

Docuware



Fortis

Document Management Software

www.docuware.com



Fortis content management software is a sophisticated, on-premise solution that helps organizations around the world manage information and automate business processes in the most efficient and secure manner imaginable.

Fortis electronically captures, stores, and organizes mission critical documents, data and images. The software offers immediate and reliable access to information whenever and wherever it is needed. Fortis offers mobile access, state-of-the-art automated workflow, email integration and other features that increase efficiency, maximize security and reduce costs.

Why Choose Fortis?

Email integration

Use 'Send to Fortis' to automatically import and index email into the content management system.

Powerful Search

Save complex searches, search on-the-fly or use fulltext search.

Track Document Versions

Automatic versioning to track changes, when they were made and who made them.

Mobile Compatibility

View documents from an iOS or Android tablet.

Connect with Multifunction Devices

Connectors for eCopy Share Scan and Kofax Capture.

Audit System Activity

Track user and administrative activity for complete visibility into the system via an audit log.

Safeguard Content

System access is defined by the administrator and password protected. Users and groups of users are assigned permission to access, edit and annotate documents and to perform workflow actions.

Fortis Benefits

- Reduce filing and data entry costs.
- Integrate with other business software.
- Quickly make more informed decisions and improve collaboration.
- Reduce operating costs by eliminating faxing or mailing paper copies.
- Replace paper with electronic business forms.
- Enforce retention schedules to support records management and compliance.
- Expedite common processes such as approvals, time-off requests, and performance reviews with workflow.
- Reduce use of paper for "go green" initiatives.

Fortis Provides:

- A fully searchable, central repository for secure access by authorized users.
- Access via iOS and Android tablets.
- Multiple import options including an import wizard, monitoring network folders, batch import and saving directly from the desktop.
- Indexing with OCR templates, barcodes, point and shoot, bulk indexing, and connectors to advanced capture technology.
- Integration with Microsoft® Office, ERP and line-of-business software.
- Creation, deployment and archiving of electronic business forms.
- Workflow design tools for automation of routine tasks without programming.

Fortis Options

These add-on components provide expanded functionality to share data, create workflows and access documents from other business software.

Fortis Workflow

Fortis Workflow is a powerful tool for automating business processes. The workflow component allows both user interactive and scheduled processes to be created and managed.

Fortis Web Access

Fortis Web, Fortis WebConnect and Fortis Portal make up the Fortis Web Access solutions suite. Using these tools you can securely share information and collaborate from anywhere.

Fortis FormIt

Fortis FormIt eliminates filing and data entry via flexible, electronic forms. Forms are automatically indexed into Fortis as a PDF or Word document for easy retrieval. Form data can also be shared with line-of-business applications for added productivity.

Fortis Data Entry Assistant

With Fortis Data Entry Assistant use a hot key or set up a workflow to pull index information into Fortis from Excel®, Access, SQL, Oracle and other ODBC databases.

Fortis ImageIt

Fortis ImageIt connects with core business applications so you can access supporting documents without leaving the business application or searching through paper files. With Fortis ImageIt you can update data in Fortis from your business application.

Connectors

The Fortis Connector for eCopy ShareScan® and Fortis for Kofax Capture™ enable you to use these advanced capture solutions to index documents from a multifunction device and send them directly to Fortis. Fortis Planet enables the use of output data from Objectif Lune's PlanetPress Watch.