

**SHREDALL** | **SDS**  
Group

# Total Information Management



## Compliance Pack: CERTIFICATES

**SHREDALL™** | Shredding

**SDS** | Document Storage

**SDS** | Document Scanning

**SHREDALL™** | Recycling



This compliance pack includes our core certificates and registrations. They demonstrate the commitment we make to our customers in terms of how we manage and deliver our secure shredding, archiving and scanning services, as well as how we manage our business internally. They show that we adhere to best practice and work within the applicable legal frameworks, such as data protection legislation.

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**THE COMPANIES ACT 1985**

Company No. 3317730

The Registrar of Companies for England and Wales hereby certifies that

**SHREDALL (EAST MIDLANDS) LIMITED**

was incorporated under the **Companies Act 1985**

as a limited company on the **13th February 1997**

Given at Companies House, Cardiff the **27th June 2006**

**M D JONES**  
for the Registrar of Companies



Companies House  
— for the record —



This is to certify that

**Shredall E.M. Limited**

was admitted as a member of the

Information Destruction Section

of

The British Security  
Industry Association Limited

on the twenty fourth day of April 2001

Given under the common seal of  
The British Security Industry Association

The above named company has satisfied the Association's rigorous due diligence checks to ensure they are financially sound, have the required level of insurance and are managed in a fit and proper manner. Furthermore, they have made a commitment to quality and professionalism, incorporating relevant British and European Standards into an ISO 9001 management system.



Chief Executive

Membership No. 642  
Company No. 3317730

This certificate is property of The British Security Industry Association Limited  
and must be returned to the Association on termination of membership.



Our ref: CM/SHRED-1

10<sup>th</sup> June 2019

**TO WHOM IT MAY CONCERN**

Dear Sirs

**Shredall (East Midlands) Ltd**

We have been asked to provide details of our Clients insurances in respect of the Employers Liability and Public Liability covers. The details for these are as follows:-

**Employers Liability Insurance**

Insurer:	AXA Commercial
Policy number:	LS COM 6904236
Limit of Indemnity	£10,000,000 any one incident

**Public/Products Liability Insurance**

Insurer:	AXA Commercial/CNA Insurance Co
Policy number:	LS COM6904236 /10229920/SHRED-1
Limit of indemnity:	
a) Public Liability	£10,000,000 any one incident
b) Products Liability	£10,000,000 any one period of insurance
Third party property damage excess	£100 each claim
Cover includes indemnity to Principals	

**Professional Indemnity**

Insurer:	RSA
Policy number:	RKLI08469
Limit of indemnity:	£2,000,000 any one claim
Third party property damage excess	£500 each and every claim

**Cyber Liability**

Insurer:	MPR Underwriting
Policy number:	16121860
Limit of indemnity:	£2,000,000 any one claim
Third party property damage excess	£10,000 each and every claim

We confirm that all policies are renewable on 10 June 2020.

We trust you find the above to be in order, however, should you have any further queries please do not hesitate to contact the office

Yours faithfully

Chris Readman Cert CII  
Commercial Account Handler



Authorised and regulated by the Financial Conduct Authority



Registered in England and Wales No.3362463



AXA Insurance UK plc  
Registered Office  
5 Old Broad Street  
London EC2N 1AD  
Registration  
England No. 78950

## CERTIFICATE OF EMPLOYERS' LIABILITY INSURANCE(a)

*(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policyholder employs persons covered by the policy)*

**POLICY No.** **LS COM 6904236**

- 1. NAME OF POLICYHOLDER** **Shredall (East Midlands) Ltd**
- 2. DATE OF COMMENCEMENT OF INSURANCE POLICY** **10th June 2019**
- 3. DATE OF EXPIRY OF INSURANCE POLICY** **9th June 2020**

We hereby certify that subject to paragraph 2:-

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain (b) Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney; and
2. (a) the minimum amount of cover provided by this policy is no less than £5 million(c)

Signed on behalf of AXA Insurance UK plc (Authorised Insurer)

