

Thanks for asking  
about our seminars.



Of course, no two organizations face exactly the same issues regarding environmental regulatory compliance. So before McCoy delivers an in-house seminar, first, we listen. Then we assess your RCRA training requirements, and together, we develop an in-house seminar that brings value to your organization.

To assist with the thought process, take a look at this document. It outlines the basic parameters for McCoy in-house seminars. After you've reviewed it, let's discuss the options and details for your in-house seminar.

And, thank you for your time.

# The big picture.

## **Two- or Three-Day Formats Are Available**

We conduct two- or three-day seminars at a date and location of your choosing. Because the number of weeks in a year is limited, several clients may inquire about the same date. Thus, seminars are reserved on a first-come, first-served basis. This means your dates become official once we receive a purchase order, letter of agreement, or equivalent document.

## **Basic Course Materials**

Basic course materials for two- and three-day in-house seminars include for each attendee:

One copy of the RCRA regulations: *McCoy's RCRA Reference*,  
One copy of our RCRA guidance manual: *McCoy's RCRA Unraveled*,  
One binder with course notes for each day.

UPS Ground shipping is also included for the materials noted above. We ship approximately two weeks prior to your seminar so the materials arrive on time. If the timing requires second-day air or overnight service, additional shipping costs are invoiced to the client.

## **Base Cost**

The base cost for a two-day seminar is \$29,950. The base cost for our three-day seminar is \$36,950. This base cost includes one McCoy presenter and course materials for attendees. Because actual attendance varies, and McCoy has sustainability goals we'd like to reach, we provide course materials for attendees only. In addition, presenter travel expenses are invoiced at cost, typically around \$1,500–\$2,000.

## **Additional Attendees**

Additional attendees are welcome with advanced notification. However, if more than 75 people attend our two-day seminar, the incremental charge in addition to the base cost noted above is \$400 per person. If more than 75 people attend our three-day seminar, the incremental charge is \$500 per person. Course materials for non-attendees may also be purchased at the same rates.

## **Certificates**

McCoy certificates are available for each attendee.



McCoy

What we'll need  
from you.



### **Provide Timely Approval**

Many clients reserve their in-house seminars as much as one year in advance. To be fair to all, we schedule seminars on a first-come, first-served basis. Bottom line? Obtain your organization's approval—and the required documentation—early.

### **Secure Your Dates. Provide Documentation**

To officially reserve your in-house seminar, we require a letter of agreement. And, in the unlikely event your plans change, please contact us at your earliest convenience so we can release the dates to others and minimize cancellation fees.

### **Select Seminar Topics**

Topics may be selected from our five-day public seminar agenda (see following pages). Other curriculum adjustments may be developed for an additional fee. We're happy to provide an estimate.

### **Furnish the Training Facility**

Your organization will be responsible for providing a suitable meeting room to accommodate your attendees, the presenter, and the audio/visual equipment.

### **Provide A/V Equipment and Tech Support**

McCoy provides a laptop for the PowerPoint presentation and a tablet for examples. Your organization would provide the following:

Two LCD projectors (with HDMI input) for McCoy's presentation,  
Two 8' x 8' screens. Two 10' x 10' screens for groups over 100,  
One wireless lavalier microphone, and  
An IT support person to ensure all equipment works smoothly.

### **Questions? Give Us a Call**

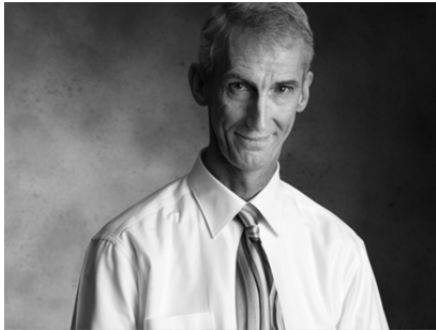
If you have additional questions, we're at your service. Call us at 303-526-2674 or send an email to [info@mccoyseminars.com](mailto:info@mccoyseminars.com).



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## RCRA presenters.

Depending upon the in-house date you've reserved, any one of the presenters noted may conduct your in-house seminar.



### **Paul V. Gallagher, P.E., President**

Paul has extensive experience analyzing and interpreting environmental regulatory requirements. He has served McCoy for over twenty-six years in various capacities from managing corporate operations to writing articles and editing journals to conducting seminars. Paul's straightforward speaking style simplifies the complex regulations, making them easier to understand. Prior to McCoy, Paul worked as a petroleum engineer for Union Pacific Resources, where he supervised oil and gas drilling and production operations. Paul lives in the mountain town of Conifer with his wife, Susan. Colorado is a perfect setting for their favorite pastimes, such as skiing, biking, and hiking.



