



Rural Community Services (West Cheshire)

Trustees Annual Report and Financial Statements

For the Year ended March 31st 2016

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1 Trustees Report

Chair's Message



As we approach our fifth year of operating as an independent charity, we can be justifiably proud of what we all have achieved and the fact that no part of our organisation can be said to have stood still. All our service areas can demonstrate developments and progress which are based on what our members and their carers tell us are their important needs and priorities to have a reasonable quality of life, maintain contact with others, and remain involved in their community.

Our six **OPAL Clubs** are well established now and continue to run successfully and to be well supported locally. Our newest club at Frodsham is proving to be very successful and much valued.

BreakTime, our carer support service, has expanded and now provides more hours of support and to more carers than ever before.

GoOnline, which is the service that enables older people to become familiar and confident with internet-based communication technology, is proving to be a popular and sought-after service and has increased the number of venues and sessions.

So, 2015-16 has been a very successful year as far as the services we provide are concerned. We are grateful for the continuing financial support principally from the Cheshire West and Chester Borough Council and the Lloyds Bank Foundation as well as a number of other organisations. We are proud to have been one of the three charities chosen by the Lord Mayor of Chester and the Lady Mayoress in 2015-16 as their named charities and we have benefitted greatly from their donations and the welcome publicity this has given us. We are grateful also for the donations and bequests made through the year by members, carers and their families, all of which help us to continue to operate the services we do and to the high standards we strive for.

We have undertaken fundraising activity ourselves through the year, running a very successful “ ‘Allo ‘Allo ” evening as well as our own lottery. OPAL Clubs have also run fundraising events to help cover the costs of members’ entertainments.

None of this would be possible were it not for our staff team who can always be relied on to bring energy, ideas, enthusiasm and skill to all we put our hands to. In the same way, our volunteers are truly amazing and without the contribution they all make we could not achieve all that we do. These volunteers operate across all the service areas plus the Board of Trustees and our Steering Group. I would like to express my sincere gratitude to them for their loyalty, commitment and time.

Our success this past year has, of course, happened against a backdrop of statutory service reductions and financial restrictions. This unfortunate situation will continue and we expect it will inevitably impact on us over time. In response we have revised our Business Plan to improve our robustness, in particular regarding funding and volunteer recruitment.

A handwritten signature in black ink, which appears to read 'Jane Colville'.

Jane Colville
Chair of Board of Trustees

21st September 2016

Objectives

Our mission is to offer accessible, enabling and enjoyable daytime activities for older people in rural West Cheshire.

Our principal objective is to provide a benefit for older people who are in need of social inclusion because they are housebound or socially isolated and are finding it difficult to take part in social activities in their community without the support of others.

Review of Activities and Achievements

In this our fifth year as a charity, RCS has continued to provide a range of OPAL services – OPAL Clubs, BreakTime, GoOnLine– and to consolidate and extend our operations.

Members for OPAL services are recruited from older people living within the rural areas of West Cheshire.

RCS continues to be financially sound, and we have maintained a level of reserves which would allow us to run for at least 6 months if current funding sources become unavailable.

The RCS website www.opalservices.org.uk includes information about all our activities plus details on how to contact us and support us.

OPAL Clubs



OPAL Clubs are social clubs for older people who are finding it more difficult to get out and about and are finding it difficult to take part in social activities in their community without the support of others.

For very many of our members it is the only opportunity each week that they have to socialise with others and to get out and about.

Speakers and entertainers are invited to the Clubs from time to time, along with professionals such as the police, pharmacists and the clergy. Several times each year outings are arranged to local venues, such as garden centres and pubs, especially in the summer and around Christmas time. Canal boat trips are always popular



We work to improve the well-being of OPAL Club members – physically, emotionally and mentally – through companionship with other members and volunteers, the provision of stimulating and entertaining social activities, and opportunities to share a meal with other people. Members are involved in deciding which activities are arranged, taking into account peoples' interests.

We indirectly also provide a weekly break for the carers of our members, many of whom are older people themselves.



OPAL Clubs are held at Frodsham, Helsby, Kelsall, Malpas, Tarporley and Tattenhall. OPAL Clubs provide a sociable and relaxed day out which older people can attend generally from 10.00 am to 3.00 pm.