**Claudio Gienal**  
CEO AXA UK & Ireland

### Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

LS COM 6904236

Page 1 of 1

End of Certificate

AXA Insurance UK plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

CO001 (11/13) 128116



redefining / standards



Windscreen Excess  
£250

## Certificate of Motor Insurance

<b>Certificate Number</b>	LS FLE 7035238
<b>Agency Number</b>	LS 0313452
<b>1. Description of vehicle</b>	Any Private Type Car owned by the Policyholder or hired or loaned to them
<b>2. The policyholder</b>	Shredall (East Midlands) Ltd
<b>3. Effective date of the commencement of insurance for the purpose of the relevant law</b>	1 June 2019
<b>4. Date of expiry of Insurance</b>	31 May 2020
<b>5. Persons or Classes of Persons entitled to drive</b>	Any person driving on the Policyholder's order or with his permission Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.
<b>6. Limitation as to use</b>	Use for social domestic and pleasure purposes and use in connection with the Policyholder's business <b>EXCLUDING</b> Use for hiring racing pacemaking competitions (other than treasure hunts) rallies or trials

I hereby certify that the Policy to which this Certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

Signed on behalf of AXA Insurance UK plc

(Authorised Insurer)

Claudio Gienal  
CEO AXA UK & Ireland

### Notes

This Certificate is not a statement of cover given by the Policy. For full details of the insurance cover, reference should be made to the Policy.

ADVICE TO THIRD PARTIES: Nothing contained in this Certificate affects your right as a Third Party to make a claim.

LS FLE 7035238

1 of 1

End of Certificate

AXA Insurance UK plc.  
Registered in England and Wales No. 78950. Registered Office: 5 Old Broad Street, London, EC2N 1AD.  
A member of the AXA Group of Companies.  
AXA Insurance UK plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.  
Telephone calls may be monitored and recorded.



## Certificate of Registration under the Waste (England and Wales) Regulations 2011

### Regulation authority

Name



Address

National Customer Service Centre  
99 Parkway Avenue  
Sheffield  
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

### Carriers details

Name of registered carrier

SHREDALL (EAST MIDLANDS) LTD

Registered as

An upper tier waste carrier and dealer

Registration number

CBDU56733

Address of place of business

SHREDALL EAST MIDLANDS LTD  
PARK ROAD  
NOTTINGHAM  
NG6 8TQ

Telephone number

0800 393 178

Date of registration

12 December 2018

Expiry date of registration (unless revoked)

1 February 2022

### Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.





**CERTIFICATE OF REGISTRATION UNDER  
THE CONTROL OF POLLUTION (AMENDMENT) ACT 1989  
Regulation Authority**

**Name:** SEPA - North Lanarkshire  
**Address:** 6 Parklands Avenue  
Eurocentral  
Holytown  
North Lanarkshire  
ML1 4WQ

**Tel:** 01698 839000

**Fax:** 01698 738155

**E-mail:** registry@sepa.org.uk

The following information is hereby certified by the above mentioned Regulation Authority to be information which at the date of this certificate is entered in the register which they maintain under regulation 3 of the Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991:

**REGISTRATION NUMBER:** WCR/R/1118051 Carrier Broker  
**Name(s) of Registered Carrier:** Shredall (East Midlands) Limited  
**Business Name (if any):** Shredall (East Midlands) Limited  
**Address of registered carrier's principal place of business:** Unit 1  
Block 14  
Larkhall Industrial Estate  
Larkhall  
ML9 2PA

**Tel:** 01698 889404

**Fax:**

**E-mail:** info@shredall.co.uk

**Date of Registration:** 11/12/2013

**Date of Expiry of Registration\*:** 11/12/2019

**Date of last amendment (if any) made to the carrier's entry in the register:** 15/08/2017

**Signature of authorised officer of the regulation authority:** *C Macdonald*

### NOTES

You can check whether there has been any change in the information contained in this certificate by contacting the regulation authority detailed above.

\*Registration will expire on this date unless-

- (a) it is revoked before expiry;
- (b) The carrier requests the removal of his name from the register at an earlier time;
- (c) an application for renewal is made within the six months ending on the expiry date and the application is still outstanding, or is the subject of an appeal on that date;
- (d) in the case of a registered partnership, if any of the partners ceases to be registered or if anyone who is not registered becomes a partner.