### **Rodger Goffredi, P.E., Senior Environmental Engineer**

Rodger has been conducting seminars and editing environmental publications for over two decades. His tenure with McCoy began in 1992, and Rodger is the senior technical editor for *McCoy's RCRA Unraveled* and *McCoy's RCRA Reference*, the books used in our courses. Prior to McCoy, his experience included stints at United Engineers & Constructors and Stone & Webster Engineering. His thirty-plus years of regulatory analysis and environmental engineering experience bring insight and perspective to his RCRA lectures. Rodger lives in Littleton, Colorado with his wife, Colleen, and Andrew, the youngest of his six children. Their twins, Jen and Alison, sons Tony and Ryan, and daughter Mariel have already left the nest.

## Review agendas.

McCoy's five-day public seminar provides the base content for our in-house seminars. For your convenience, we've included our agendas to jump start the conversation.

As you review the agendas, be aware that the content from our public seminar fills five days (and our in-house seminars are two- and three-day formats). Therefore, choices will need to be made to cover the topics that are important to you.

In addition, we can tailor the content to your organization or a specific industry for an additional fee. Fees vary depending upon the scope and complexity of the customized content. Your presenter will be happy to provide you with an estimate.

Turn the page to view the agendas.



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# Day 1 Agenda

## **RCRA Fundamentals: Avoiding the Most Common Mistakes in Waste Identification**

- 8:00 Introduction
- 8:15 Background of the RCRA Regulatory Program
- 8:30 Discarded Materials
- 9:00 Identifying “Solid Wastes”
- 9:30 Break**
- 9:45 Identifying “Solid Wastes” (continued)
- 10:30 Identifying Characteristic Wastes
- 11:00 Break**
- 11:15 Identifying Characteristic Wastes (continued)
- 12:00 Lunch**
- 1:00 Listed Wastes—What’s Covered and What Isn’t
- 1:30 Spent Solvent Issues
- 2:00 Break**
- 2:15 K-Wastes, Commercial Chemical Products (P- and U-Wastes)
- 3:00 Examples of Listed Wastes
- 3:30 Break**
- 3:45 Examples of Listed Wastes (continued)
- 4:00 The Mixture Rule
- 4:15 The Derived-From Rule
- 4:30 Case Study
- 5:00 Adjourn**



# Day 2 Agenda

## **Critical Generator Issues**

8:00 Exclusions and Exemptions

**9:30 Break**

9:45 Exclusions and Exemptions (continued)

10:15 Three Classes of Generators

**11:00 Break**

11:15 Satellite Accumulation

**12:00 Lunch**

1:00 90/180-Day Accumulation

1:45 Container Management

**2:00 Break**

2:15 Container Management (continued)

2:30 Other Generator Requirements

2:45 Recordkeeping

3:00 Universal Wastes

**3:30 Break**

3:45 Problem Wastes (e-Wastes, Aerosol Cans, and Wipes)

4:30 Case Study

**5:00 Adjourn**

# Day 3 Agenda

## **Advanced RCRA Topics**

8:00 Most Common Violations  
8:15 RCRA Training Requirements  
8:30 Used Oil Management  
9:15 Treating Wastes Without a Permit

### **9:30 Break**

9:45 Treating Wastes Without a Permit (continued)  
10:45 Hazardous Waste Tanks

### **11:00 Break**

11:15 Hazardous Waste Tanks (continued)  
11:30 Surface Impoundments  
11:45 Waste Piles

### **12:00 Lunch**

1:00 Recycling

### **2:00 Break**

2:15 Recycling (continued)  
2:30 “Point of Generation”  
3:00 Sampling and Waste Characterization

### **3:30 Break**

3:45 Sampling and Waste Characterization (continued)  
4:15 Case Study

### **5:00 Adjourn**



# Day 4 Agenda

## **Air Emissions, Manifesting, and LDR**

8:00 RCRA Information Sources

8:15 RCRA Air Emission Standards (Subparts AA, BB, and CC)

**9:30 Break**

9:45 Preparing for a RCRA Inspection

10:30 Manifesting

**11:00 Break**

11:15 Manifesting (continued)

11:30 Overview of the Land Disposal Restrictions (LDR)

11:45 Point of Generation Issues in the LDR Program

**12:00 Lunch**

1:00 Treatment Standards for Hazardous Wastes

1:30 Universal Treatment Standards and Underlying  
Hazardous Constituents

1:45 LDR Notifications and Certifications

**2:00 Break**

2:15 LDR Examples

3:00 Rules for Applying Characteristic Codes to Listed Wastes

3:15 Radioactive Mixed Wastes, Waste Storage,  
and Treatability Variances

**3:30 Break**

3:45 Rules for Determining If Dilution Is Allowable

4:00 Case Study

**5:00 Adjourn**

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# Day 5 Agenda

## **Remediation, Demolition, and Spills**

8:00 The Contained-In Policy

8:45 How Spills and Spill Residues Are Regulated

9:00 Corrective Action

**9:30 Break**

9:45 Remediation and Managing Contaminated Soil

10:30 Demolition and Managing Hazardous Debris

**11:00 Break**

11:15 Significant Rule Changes in the Last Two Years

11:30 Major RCRA Rules Under Development

**12:00 Adjourn**

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