

PENNINE LANCASHIRE COMMUNITY FARM



Charitable incorporated organisation registered in England 1169862

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31ST 2018



CHAIR'S STATEMENT

I have had the privilege of being Chairperson of PLCF for the last twelve months with the support of a committed Board of Trustees. Once again we have seen the Charity grow beyond our expectations under James' far-sighted, visionary leadership.

The Charity continues to be vital to the well-being of this neighbourhood. It provides a safe and supportive environment for those in need of its resources, across the Borough and beyond. We must thank the Staff and our team of 70 plus volunteers for their on-going hard work. We thank them for their day-to-day commitment in all weathers as they deal with emotionally stressful situations to provide the support that our clients need. We've seen projects progress successfully on several sites including Hargher Clough, Parkside and Leyland. 'GardenAble' is going from strength to strength in Nelson. Nick has done tremendous work in steering us through to a policy for the new government regulations around GDPR. Helen managed that amazing trip to Tatton Park, which is still talked about, as well as run the popular 'Get Grubby' children's club over each holiday and manage the 'Chilli Club'. We are so grateful to you all.

What of the future? We hope to see more cooperative working across charities in Nelson and to expand our work in Schools. We have taken on a new community gardener to better enable this. Will we get our new buildings? We hope so, but we know that such a project, while tremendous, would also be a challenge.

I believe that there is still a need for persistent prayer backing as a bedrock for all our ventures. It will be exciting to see where we will be in another twelve months time.

LENORA PRIESTLEY

Chairperson



PENNINE LANCASHIRE COMMUNITY FARM
ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED MARCH 31 2018

TRUSTEES

Mr Paul Barnes
Mrs Jackie Flynn
Ms Bea Foster
Mr Andrew Hitchon
Mr Richard Hoyle
Mr George Killeen
Mr David Knowles
Mrs Winston McIntosh
Mrs Muhibba Mustaybasic
Ms Lenora Priestley
Mrs Barbara Trencher
Mrs Iris Wheeler
Mr Keith Wheeler
Mr Shaun Windle
Mrs Jane Wood

OFFICE HOLDERS

Chair

Treasurer

Secretary

Ms Lenora Priestley
Mr Shaun Windle
Mr Andrew Hitchon

KEY STAFF

Manager

Operational Manager

Operational Manager

Operational Manager

James Horsford
Helen Clark
Edward Milne
Nicholas Ripley

REGISTERED ADDRESS

The Porta Cabin
March Street
Burnely
Lancashire BB12 0BU

**ACCOUNTS &
INDEPENDENT EXAMINERS**

Chittenden Horley Ltd
Chartered Accountants
456 Chester Road
Old Trafford
Manchester M16 9HD

BANKERS

Co-operative bank Plc
Skelmesdale
PO Box 250

The trustees present their annual report together with the financial statements of the charity for the year ended March 31 2018.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Charity's constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015), referred to as the Charities SORP (FRS 102).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the Charity are:

- a) To advance the education primarily but not exclusively of the residents of East Lancashire in the areas of agriculture, conservation, country life and related subjects.
- b) To provide facilities for recreation and other leisure-time occupation in the interests of social welfare through the provision of activities and open space with the object of improving the conditions of life for the said inhabitants, particularly those who have need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances.

In order to deliver these objectives, we have a range of projects which focus on three areas:

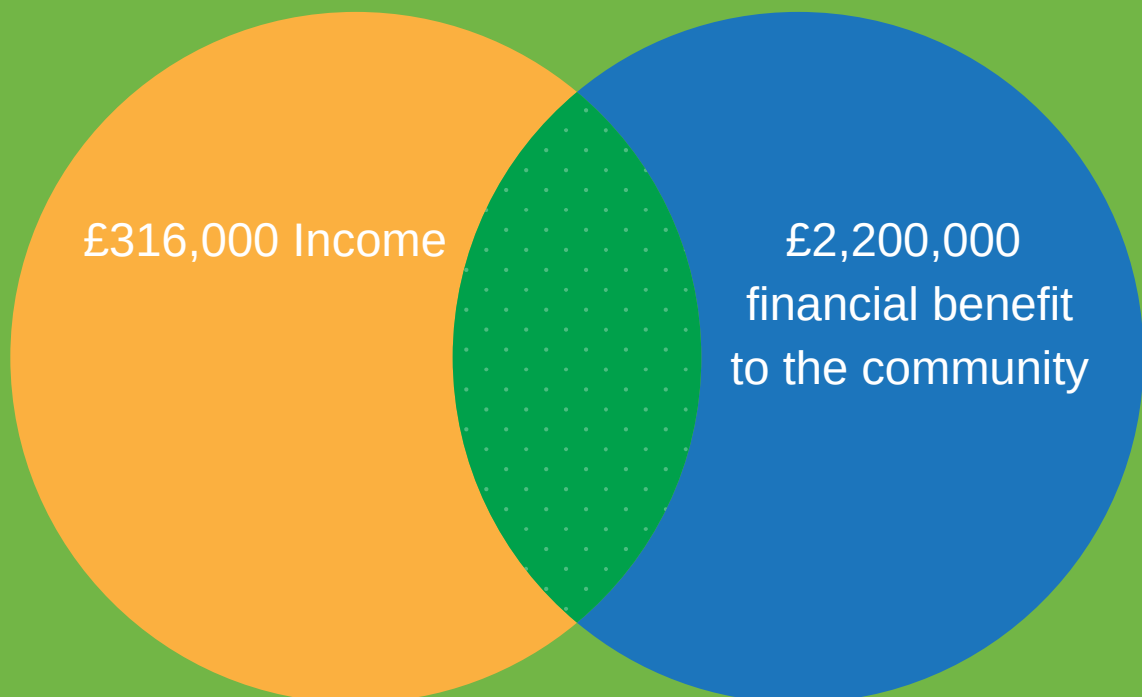
- ◆ Social Inclusion
- ◆ Community Cohesion
- ◆ Education

Economic Impact

The work of Pennine Lancashire Community Farm has substantial broader economic benefits for the community, a cautious value shows a return of £6.86 for every £1 invested.*

This reflects the simple reality that our work helps reduce the involvement of many of the more expensive complex public services, such as public health, including hospital treatment, drug intervention services, criminal justice provision, whilst helping people contribute back to society through employment and, or, ongoing volunteering.

*Social Value Consultancy 2016

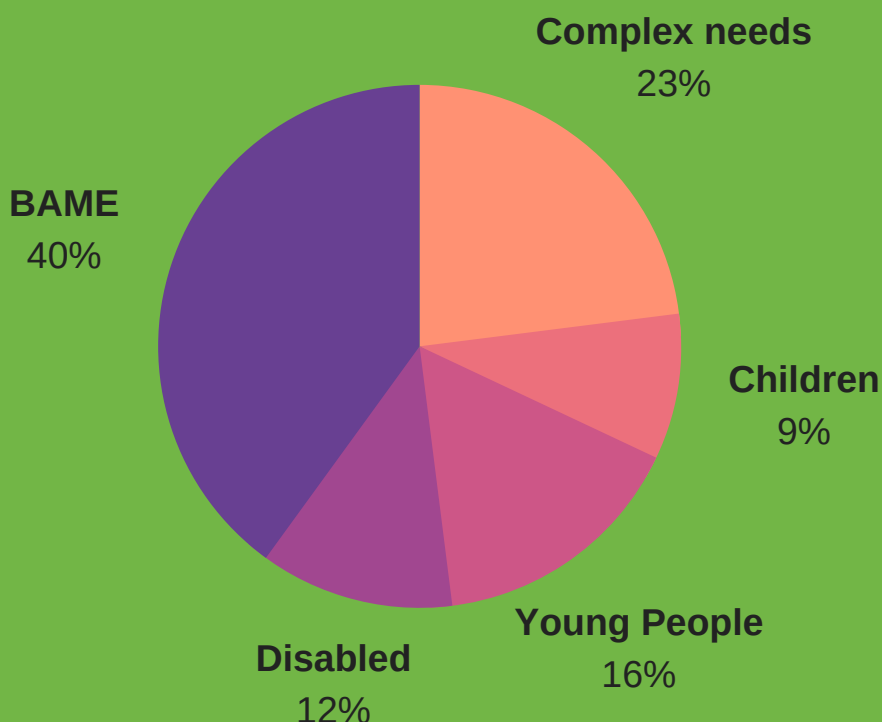


Bringing People Together

This year we have seen many developments to bring people together in multiple green spaces across the Pennine Lancashire areas. This development and the operations can be summarised as follows:

Diversity

Our first and foremost aim is to use outdoor space to bring people together so we have engaged over 750 individuals from across the Pennine area. The beauty of outdoor activities and horticulture in general is that it can be adapted to the very diverse needs of the different ages, cultures, backgrounds and circumstances reflected across our members.



