



**Managed Services Limited**

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### **Method statement details of work for kitchen deep clean**

This document is designed to inform clients of our method of working it should be supported with scope of work/quotation & risk assessment

### **METHOD STATEMENT –**

**TASK: Floor Cleaning – Without Machinery ‘Altro’ and Non ‘Altro’ Floors**

#### ***Applicable to both ‘Altro’ and non ‘Altro’ floors***

1. Operatives to check all PPE, cleaning equipment and chemicals required for the task. Refer to COSHH assessments supplied for chemicals being used. Operatives to set out all ‘Caution/Warning’ signage required and cordon off cleaning area prior to work commencing.

#### ***Cleaning non ‘Altro’ floors***

2. Operatives to mix cleaning solution in bucket.
3. Operatives to mop floor with the solution ensuring floor is wet (not just damp) and allow solution to work for approximately 3-4 minutes before checking the area and scrapping off any large deposits of grease or grime.
4. On quarry tiled floors, operatives to check the grouting to ensure all grease and grime has been removed. If required use a sponge or ‘Greenie’ to clean the grouting afterwards. Note: operatives are advised to make note of any damaged grouting and report to the Supervisor.
5. Operatives to check the wall/floor junctions to ensure that they are clean. If necessary, use sponge or ‘Greenie’ to clean.
6. Operatives to use manual floor scrubber and thoroughly scrub the floor.
7. Operatives to remove excess solution from the floor using a wet vac machine.
8. Operatives to rinse floor by mopping with clean hot water. Note: this process may need to be repeated several times to achieve required standard of finish, whereby surface is free from grease and dirt and has a smooth, clean, smear free look to it.
9. On completion of cleaning, operatives to dispose of all waste chemicals and materials on site and remove all cleaning equipment, chemicals and signage to company vehicle.
10. Operatives are not to leave the site until authorised by Supervisor.

#### ***Cleaning ‘Altro’ floors***

11. Operatives are to use ‘Altro’ floor cleaning solution.
12. Operatives then to follow points 3 to 10 above, omitting point 4.