Bazaar" when a selection of goods went on sale for 1p! Needless to say, there was a very lengthy queue but the customers were all asked to dip into their pockets with an extra donation for our Charity. The events were organised by Denise Moynihan, who is pictured here on the left.

THE SPRINGBOARD HOUSE LIFT



The new lift was used for the first time during the 2010 Easter holiday activities. Our LDC's Vickie (left) and Tasha (right) helped to organise the first assisted trip up to the Playroom on the 1st Floor

When Pudsey's Playroom was constructed six years ago on the 1st Floor of Springboard House, we knew one of the main challenges we faced was making it accessible to all children, including those with disabilities and mobility difficulties.

The first time the Lift project was costed out was as a bespoke piece of engineering with an eye watering price tag of £82,500. Despite several valiant efforts, we failed to raise this sizeable amount and thought we had reached a significant impasse.

In November 2007, we were successful in having our Lift Project televised as part of the ITV Meridian South's Big Lottery Fund "People's Millions" appeal, but we were unsuccessful in the TV vote despite an intensive campaign by all our members and supporters.

However, we were lucky that the Managing Director of Phoenix Lifting Systems – a lift manufacturing company based in Salisbury, Wiltshire – happened to see our broadcast. As their lift system was designed to be adapted into an existing building, we were able to revise the cost and redesign the system so it could be built faster and at less expense.

The total cost was brought below £30,000 and with funding support from the five different benefactors named below, we were able to complete the lift ready for use during our Easter 2010 activities.

The major strength of our organisation and its Centre at Springboard House is to provide services and facilities that actively promote equal opportunities for children and parents so they can enjoy our Centre's facilities, whatever their ability or aptitude may be.

Our grateful thanks go to all those funders who enabled us to complete this vital project:

The Clothworkers Foundation
Horsham District Council
Garfield Weston Foundation
The Lotus Foundation
Collyers 6th Form College



Here is Lisa, one of our magnificent team of young volunteers, with Charlotte from our Grasshoppers Group, who certainly enjoyed the first journey on our new lift

