



COALITION MEMBERS ROLES & RESPONSIBILITIES

The (**Community**) Excel By 5 Coalition is comprised of community members who include but are not limited to: parents, grandparents, health care providers, child care center directors, business leaders, civic leaders, and representatives from the school district, media, government agencies and faith-based groups. The Coalition Members engage in various activities to ensure that young children are ready for school by the age of 5 years.

Expectations for Coalition Members include:

- Participate in initial and follow-up community needs/strengths assessments.
- Attend quarterly Coalition meetings (Note: If you are not able to attend a meeting it is extremely important that you send a representative in your place to ensure that the Coalition meetings have quorum and meeting certification requirements.)
- Help in the development and implementation of the EXCEL BY 5 Community Action Plan.
- Participate in activities for meeting certification in one of the four Focus Areas (Community Involvement, Family and Parent Support, Early Care and Education, Health).
- Attend and participate in the communitywide Early Childhood Update meetings to present the annual plan for your Focus Area (Community Involvement, Family and Parent Support, Early Care and Education, Health).
- Designate a Lead Support Partner/Fiscal Support Partner and Certification Manager.
- Represent the (**Community**) EXCEL BY 5 Initiative in the community.
- Celebrate successes along the way to certification and re-certification!