

Call us: **01952 642335** Email us: **distancelearning@telfordcollege.ac.uk** Visit us online: **www.telfordcollege.ac.uk**



LEVEL 2 CERTIFICATE IN UNDERSTANDING WORKPLACE VIOLENCE & HARASSMENT

Workplace violence and Harassment can have huge consequences for employers, employees and the work environment. The Trades Union Congress (TUC) estimates that 29% of people have been bullied at work, and more than 1 in 3 people who report being bullied leave their job because of it. Understanding about effective communication and ways to reduce conflict in the workplace will help to create a more positive working environment, benefiting both employers and employees, and improving job satisfaction, health and well-being, and productivity.

What are the benefits of this course?

- Achieve a nationally recognised Level 2
 qualification
- Further your personal and professional development
- Learn at a time that suits you without the need to attend college

What will I learn?

- How to contribute to a positive and safe working environment
- How to reduce and effectively deal with violence in the workplace
- Understand aggression, bullying and harassment in the workplace and how it can be prevented
- Understand equality, diversity and inclusion in the workplace

Progression opportunities

By undertaking this programme, learners will be able to further their own continuous professional development, which may improve their career prospects. Learners may then wish to progress on to further qualifications.

Entry Requirements

To enrol for Telford College Distance Learning you must be aged 19+ as of the 31/08/19, be a resident of England and have lived in the EU for the last three years. You cannot be currently studying on any other course with us or another provider.

Qualification reference number: 603/3928/7

Awarding organisation: NCFE (see www.ncfe.org.uk)