The total number of registered members in the 6 OPAL Clubs at the end of March 2016 was 89, compared to 84 at March 2015. During the year 32 people left their local OPAL Club (which is a higher-than-normal 36% change in the overall membership) so that as a result over the year 121 individuals attended the Clubs, a healthy increase over previous years because of the introduction of the Frodsham OPAL Club.

There were 3,867 member attendance days during the 2015-16 period, an increase over previous years because of the introduction of the Frodsham OPAL club. The attendance rate for the 2015-16 year disappointingly fell by 2% to 79% because many OPAL Club members are very elderly and frail and absence rates because of ill health were by chance higher than normal in the second half of this financial year.

OPAL BreakTime

BreakTime is a service aimed at “giving a break” to carers of older people living in the rural communities in West Cheshire. BreakTime continues to be a popular service and through 2015-16 consolidated and increased its volunteer base and the number of carers supported.



We usually have a waiting list for the service and so we are always looking for more volunteers to enable us to further increase the number of carer/cared for and volunteer partnerships.

It is a continuing challenge for us to find suitable volunteers as we recognise that being a BreakTime volunteer can be demanding.

Many of those referred to the BreakTime service are being cared for by elderly partners and often the cared for individual has dementia. This can be very stressful for the carer and many of the carers we support are in desperate need of some free time when they can be released from their sole responsibility of caring.

We try hard to ensure that the support we offer is tailored to the needs of each carer and the person they care for so it affords the greatest benefit. The service offered individuals is being regularly reviewed and adjusted so it remains relevant and of value

By the end of March 2016, we were providing the BreakTime service to 28 carers (a slight fall from 30 at the end of the previous financial year). We provided 1,570 hours of breaks through this year (up 24% from 1,265 hours in the previous year). The number of volunteers remained unchanged at 19 during this year.

We are pleased to be working in close partnership with other agencies such as the Alzheimers Society, Ashworth Timebank and the Carers Centre.

OPAL GoOnLine

GoOnLine is a service aimed at coaching and encouraging older people in rural areas to access and use the internet to pursue their personal interests and to keep in touch with family and friends. GoOnLine has grown steadily this year and the service has gone from strength to strength in terms of its popularity and reputation. As a result, the number of both venues and sessions has increased, as has the number of people over 65 years using the service.

GoOnLine sessions are held in Malpas, Kelsall, Tarvin, Farndon, Oakmere and Frodsham.

One reason for the popularity of GoOnLine is that it provides another opportunity for older people to socialise as well as helping them become familiar and confident with modern communication technology in a non-threatening environment.

Our GoOnLine volunteers are very committed and skilled individuals who are not only proficient with computers but are also able to encourage and support service users who may initially feel rather nervous in that setting.



During 2015-16 we increased the number of volunteers from 15 to 20 and they provided 678 hours of volunteer support, a very significant 74% increase over the previous financial year. We recorded 447 client attendances, an increase of 40% over last year.

The GoOnLine service is the only one of the three main services that we currently provide that does not yet have reliable ongoing core funding underpinning it and this prevents us from expanding the service to meet demand. We will continue to ensure the current service level is properly funded by continually seeking funding opportunities, even though this takes up considerable time and effort.

Volunteers

A key feature of the OPAL services is the creation of opportunities for local people to act as volunteers and use their skills and experience to benefit their local community. RCS is continually looking to recruit more volunteers in order to improve and expand our services.

Our volunteers gain many benefits themselves from participating in OPAL services, thus providing additional significant social value from the Charity's activities.



The total number of OPAL service volunteers increased by 12% during the 2015-16 year rising to 215 in March 2016.



Volunteers not only help to run services, provide transport and cook OPAL Club lunches, but some also help manage the charity through Local Management Committees and as Trustees or Steering Group Members.

We are especially appreciative of those volunteers who support more than one service.

We seek to provide opportunities for young people to experience the voluntary sector in an intergenerational setting, enabling them to acquire skills and valuable career experience. We are in contact with some of the local schools and colleges to offer possible placements and work experience, and with other organisations that recruit and advise volunteers.

Financial Review

OPAL Clubs: In 2015-16 the charity received a £37,600 one year grant awarded by CWaC Adult Social Care to support the OPAL Clubs and core costs.

OPAL Clubs received donations and grants from individuals and local organisations, which together with fund-raising events held have enabled them to buy new equipment and provide entertainment and outings for their members.

