



# Alternative Fund Services

# Know how

You need a service provider with the scale to master complex regulations across diverse jurisdictions.

We have the know how to keep on top of legislation and regulations and the resources to act fast. We use cutting-edge technology and robust processes to provide the best service. Our in-house training programme constantly develops our teams' knowledge and skills. Whatever you want to achieve, we have the know how to deliver it.

# Know you

The funds industry is based on trust and personal relationships that are built up over years. Having a single contact you know who also knows you is important.

We have this know you talent. We assign a dedicated client relationship manager to you who will stay with you throughout the relationship. Our people have the ability to anticipate and understand your needs. Whatever you want to achieve, we have the know you to make it happen.

# Professional service. Personal touch.

## **Welcome to IQ-EQ, the next word in alternative fund services.**

Fund services have changed. The modern fund services provider needs to be more than an accountant. They need to offer multi-jurisdictional compliance and reporting services. They need to have the technology and expertise to handle multiple asset classes, complex fund structures and investor reporting demands.

To be able to maintain such a comprehensive service requires scale and a deep well of knowledge. Each member of our senior team has a minimum of 10 years' experience in alternative fund services administration and reporting. They have the skills

and the tools to support you throughout your fund's lifecycle, from launch through to investment realisation – or at any stage in between.

Service range, deep expertise and leading technology are all essential, but personal service has never been more important. Your relationship manager needs to know your requirements inside out if they are to help you navigate the ever increasing investor demands and compliance obligations.

That's why we invest so much in our people's personal and professional development.