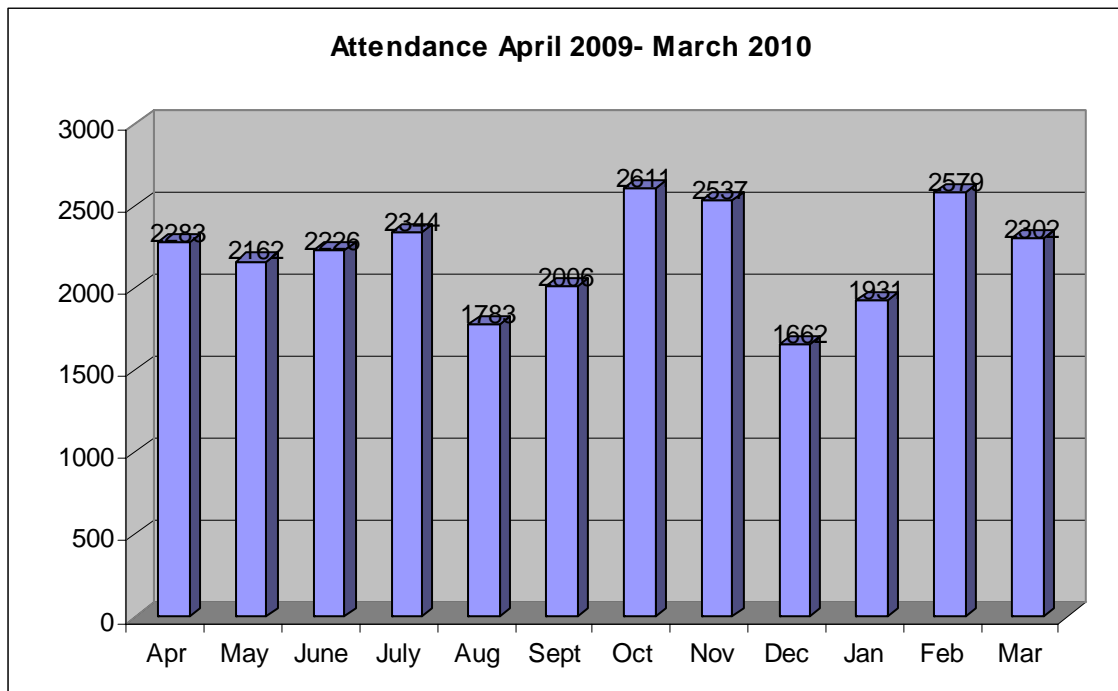
FAMILY MEMBERSHIP

CHEEKY MONKEYS

Our Centre at Springboard House is open every week, except during the Christmas break, to all the various member groups that form the Project. "Cheeky Monkeys" is our play 'n stay membership enabling parents to bring their babies, toddlers and children in during the week and enjoy all the facilities that we have to offer. The family membership rates remained at £8 a month or £80 annually last year, representing very good value for the facilities in the Centre which are constantly being upgraded. Our Organisational Membership rates were also maintained at £150 a year. Those families on low income or benefit payments can join under the Horsham Leisure Access Card scheme at a reduced rate of £6 a month or £60 a year. Most of our families live within the Horsham District catchment area, but many others travel in from Crawley District, or as far away as Mid Sussex District and our county's coastal and rural areas. Regular membership payments help us to plan ahead as a dependable source of funding with this income stream providing £30,847 last year. Our "Gift Aid" scheme is now in its ninth year and has added almost £10,000 from all our various memberships and activities. Attendance at our Centre for the last financial year totalled 26,426, which was affected by some closures of Springboard House which were necessary to relocate our disabled children's activities during the Summer.

SPRINGBOARD TWINS & MoM's CLUB

Membership is currently 28 families with either twins or triplets. The children and their parents can take part in regular sessions based around creative play. Our Club is affiliated to the national association TAMBA (Twins and Multiple Births Association) enabling us to provide regular e-bulletins and information to these families who are based across the county from Horsham, Crawley and Mid Sussex.



STAFF & VOLUNTEERS

It has been another busy year for our staff and volunteers as the Springboard Project continues to expand. During 2009-2010 we have recruited new Leisure Development Co-ordinators to deliver the Activity schemes in Horsham, Crawley, Mid Sussex and Sutton. There are now 8 full-time staff in our Activities Team for our Grasshoppers, Buddies, Outburst and SMILE membership groups, supported by a core team of staff who work at the Centre. This team includes our Project Assistants, Play Co-ordinator and Housekeepers - **Maureen, Ann, Loraine, Cathy, Christine, Linda, Morag, Mandy and Kirsty, Helen** our Financial Co-ordinator and **Nigel** our Project Manager. We also have a dedicated team of volunteers who give up their time to help us every week in the Centre - **Fiona, Charlie, Linda, Guilietta, Diane, Sam, Julie and John**. For the Activity schemes, we also have Team Leaders and volunteers who help us in the evenings, at weekends and during the school holidays too. Their hard work is also acknowledged in the Activities section of this annual report. In addition, we have local businesses helping us with specific volunteering projects at the Centre. Our particular thanks go to Elementus and Royal & Sun Alliance whose fantastic work is shown below.



Volunteers from Royal & Sun Alliance painted this magnificent montage in our Jubilee Leisure Garden and also planted a new children's herb border.

Note the World Cup butterfly theme.....



Elementus are a local company who have carried out numerous volunteering projects in our Centre. Their latest masterpiece is an interpretation of the 2012 Olympics with a special emphasis on the Paralympics. We give it a GOLD!

As the Charity has grown, our responsibilities as an employer have also been increasing and as part of our restructure, I became the Project Personnel Manager. Training and development of new and existing staff and volunteers has been my main priority. This has been extremely challenging with limited funds being made available to the voluntary sector. I would like to acknowledge the advice and practical support from **Isabelle King** at **WSCVYS** in my efforts to find and access appropriate training for my staff to update their knowledge and skills for their roles.

In 2010 I will be using the framework from the Children's Workforce Development Council to assess our staff's training and development achievements and needs. This will also ensure that the qualifications and skills of our staff are in line with county and national standards, but above all it will ensure that we are able to deliver a quality and professional service to our membership groups.

The Springboard Project does not stand still and I will be working hard to ensure that that our team of staff and volunteers are able to meet the challenges ahead. Our charity continues to be a success because it is a **TEAM** and everyone should feel immensely proud of what they have achieved.