The OPAL Clubs have supported the charity by making a payment of £4,624 in total to support the core costs of running the OPAL Club service and to help with the build-up of reserves.

All the OPAL Clubs as well as the main charity have interest bearing accounts for any surplus funds they hold.

BreakTime: £21,000 was awarded through the Carers Grant by CWaC and the Cheshire West and Vale Royal Clinical Commissioning Groups to continue the BreakTime service for a further 12 months. Additionally, £12,000 was received from the Lloyds Foundation as the second payment of a 2-year grant to assist in expanding this service to a wider area.

Community Learning: The Community Learning project was discontinued in 2015 and no further funding has been received.

GoOnLine: The GoOnLine project begun in 2013/14 secured further funding of £7,500 from CWaC.

The **Strategic Funding Group** established in 2013 has continued to strive to secure additional funding to support and expand our services. As a result::

- A number of donations were secured to support the Go on Line project, namely £2,000 from the Duke of Westminster's charity, £250 from Tarporley Rotary Club, £500 from Chester Soup Kitchen and £780 from the Williams Foundation towards equipment.
- The RCS '1000 Club' received income of £4,112 from which prize money of £3,185 has been paid.
- A raffle at the interclub social event in October 2015 raised £425.
- An "Allo 'Allo" social evening in November 2015 raised £1,849.
- OPAL charity boxes placed in retail units have raised £70.
- RCS has two internet services to help us raise funds:
 - www.easyfundraising.org.uk - This website collects money from online retailers when you make a purchase online and passes those funds to your designated charity.
 - www.mydonate.bt.com - This website facilitates direct giving and allows those completing any sponsored events to create a fundraising page linked to our charity.

The Sunflower Organisation once again made a donation of £2,000 towards the social event for all members and volunteers held in October 2015, and this event was further supported by donations of £500 from both Cheshire Community Foundation and Equilibrium Asset Management.

We are grateful for the financial support from all our donors, big and small.

The charity is registered to receive gift aid enabling it to claim back tax on any donations received from individual tax payers and in 2015-16 received £135 from HMRC.

Looking ahead, we are very pleased that full funding of £37,600 has been awarded from CWaC to support the running of the 6 OPAL Clubs in 2016-17.

CWaC has extended funding for the BreakTime service having granted £32,000 for 2016/17 towards maintaining and also expanding the service. £3,000 has been received for the GoOnLine service.

The charity is aware that there are no certainties about future funding and will continue in its quest to establish other income streams to support the organisation into the future.

In the opinion of the Trustees, the financial position of the charity at the end of its third year of operation is satisfactory.

Reserves Policy

Our Reserves Policy is to designate sufficient reserve funds to cover commitments and responsibilities across all our current services for at least 6 months of current operations.

Risk Assessment

The Board has carried out a comprehensive analysis of risks to future operations and has identified these 3 main risks:

- a significant reduction in ongoing CWaC grant funding
- a significant reduction in funding from other grant funders
- not enough suitable volunteers for planned services

We have taken appropriate actions to control or reduce these risks to acceptable levels.

In particular, the risks to funding levels has determined our Reserves Policy and reinforced our efforts to secure and maintain longer-term funding.

The Board of Trustees has concluded that RCS has sufficient assured funding and other resources to fulfill its commitments and responsibilities until at least the end of the 2016-17 financial year.

2 Company Information

Rural Community Services (West Cheshire) is a company limited by guarantee.

Charity Name	Rural Community Services (West Cheshire)
Registered company no.	7521625 (England and Wales)
Registered office	18 Utkinton Road, Tarporley, Cheshire CW6 0HS
Date of Incorporation	8 th February 2011
Date activities commenced	22 nd May 2011
Accounting reference date	31 st March
Registered charity no.	1143753

Board of Trustee Directors 2015-16

P Cllr Mrs Gill Clough	From February 2011
P Cllr Mrs Jane Colville	From February 2011, Chair from October 2015
P Cllr Mr Doug Haynes	From February 2011
P Cllr Mrs Pat Holder	From July 2012
Mrs Ilene Hoyle	From January 2015
Mr Roger Parrott	From February 2011, Secretary
Mrs Mary Thompson	From February 2011, Treasurer
P Cllr Mr John Webb	From October 2011, Chair until October 2015

Company Secretary Roger Parrott

Independent Examiner

Susan H Jelks CTA ATT
Chartered Tax Consultant & Accountant
Yew Tree House
Abbey Green
Whixall
Whitchurch
Shropshire SY13 2PT

Bankers

The Co-operative Bank plc
PO Box 101
1 Balloon Street
Manchester M60 4EP

Governing Document

The Governing Document for Rural Community Services (West Cheshire) is the Memorandum and Articles of Association.