## Key facts and figures

People worldwide

2450<sup>+</sup>

Worldwide locations

23

Assets under administration

\$400<sup>+</sup> bn

Funds under administration

600

Supporting top PE firms\*

6/10

Minimum senior team experience

10<sub>yrs</sub>

## Our expertise

Private Equity &  
Venture Capital



Real  
Estate



Energy &  
Infrastructure



Hedge  
Funds



Long-only /  
Mutual Funds



Debt /  
Credit



Cryptocurrencies  
& FinTech

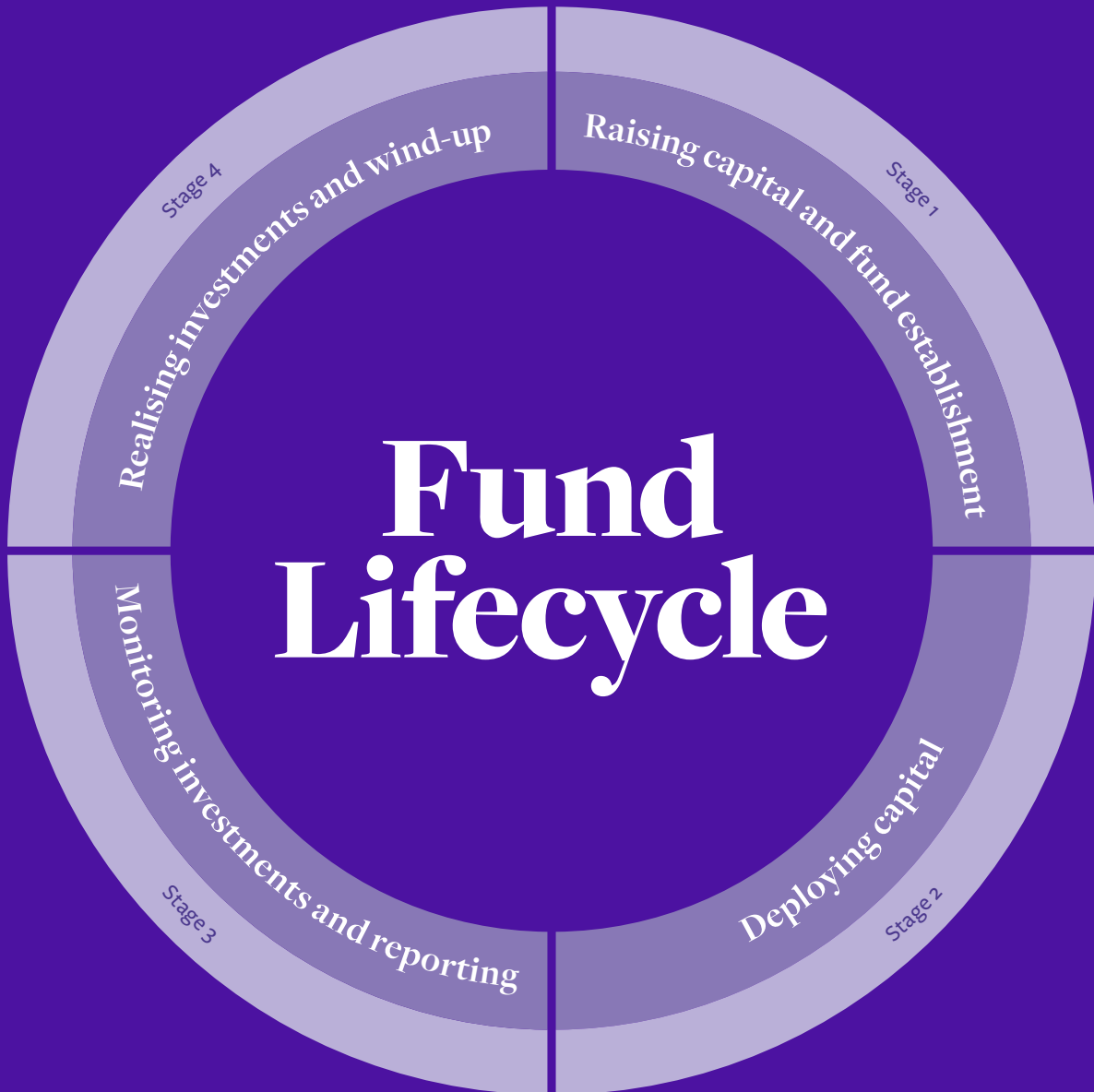


\* Private Equity International – PEI300 survey

# Your needs. Our promise.

You need different services at different stages of your fund's lifecycle. Whatever stage your fund is at, we have the expertise to fully support your needs, wherever you operate from and wherever you domicile your funds.

We coordinate the whole project. We can also work with you to tailor our services to your reporting requirements.



Stage 1  
**Raising capital and fund establishment**

We coordinate the launch of your fund and provide guidance to ensure the process runs smoothly.

Stage 2  
**Deploying capital**

We provide pro-active updates and expertise around capital calls and deployment.

Stage 3  
**Monitoring investments and investor reporting**

We offer access to data and analytics for your investment portfolio and fast, factual and flexible reporting.

Stage 4  
**Realising investments and wind-up**

We ensure all transactions are wrapped up smoothly and efficiently.

Stage 1

# Raising capital and fund establishment



Pragmatic compliance and onboarding are essential for a seamless first stage. You're looking for a highly responsive, pro-active team that can coordinate the launch of your fund – and simple step-by-step guidance to help ensure the process runs smoothly. We recognise that the fund set-up process can feel daunting and that you may require recommendations around best practice reporting templates and investor communications.

We tailor our offering to meet your needs.

## We provide

- A fund-raising document repository
- Investor and manager due diligence
- Cash management
- Fund accounting and reporting, including financial statement preparation
- Outsourced business solutions, including office space and payroll
- AIFM and regulatory hosting
- AIF depositary services
- Compliance services, including regulatory authorisation and ongoing compliance monitoring and tax compliance with FATCA and CRS
- Assistance with a full regulatory authorisation and approval process
- AIF fund umbrella for plug-and-play fund launch
- Provision of AML, KYC and MLRO services through industry-leading systems including our RegTech system MaxComply



Stage 2

# Deploying capital

Timing is everything during the investment phase. You will want the reassurance that you can call on us as your administration partner at any time for transactional support. But responsiveness isn't all that is needed. You also require pro-active updates and expertise around capital calls and deployment.

## We provide

- Corporate secretarial services
- Investor capital calls, including dealing with all investor queries
- SPV and holding company services
- Compliance support in relation to transactional due diligence





Stage 3

# Monitoring investments and investor reporting

Prompt, accurate reporting is vital when you're monitoring the performance of your fund's investments. So too is access to data and analytics around the investment portfolio. But support should not stop there as coordinating efficient external audits is also important.

We recognise your need to have the right information at the right time.

## We provide

- Accounting and investor reporting
- AIFMD Annex IV reporting
- Valuation reviews
- Fund administration and transfer agency services
- Directorship services
- Investor services
- Risk management, including reporting, portfolio analytics and data access
- Access to data and analytics for you and your investors

Stage 4

# Realising investments and wind-up

As you successfully exit your investment portfolio, you want transactions to complete as efficiently as possible. Any carried interest, waterfalls and distributions need to be expertly calculated and the wind-up process should be seamless, including liquidations, tax and other elements.

We have the people, processes and expertise to help you make that happen.

## We provide

- Investor distributions
- Carried interest and fee calculations
- Tax filings and compliance
- Liquidations



# Fund focused

## Knowledge pool

You want to know that we understand the requirements of your specific fund. We do. Each member of our senior team has a minimum of 10 years' industry experience.

## Technology

You want to know that we are using the latest technology to support your funds. We have invested in the industry's leading software such as eFront, FIS Investran, PFS Paxus and RegTech including MaxComply.



## Regulatory landscape

You want to know that we understand the significance of compliance. Our professionals have the expertise to effectively guide you through the compliance and regulatory maze.

## Safe environment

You want to know that your data is secure with us. We have security systems and processes to protect your information and are ISAE 3402 accredited in the key fund domiciles.

