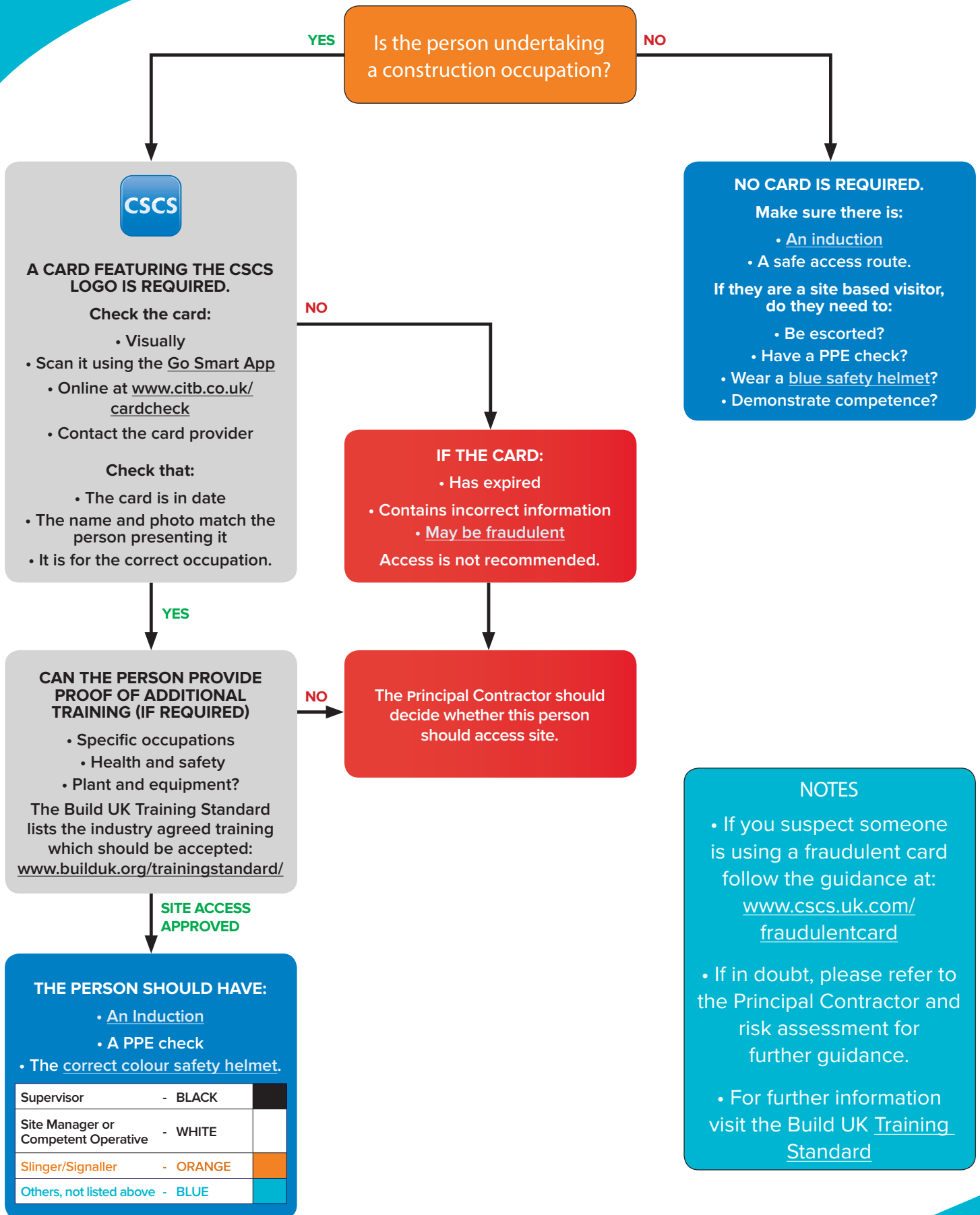


# Site Access Flowchart



## Background

The Construction Leadership Council (CLC) agreed that from January 2015 the industry, including trade associations, contractors, clients, and government should specify and promote card schemes carrying the CSCS logo with no equivalents accepted.