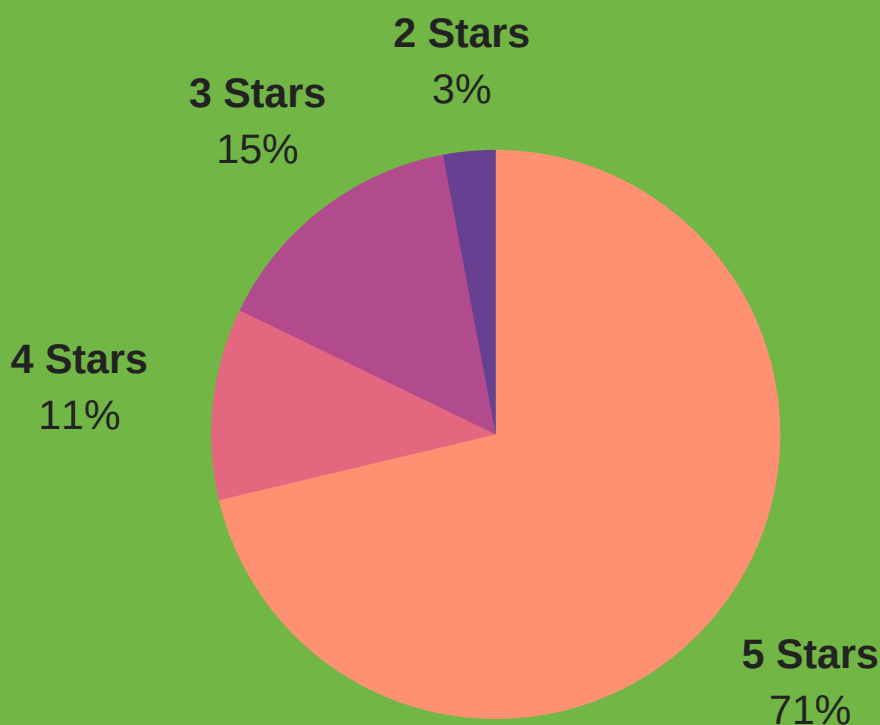
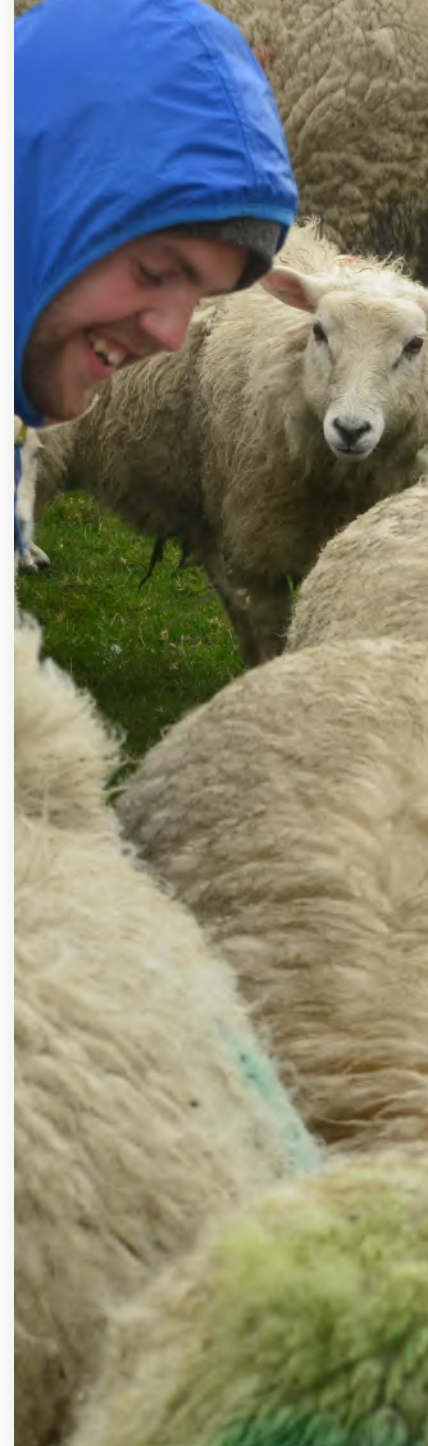
Of the 751 people we have supported these are the percentages

Positive Mental Wellbeing

We all know positive mental wellbeing helps us operate a fulfilled life. Pennine Lancashire Community Farm has been at the forefront of recognising and promoting the role of outdoor space and activities in this area.

It's why we're proud to continue announcing our positive effect in this area, with 98% reporting improved mental wellbeing, including over 100 individuals recovering from mental health difficulties alone this year.

