

Kingswood Office Supplies Ltd
12-18 King Street, Blackpool
Lancashire, FY1 3EJ
Tel: (01253) 622828 Fax: (01253) 627471
Email: sales@kingswoodos.co.uk
Web: www.kingswoodos.co.uk



New Customer Details Form

Full Business Name: _____

Owners / Directors: _____

Invoice Address: _____

_____ Post Code: _____

Delivery Address: _____
(if different from above)

_____ Post Code: _____

Telephone Number: _____ Fax Number: _____

Business Type (tick)

PLC

Limited Co

Partnership

Sole Trader

Charity

Complete all fields that apply:

Company Registration Number: _____

VAT Registration Number: _____

Charity Registration Number: _____

Number of Years Trading: _____ years _____ mths

Contact Names (All invoices will be emailed to Accounts Payable email address unless otherwise specified.)

Purchasing: _____ Email Address: _____

Accounts Payable: _____ Email Address: _____

I have read the Kingswood Terms and Conditions (as printed on the reverse) and agree to abide by these and in particular to pay for all goods supplied 30 days from the end of month of invoice. I agree that Kingswood have our permission to carry out a credit check to assess our suitability to be offered credit.

Print Name: _____ Signature: _____

Position Held: _____ Date: _____

Office Use Only

Account Reference: _____

CR: _____

CL: _____

Account Manager

Introduced by: _____

Quote Number: _____

Category: _____