Build UK supports the CLC decision and its members have agreed to consistently implement its requirements which are set out in this standard.

## Requirements of the Construction (Design and Management) Regulations 2015

It is a requirement under the *Construction (Design and Management) Regulations 2015 (CDM 2015)* for contractors to ensure any individual they employ or appoint to work on a construction site has the skills, knowledge, training and experience to carry out the work they will be employed to do in a way that secures the health and safety of themselves and others. This should be assessed and managed appropriately to ensure that individuals are undertaking the appropriate occupation at the appropriate level i.e. trainee, skilled, supervisory, managerial.

While the HSE guidance on implementing CDM 2015 states that, *“Sole reliance should not be placed on industry certification cards or similar being presented to them [contractors] as evidence that a worker has the right qualities”*, the guidance makes clear that *“Nationally recognised qualifications (such as National Vocational Qualifications (NVQs) and Scottish Vocational Qualifications (SVQs)) can provide contractors with assurance that the holder has the skills, knowledge, training and experience to carry out the task(s) for which they are appointed”*.

## Application

The CLC decision and card schemes carrying the CSCS logo both relate to construction occupations only. It is recognised that due to the diverse nature of construction projects, there are occasions where a person may need to access site to perform a non-construction occupation or activity e.g. delivery of materials to site, catering staff, security guards, visitors etc. and it is not expected that these individuals will carry a CSCS card. They may however still need to provide evidence that they can carry out their task safely. They may also require a separate risk assessment and additional supervision.

## Additional Training

In addition to a card carrying the CSCS logo individuals may need to have undertaken supplementary training to operate specific machinery, plant, or tools or to carry out certain activities. E.g. a steelwork erector would hold a steel erector card issued by CSCS and if required to use a MEWP would also hold an IPAF or other relevant card to cover this training.

Queries regarding suitable additional training should be directed to the Principle Contractor or relevant trade association.



# Partner Card Scheme Information



The table below displays a list of card schemes permitted to display the CSCS logo and should be accepted when presented on-site. Use this table to confirm the card checking procedures for each scheme.