It's given me " A sense of achievement and self satisfaction" - John Stephen Kettle, Volunteer



Positive Effects
On Wellbeing:

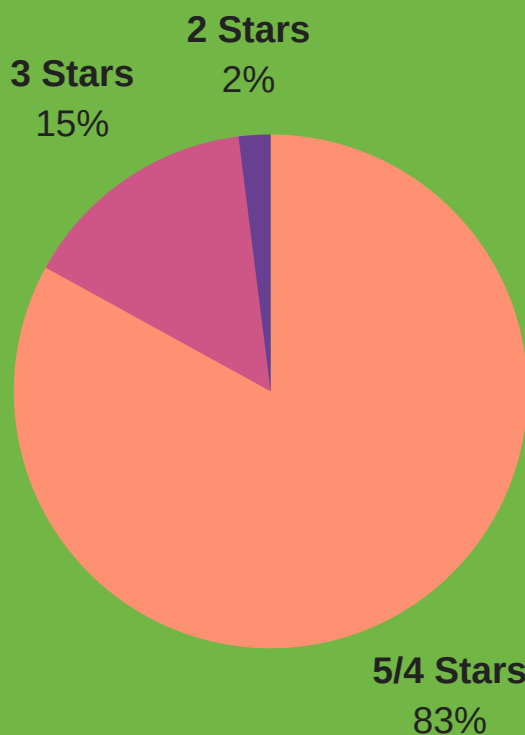
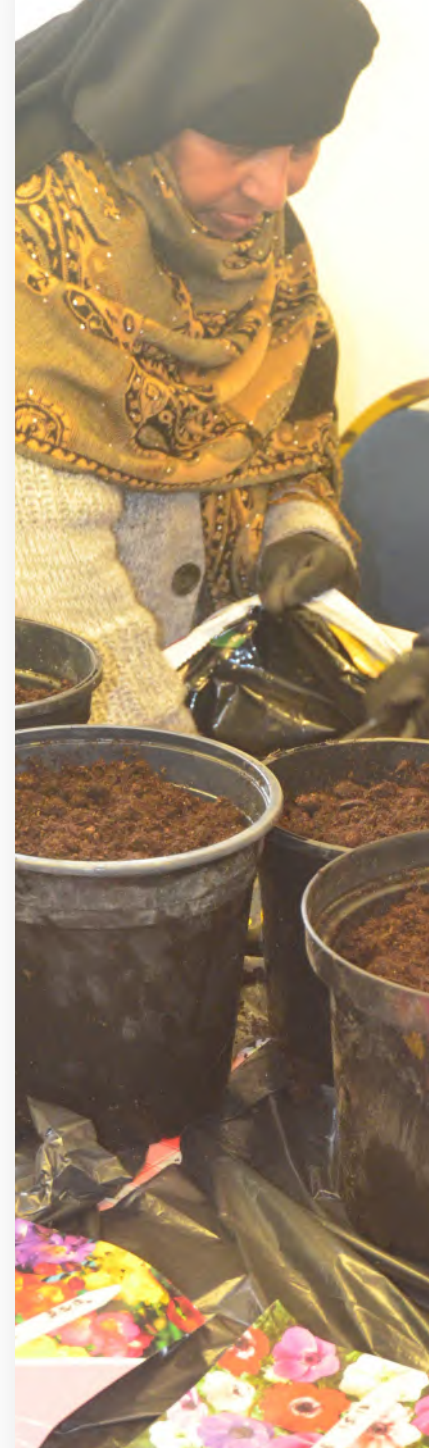
5 Stars =
A very positive
effect on
wellbeing
1 Star = little or
no effect

Positive Physical Health

Alongside positive mental wellbeing comes physical health from general positive physical activity to learning to live with ongoing conditions.

So it is that 98% of the people engaged recognise those positive effects from the gentle undertaking of enjoyable days in the sun, sometimes rain, and this year on occasion snow. Not only the taking part in a broad range of activities but also in the encouragement to regularly eat more fruit and vegetables.