STAFF & VOLUNTEERS



Horsham DC Chairman Cllr Keith Wilkins, accompanied by wife Carol, officially opened our Jungle Walk which completes our maze area in the Jubilee Leisure Garden



Ian Woodland of *Elementus* is presented with the Special Recognition Award by Cllr Keith Wilkins

Our Board of Trustees also volunteer. Their support throughout the year is greatly appreciated by the staff, volunteers and our membership. **A BIG "THANK YOU" TO YOU ALL!**

Jacqui Merridew
Project Co-ordinator

CONGRATULATIONS TO OUR ANNUAL AWARD WINNERS IN 2009

NOVARTIS CUP - FOR OUTSTANDING VOLUNTARY WORK

JAMES WARWICK

GRASSHOPPERS SHIELD - FOR THE MOST COMMITTED ACTIVITIES VOLUNTEER

EMMA FARNES

GRASSHOPPERS PLATE - FOR BEST NEW VOLUNTEER ON ACTIVITY SCHEMES

RACHEL PEACOCK

SPRINGBOARD CUP – FOR VOLUNTARY WORK AT SPRINGBOARD HOUSE

HOLLY BATCHELOR

HORSHAM BUDDIES PLATE

LAURA BILBOROUGH & CHELSEA DOWNEY

EAST GRINSTEAD BUDDIES CUP

NICK GROAT

HASSOCKS BUDDIES PLATE

VANESSA BROWN

ROYAL & SUN ALLIANCE SPECIAL RECOGNITION BOWL -

FOR SIGNIFICANT INDIVIDUAL CONTRIBUTIONS TO THE SPRINGBOARD PROJECT

IAN WOODLAND

SPECIAL COMMENDATION AWARDS

MARGARET DAWSON & EILEEN WHITE

OUR SUPPORTERS

The Springboard Project would not be able to provide our activities and opportunities without the magnificent generosity of our funders and donors

During the year, our Activities team has increased to meet the demands both in our own local authority and further afield. With that support, we have been able to increase the number of disabled children and youngsters who can access the various activities on offer during school holidays, after school and at weekends. We have now successfully established our disabled young people's mentoring scheme in the London Borough of Sutton funded by the Sutton Disability Partnership's "Aiming High for Disabled Children" programme. We have also accessed that funding stream in West Sussex to establish a base in Crawley at Manor Green Primary School for our new Grasshoppers group. This will link into the year round activities we already operate for disabled teenagers in Crawley Borough.

If you would like to arrange an event or fundraise on our behalf, please visit our page on the "Just Giving" website: www.justgiving.com/springboardproject/raisemoney

GRANTS

BBC Children In Need	Children's Fund - West Sussex
Clothworkers Foundation	Crawley Borough Council
Garfield Weston Foundation	Hall & Woodhouse Community Chest
Henry Smith Charity	Horsham District Council
Horsham District Wellbeing Partnership	MENCAP – Horsham & Crawley Group
MENCAP – Opportunities for Volunteers	Mid Sussex District Wellbeing Partnership
Mercury FM	Sutton Disability Partnership
Sutton Youth Opportunity Fund	West Sussex County Council

FUNDRAISING ACTIVITIES & EVENTS ON OUR BEHALF

Beer Essentials Horsham	Collyers 6 th Form College
Horsham Rotary Club	HYPER Youth Council
Marks & Spencer Horsham	NATS – Gatwick Airport
"Polar 4"	Royal & Sun Alliance Community Team
Tanbridge House School	Andrew Turner - Berlin Marathon
Saxon Weald Homes Ltd	Shelley Woodage

