

## BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hallon Thursday 22<sup>nd</sup> March, 2018 at 7:30pm

**Present:** Cllr A.K.Saunders (Chair), Cllr C.E. Lane, , Cllr Mrs M Knight, Cllr M.E.Taylor, Cllr M. Kersh, Cllr D Ledger & District Cllr D Hughes (part)

036/18 **Apologies:** Cllr Miss J Benton & County Cllr C Griffiths

037/18 **Declarations of Interest:** None

038/18 **Public Participation:** No members of the public present

039/18 **To approve the Minutes of the Parish Council Meeting held on 22<sup>nd</sup> February 2018:** The Minutes were approved by PC and signed by Cllr Saunders.

040/18 **Update on progress from the Minutes:**

- a) Drainage works on Kirtlington Road – Cllr Saunders confirmed that more work has taken place and further grips have been dug. Cllr Lane will have look and comment to next meeting.
- b) Fix My Street issues – The Clerk was asked to make a report of outstanding Oxfordshire County Council Highways issues within the Parish and bring to each meeting.
- c) OCC speed limit changes and other works on Station Road – Cllr Saunders read email correspondence between PC, Cllr Griffiths and O.C.C. – the works have now started.
- d) Duchy Field – Cllr Saunders reported that the first 5 properties have been signed off and new residents will begin moving in over the next few weeks.

041/18 **Reports from District and County Councillors:** Reports were received, circulated and posted on Village Hall Notice Board.

042/18 **Enforcement Update:** Cllr Saunders reported that CDC had been told that Mr Hedges had appealed against the Notices that were served, however CDC were making an official complaint to the Secretary of State as the appeal had not been made correctly. Cllr Saunders will ask what is happening with the enforcement on the Marina – a retrospective planning application has now been made for the workshop. The Clerk will chase DEFRA for any feedback from Cllr Saunders letter regarding the hedge removal.

In addition, it was raised that some ditch work had taken place on the Islip Road, down to Diamond Farm – the Clerk will ask Sue Marchand, CDC, and Cllr Benton if these hedges are protected.

043/18 **General Data Protection Regulation (GDPR):** The Clerk will check wording on website and write a policy.

044/18 **Annual Parish Meeting:** The date for this meeting had already been set for 19<sup>th</sup> April 2018. A discussion was had and all Cllrs agreed that the meeting should be a Parish Council update as other groups, such as BCF, have their own annual meetings to report at. All County & District Cllrs will be invited and asked to speak, and the Police. The Clerk will promote event in village.

045/18 **Annual Litter Pick:** The Clerk confirmed that equipment had been received from CDC ready for annual litter pick – Clerk to chase Cllr Kersh for a date for the event.

046/18 **Maintenance of borders at Village Hall:** Cllr Saunders reminded PC of Green Scythes comments about how the borders need to be managed. Cllr Lane will look at this and report back to next meeting.

047/18 **'No Parking' signs for Village Green:** It was agreed that Cllr Saunders would do words and Cllr Ledger would get quotes, circulate to everyone for approval by email, and order when agreed.

048/18 **District Cllr Hughes' Report:** Cllr Hughes talked to PC about Oxfordshire's unmet housing needs and asked for ideas about how to make Bicester Garden Town more natural/green/nicer place to be – look out for public consultation on this. Cllr Hughes also mentioned C.D.C. purchase of Castle Quay shopping centre for re-development, generating income for C.D.C.

049/18 **County Cllr Fund:** Cllrs were asked to think about what the £2500 from Cllr Griffiths could be used for. To be put on agenda next month for actual request to Cllr Griffiths to be made.