Public Benefit

The Trustees believe that RCS provides its services wholly for the public benefit in rural areas of West Cheshire, in compliance with Charity Commission guidance on Public Benefit.

Trustees

There are eight Trustees on the RCS Board of Trustees who are also Directors of the Company for the purposes of Company Law. Five of the current Trustees signed the Memorandum of Association in February 2011 which created the Company.

The procedure for the appointment of Trustees and the election of a Chair for Board meetings is set out in the Articles of Association.

It is a requirement of the Articles of Association that each OPAL Club is represented by a Trustee. At March 2016, each OPAL Club was represented by a Trustee, with the exception of the Frodsham Club which has not yet set up its local management and Trustee representation.

There must be at least 5 Trustees but there is no maximum set, and the Board is intending to appoint additional Trustees in the future.

Responsibilities of Trustees

The Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with UK Generally Accepted Accounting Practice (UK Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs at the charity and of the surplus/deficit of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent
- prepare the financial statements on the on-going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the Trustees are aware:

- there is no relevant information of which the charity's independent examiner is unaware,
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

Management and Organisation

A Steering Group comprising the Trustees plus a number of advisors from each of the OPAL services acts as the management body of the charity, with three reporting sub-committees – Finance, Human Resources and Fundraising. Each OPAL Club has its own Local Management Committee.

The charity employs 5 part-time staff but it also relies heavily on the time and energy given generously by over 200 volunteers.

The Trustees wish to record their thanks to the staff and volunteers for their dedication and contributions to the development of the charity through the year.

Future Plans

A comprehensive review and update of the 2012 Business Plan was carried out during this year, and the updated 2016 Business Plan was issued in April 2016. The plan focusses on the actions required to ensure the ongoing success of the charity and its services, and actions to improve the robustness of the charity in dealing with potential future operational and financial adverse situations.

Declaration

The Trustees declare that there were no Serious Incidents, as defined by the Charity Commission, or any other matters which should have been brought to the attention of the Charity Commission.

Small Company Provisions

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Independent Examiner

Susan Jelks will be proposed for re-appointment as independent examiner at the 2016 AGM.

This Trustees Annual Report was approved by the Board of Trustees on 21st September 2016.



Roger Parrott

Trustee Director and Honorary Secretary
21st September 2016



3 Report of the Independent Examiner For the Year ended 31 March 2016

Report to the trustees/members of Rural Community Services (West Cheshire) on the accounts for the year ended 31 March 2016, charity number 1143753 set out on pages 12 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- 1) examine the accounts under section 145 of the Charities Act
- 2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act, and
- 3) to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- (a) to keep accounting records in accordance with section 130 of the Charities Act, and
- (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met.



Signed:

Date: 21st September 2016

Susan H Jelks CTA ATT
Chartered Tax Consultant & Accountant
Whitchurch, Shropshire, SY13 2PT

4 Statement Of Financial Activities (Including Income & Expenditure Account)

	Notes	Total Funds 2016 £	Unrestricted Funds 2016 £	Restricted Funds 2016 £
Incoming Resources				
Incoming Resources from Generated Funds:				
<i>Voluntary Income:</i>				
Donations & Grants	2	13,953	5,956	7,997
Activities for generating Funds:				
Members Fees		38,921	38,921	0
Incoming Resources from Charitable Activities:				
Grants & Contracts	3	99,372	53,418	45,954
Total Incoming Resources		<u>152,246</u>	<u>98,295</u>	<u>53,951</u>
Resources Expended				
Costs directly allocated to activities	4	45,257	10,652	34,605
Managerial, Governance & Support costs	4	84,123	78,569	5,554
Total Resources Expended		<u>129,380</u>	<u>89,221</u>	<u>40,159</u>
Reconciliation of Funds				
Total funds brought forward		78,397	59,922	18,475
Net movement in funds during the period		22,866	9,074	13,792
Total Funds Carried Forward		<u>101,263</u>	<u>68,996</u>	<u>32,267</u>

The statement of financial activities includes all gains and losses in the period/year. All incoming resources and resources expended derive from continuing activities.