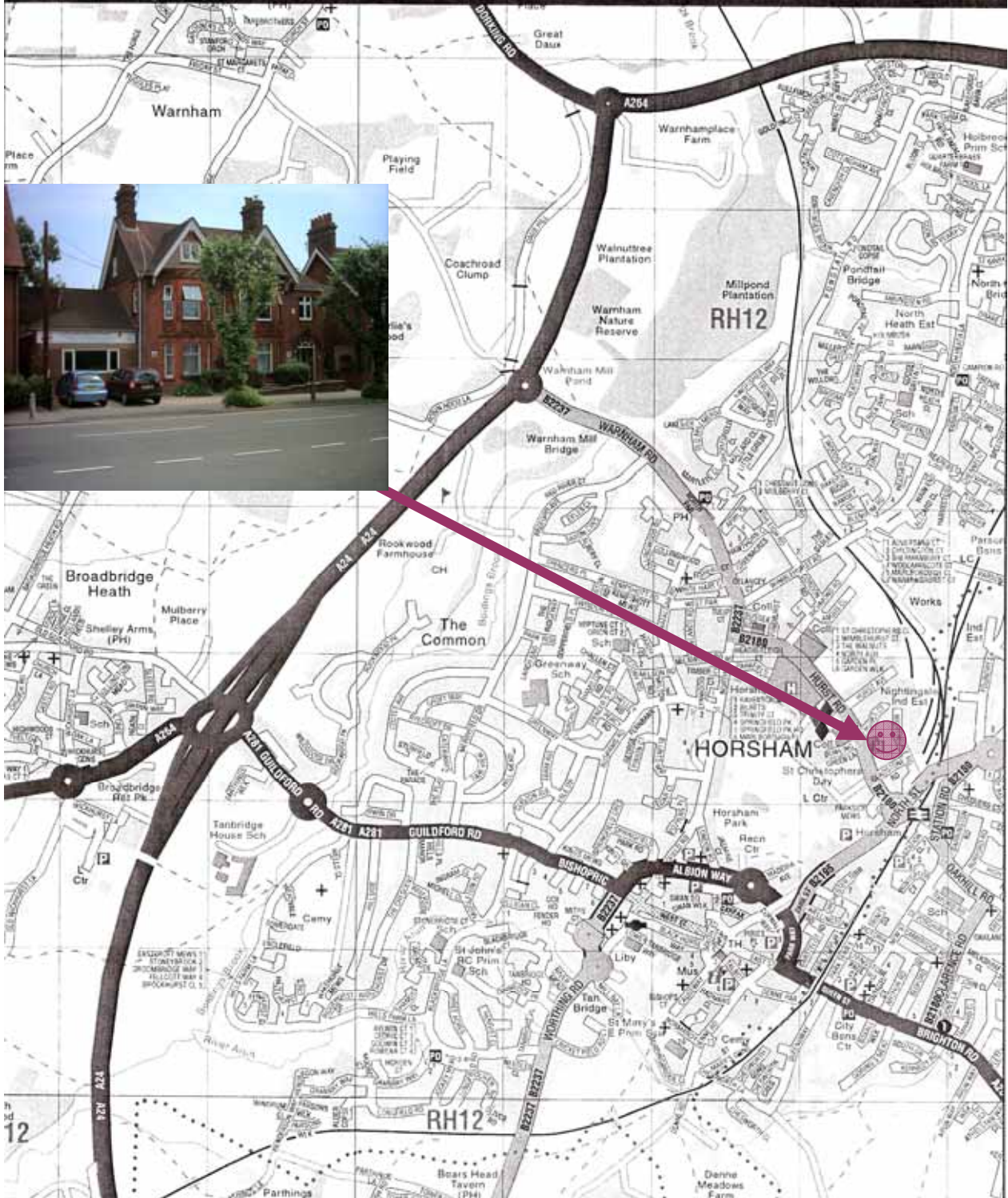
DONATIONS, GIFTS, OPPORTUNITIES AND TALENTS

Causeway Opportunity Playgroup	"Curves" Horsham
The Estate of Dr John Dew deceased	Fenchurch Lodge
Horsham Freemasons	Longborough Village Carol Singers
Mercury FM - Easter Egg Appeal	Nightingale Service Centre
Overline Limited	Novartis UK - Horsham Community Team
Pilot Design	Richard Collyer Masonic Lodge
Royal & Sun Alliance Community Team	The Salvation Army - Horsham Corps

and our thanks go to many other donors who are too numerous to mention on this page

WHERE WE ARE

Horsham



**SPRINGBOARD HOUSE 52 HURST ROAD
HORSHAM WEST SUSSEX RH12 2EP**

The Springboard Project

FINANCIAL STATEMENTS
for the year ended
5th April 2010

REGISTERED COMPANY NUMBER: 02744192 (England and Wales)
REGISTERED CHARITY NUMBER: 1014270