Scottish Environment Protection Agency



RECEIVED

27 JUL 2013

## GOODS VEHICLE OPERATOR'S LICENCE

**THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY**

Issued to:

**SHREDALL (EAST MIDLANDS) LTD  
BESTWOOD BUSINESS PARK  
OFF PARK ROAD  
BESTWOOD VILLAGE  
NOTTINGHAM  
NG6 8TQ**

Issued by:

Office of the Traffic Commissioner  
North East of England  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
0300 123 9000

Goods Vehicle Restricted

Licence number: OB0227370  
**NOT TRANSFERABLE**

This licence is in force from:

15/03/1999

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded in this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

**The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:**

Motor vehicles	10
Trailers (inc semi-trailers)	3



**Traffic Commissioner**



**GOODS VEHICLE OPERATOR'S LICENCE**

THIS LICENCE MUST NOT BE ALTERED OR DEFACED IN ANY WAY

Issued to:

FAO BRIAN MCCULLOCH  
SHREDALL (EAST MIDLANDS) LTD  
UNIT 1 BLOCK 14  
LARKHALL INDUSTRIAL ESTATE  
LARKHALL  
ML9 2PA

Issued by:

Office of the Traffic Commissioner  
Scotland  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
0300 123 9000  
0113 248 9814  
www.gov.uk

Goods Vehicle Restricted

Licence number: OM1097052  
**NOT TRANSFERABLE**

This licence is in force from:

02/08/2010

This licence will continue for as long as you continue to meet its terms. However, it will come to an end if you do not pay the necessary continuation fee by the date required. The licence may also face regulatory action including revocation if you operate outside its terms. You have paid for an initial period of five years, which starts with the date the licence was issued. The continuation fee must be paid before the end of the month before that five year period comes to an end and every five years after that. Please see note 1 below for further details.

This document is an operator's licence issued under the Goods Vehicles (Licensing of Operators) Act 1995 (the Act). The undertakings recorded in this licence have been given by the licence holder and are considered to be material to the grant of the licence. In the case of a licence first issued before 1 January 1996, the recorded undertakings include statements of intent made by the operator.

The maximum number of motor vehicles and trailers authorised in accordance with section 6 of the Act is:

Motor vehicles	5
Trailers (inc semi-trailers)	0

Traffic Commissioner



Upholding information rights

Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF  
T. 0303 123 1113 F. 01625 524510  
www.ico.org.uk

## Certificate

Organisation Name:

**Shredall (East Midlands) limited**

Reference number:

**Z604722X**

Tier:

**Tier 1**

Start date:

**11 March 2002**

End date:

**10 March 2020**

### Data Protection Officer

**Name:** Carole Woolhouse

**Address:** Joy House, Bestwood Business Park  
Park Road  
Bestwood Village  
Nottingham  
Notts  
NG6 8TQ

**Email address:** dataprotection@shredall.co.uk

**Telephone number:** 0115 977 7395

**Publish Name:** No

**Publish Contact Details:** Yes



Certificate of Registration



This is to certify that the Quality Management System of:

**Shredall (East Midlands) Limited**

Joy House, Bestwood Business Park, Park Road, Bestwood Village, Nottingham, NG6 8TQ, United Kingdom

(Central function listed above. See appendix for additional locations)

applicable to:

**Secure collection, destruction, either on or off site, and processing for recycling of confidential waste to BS EN 15713:2009. Secure document and data storage and records management, including collection, indexing, storage, retrieval and refile of boxes and files. Screening of staff in accordance with BS 7858:2012**

has been assessed and registered by NQA against the provisions of:

**ISO 9001:2015**

This registration is subject to the company maintaining a quality management system, to the above standard, which will be monitored by NQA



Managing Director

Certificate No.	15372
ISO Approval Date:	3 October 2002
Reissued:	28 February 2019
Valid Until:	6 June 2020
EAC Code:	35, 24, 39