'Keeps me fit and healthy' - Gul Nehar Begum, Chilli Club Member



Positive Effects
On Physical
Health

5/4 Stars =
significant
benefits to
physical health
2 Star = no effect

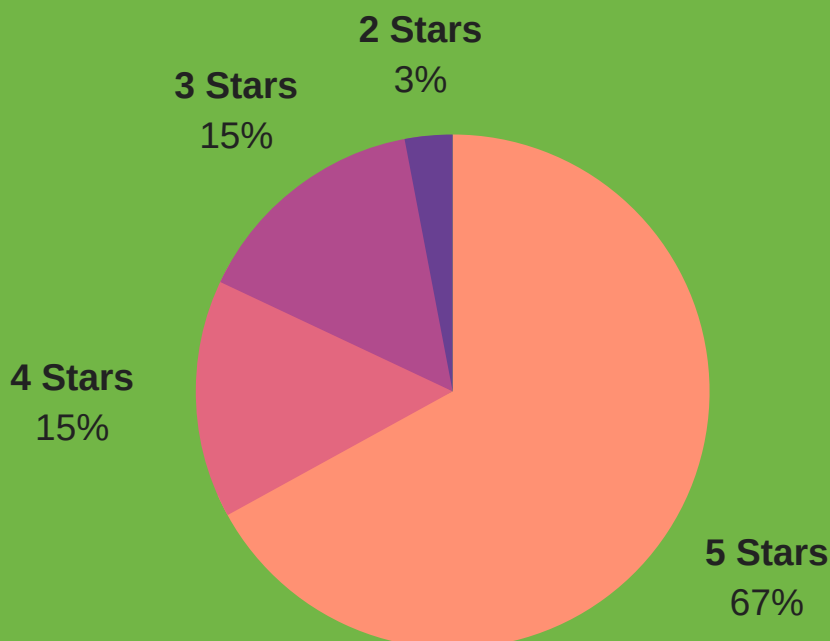
Community Cohesion

Cultivating community cohesion and inclusion has been a central aspect of Pennine Lancashire Community Farm since its commencement, so it's why we embrace an integrated model of operation.

In reality this means time and time again having individuals from very different cultures, backgrounds and across broad age ranges working together towards the good of themselves and the broader community.

97% of our volunteers have recognised this positive benefit,

'Making good and new friends feel part of the community' - Sareda Begum, talking about the benefits of the Chilli Club.



Positive Effects
On Community
Cohesion

5 Stars =
A very positive
effect on
community
cohesion

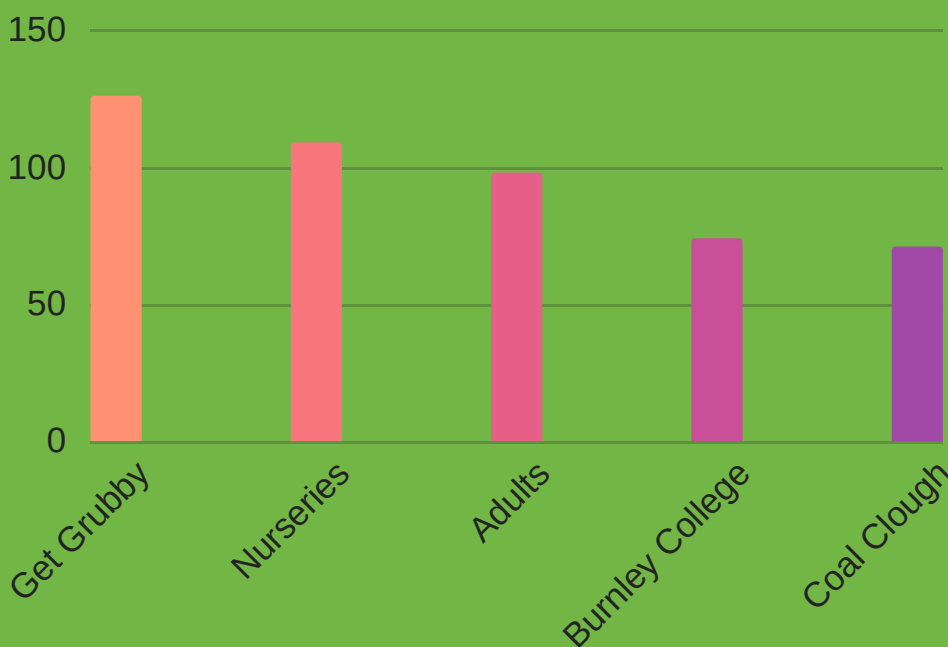
2 Star = no effect

Education

Pennine Lancashire Community Farm is proud to announce its involvement in education working with two year old's up to eighty seven years.

Our role in education varies tremendously, from children as young as three taking part in the RSPBs bird watch, children learning about where garden peas come from, forestry activities, helping young people at risk of exclusion from schools, adults undertaking work based courses, to ladies in retirement achieving their first accredited education certificate.

'Well organised session, with lots of fun activities that helped the students to remain interested.' - Catherine Boyle, Tutor, Burnley College.



We've worked with 362 children and young people and 98 adults

Children and Young people

An aspect of Pennine Lancashire Community Farm that always brings joy is the opportunity to work with the 362 children and young people that we have this year. Activities vary from our school based sessions through to our Growing Minds project including: forest school tasks, learning about food production, enabling children to grow their own produce. This represents vital work for Pennine Lancashire Community Farm particularly considering many of these children and young people have a complete disconnect from nature and are classed as children / young people in need.