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010
FOR
SPRINGBOARD PROJECT**

Hartley Fowler LLP
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

SPRINGBOARD PROJECT

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FOR THE YEAR ENDED 5 APRIL 2010**

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Detailed Statement of Financial Activities	12

SPRINGBOARD PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 5 APRIL 2010

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 5 April 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
02744192 (England and Wales)

Registered Charity number
1014270

Registered office
Springboard House
52 Hurst Road
Horsham
West Sussex
RH12 2EP

Trustees

C Donovan	Chairman	
S Grant		
S K Frost-Wellings		- resigned 1/9/09
P Portlock		- resigned 1/9/09
E Jackson		
A Train		- resigned 29/3/10
D Wright	Hon. Treasurer	
O Holmes		
Mr B Wilkinson		- appointed 7/8/09
Mrs K Lee		- appointed 29/3/10

Independent Examiner

Mr I Gilchrist
FCA
Hartley Fowler LLP
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

Bankers

CAF Cash Limited
Kings Hill
West Malling
Kent
ME19 4TA

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Springboard Project is a company limited by guarantee and a registered charity governed by its memorandum and articles of association.

Recruitment and appointment of new trustees

The directors of the charitable company are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees. In accordance with the articles of association, all the board of trustees retire at the Annual General Meeting but are eligible for re-election.

Organisational structure

The trustees are responsible for setting the strategic direction of the organisation and for establishing policy. The trustees met five times during the year and delegated the day to day operation of the organisation to paid employees of the project. New trustees join the Board at the invitation of the trustees and are chosen with a view to ensuring that the board has the appropriate balance of experience relevant to the operations of the charitable company.

SPRINGBOARD PROJECT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 5 APRIL 2010

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Trustees continue to examine the major strategic, business and operational risks which the charitable company faces and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charitable company are:

to provide recreation and other leisure time activities at Horsham and elsewhere in the counties of Sussex, Surrey, Hampshire and Kent and the London Borough of Sutton in the interests of social welfare within the meaning of the Recreational Charities Act 1958 for all members of the public but with particular reference to persons with physical and/or mental disabilities by any means which are charitable at law.

to promote education with particular reference to persons with physical and/or mental disabilities.

to undertake research, education, training and instruction in the care and education of physically and/or mentally disabled persons and to publish and disseminate the useful results of such research for the benefit of the public.

to operate one or more toy libraries.

to further the welfare of persons who are physically and/or mentally disabled, by means which are charitable in law.

ACHIEVEMENT AND PERFORMANCE

Against a background of economic uncertainty, the Charity has been able to continue in building the capacity of its services, especially in the London Borough of Sutton with a new peer mentoring scheme and in Crawley Borough where we have been able to establish a new base for our younger disabled children's activities.

In July 2009, Springboard Project was awarded a three year contract by the Sutton Disability Partnership under the "Aiming High for Disabled Children" programme to provide a peer mentoring scheme for disabled young people. This is a new service for the Borough and following its official launch in January 2010, there has been excellent progress in introducing this service to many new families and recruiting young volunteers to support them from local schools and colleges.

Similarly, in Crawley Borough, our organisation has been able to establish a new group for our younger disabled children to operate holiday activities, a Saturday Club and after school activities in partnership with the local K2 Leisure Centre. This scheme has also been funded through the "Aiming High for Disabled Children" programme and will reduce the amount of travelling for local children and extend capacity for the 5-12 age group across the organisation. Our disabled teenagers group in Crawley is progressing well and with a wider age range of children and young people now served locally, will provide improved transitions.

In the last year, one major achievement for our charity is the installation of a new lift to connect the ground and first floor in Springboard House. The completion of this project was made possible by the generosity of five different funders. The work was completed in a six week schedule with minimum disruption to the operation of our Centre.

Our financial controls remain in accordance with the Charity Commission's code of practice and our Charity continues to be proactive in raising the standards and delivery of services to the children and families who use our Centre, as well as the increasing range of outreach services for those with disabilities.

Despite the current economic situation, our Charity's financial situation has remained stable and has achieved a modest surplus of income for the financial year. This has been due to wide ranging support from our various funders and benefactors. Many of our major grants or contracts are for a term of more than one year, which helps to improve the sustainability of our projects.