Certificate of Registration



Appendix to Certificate Number 15372

**Includes Facilities Located at:**

**Shredall (East Midlands) Limited**

Certificate Number 15372

Joy House, Bestwood Business Park  
Park Road  
Nottingham NG6 8TQ  
United Kingdom

Secure collection, destruction, either on or off site, and processing for recycling of confidential waste to BS EN 15713:2009. Secure document and data storage and records management, including collection, indexing, storage, retrieval and refile of boxes and files. Screening of staff in accordance with BS 7858:2012

**Shredall (East Midlands) Limited T/A**

**Shredall Scotland**

Certificate Number 15372/1

Block 14, Unit 1, Larkhall Industrial  
Estate Larkhall  
South Lanarkshire ML9 2PA  
United Kingdom

Secure collection, destruction, either on or off site, and processing for recycling of confidential waste to BS EN 15713:2009. Screening of staff in accordance with BS 7858:2012.

**Shredall (East Midlands) Limited T/A  
Shredall**

Certificate Number 15372/2

Joy House Bestwood Business Park  
Nottingham NG6 8TQ  
United Kingdom

Secure collection, destruction, either on or off site, and processing for recycling of confidential waste to BS EN 15713:2009. Secure document and data storage and records management, including collection, indexing, storage, retrieval and refile of boxes and files. Screening of staff in accordance with BS 7858:2012

**Shredall (East Midlands) Limited T/A  
SDS Document Scanning**

Certificate Number 15372/3

Joy House Bestwood Business Park  
Nottingham NG6 8TQ  
United Kingdom

Secure collection, destruction, either on or off site, and processing for recycling of confidential waste to BS EN 15713:2009. Secure document and data storage and records management, including collection, indexing, storage, retrieval and refile of boxes and files. Screening of staff in accordance with BS 7858:2012



ISO Approval Date: 3 October 2002  
Reissued: 28 February 2019  
Valid Until: 6 June 2020



Certificate of Registration



Appendix to Certificate Number 15372

**Includes Facilities Located at:**

**Shredall (East Midlands) Limited T/A  
SDS Document Storage**

Certificate Number 15372/4  
Joy House Bestwood Business Park  
Bestwood Village Nottingham NG6 8TQ  
United Kingdom

Secure collection, destruction, either on or off site, and processing for recycling of confidential waste to BS EN 15713:2009. Secure document and data storage and records management, including collection, indexing, storage, retrieval and refile of boxes and files. Screening of staff in accordance with BS 7858:2012



ISO Approval Date: 3 October 2002  
Reissued: 28 February 2019  
Valid Until: 6 June 2020



Certificate of Registration



This is to certify that the Environmental Management System of:

**Shredall (East Midlands) Limited**

Joy House, Bestwood Business Park, Park Road, Bestwood Village, Nottingham, NG6 8TQ, United Kingdom

(Central function listed above. See appendix for additional locations)

applicable to:

**Secure collection and destruction of confidential waste inclusive of processing for recycling. Secure document and data storage plus related services**

has been assessed and registered by NQA against the provisions of:

**ISO 14001:2015**

This registration is subject to the company maintaining an environmental management system, to the above standard, which will be monitored by NQA

Managing Director

Certificate No.	1729
ISO Approval Date:	17 July 2008
Reissued:	5 October 2017
Valid Until:	5 October 2020
EAC Code:	35, 24







Certificate of Registration



Appendix to Certificate Number 1729

**Includes Facilities Located at:**

**Shredall (East Midlands) Limited**

Certificate Number 1729  
Joy House, Bestwood Business Park  
Park Road  
Nottingham NG6 8TQ  
United Kingdom

**Shredall (East Midlands) Limited T/A SDS**

Certificate Number 1729  
Joy House Bestwood Business Park  
Bestwood Village Nottingham NG6 8TQ  
United Kingdom

**Shredall (East Midlands) Limited T/A Shredall**

Certificate Number 1729  
Joy House Bestwood Business Park  
Nottingham NG6 8TQ  
United Kingdom

**Shredall (East Midlands) Limited T/A Shredall Scotland**

Certificate Number 1729  
Block 14, Unit 1, Larkhall Industrial  
Estate Larkhall  
South Lanarkshire ML9 2PA  
United Kingdom

