Order OS MasterMap vector – Draw Square box (CAD or GIS Data)

Steps to follow

1. Enter username & password at homepage

2. Enter postcode in Choose an Area field & click search

3. Choose your site centre from address list below the map window

4. For CAD Data - Select Map & Height Data for CAD/Vector works (top right), & OS MasterMap vector from the product choice displayed & accept the view charge; or

5. For GIS Data – Select Map & Height Data for GIS & OS MasterMap vector for dwg/dxf output or OS MasterMap vector (GIS Multiple files) for Shapefile output & accept the view charge.

6. Choose 'User Defined Area' below the map window

7. Zoom out in the map window to view a larger area & click the Draw Order Area Box icon

8. Click on the mapping & hold down the left mouse button. Move the mouse up/down to increase/decrease the order area size & move the mouse left or right to rotate the order. To resize your area click the Resize Order Area button & drag & drop the yellow circle that appears or delete the existing area & repeat as above

9. If required, adjust the position of the yellow box by clicking the Move the Order area button & drag & drop the yellow box

10. When the yellow box is positioned as required check "Select to Order" to obtain a price & Add to Basket

11. Click the Search tab & repeat as above if you want to order data for another site or Go to Basket to complete your order.

12. In the Basket choose either AutoCAD DWG or DXF from the Data format dropdown (or ESRI Shapefile for multiple file GIS) & give your order a reference in the field provided if required then click Submit

13. Accept terms & conditions (for each map) & click "Pay Using WorldPay" or "Pay by Invoice" if you have a credit account

14. Following payment, return to the Latitude Mapping Portal

15. Click "My Account" (top right)

16. Select "Order History" from the menu displayed

17. Select "Click for Order Details" next to your order number

18. Click the blue download button & save your map file to your PC. Double click the zip file & open the Shapefile, DXF or DWG file.

System tools / icons

Pan / Zoom in & Out - Zoom out to view order area after entering Height & Width dimensions –

Draw Order Area box –

Resize Order Area –

Move Order Area –

Delete Order Area –

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Mapping