



## UTC Sheffield personal appearance and dress code

All students should present a smart appearance at UTC Sheffield Olympic Legacy Park. As we are working with employers and business partners, we want all UTC students to appear as smart as possible and ready for business

Our approved supplier is Academy School Uniforms who have an online shop where you can order UTC Sheffield business wear:

[www.academyschooluniforms.co.uk](http://www.academyschooluniforms.co.uk)

### Business dress

Our aim is that our students always look extremely smart and professional. The business wear suit and tie must be purchased from our approved supplier. Shirts and shoes can be purchased from alternative outlets provided they adhere to the following guidelines:

- UTC Sheffield charcoal grey business suit (skirts to be at least knee length); leggings or jeans are not permitted
- Blazers must be worn at all times with sleeves rolled down. The need to wear blazers may be relaxed by the Principal in hot weather and or by Tutors in classrooms depending on the activity.
- White shirt with stiff collar fastened, long or short sleeves, which must be tucked in at all times
- UTC OLP tie
- Tie must be worn with shirt collar fastened and UTC logo at chest level, tie length to reach top of trousers/belt.
- Optional jumper / cardigan – **MUST** have the UTC logo from our approved supplier
- Business shoes plain black, not trainers, boots, open toed or canvas shoes. Heels must be below 2.5 inches. Alternative footwear due to a foot injury will only be considered with the evidence of a doctor's note.
- Outdoor coats should be removed at the entrance to the Academy buildings, as outdoor wear is not permitted indoors. Coats should be stored in lockers and not taken to Science laboratories.
- Hair colour should be natural tone with no extreme styling. Any make-up must be discreet and false eyelashes are not to be worn. The decision as to what qualifies as extreme / discreet rests with the Principal.
- Jewellery should be limited to one set of simple ear studs. Facial piercings should not be worn with the exception of a small nose stud.
- If nail varnish is worn, it must be neutral in colour but any type of false nails (including clear gels, acrylics, extensions, Shellac etc) are not allowed.

## **Sport and PE**

During sport and PE activities, students should wear appropriate sports clothing in line with the UTC dress code.

- UTC Sheffield logo short sleeved PE top – **must** be purchased from our approved supplier
- UTC Sheffield logo long sleeved PE top (optional) – **must** be purchased from our approved supplier
- Black shorts or tracksuit bottoms
- Black socks
- Black outdoor waterproof jacket/top

Black Shorts, tracksuit bottoms and socks will also be available for purchase from our approved supplier. Appropriate sports footwear should be worn for all activities. Football boots /astro turf trainers with plastic studs/blades must be worn for the 3G Pitch.

## **School Bags**

Bag should be a waterproof rucksack or messenger style bag without extreme logos and designed to support the back, protect your IT device safely, hold A4 size file items/stationery and fasten securely. Lockers can be hired to store bags (25 cm x 36 cm x 39 cm) and or valuables securely. The UTC cannot be held responsible for the storage of student property.

## **Lanyards**

All students are required to wear a lanyard/card at all times. Lanyards and or cardholders will be colour-coded to distinguish year groups.

**The judgement of suitability of clothing will be at the Senior Team's discretion. Please ask if you are unsure. Consequences can / will be issued for infringements.**