Secure document and data storage plus related services

Secure collection and destruction of confidential waste inclusive of processing for recycling

Secure collection and destruction of confidential waste inclusive of processing for recycling



ISO Approval Date: 17 July 2008  
Reissued: 5 October 2017  
Valid Until: 5 October 2020



Certificate of Registration



This is to certify that the Occupational Health & Safety Management System of:

**Shredall (East Midlands) Limited**

Joy House, Bestwood Business Park, Park Road, Bestwood Village, Nottingham, NG6 8TQ, United Kingdom

(Central function listed above. See appendix for additional locations)

applicable to:

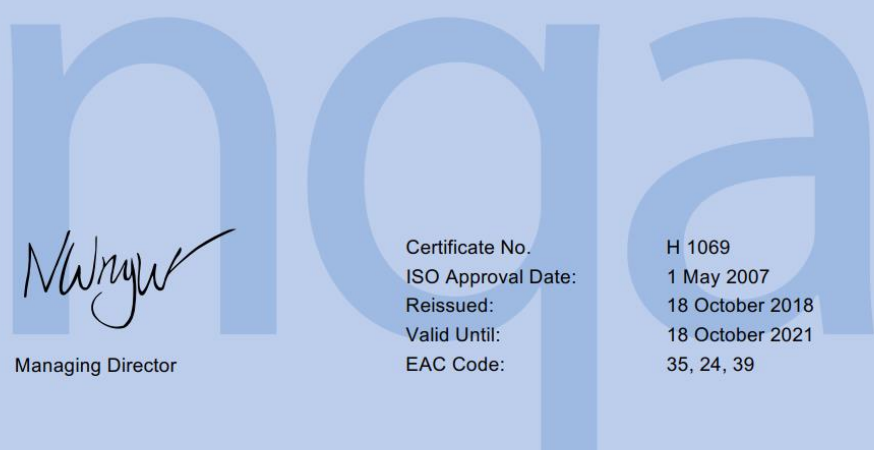
**Secure collection and destruction of confidential waste inclusive of processing for recycling. Secure document and data storage plus related services.**

**SSIP: Non-Construction**

has been assessed and registered by NQA against the provisions of:

**ISO 45001:2018**

This registration is subject to the company maintaining an occupational health & safety management system, to the above standard, which will be monitored by NQA.



Managing Director

Certificate No.	H 1069
ISO Approval Date:	1 May 2007
Reissued:	18 October 2018
Valid Until:	18 October 2021
EAC Code:	35, 24, 39



SAFETY  
SCHEMES IN  
PROGRESS



Certificate of Registration



Appendix to Certificate Number H 1069

**Includes Facilities Located at:**

<p><b>Shredall (East Midlands) Limited</b> Certificate Number H 1069 Joy House, Bestwood Business Park Park Road Nottingham NG6 8TQ United Kingdom</p>	<p>Secure collection and destruction of confidential waste inclusive of processing for recycling. Secure document and data storage plus related services. SSIP: Non-Construction</p>
<p><b>Shredall (East Midlands) Limited T/A SDS Document Storage</b> Certificate Number H 1069/1 Joy House Bestwood Business Park Bestwood Village Nottingham NG6 8TQ United Kingdom</p>	<p>Secure collection and destruction of confidential waste inclusive of processing for recycling. Secure document and data storage plus related services. SSIP: Non-Construction</p>
<p><b>Shredall (East Midlands) Limited T/A Shredall</b> Certificate Number H 1069/2 Joy House Bestwood Business Park Nottingham NG6 8TQ United Kingdom</p>	<p>Secure collection and destruction of confidential waste inclusive of processing for recycling. Secure document and data storage plus related services. SSIP: Non-Construction</p>
<p><b>Shredall (East Midlands) Limited T/A Shredall Scotland</b> Certificate Number 1069/3 Block 14, Unit 1, Larkhall Industrial Estate Larkhall South Lanarkshire ML9 2PA United Kingdom</p>	<p>Secure destruction of confidential waste only SSIP: Non-Construction</p>

