

Job Title: Dishwasher
Location: Parkhaven Trust, Maghull
Accountable to: Cook
Hours of work: 4.30 – 6.30pm
Rate of Pay: Minimum wage

Job purpose: To assist the cook in the cleaning of equipment, plates and utensils.

DUTIES AND RESPONSIBILITIES

1. To ensure service users are treated with dignity and respect at all times.
2. Clean food preparation area and equipment in accordance with Food Hygiene Standards.
3. Stack and empty dishwasher as required.
4. To attend and take part in staff meetings, (minimum of 6 per year).
5. To attend such training and development that is required to perform their duties.
6. To comply with Health and Safety Legislation at all times.
7. To comply with all reasonable requests of the line manager and carry out any other tasks instructed by management.

General Statements:

Confidentiality

All information relating to service users and/or staff obtained during employment with the Trust is to be treated as confidential and as such employees should not disclose it without appropriate prior authorisation. Unauthorised disclosure of any confidential information, or that covered by the Data Protection Act may result in disciplinary action.

Continuous Improvement

We are continuously improving services and all members of staff employed by the Trust are expected to play an active role in the development and improvement of services to the benefit of service users.

All employees are required to participate in an annual appraisal and any associated training and/or learning opportunities.

Data Quality

All staff involved in the collection of data are responsible for the accurate and timely collection and recording of information.

Equality, Diversity and Human Rights

The Trust is committed to providing equality of opportunity, anti discriminatory and anti oppressive practice. The Trust will rigorously uphold our duty to promote human rights in everything we do, believing that all people have the right to be treated with dignity and respect.

Health and Safety

Employees must contribute to a healthy and safe working environment by adhering to health and safety regulations and Trust policies. Employees must act in a responsible manner to ensure the care of their own health and safety and that of others who may be affected by their omissions at work.

Employees must co-operate with the employer insofar as is necessary to enable Health and Safety duties or requirements to be performed and complied with. Employees must not intentionally or recklessly interfere with, or misuse anything that is provided in the interest of the health, safety and welfare of staff, service users and the general public.

Infection Control

Infection Prevention and Control is everybody's business, and all employees have a duty to act in accordance with the standards and procedures as set out in the Infection Control Policy at all times.

Safeguarding Vulnerable Adults

Safeguarding vulnerable adults is the business of everyone employed by the Trust. All staff must be responsible and proactive in identifying and reporting safeguarding concerns.

Other

You may be required to undertake work in other locations within the Trust as determined by the duties of your post.

The Trust operates a No Smoking Policy.

You may be required to undertake any other duties at the request of the line manager which are commensurate with the role, including internal job rotation and absence cover.

This job description is an outline and account of the main duties. Any changes will be discussed with the post holder in advance but will also be reviewed regularly to take into account changes and developments in service requirements.

Person Specification:

Post Title:	Dishwasher	Essential	Desirable
Knowledge	Knowledge of Health and Safety issues and food hygiene	X	
Experience	Experience of working in the catering sector		X
Abilities	Evidence of an ability to work effectively as part of a team	X	
	Good communication skills relevant to developing a rapport with staff and service users	X	
Personal qualities	Reliable and self motivated	X	
	Flexible and able to work on own initiative	X	
	A desire to continue learning new job-related skills	X	
Circumstances/Health	Physically able to perform the duties	X	
	Good attendance record	X	
Aims & Objectives	Must be able to work within the aims, objectives, policies and practice of Parkhaven Trust	X	
	Commitment to dignity and respect for service users	X	
	Commitment to equal opportunities	X	