# People centric

## Our people

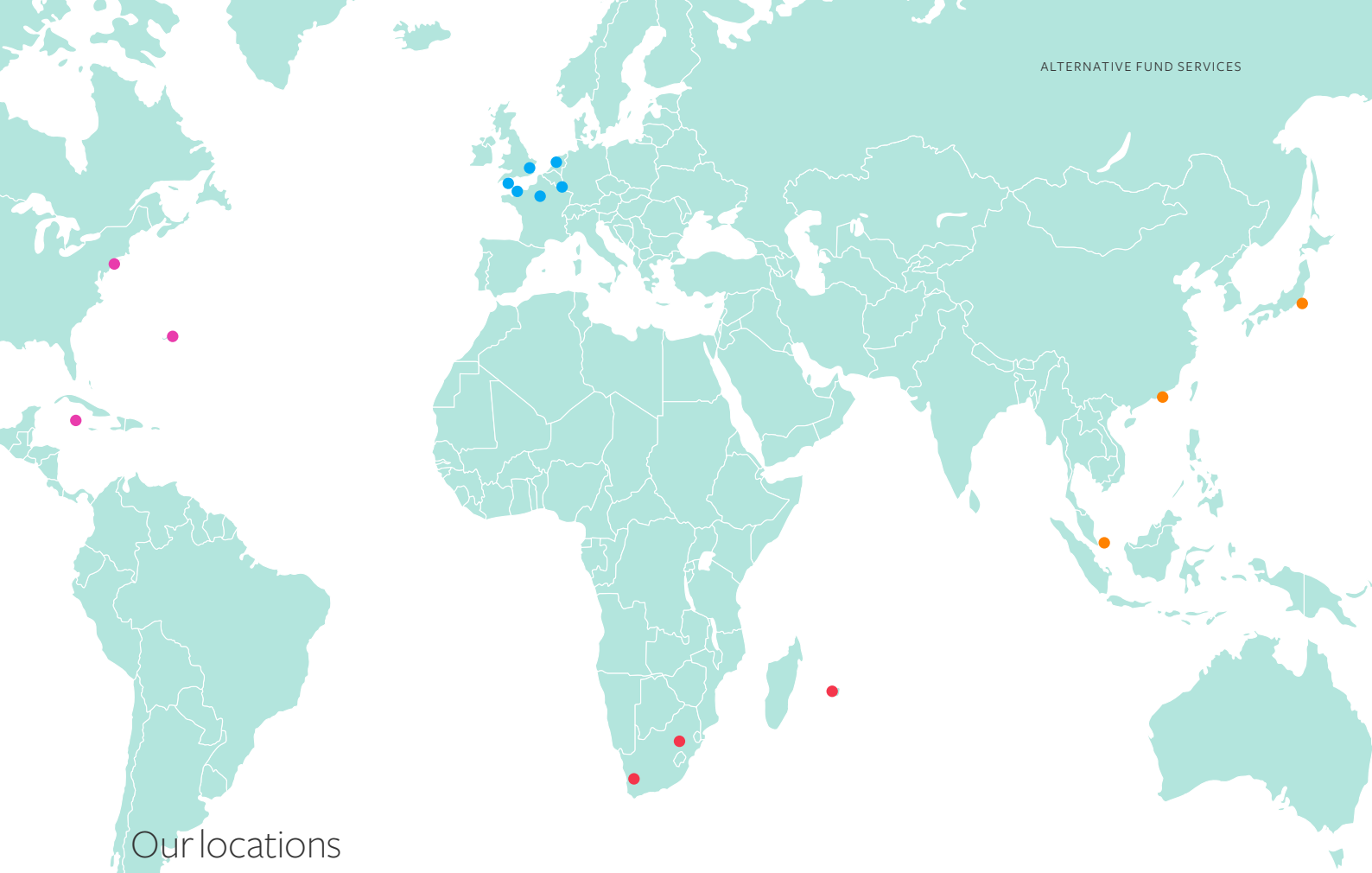
You want to know that our people are ahead of the curve. To build their expertise, and keep it up to date, we have our own in-house experiential training programme open to people at all levels of the organisation. Our professional development teams also train others in the fund industry. The benefits of that knowledge sharing and know how are at your service.

## Lasting relationships

You want to know that you're in safe hands. The most effective client relationships are based on continuity. So, having a dedicated relationship manager, even when the services you require change, is important. Although we may bring in the additional expertise you need from within our network, your point of contact remains the same, whether we work with you in a single jurisdiction or on a global scale.

“In our 10+ years of association, IQ-EQ has proven to be consistently reliable and capable of delivering high quality outputs and managing complex fund structures. We are proud to partner with them.”

**Caspian Impact Investment Adviser**



Our locations

# Key fund centres

We know that alternative fund services need to be truly multi-jurisdictional to meet current regulatory complexity, as well as keep up with constantly shifting investor demands and regulatory change.

It's why we have offices in 15 key fund centres, across four continents. And we're still growing.

## NORTH AMERICA

Bermuda  
Cayman Islands  
New York

## EUROPE

Amsterdam  
Guernsey  
Jersey  
London  
Luxembourg  
Paris

## AFRICA

Cape Town  
Johannesburg  
Mauritius

## ASIA

Hong Kong  
Singapore  
Tokyo

# Key contacts

If you would like to speak to us about your alternative fund services and reporting needs, simply contact one of the team and we'll be in touch.



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Find out more  
[www.iqeq.com/funds](http://www.iqeq.com/funds)



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