ISO Approval Date: 1 May 2007  
Reissued: 18 October 2018  
Valid Until: 18 October 2021



Certificate of Registration



This is to certify that the Information Security Management System of:

**Shredall (East Midlands) Limited**

Joy House, Bestwood Business Park, Park Road, Bestwood Village, Nottingham, NG6 8TQ,  
United Kingdom

(Central function listed above. See appendix for additional locations)

applicable to:

**Confidential waste management services. Secure document and data storage and related services in accordance with Statement of Applicability V1**

has been assessed and registered by NQA against the provisions of:

**ISO 27001:2013**

This registration is subject to the company maintaining an information security management system, to the above standard, which will be monitored by NQA.

Managing Director

Certificate No.	62833
Issue Date:	13 October 2015
Reissued:	12 September 2018
Valid Until:	13 October 2021
EAC Code:	35, 24, 39





Certificate of Registration



Appendix to Certificate Number 62833

**Includes Facilities Located at:**

**Shredall (East Midlands) Limited**  
Certificate Number 62833  
Joy House, Bestwood Business Park  
Park Road  
Nottingham NG6 8TQ  
United Kingdom

Confidential waste management services.  
Secure document and data storage and  
related services in accordance with Statement  
of Applicability V1

**Shredall (East Midlands) Limited T/A  
Shredall**  
Certificate Number S 62833/1  
Joy House Bestwood Business Park  
Nottingham NG6 8TQ  
United Kingdom

Confidential waste management services.  
Secure document and data storage and  
related services in accordance with Statement  
of Applicability V1

**Shredall (East Midlands) Limited T/A  
SDS Document Scanning**  
Certificate Number S 62833/2  
Joy House Bestwood Business Park  
Nottingham NG6 8TQ  
United Kingdom

Confidential waste management services.  
Secure document and data storage and  
related services in accordance with Statement  
of Applicability V1

**Shredall (East Midlands) Limited T/A  
SDS Document Storage**  
Certificate Number S 62833/3  
Joy House Bestwood Business Park  
Bestwood Village Nottingham NG6 8TQ  
United Kingdom

Confidential waste management services.  
Secure document and data storage and  
related services in accordance with Statement  
of Applicability V1

Issue Date: 13 October 2015  
Reissued: 12 September 2018  
Valid Until: 13 October 2021

This certificate relates to the information security management system and not to the products or services of the certified organization. The certificate reference number, the mark of the Certification Body and/or the accreditation mark may not be shown on products or stated in documents regarding products or services. Promotional material, advertisements or other documents showing or referring to the certificate, the trade mark of the Certification Body, or the accreditation mark, must comply with the intention of the certificate. The certificate does not of itself confer immunity on the certified. The use of the UKAS Accreditation Mark indicates accreditation in respect of those activities covered by the accreditation certificate number 015 held by NQA. NQA is a trading name of NQA Certification Limited. Registration No. 09351758. Registered Office: Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, Bedfordshire, LU5 5ZX. This certificate is the property of NQA and must be returned on request.



## Shredall Ltd.

is Hereby Granted **NAID AAA Certification**  
by the National Association for Information Destruction



*The National Association for Information Destruction (NAID®) is the non-profit trade association recognized globally as the secure data destruction industry's standards setting and oversight body.*

*The certificate holder has met the rigorous requirements of the NAID AAA Certification program and demonstrated through announced and unannounced audits that its security processes, procedures, systems, equipment, and training meet the standards of care required by all known data protection regulations.\**

*As a result, NAID AAA Certification also serves to meet all data controller vendor selection due diligence regulatory requirements.*

*The certificate holder is NAID AAA Certified for the following services and media types:*

- Mobile and Plant-based Operations for Paper/Printed Media, Micro Media, Physical Hard Drive, Non-Paper Media and Product Destruction