'It's a wonderful thing, Get Grubby, I like everything about it.' - Abdul Bari Khan, participant of Get Grubby.



'As children grow older, their 'electronic addictions' increase. Britain's 11 - 15 year-olds spend about half their waking lives in front of a screen: 7.5 hours a day, an increase of 40% in a decade'

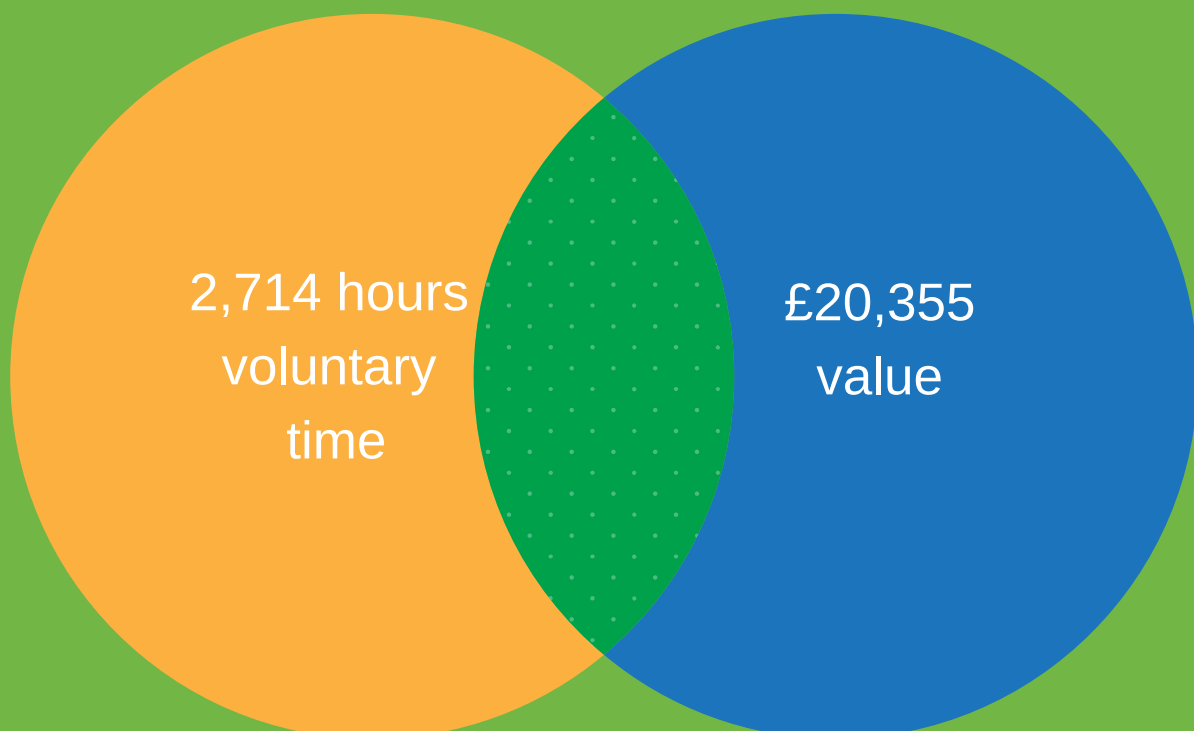
- National Trust, Our National Childhood, 2017

Volunteering

Pennine Lancashire Community Farm simply could not exist or continue without the huge volunteer commitment behind the Charity.

This is represented in 72 weekly adult volunteers, some committing more than three days a week, who last year alone recorded 2,714 voluntary hours with us.

'Gaining confidence, meeting new people and new friends, whilst helping others has been a massive part of volunteering for me' - Jason Black, volunteer and Peer-to-Peer worker.



Employment & Enablement

Part of Pennine Lancashire Community Farm's recent remit is supporting and enabling people to their most effective point of development for themselves and society in general. This year we have seen 176 individuals with complex needs enter our supported peer to peer employment programme and 16 individuals go onto open employment.

Further, we have supported 21 adults, with complex needs that would prevent them gaining open employment, continue to play an active role in society through our Garden Action Team.

