



Community Service | Volunteer Verification Form Instructions

An individual who is participating in at least 6 hours a week of community service (24 hours a month average) may be considered meeting the ABAWD work requirement and therefore not subject to time-limited SNAP (food stamps) benefits.

This form is used to document community service participation for up to six months of participation at a time.

If there are any changes in participation, e.g., the individual stops participating or participation falls below six hours a week, the agency must report this change to the Department of Human Services within 10 days from the date the change occurred.

Who may complete the form: The form may be completed only by an organization or agency that is providing a community service opportunity to the applicant or recipient.

Who signs the form: Only the site manager (or supervisor) who can attest to the community service agreement may sign the form.

General form completion requirements: The information on the form must be complete and legible. A signature by the site manager (or supervisor) is required.

Reporting changes: Complete Section IV and fax or mail to your local County Assistance Office.