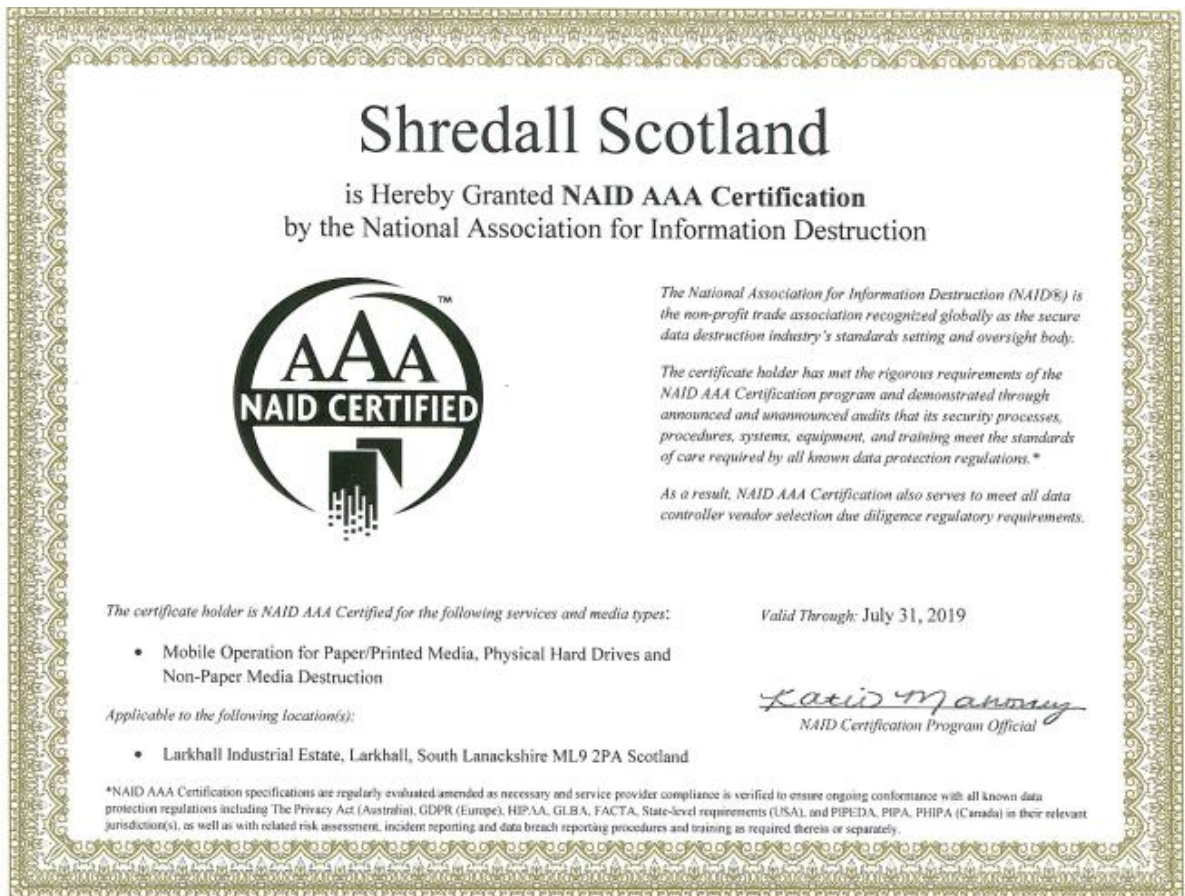
*Applicable to the following location(s):*

- Joy House, off Park Road, Bestwood Business Park, Nottingham, GB

*Valid Through: June 30, 2019*

*Katrina Mahony*  
NAID Certification Program Official

\*NAID AAA Certification specifications are regularly evaluated/amended as necessary and service provider compliance is verified to ensure ongoing conformance with all known data protection regulations including The Privacy Act (Australia), GDPR (Europe), HIPAA, GLBA, FACTA, State-level requirements (USA), and PIPEDA, PIPA, PHIPA (Canada) in their relevant jurisdictions), as well as with related risk assessment, incident reporting and data breach reporting procedures and training as required therein or separately.