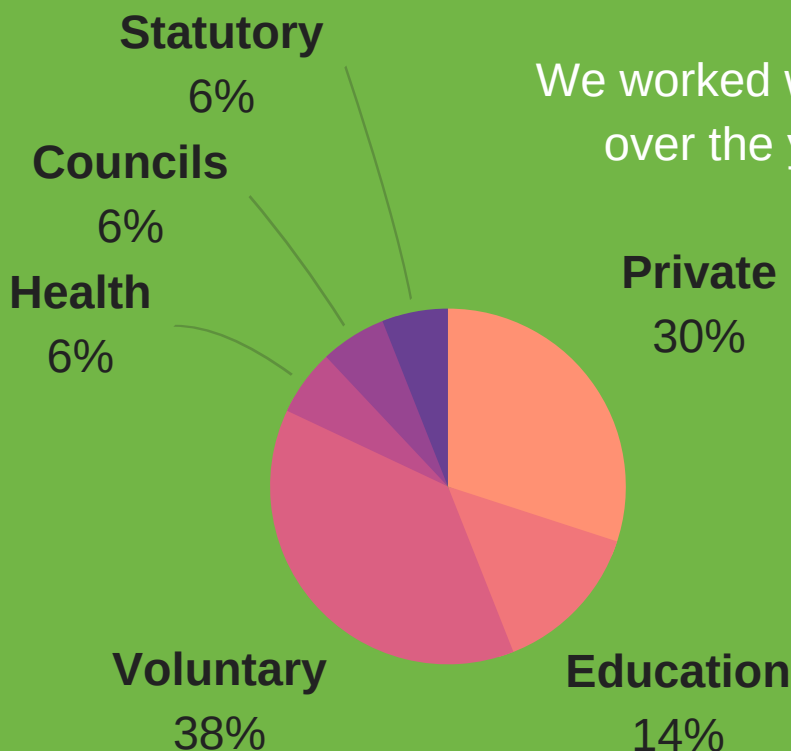
'It gives me good timekeeping and concentration that helps me through life' - Sharon Hayward Peer-to-Peer worker.



Partnership Working

Part of Pennine Lancashire Community Farms ongoing success is through maintaining and developing new and existing partnerships across the public, private, voluntary and third sector organisations. This year has been no different as we have worked with 60 separate organisations. We would like to take this opportunity to recognise and value the huge commitment and drive within all these organisations that helps Pennine Lancashire Community Farm achieve its aims.

'We were happy to leave our desks, roll up our sleeves and get mucked in to support such a worthy cause. Instead of pushing a computer mouse around we were pushing wheelbarrows and it made an interesting change.' - Heather Brennan, Burnley Council officer.



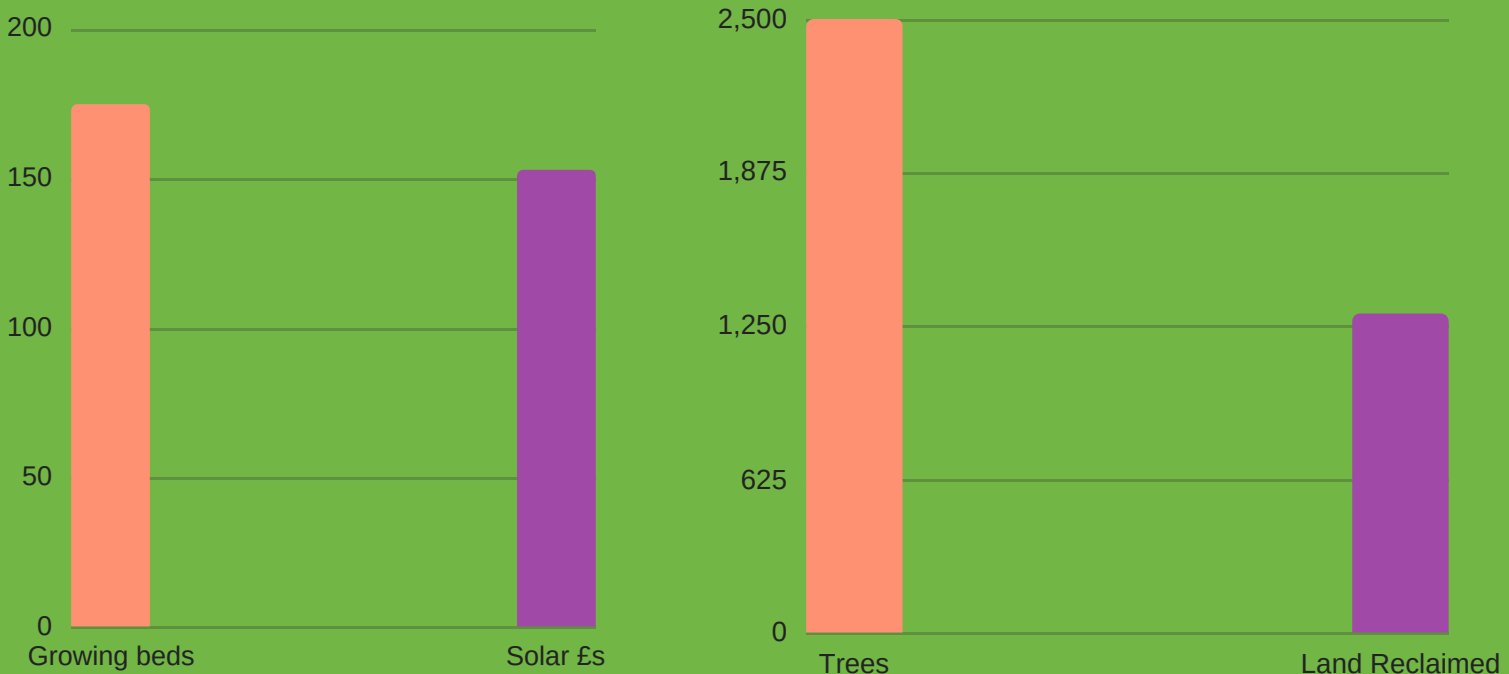
We worked with 60 organisations over the year, percentages by sector

