

HAUXTON PARISH COUNCIL

I hereby give notice of the Annual Meeting of Hauxton Parish Council on **Wednesday 16 May 2018** at 8.00pm in the Alice Cambridge Room, Hauxton Village Hall.

All members of the Council are hereby summoned to attend

There will be a 15-minute forum at the start of the meeting to hear representations from the public.

AGENDA

1. Apologies
2. Election of Chair and Vice -Chair
3. Councillors to sign Declaration of Acceptance of Office
4. Register of Interests form for Parish Councillors
5. Minutes of the parish council meeting
 - 5.1. Minutes of meeting on 2 May 2018
 - 5.2. Matters arising from the minutes
6. Review of existing representation and procedures (required by the standing orders, section 2j)
 - 6.1. Review and adoption of standing orders
 - 6.2. Review of representation on external bodies
 - 6.2.1. Village Hall Management Committee
 - 6.2.2. Hauxton Town Lands Charity
 - 6.3. Review of land and assets including buildings and office equipment, and Asset Register
 - 6.4. Review of the Council's and/or employees' memberships of other bodies
 - 6.5. Review of Code of Conduct for Members
 - 6.6. Review of the PC complaints procedure
 - 6.7. Review of Data Protection Policy
 - 6.8. Review of Financial Procedures
 - 6.9. Review of Financial Risk Assessment
 - 6.10. Review of Reserves policy
 - 6.11. Review of Equal Opportunities Policy
 - 6.12. Review of Child Protection Policy
 - 6.13. Review of Media Policy
 - 6.14. Review of Vexatious Correspondence Policy
 - 6.15. Dates and times of ordinary meetings for the year ahead
7. Declarations of interest
 - 7.1. To receive declarations of interest from councillors on items on the agenda
8. Finance
 - 8.1. Payments for approval
 - 8.2. To agree arrangements for insurance cover
 - 8.3. To agree from which budget the recreation ground benches and tables should be taken
9. Sports Ground: To agree the Service Level Agreement with Whittlesford Warriors

10. Planning

10.1. Proposal: Variation of Condition 2 (approved plans) of planning permission S/0181/18/FL for residential development comprising 5 dwellings and associated garden land, road infrastructure, landscaping, and new access from Desmonds Close following demolition of existing agricultural buildings

Application ref: S/1739/18/VC

Location: land to the west of Desmonds Close, Hauxton

Applicant: c/o agent, Shelford Properties

11. Annual Tree Survey report: To consider and agree actions arising

12. Correspondence

13. Matters for future consideration

14. Date of next meeting

Members of the public and media are welcome to attend. Members of the public are able to speak during the allocated 15 mins Public Forum. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis.

John Hammond
Clerk to Hauxton Parish Council
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