

**MEMBERSHIP APPLICATION FORM**

**ACEI FELLOW PROFESSIONAL CONSULTING ENGINEER (FConSEI)**

**Section 1: Personal Details:**

Mr/Ms/Dr Name; \_\_\_\_\_ Surname \_\_\_\_\_

Correspondence Address \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Company(Must be registered ACEI member company): \_\_\_\_\_

\_\_\_\_\_

Company Address \_\_\_\_\_

Website \_\_\_\_\_

**Section 2 : Qualifications**

**Degrees and Chartered Membership(s) of Professional Institution(s) etc., state in full specific category of membership - abbreviations will not suffice.**

State year of Qualifications and enclose copies of Certificates.

Title of Accredited Degree/Diploma	Year Awarded

Chartered Reg No: \_\_\_\_\_

Institution: \_\_\_\_\_

**Section 3: Professional Experience**

Company \_\_\_\_\_

Company Address \_\_\_\_\_

Website \_\_\_\_\_

Email \_\_\_\_\_

Are you Owner/Proprietary Partner, of the Firm referred to above: \_\_\_\_\_

Are you a Proprietary Director of the Firm referred to above: \_\_\_\_\_

Are you otherwise in control of the management decisions in the Firm referred above (evidence to this effect must be provided): \_\_\_\_\_

State when you took up the foregoing position in the firm: \_\_\_\_\_

Are you a Director or Employee or Agent of any Firm other than the Firm referred to above. If so, please provide full particulars of the business undertaken by that firm. Details of the candidate's position therein must also be given or attached hereto: \_\_\_\_\_

Main discipline of firm in which the candidate practices:

Civil

Mechanical/Electrical

Structural

Other

**Please attach current CV detailing recent projects – guidance notes are attached.**

**Section 4: Declaration**

I have read the ACEI Constitution and Code of Conduct and I am of the belief that I comply with the requirements for registration. If admitted, I undertake to abide by the ACEI Constitution and Code of Conduct as they now exist or as they may hereafter be amended or extended as long as I remain an ACEI Registered Professional Consulting Engineer (FConsEI).

Signed: \_\_\_\_\_

Date \_\_\_\_\_

Full Names of Proposer and Seconder who must be ACEI Fellow Professional Consulting Engineers (FConsEI).

Proposer: \_\_\_\_\_  
(Block Letters)

\*Signature \_\_\_\_\_

Seconder: \_\_\_\_\_  
(Block Letters)

\*Signature: \_\_\_\_\_

\*Actual or electronic signatures are acceptable. However, if the proposer or seconder is from another firm, an email from them to [info@acei](mailto:info@acei) in support of your application is required.

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## Guidance Notes

### RECORD OF WORK FOR WHICH THE APPLICANT WAS RESPONSIBLE OVER LAST 7 YEARS

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1. This record is required by the ACEI Executive Board in order to assess the applicant's experience. It should distinguish between work done before the applicant became a Consulting Engineer (as defined) and since that date.
2. It is not necessary to show every project. A suitable selection would show:
  - (a) A range of different clients,
  - (b) the whole range of the applicant's work,
  - (c) the year in which each project was commissioned,
  - (d) the value of the project or relevant or part of the project.
3. The Executive Board is not looking merely for large projects; the range of work and spread of clients is more important.