The notes in section 6 form part of these financial statements.

5 Balance Sheet As at 31 March 2016

	Notes	£	2016 £	£	2015 £
Fixed assets					
Tangible Assets	7		7,804		11,600
Current assets					
Debtors	8	5,300		11,755	
Cash at Bank LMCs		49,151		38,996	
Cash at Bank RCS		14,874		2,202	
Reserve Bank accounts		65,000		55,181	
CAF Account RCS		504		501	
Cash in Hand		10		373	
			134,839		109,008
Creditors – amounts falling due within one year	9	(15,152)		(15,983)	
Net current assets			119,687		93,025
			127,491		,625
Creditors - Amounts falling due after one year & within five years	10		-		-
Net Assets			127,491		104,625
Unrestricted Funds	11		95,677		86,603
Restricted Funds	11		31,814		18,022
Total funds			127,491		104,625

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year to 31 March 2016. The members have not required the company to obtain an audit of its financial statements for the year to 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 21st September 2016 and were signed on their behalf by:

M Thompson

Mary Thompson

Trustee Director and Honorary Treasurer
21st September 2016



6 Notes to the Financial Statements

As at 31 March 2016

6.1 Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period/year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities and in accordance with the Companies Act 2006 and the Statement of Recommended Practice : Accounting and reporting by Charities, The Charities Act 2011.

(b) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to then grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers including waived expenses where quantified has been included in these accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables are accounted for as the charity earns the right to consideration by its performance.

(d) Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure include any Vat which cannot be recovered, and is reported as part of the expenditure to which it relates.

The charity is not currently required to be Vat registered, nor has it chosen to be Vat registered on a voluntary basis.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fund raising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries/members. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

6.1 Accounting Policies continued.....

(d) Resources Expended continued.....

All costs are allocated between the expenditure categories of the SoFA on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others apportioned on an appropriate basis where it is felt appropriate to do so, e.g. floor area, per capita or other estimated usage as set out in Note 4.

(e) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Initial costs of "small" items purchased, which form part of a total asset when viewed in the overall use of that asset, e.g. kitchen equipment/utensils/crockery, have been capitalised as a "set up" cost.

In future the cost of minor additions below £500 are not capitalised.

Depreciation is provided at rates to write off the cost of those assets over their expected useful life.

Fixed assets, equipment, furniture, fixtures and fittings 33.3% reducing balance basis.

6.2 Donations	Total	Unrestricted	Restricted
Donations	7,445	-	7,445
Miscellaneous	898	346.00	552
Voluntary contributions	3,499	3,499	0
Waiver of expenses	1,575	1,575	0
CWAC transport	536	536	0
	<u>13,953</u>	<u>5,956</u>	<u>7,997</u>

6.3 Incoming Resources from Activities to further the Charity's Activities

	Total	Unrestricted	Restricted
CWac Grant	37,600	37,600	0
CWac Breaktime	33,299	0	33,299
Grants	0	0	
Lottery	4,112	4,112	
Fund Raising	10,586	10,586	0
Events/outings	855	0	855
Adult Learning	300	0	300
GoOnLine	11,500	0	11,500
Clubs for CRB & Voluntary training	0	0	0
Clubs for iPad	0	0	
Dementia Friends	0	0	0
Miscellaneous	1,120	1,120	0
Bank Interest	0	0	0
	<u>99,372</u>	<u>53,418</u>	<u>45,954</u>