Card	Construction Industry card scheme	Scheme Administrators	Sector represented	Electronic Card checking available	How to check a card electronically	How to check a card manually
card to be added	ARMI Skills Card	Asbestos Removal Contractors Association	Asbestos Removal	Yes	Use a card reader, mobile phone or tablet device with the 'Go Smart' software installed.	Phone ARCA on 01283 566467
	Association of Lorry Loaders Manufacturers and Importers (ALLMI)	Association of Lorry Loaders Manufacturers and Importers (ALLMI)	Lorry Loaders	No	Not Available	Phone ALLMI 08448 584 334
	Assuring Competence in Engineering Construction (ACE)	Engineering Construction Industry Training Board (ECITB)	Engineering construction	No	Not Available	Phone ECITB on 01923 260 000
	Certificate of Competence for Demolition Operatives (CCDO)	National Federation of Demolition Contractors (NFDC)	Demolition	Yes	Use a card reader, mobile phone or tablet device with the 'Go Smart' software installed. Alternatively, check a card online with the <a href="#">CITB card checker</a>	Phone CCDO on 01442 217 144
	Certification Scheme for Personnel (CSWIP)	The Welding Institute	Welding Sector	Yes	Check a card <a href="#">online</a>	Phone CSWIP on 01223 899 000
card to be added	Cellar Service Installation and Maintenance Card	BFBI	Drink Dispenser and Cellar Equipment Installers	No	Not Available	Phone BFBI on 01902 422303
	Construction Industry Scaffolders Record Scheme (CISRS)	National Access and Scaffolding Confederation (NASC)	Scaffolding	Yes	Check a card online via the <a href="#">CITB card checker</a>	Phone CISRS on 08448 157 223
	Construction Plant Competence Scheme (CPCS)	Construction Plant Competence Scheme (CPCS)	Plant Operatives	Yes	Check a card online via the <a href="#">CITB card checker</a>	Phone the CPCS helpdesk on 08448 157 274
	Construction Skills Certification Scheme (CSCS)	Construction Skills Certification Scheme (CSCS)	Construction	Yes	Use a card reader, mobile phone or tablet device with the 'Go Smart' software installed. Alternatively, check a card online with the <a href="#">CITB card checker</a>	Phone the CSCS helpdesk on 03449 944 777
	Construction Skills Register Northern Ireland (CSR NI)	Construction First Ltd (CEF)	Construction (Northern Ireland only)	Yes	Check a card online via the CSR web portal (only available for employers registered with CSR. Contact CSR to register)	Phone CSR on 02890 877 150
	DoorSafe	The Automatic Door Installation Association	Automatic Door Installers	Yes	Check members <a href="#">online</a>	Phone the ADIA on 0207 788 7676
	Drilling and Sawing Association (DSA)	Drilling and Sawing Association (DSA)	Drilling and Sawing Contractors	Yes	Scan the QR code or check the card online using the <a href="#">DSA card checker</a>	Phone DSA on 0844 879 3452
	Electrotechnical Certification Scheme (ECS)	Joint Industry Board (JIB)	Electrical Contractors	Yes	Check a card online using the <a href="#">ECS web portal</a>	Phone ECS on 0132 266 1600
	Electrotechnical Certification Scheme (ECS) [Scotland only]	Scottish Joint Industry Board (SJIB)	Electrical Contractors (Scotland only)	No	Not Available	Phone SJIB on 01314 459 216
	Energy and Utility Skills Register (EUSR)	EUSkills	Utilities	Yes	Check a card online using the <a href="#">EUSR web portal</a>	Phone EUSR on 08450 779 922
card to be added	Fencing Industry Skills Scheme (FISS)	LANTRA	Fencing	Yes	Use a card reader, mobile phone or tablet device with the 'Go Smart' software installed. Alternatively, check a card online with the <a href="#">CITB card checker</a>	Phone FISS on 02476 696 996
	GEA accredited engineer	GEA	Garage Equipment Installers	No	Not Available	Phone the GEA on 01327 312 616
	ICATS Industrial Coating Applicator Training Scheme	Correx	Industrial Coatings	No	Not Available	Phone 01604 438 222
card to be added	The Institute of Explosive Engineers	The Institute of Explosive Engineers	Explosive Engineers	No	Not Available	Phone 01785 594 136
	LISS/CSCS Landbased Industry Sector Scheme	BALI – British Association of Landscape Industries	Landscaping	Yes	Use a card reader, mobile phone or tablet device with the 'Go Smart' software installed. Alternatively, check a card online with the <a href="#">CITB card checker</a>	Phone 02476 690 333
card to be added	MPQC Plant Operator Competency Scheme	Mineral Products Qualifications Council (MPQC)	Extractive Plant Operators	No	Not Available	Phone MPQC on 01159 835 755
	National Plant Operators Registration Scheme (NPORS)	National Plant Operators Registration Scheme (NPORS)	Plant Operatives	Yes	Scan the NPORS card's QR code with a QR reader	Phone NPORS on 01606 351 240
	Powered Access License	International Powered Access Federation	Powered Access Operatives	Yes	<a href="#">Check a card online</a> using PAL card verification system	Phone 01539 566 700
	Plumbing, Heating, Mechanical Engineering Services (PHMES)	Joint Industry Board for Plumbing Mechanical Engineering Services (JIB PMES)	Plumbing	Yes	Use a card reader, mobile phone or tablet device with the 'Go Smart' software installed	Phone JIB-PMES on 01480 476 925
	Q-Card	GQA Qualifications Ltd	Construction and Glazing	No	Not Available	Phone GQA on 0114 272 0033
card to be added	Safety Assessment Federation (SAFed)	Safety Assessment Federation (SAFed)	Engineering Inspectors	No	Not Available	Phone SAFED on 0207 582 3208
	Shopfitting and Interior Contracting Competence Scheme (SICCS)	National Association of Shopfitters (NAS)	Shopfitters	Yes	Check a card online via the <a href="#">CITB card checker</a>	Phone SICCS on 08448 474 409
	SKILLcard	Building Engineering Services Association (BESA)	Building Engineering Services Contractors	Yes	Use a card reader, mobile phone or tablet device with the 'Go Smart' software installed. Alternatively, check a card online via the <a href="#">skillcard website</a>	Phone SKILLcard on 01768 860 406
	Scottish and Northern Ireland Joint Industry Board	Scotland and Northern Ireland Plumbing Employers Federation (SNIPEF)	Plumbing	No	Not Available	Phone SNIPEF on 01315 560 600
	TEAM Card	Lifting Equipment Engineers Association LEEA	Lifting Equipment	Yes	Check a card online at the <a href="#">LEEA website</a>	Phone LEEA on 01480 432 801
	TICA Skill Card	Thermal Insulation Contractors Association (TICA)	Thermal Insulation Installers	Yes	Use a card reader, mobile phone, or tablet device with the 'Go Smart' software installed. Alternatively, check a card online with the <a href="#">CITB card checker</a>	Phone TICA on 01325 466704
	The Storage Equipment Installers Registration Scheme (SEIRS)	Storage Equipment Manufacturers Association (SEMA)	Storage Equipment Installers	No	Not Available	Phone SEIRS on 01216 016 718
	Trainthepainter	Corrodere	Painters	No	Not Available	Phone Corrodere on 01252 732 220
card to be added	TTM	LANTRA	Temporary Traffic Management	No	Not Available	Phone 02476 696 996