# Certificate of Compliance

THIS IS TO CERTIFY THAT

Shredall,  
Joy House,  
Bestwood Business Park  
Park Rd,  
Bestwood Village,  
Nottingham,  
NG6 8TQ

WAS SUCCESSFULLY ACCEPTED AS  
ASSOCIATE MEMBER OF UKSSA

22nd March 2018

SIGNED:  
SECRETARY UKSSA

VALID UNTIL: 21st March 2020



*Your assurance of security in shredding*





This is to certify that:

**Shredall (EM) Ltd**

is an accredited member of  
**The Recycling Association Ltd** for 2019,  
and abides by its Code of Conduct.

Authorised by

Simon Ellin, Chief Executive

The Recycling Association, Heritage House, Vicar Lane, Daventry, Northants. NN11 4GD  
Tel: +44 (0) 1327 703223



**Information and Records  
Management Society**  
Chester House  
68 Chestergate  
Macclesfield, SK11 6DY

**E:** [info@irms.org.uk](mailto:info@irms.org.uk)  
**T:** +44 (0)1625 664520  
**W:** [www.irms.org.uk](http://www.irms.org.uk)

This is to certify that

**SDS**

Is a member of the

**Information and Records  
Management Society**

Membership number 2746

  
IRMS Chair







**CIWM**

This is to certify that

Shredall (EM) Ltd

is a CIWM Affiliated Organisation

and have demonstrated their commitment to excellence in sustainable resource management by signing up to the CIWM Affiliated Organisation Code of Conduct.

Renewal date: December 31, 2019

Signed: 

President, CIWM





### Affiliated Organisation Code of Conduct



#### CIWM Affiliated Organisations agree to adhere to the following Code of Conduct

- To uphold the good reputation of CIWM, its members, and the resource and waste management sector as a whole by seeking to achieve and maintain the highest standards of professional expertise, operational and business practice.
- To ensure compliance with all relevant sector related legislation and regulation, striving to lead in using and establishing sector best-practice.
- To conduct all activity with honesty, professional integrity and diligence; treating staff with fairness, respect and dignity and complying with the laws of the countries operated in.
- To employ, develop and train staff so that they are fully competent in their role and equipped with the knowledge and skills to work to high professional standards.
- To provide products and services which are within competencies and expertise, and deliver these to the standards described and promised to customers.
- To address customer concerns promptly, with professionalism and courtesy, and seek to negotiate an equitable solution in the case of dispute.
- To share and contribute towards achieving the goals laid out in the 'objects' set out in CIWM's Royal Charter:

*"To advance for the public benefit the art and science of wastes management worldwide and so to promote education, the protection of public health and the preservation of the environment, and for that purpose to further promote and maintain good standards of practice, competence and conduct by all its members".*





This is to certify that  
**Shredall (EM) Ltd**

Joy House, Bestwood Business Park, Park Road Bestwood Village,  
Nottingham, Nottinghamshire, NG6 8TQ

Has been assessed  
by Sean Fahey for ECSC Group PLC  
against the Cyber Essentials Scheme Test Specification

Level of certification: Cyber Essentials

Scope: Shredall (EM) Ltd - SAQ completion & External IP ranges.

Certification date: March 28th, 2019

Recommended re-assessment date: **March 27th, 2020**

Certificate no.: 7732479846835214



This Certificate confirms that the organisation named was assessed against the Cyber Essentials Requirements dated June 2014, and at the time of testing, the organisation's ICT defences were assessed to meet the Requirements. Cyber Essentials Certification indicates that the organisation has implemented a sensible baseline of organisational cyber security only, and implies no guarantee of effective defence against commodity cyber attacks circumventing this baseline. Organisations are recommended to define and understand the risks to their organisation and take all appropriate action to mitigate or reduce any issues, which may require a greater degree of rigour or technical investment than is required for Cyber Essentials alone.



The Road Haulage Association

This is to certify that

**Shredall Group**

Joy House, Bestwood Business Park, Park Road, Bestwood Village,  
Nottingham, Nottinghamshire, NG6 8TQ

was this day elected a **Member** of the  
**ROAD HAULAGE ASSOCIATION**

Dated this ..... *first* ..... day of ..... *February 2018* .....



Chairman

Member of the Board

Chief Executive

Registered No: **0031134-000**

This certificate is the property of the Road Haulage Association Limited and  
must be surrendered to the Association on cessation of Membership