6.4 Total resources Expended

	Total	Unrestricted	Restricted
Costs directly allocated to activities			
Centre Rent	13,225	0	13,225
Transport costs	5,296	0	5,296
Centre telephone costs	125	0	125
Lunches & refreshments	12,231	0	12,231
Other directly related expenses	1,851	0	1,851
Direct fundraising costs/expenses	3,522	3,522	-
Direct events/outings costs	8,820	6,943	1,877.00
Volunteer training/CRB checks	27	27	-
LMC expenditure	-	0	-
Miscellaneous	160	160	-
	<u>45,257</u>	<u>10,652</u>	<u>34,605</u>
Managerial, Governance & Support costs			
Staff salaries, PAYE/NIC	55,358	55,358	0
Staff travel	4,039	4,039	0
Staff training & recruitment costs	415	415	0
CRB checks	50	50	0
Volunteer costs	2,530	2,530	0
Professional Fees	476	476	0
Independent Examination/accountancy fees	875	875	0
Insurance	1,352	1,352	0
Publicity/website	1,978	1,978	0
Stationary & postage	1,690	1,690	0
Telephone/broadband	1,010	1,010	0
Office/meeting room rental	1,477	314	1163
Tutor Fees (Adult learning)	-	0	0
Lottery	3,185	3,185	0.00
Consumable equipment	-	0	0
Fund raising managerial	3,855	3,855	0
Adult learning	-	0	0
Breaktime	-	0	0
GoOnLine	-	0	0
Dementia Friends	54	0	54
Carer Events	1,292	1,292	0
Miscellaneous	441	0	441
Loss on disposal of equipment	150	150	0
Depreciation	3,896	0	3896
	<u>129,380</u>	<u>89,221</u>	<u>40,159</u>

6.5 Net Incoming Resources for the Year

This is stated after charging:

	2016	2015
Depreciation	3,896	5,791
Independent Examination costs	<u>875</u>	<u>750</u>

6.6 Trustee Remuneration & Related Party Transactions

No members of the management committee received any remuneration during the year. All travel and other management costs re-imbursed to members were substantiated and fully documented accordingly.

	2016	2015
Such costs amounted to:		
Roger Parrott	120	238
Mary Thompson	125	211
Total	245	449

6.7 Taxation

As a registered Charity it is exempt from tax on income and capital gains. The Charity does not currently operate a trading section which could fall within taxation regulations.

6.8 Tangible Fixed Assets

	Total	Equipment
Cost		
At 1st April 2015	23,634	23,634
Additions in year	250	250
Disposals in year	(150) -	150
As at 31 March 2016	23,734	23,734

Depreciation

At 1st April 2015	12,034	12,034
Charge for the year	3,896	3,896
Eliminated on disposals	0	-
As at 31 March 2016	15,930	15,930

Net Book Value

As at 31 March 2016	7,804	7,804
As at 1 April 2015	11,600	11,600

6.9 Debtors

	2016	2015
Sundry debtors	4,728	11,221
Prepayments	572	534
	5,300	11,755

6.10 Creditors - Amounts falling due within one year	2016	2015
Deferred Income;		
Sunflower donation	-	-
GoOnline (Duchess Westminster) (PY Grant)	1,030	1,500
Lloyds Bank Foundation for England & Wales	4,000	4,000
Dementia Friends	464	464
Community Learning (potential overpayment)	-	300
CCDT Health Small Grants	-	-
	<u>5,494</u>	<u>6,264</u>
Sundry creditors (Frodsham Opal Rotary donation)	-	250
Accruals	<u>9,658</u>	<u>9,469</u>
	<u><u>15,152</u></u>	<u><u>15,983</u></u>

6.11 Creditors - Amounts falling due after one year & within five years	2016	2015
Deferred income	<u>-</u>	<u>-</u>

6.12 Movements in Funds	At 1 April 2015	Incoming Resources	Outgoing Resources	At 31 March 2016
Restricted Funds				
Donations	38,256	7,997	-	46,253
Grants & Contracts	117,042	45,954	-	162,996
Members Fees	30,450	-	-	30,450
Specific activities	- 105,184	-	(34,605)	(139,789)
Managerial, governance & support cost	- 62,542	-	(5,554)	(68,096)
Total Restricted Funds	<u>18,022</u>	<u>53,951</u>	<u>(40,159)</u>	<u>31,814</u>
Unrestricted Funds				
Donations	16,064	5,956	-	22,020
Members Fees	89,850	38,921	-	128,771
Grants & Contracts	178,167	53,418	-	231,585
Managerial, Governance & support costs	- 157,879	-	(78,569)	(236,448)
Management Fee	-	4,624	(4,624)	0
Activities costs	- 39,599	0	(10,652)	(50,251)
Total Unrestricted Funds	<u>86,603</u>	<u>102,919</u>	<u>(93,845)</u>	<u>95,677</u>
Total Funds	<u><u>104,625</u></u>	<u><u>156,870</u></u>	<u><u>(134,004)</u></u>	<u><u>127,491</u></u>