## Health and Safety Training Requirements

In addition to recognising card schemes carrying the CSCS logo and the supplementary training to operate specific machinery, plant, or tools, Build UK Contractor Members require additional health and safety training, as specified below, to be undertaken by their directors and those working on their sites including sub-contractors. The awarding body would usually define the renewal period for health and safety training, but this should not exceed every five years.

Job Role	Accepted Health & Safety Training
<b>Director</b>	<p>One of the following courses should be undertaken:</p> <ul style="list-style-type: none"> <li>❖ Site Safety Plus Directors Role for Health and Safety</li> <li>❖ IOSH Safety for Executives and Directors</li> <li>❖ IOSH Leading Safely.</li> </ul> <p>IOSH Directing Safely and IOSH Safety for Senior Executives will not be delivered from 30 June 2017 but will continue to be accepted.</p>
<b>Manager</b>	<p>One of the following courses should be undertaken:</p> <ul style="list-style-type: none"> <li>❖ Site Safety Plus Site Management Safety Training Scheme (SMSTS)</li> <li>❖ IOSH Managing Safely in Construction</li> </ul> <p>Industry courses which have been mapped as equivalent to the above are:</p> <ul style="list-style-type: none"> <li>❖ 5 day CISRS Supervisors / Managers Course</li> <li>❖ 5 day CCDO Demolition Supervisor course and end test</li> <li>❖ Construction Skills Register Site Safety Supervisors.</li> </ul>
<b>Supervisor</b>	<p>One of the following courses should be undertaken:</p> <ul style="list-style-type: none"> <li>❖ Site Safety Plus Site Supervisors Safety Training Scheme (SSSTS)</li> </ul> <p>Industry courses which have been mapped as equivalent to the above are:</p> <ul style="list-style-type: none"> <li>❖ FPS Piling Specialists Supervisor Training</li> <li>❖ CSR Site Safety for Supervisors</li> <li>❖ 2 day Demolition Chargehand course and end test</li> <li>❖ 5 day CISRS Supervisors/ Managers Course.</li> </ul>

