

**Williamson–Pultneyville Historical Society
Meeting Minutes
Monday, January 28, 2019 7pm-8:53pm
W-PHS House**

Call to Order The meeting was call to order at 7 pm by Nan Hance, President

Roll Call of Officers and Standing Committee Chairs – Recording Secretary

Present: Nan Hance- President, Debbie Parts-Treasurer, Sue Jane Evans- Exhibits Chair, Jim McCaig, Kathy McCaig-Membership Co-Chairs, Sandy Zeman-Communications Chair and Grants, Charlotte Buehler- Communications Committee member (Face Book), Linda Perkins-Recording Secretary, Dottie Howland- Program Chair, Jackie Walker- Recording Secretary, David Frohlich-Property Chair, Anne Vanderbyl (guest member)

Absent: Lenore Youngman- Collections Management Chair, Perry Howland-Ex Officio Trustee

Acceptance of Minutes from November 26, 2018 Board Meeting

The minutes of the November 26, 2018, having been previously distributed, were unanimously accepted on a motion by Dave and second by Debbie.

Correspondence – Corresponding Secretary

Formal thank you notes were sent to the Howlands for donations made for John Westerberg and Jackie Walker, Peter Brown for a Gates Hall donation, Gene Bavis for a donation, and Walter Gilges for a donation for electrical work. An informal note was sent to Laurie Verbridge for a donation. **Next Step: A card will be sent to the family of Bill O’Hara (former owner of Orbaker’s Drive-In) who has passed.**

Reports of Officers

President - Nanette Hance Reported many meetings of getting people involved. Such as the Communications committee with Amy Begy (web site) Charlotte Buehler (face book), Kelly Klaritch, (Publicity) Sandy Zeman (Communication Chair). Nan Vanee will chair the quilt show and there will be an ad in June re: the show that will be distributed to 3,500 attendees at a major quilt show in June At R.I.T. February 12 at 7pm will be the first homecoming planning meeting at the Fire Hall. A Facebook orientation was held at Itclix for Board members and was well received.

Vice-President - Cheryl Kline reported she has met with Dottie, Sue Jane, Irene, Lenore and Nan to encourage coordination of efforts on Programs, Exhibits, and Archives. The group will meet on an as needed basis. She is reviewing past fundraising for Gates Hall, anticipating formation of a Fund-Raising Committee. Cost of repairs, pursuit of Grant funding and timing of outreach to the community to be determined.

Treasurer- Debbie Parts distributed and reviewed the 2018 profit and lost statement and the January to date profit and loss statement. 2018 comments were made on sources of revenue and costs. Final balances in checking and saving were reported. Wells Fargo has sent officers forms to be signed and none were returned. **Next Step: Officers needs to sign forms and forms will be resent to them.** In order to track postage costs, the post office will have a log re: what is mailed and costs. **Next Step: inform post office of the reason for the of mailing: example membership**

Recording Secretary - Jackie Walker No report.

Corresponding Secretary -see correspondence report above

Ex Officio Trustee - Perry Howland, Town Historian, absent no report submitted

Reports of Standing Committee Chairs

Nominating - Cheryl Kline no report

Membership - Jim and Kathy McCaig There are 114 individual and 31 business members -total 145. 4 New members rejoined from November mailing of 36 past members. In December we sent 27 letters to volunteers inviting them to join and 46 letters were sent to new residents in Town of Williamson. In January we are making phone calls and sending follow up letters to later renewals. The membership committee has been contacted by Sodus Bay society re: ideas for growing membership and might give a presentation in November to Wayne County Historians regarding the same. **Next step: Nan will research Motts which is now Keurig Dr. Pepper and Lagoners/Embark for correct contacts.**

Finance - Debbie Parts see treasurer's report

Collections Management-Cheryl Kline reported in Lenore Youngman's absence that archives is continuing to assort and organize photographs and information about the Bennett family. A few drawings have been accessioned. An index book containing thumbnail size copies of photos along with a corresponding USB stick of digital photos from the Collection of the late Chester A. Peters was turned over to archives by Nan Hance. **Next Step: Cheryl to check with Lenore on location of thumb drive.**

Communications and Grants - Sandy Zeman reported the communications committee has organized assignments: Amy web site and email, Kelly publicity, Ann press releases, Charlotte Facebook

Exhibits - Sue Jane Evans no report

Programs - Dottie Howland reported the Dutch dinner is scheduled for February (historical sermon), March (Golden Books Illustrator), April (History of East Williamson Fire Dept) May (History of Albright Family) Gates Hall June (Captain Throop, St. Peter, Beach Finds) Gates Hall