#### 050/18 **Finance:**

050a/18 Cllrs were asked to consider invoices for payment itemised on the payment schedule.

| Cheque No | Payee and Reason  | Budget              | Minute Ref  | Total Amount | VAT    |
|-----------|---|---------------------|-------------|--------------|--------|
| 101522    | Derek Bickley – refit of spheres to playing field piers | Trees & Open Spaces | 181/17      | £180.00      | £30.00 |
| 101523    | Tony Saunders – expenses – ink cartridges               | General Admin       | 029c/18     | £88.49       | £14.75 |
| 101524    | R McNaught - salary                                     | Clerk's Salary      | This minute | £1125.00     | N/A    |
| 101525    | C Fraser  | General Admin       | This minute | £30.00       | N/A    |
| 101526    | OALC  | General Admin       | This minute | £165.00      | £27.50 |

The Direct Debit to BT will be going out on 23/3/18 for £30.13. Our regular charge has increased from £22.50 to £23.40(jan) and £24.80(feb) and now £24.60(mar) – this doesn't seem 'regular' but the Clerk will monitor.

The PC also received £181.93 on 20/2/18 from Cherwell District Council for 'New Homes 17/18'.

The PC also discussed the annual subscription requests from Community First Oxfordshire (£55-£70) and Oxford Green Belt Network (£25). It was decided not to take out these subscriptions this year.

050b/18 Cllrs were asked to consider Invoice raised for £20 for Mr & Mrs Rolfe to graze 'The Slipe'. Cllr Lane informed PC that Mr & Mrs Rolfe, of Frogsnest Farm are going to rent the land from the PC on a short-term lease (to manage it). All in agreement. Invoice to be sent to Mr Rolfe. Cllr Saunders & Cllr Ledger would like to be invited to any meetings that might be arranged with Nick Mould from The Duchy regarding the sale of this piece of land, because the PC originally wanted to rent The Slipe from The Duchy in order to preserve it for the Community.

**051/18 Planning Applications**

051a/18 To note Notices of Decisions;

17/02455/F - Orchard House, Weston Road, Bletchington - Demolition of existing house, garage and outbuildings and erection of single new dwelling house with garage and outdoor storage - WITHDRAWN

051b/18 To consider all recent Applications received from Cherwell District Council or on the District Council website up to the date of the meeting;

18/00364/F - Hill View, Church End, Bletchington - addition of small dormer window to south elevation – discussed – PC had no objections

18/00302/F - Investfront Ltd - The Oxfordshire Inn, Meadow Walk, Heathfield - Conversion of existing building to provide 15no. Serviced appartments (use class C1) – discussed – PC object due to loss of a pub/restraint and pressure on services (water/sewage) at Heathfield.

051c/18 Cllr Saunders read an email to PC from C.D.C. in response to the Clerk asking for more information about retrospective planning.

052/18 **Reports from meetings:** None - Cllr Benton was not present to talk about Airport meeting.

**053/18 Correspondence Received:**

053a/18 **Cherwell District Council – report of the Parish Remuneration Panel:** Notice to be displayed on PC Notice Board.

053b/18 **Sanctuary:** Email received from the contact at Sanctuary Housing, concerned that a client’s personal situation had been discussed at public meetings. Cllr Saunders to respond to email.

053c/18 **Dog Fouling:** Email from a resident seeing dog fouling. Similar dog seen exercising off lead in Recreation Ground. All parishioners urged to report actual sightings to Clerk or Dog Warden via Cherwell website.

053d/18 **Public Transport Rep:** Letter received from Elinor Webber to forward to OCC public transport department. PC discussed content of letter and asked Clerk to reply to Ms Webber, but at this stage the letter would not be forwarded to O.C.C. by P.C.

**054/18 Items for information or next Agenda only:**

- Cllr Saunders reported that the ‘visitor’s flat’ in Annesley Close was being closed – should we ask why? The Clerk will email the housing association.
- Cllr Saunders confirmed that he had sent Mark Webber the information about parking at The Bell, Hampton Poyle, to further progress with the planning application for the development of The Blacks Head.
- Cllr Ledger reported that there had been an increase in heavy goods traffic through village recently.

Cllrs had heard that Green Square are selling off properties at The Row – the Clerk to contact C.D.C. about the selling off of affordable housing.

055/18 **Date of Next Meeting:** Cllr Saunders confirmed the date of the next meeting as 26<sup>th</sup> April at 7.30pm