Continued on the next page

<p><b>Persons attending site to undertake construction activities and who do not fall into any of the above categories</b></p>	<p>Any course which is equivalent to:</p> <ul style="list-style-type: none"> <li>❖ <a href="#"><u>Health and Safety in a Construction Environment Standard</u></a></li> </ul> <p>Industry courses which have been mapped as equivalent to the above are:</p> <ul style="list-style-type: none"> <li>❖ BALI's ROLO (Register of Land Based Operatives) Health, Safety and Environmental Awareness</li> <li>❖ BESA Working Safely in Building Services</li> <li>❖ 1 day CCDO Asbestos Awareness and Demolition Safety Awareness</li> <li>❖ CCNSG Health and Safety Passport</li> <li>❖ 1 day CISRS Operative Training Scheme (COTS)</li> <li>❖ Drilling &amp; Sawing Association, Health and Safety for Drilling and Sawing Operatives</li> <li>❖ ECA Operative and New Entrant Health &amp; Safety Awareness</li> <li>❖ Safety Pass Alliance (SPA) Core Construction Course</li> <li>❖ DSA Health and Safety Awareness Course certificate</li> <li>❖ IOSH Working Safely - via face to face assessment ONLY</li> <li>❖ Lantra Awards Health, Safety and Environmental Awareness course</li> <li>❖ Lantra Awards Health, Safety and Environmental Awareness Fencing course</li> <li>❖ Royal Environmental Health Institute of Scotland (REHIS) Elementary Health and Safety Course</li> <li>❖ Site Safety Plus Health and Safety Awareness Course.</li> </ul> <p><i>Operatives who have completed an S/NVQ Level 2 or 3 or Trailblazer Standard within the last five years and hold the relevant CSCS logo card, will be exempt from this requirement.</i></p> <p><i>Operatives whose qualification was achieved more than five years ago will be required to demonstrate that they have achieved one of the courses listed above.</i></p>
<p><b>Apprentices</b></p>	<p>Apprentices who are on industry recognised training programmes are excluded from this requirement if they hold the relevant card carrying the CSCS logo</p>

## Frequently Asked Questions

Please note that any advice is given in good faith with the aim of providing general guidance on best practice. Build UK and the individuals and organisations responsible for the advice do not accept any liability arising in any way from relying on it. If you require advice on a specific issue, you should seek your own independent professional advice.

### Construction Occupations

#### What is a construction occupation?

For the purpose of the Build UK Training Standard, a construction occupation is defined as one for which a [CSCS card](#), or a card featuring the [CSCS logo](#) can be obtained. Occupations including delivery drivers and security staff are not construction occupations and no card is required to access site.

#### Should work experience participants hold a card featuring the CSCS logo?

No. Only those on site who will be carrying out a construction occupation need to hold a card featuring the CSCS logo. Work experience participants should accompany a skilled operative holding the relevant CSCS logo'd card. Site managers should follow the recommendations for non-construction occupations on the Site Access Flowchart and ensure a risk assessment has been carried out. Further information on managing work experience is available in the [Build UK Work Experience Guide](#).

#### Should international employees hold a card featuring the CSCS logo?

There will be occasions where international visitors are required on site to oversee works and it may not be practical for them to hold a card featuring the CSCS logo. This will have been pre-agreed by the Principal Contractor and site management should refer to the risk assessment developed for this situation. International operatives who attend UK sites regularly and hold international qualifications can apply to [UK Naric](#) to check whether the qualification maps to a UK equivalent. If the qualification maps, the operative will be able to apply for a CSCS card by following the process on the [CSCS website](#).

### Supervision

#### What are the supervision requirements for a lone worker on site?

The Build UK Training Standard assumes that a supervisor is managing people onsite. A lone worker is carrying out a construction task and will not be a people manager. Where a lone worker is carrying out a task on site for a short period of time, the Principal Contractor would often provide a supervisor to put them to, and/or oversee their work.

#### What is the required supervisor to operative ratio?

The Build UK Training Standard does not recommend a figure for task supervisor to operative ratio. The Principal Contractor should define the ratio in line with the risk associated with each activity and this will vary depending on for example, the project and tasks being undertaken. The sub-contractor should agree this level of risk with the Principal Contractor prior to work commencing.