Property - David Frohlich reported that Passero and Associates has evaluated Gates Hall roof and ceiling and given a preliminary report (pending drawings) that the building can be remediated without removing the top of the structure as proposed by Bero. No leaks noted. **Next Steps: Get final report from Passero and meet with Randy on specific of approach, costs and time for project. In progress is determining occupancy of W-PHS house, labeling breakers, installing 3 carbon monoxide detectors and putting street numbers on the sign in front of the house. Dave will contact Lettering Lounge for numbers.**

Sue Jane Evans (property committee member) reported that meeting with code enforcement officer has resolved most of his recommendations to date. She reported that Gatesingers requested whether the Board would consider 1) replacing the chandelier (not all lights stay lit and limited lighting provided by it) and 2) placing a shed on the west side of Gates hall (for storage)

Summary of discussion: Gatesingers has three plans as part of the recent fundraising for Gates Hall and money is left for lighting. The shed is needed for storage since Gatesingers will lose storage area as part of the handicapped access project. The shed would have to conform to building codes. The lighting would have to be accomplished in concert with the roof and ceiling repairs. **Next Step: Gatesingers to present a detailed light plan and shed plan to the Board.** The Board agreed to consider written requests when presented.

Reports from Other Committees: Round Robin *Home Tour*- Debra Parts reported a home tour is planned for September 12, 2020. Theme- "Past to Present, the Lure of the Lake" **Next Step: All give suggestions to Deb on what homes might be candidates for the tour.**

Unfinished Business-none

New Business:

New Homecoming Opportunity- Carriage/Wagon Rides provided complimentary by anonymous donor for 3 hrs. W-PHS will decide how rides will be utilized.

Education and Outreach Collaboration with WCS- Nan reported meeting with Assistant Superintendent for Curriculum and Instruction and 3 Social Studies Directors re: 4th grade walking tours. Meeting was met with enthusiasm. Sue and Craig DeNagle agreed to head up effort. Longer term, other ideas discussed were involving East Williamson and Williamson and having junior historians get involved. Also having high schoolers get involved for credit in day of caring. The learning fair will become a wellness/learning fair and be held April 6.

Officer Emails Emails can be set up by W-PHS positions and forwarded to your personal email. **Next step: Officers let Nan know if you are interested**

Fundraising-Need for a planning meeting when costs and timing for Gates Hall are known

2019 Goals-Nan distributed the following hand out outlining goals and activities for discussion/consideration

“2019 W-PHS GOALS TALKING POINTS and POSSIBILITIES

BUILDING IMPROVEMENT

To ensure use of building for future generations

GATES HALL ROOF & HANDICAP ACCESS CAMPAIGN

Roll out in 2019

EDUCATION & OUTREACH

To Educate and Inform Others

BROCHURE SERIES

Produce a series of 4 Brochures on topic we have information for:

- 1.] Gates Hall
- 2.] Civil War Monument
- 3.] Captains and Sailors Monument
- 4.] National Register/Pultneyville Specific
- 5.] Spirit Walk

W-PHS COLLABORATION WITH SCHOOL DISTRICT

Walking Tour with Elementary School 4th Grades with involvement of higher grade students

Middle School Classroom Project

High School Students for Community Service Projects and involvement with 4th Grade Walking Tour

Districtwide Learning/Wellness Fair (Saturday, April 6, 2019)

PRESS RELEASE CAMPAIGN

To Strengthen Community Relations and Create Awareness

(in addition to regular events and programs for print and digital publication)

- 1.] 2019 Board of Trustees
- 2.] Archives and Collections Management
- 3.] Gates Hall
- 4.] Exhibits
- 5.] Social Media
- 6.] Fund Raising Campaign
- 7.] Membership Campaign

ENHANCE INTERNAL OPERATIONS

To Foster Internal Collaboration, Streamline Operations and Repurpose Info

Develop Plan to Connect Programs, Exhibits and Archives

Develop Plan for Tracking and Coordinating Volunteers

Document Use of W-PHS House

Document Use of Gates Hall

On-Site Internet Capabilities”

Next Steps: To be discussed at February Board meeting.

Other

- Handout provided from Bette Jenkins for those interested in National Register Historic District Tax Credit Incentive Initiative.
- Day of Caring is May 9, 2019
- After researching Kenneth K. Orbaker, Nan Hance distributed information about him along with background info and restoration costs in the amount of \$4,500 as provided by Mr. Fred Compertor.
- The house is not connected to the internet. **Next Step: Jackie to provide details and cost of connection**

Summary Next Steps- Summarized by Recording Secretary

Next Board Meeting:

Monday, February 25, 2019 7pm W-PHS House

Adjournment:

The meeting adjourned at 8:53pm on a motion by Cheryl and second by Dave with all in agreement.

Respectfully submitted,
 Jackie Walker, Recording Secretary
 Reviewed by President and Vice President
 2/3/19