The Charity continues to strengthen its profile and reputation, across West Sussex and other local authorities, working closely with our many partnerships including West Sussex Children's Services, Sutton Disability Partnership, our neighbouring local boroughs and councils and other voluntary sector organisations. The continued support of our volunteers - many of them from schools and colleges - is greatly appreciated as without them giving up their free time and skills, many of our activities would not be possible to operate.

FINANCIAL REVIEW

Reserves policy

The reserve policy of the trustees remains to keep a level of three months' expenditure, which reflects the need of the charity to have sufficient cash to cope with variations in income from month to month. The trustees keep this and all other significant policies under constant review to ensure that the charity's future is managed in a practical but secure manner.

SPRINGBOARD PROJECT

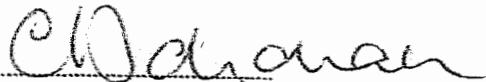
**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2010**

FINANCIAL REVIEW

The Springboard Project's results for the year and its financial position at the end of the year are fully disclosed in the attached financial statements. The net income for the year is £41,717 (2009- £26,728). The trustees recommend that the overall surplus for the year be carried forward to 2011.

The trustees consider that Springboard has adequate resources to continue its activities for the foreseeable future and that for this reason it should continue to adopt the going concern basis in preparing the financial statements.

ON BEHALF OF THE BOARD:



C Donovan -Trustee

Date: 5 July 2010

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SPRINGBOARD PROJECT**

I report on the accounts for the year ended 5 April 2010 set out on pages five to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of FCA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr I Gilchrist
FCA
Hartley Fowler LLP
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

Date: 5 July 2010

SPRINGBOARD PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 5 APRIL 2010**

	Notes	Unrestricted funds £	Restricted funds £	2010 Total funds £	2009 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	104,199	174,765	278,964	206,644
Activities for generating funds	3	5,114	-	5,114	4,299
Investment income	4	125	-	125	1,972
Incoming resources from charitable activities					
Activities and membership	5	<u>54,947</u>	<u>-</u>	<u>54,947</u>	<u>53,110</u>
Total incoming resources		164,385	174,765	339,150	266,025
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	6	18,468	-	18,468	16,383
Charitable activities					
Salaries and social security		23,614	20,928	44,542	32,490
Cost of activity schemes		70,642	79,915	150,557	132,984
Staff training and recruitment		3,542	3,000	6,542	1,671
Repairs, renewals and maintenance		17,941	-	17,941	9,295
Depreciation		7,463	12,031	19,494	15,547
Light, heat, water and insurance		8,498	-	8,498	7,235
Office costs		9,226	-	9,226	5,141
Travel		5,074	-	5,074	3,768
Governance costs	7	<u>17,091</u>	<u>-</u>	<u>17,091</u>	<u>14,783</u>
Total resources expended		181,559	115,874	297,433	239,297
NET INCOMING/(OUTGOING) RESOURCES		(17,174)	58,891	41,717	26,728
RECONCILIATION OF FUNDS					
Total funds brought forward		255,580	66,500	322,080	295,352
TOTAL FUNDS CARRIED FORWARD		<u>238,406</u>	<u>125,391</u>	<u>363,797</u>	<u>322,080</u>

CONTINUING OPERATIONS

All incoming resources and resources expended arise from continuing activities.

SPRINGBOARD PROJECT

**BALANCE SHEET
AT 5 APRIL 2010**

	Notes	2010 £	2009 £
FIXED ASSETS			
Tangible assets	11	294,305	220,151
CURRENT ASSETS			
Debtors	12	8,445	36,532
Cash at bank		<u>81,626</u>	<u>73,451</u>
		90,071	109,983
CREDITORS			
Amounts falling due within one year	13	(20,579)	(8,054)
NET CURRENT ASSETS		<u>69,492</u>	<u>101,929</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		363,797	322,080
NET ASSETS		<u>363,797</u>	<u>322,080</u>
FUNDS	15		
Unrestricted funds		238,406	255,580
Restricted funds		<u>125,391</u>	<u>66,500</u>
TOTAL FUNDS		<u>363,797</u>	<u>322,080</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 5 April 2010.

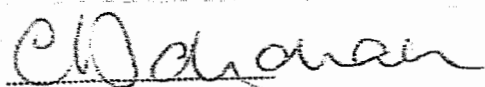
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 5 April 2010 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 5 July 2010 and were signed on its behalf by:


C Donovan - Trustee

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2010

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

Income from grants is included in the period it relates to. Income from commercial activities is included in the period it relates to. All voluntary income is included in income upon receipt. Donations under gift aid/deeds of covenant together with the associated income tax recovery are recognised as income when the donation is received.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following rates in order to write off each asset over its useful life;

Freehold buildings	2% per annum on cost.
Fixtures, fittings and equipment	10 - 33% per annum on cost.
Motor Vehicle	25% per annum on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY INCOME

	2010	2009
	£	£
Donations	42,797	58,697
Grants receivable	<u>236,167</u>	<u>147,947</u>
	<u>278,964</u>	<u>206,644</u>

3. ACTIVITIES FOR GENERATING FUNDS

	2010	2009
	£	£
Rent	<u>5,114</u>	<u>4,299</u>

4. INVESTMENT INCOME

	2010	2009
	£	£
Interest	<u>125</u>	<u>1,972</u>

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2010

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2010	2009
	Activities and membership	Total activities
	£	£
Activities	24,100	21,127
Membership	<u>30,847</u>	<u>31,983</u>
	<u>54,947</u>	<u>53,110</u>

6. COSTS OF GENERATING VOLUNTARY INCOME

	2010	2009
	£	£
Staff costs	14,695	12,500
Office costs	2,514	1,836
Travel	564	419
Publicity	<u>695</u>	<u>1,628</u>
	<u>18,468</u>	<u>16,383</u>

7. GOVERNANCE COSTS

	2010	2009
	£	£
Staff costs	14,233	12,642
Office costs	838	557
Accountants fees	805	791
Light, heat, water and insurance	218	191
Legal & professional fees	537	364
Repairs, renewals and maintenance	<u>460</u>	<u>238</u>
	<u>17,091</u>	<u>14,783</u>

8. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2010	2009
	£	£
Depreciation - owned assets	<u>19,494</u>	<u>15,547</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

No member of the board of trustees receives any remuneration or benefits or reimbursement of expenses.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 5 April 2010 nor for the year ended 5 April 2009.

SPRINGBOARD PROJECT

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2010**

10. STAFF COSTS

	2010	2009
	£	£
Wages, Salaries and social security	<u>178,755</u>	<u>141,782</u>

The average monthly number of employees during the year was as follows:

	2010	2009
Direct charitable activity	<u>21</u>	<u>20</u>

11. TANGIBLE FIXED ASSETS

	Property £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 6 April 2009	216,158	158,864	-	375,022
Additions	<u>-</u>	<u>51,658</u>	<u>41,990</u>	<u>93,648</u>
At 5 April 2010	<u>216,158</u>	<u>210,522</u>	<u>41,990</u>	<u>468,670</u>
DEPRECIATION				
At 6 April 2009	25,939	128,932	-	154,871
Charge for year	<u>2,882</u>	<u>16,612</u>	<u>-</u>	<u>19,494</u>
At 5 April 2010	<u>28,821</u>	<u>145,544</u>	<u>-</u>	<u>174,365</u>
NET BOOK VALUE				
At 5 April 2010	<u>187,337</u>	<u>64,978</u>	<u>41,990</u>	<u>294,305</u>
At 5 April 2009	<u>190,219</u>	<u>29,932</u>	<u>-</u>	<u>220,151</u>

The Minibus was not received until the year end and therefore no depreciation has been charged this year. Also the lift installation was not completed until the year end and so no depreciation has been charged this year.

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010	2009
	£	£
Other debtors	<u>8,445</u>	<u>36,532</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010	2009
	£	£
Other creditors	20,579	3,054
Accruals and deferred income	<u>-</u>	<u>5,000</u>
	<u>20,579</u>	<u>8,054</u>

Income for the year ended 5th April 2009 includes the income deferred as at 5 April 2008.

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2010

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2010 Total funds £	2009 Total funds £
Fixed assets	180,716	113,589	294,305	220,151
Current assets	64,397	25,674	90,071	109,983
Current liabilities	(6,707)	(13,872)	(20,579)	(8,054)
	<u>238,406</u>	<u>125,391</u>	<u>363,797</u>	<u>322,080</u>

15. MOVEMENT IN FUNDS

	At 6/4/09 £	Net movement in funds £	At 5/4/10 £
Unrestricted funds			
General fund	255,580	(17,174)	238,406
Restricted funds			
Freehold property	15,220	(2,882)	12,338
Capital works	21,755	(149)	21,606
Repairs	11,650	-	11,650
LDC staff	17,875	848	18,723
Minibuses	-	41,574	41,574
Lift Project	-	19,500	19,500
	<u>66,500</u>	<u>58,891</u>	<u>125,391</u>
TOTAL FUNDS	<u>322,080</u>	<u>41,717</u>	<u>363,797</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	164,385	(181,559)	(17,174)
Restricted funds			
Capital works	9,000	(9,149)	(149)
Early years staff	8,000	(8,000)	-
LDC staff	40,441	(39,593)	848
Minibuses	41,574	-	41,574
Lift Project	19,500	-	19,500
LBS Mentoring Scheme	56,250	(56,250)	-
Freehold property	-	(2,882)	(2,882)
	<u>174,765</u>	<u>(115,874)</u>	<u>58,891</u>
TOTAL FUNDS	<u>339,150</u>	<u>(297,433)</u>	<u>41,717</u>

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 5 APRIL 2010

15. MOVEMENT IN FUNDS - continued

The freehold property fund was established on the acquisition of the freehold land and buildings, representing donations received.

The capital works fund represents amounts received for more substantial fixed asset additions.

Repair fund represents a designated fund locked up in freehold land and buildings and other fixed assets which are needed for operational purposes, at their net book value as at the year end.

Staff funds represent amounts received to pay salaries of staff on specific projects.

The Lift project fund represents amounts received to fund the construction of a lift at Springboard House.

The Minibus fund was to enable the charity to purchase transportation to be used by the charity.

LBS Mentoring scheme fund represents the amounts received to support the charity to run a specific programme for young disabled people.

General Fund: Reserves - The balance on the Unrestricted Funds after the above designations represents the Charity's reserves held as "working capital" for general purposes.

16. CAPITAL COMMITMENTS

A minibus was purchased for £41,990 in April 2010 and funding was also received to cover this cost.

17. ULTIMATE CONTROLLING PARTY

For both the current year and the previous year, the charitable company was under the control of the trustees.

18. FUNDING/GOING CONCERN

The charitable company is funded mainly by donations and grants from charitable trusts, corporate donors, government bodies and the general public.

SPRINGBOARD PROJECT**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2010**

	2010 £	2009 £
INCOMING RESOURCES		
Voluntary income		
Donations	42,797	58,697
Grants receivable	<u>236,167</u>	<u>147,947</u>
	278,964	206,644
Activities for generating funds		
Rent	5,114	4,299
Investment income		
Interest	125	1,972
Incoming resources from charitable activities		
Activities	24,100	21,127
Membership	<u>30,847</u>	<u>31,983</u>
	<u>54,947</u>	<u>53,110</u>
Total incoming resources	339,150	266,025
RESOURCES EXPENDED		
Costs of generating voluntary income		
Salaries and social security	14,695	12,500
Office costs	2,514	1,836
Travel	564	419
Publicity	<u>695</u>	<u>1,628</u>
	18,468	16,383
Charitable activities		
Salaries and social security	44,542	34,685
Cost of activity schemes	150,557	130,789
Staff training and recruitment	6,542	1,671
Repairs, renewals and maintenance	17,941	9,295
Light, heat, water and insurance	8,498	7,235
Office costs	9,226	5,141
Travel	5,074	3,768
Depreciation	<u>19,494</u>	<u>15,547</u>
	261,874	208,131
Governance costs		
Salaries and social security	14,233	12,642
Office costs	838	557
Accountants fees	805	791
Light, heat, water and insurance	218	191
Legal & professional fees	537	364
Repairs, renewals and maintenance	<u>460</u>	<u>238</u>
	<u>17,091</u>	<u>14,783</u>
Total resources expended	297,433	239,297
Net income	<u>41,717</u>	<u>26,728</u>

This page does not form part of the statutory financial statements