Environment & effectiveness

Pennine Lancashire Community Farm continues to play a highly active role in promoting environmental awareness and enhancing the environment.

This year where ever possible we have promoted and used the principles of recycle, reuse and reduce, including using waste products and recycled timber. Additionally we are proud to have planted over 2,500 trees.

'We have generated £153.00 worth of solar energy this year, which is amazing.' - Nicholas Ripley



Garden Action Team

One of the key development and successes of Pennine Lancashire Community Farm over the last year is the creation and enablement of the Garden Action Team. Over the year this has constituted a group of 17 individuals whose needs or circumstances has prevented them from gaining open employment. However with support have been able to make a huge contribution to enhancing green spaces across the region.

'What was basically a piece of waste ground is now a neat set of allotment style plots, ready for planting.'
- Richard Hoyle, Lay Pastor of Parkside

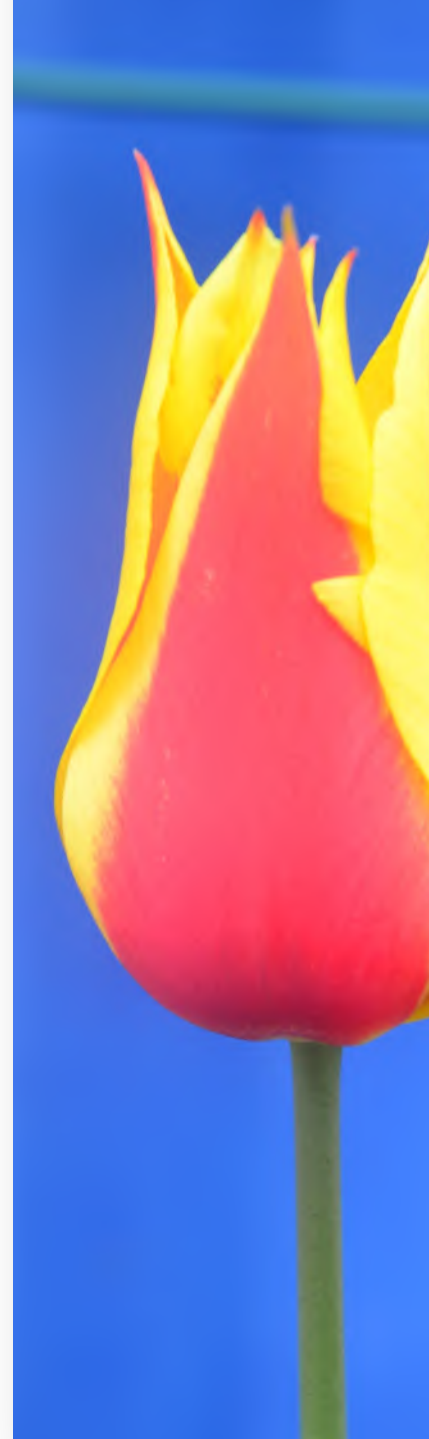


Future

As we move into the new year we look forward to continuing to develop and change alongside the needs of the communities and people we serve.

A major development we are looking towards, subject to all agreements and funding, is the construction of our new Eco Hut building on our central March Street Community Garden site.

'The new building offers great opportunities for the community and like a plant it will need tending' - Reba Roy, Pennine Lancashire Community Farm member.



Funding

All of the above could not be possible without the fantastic support and the enablement accrued from the various funding agencies, which includes lottery funding, trusts, foundations, corporate and individual giving.

Furthermore Pennine Lancashire Community Farm recognises the additional training, free resources and specific expertise that is also provided from the different agencies.



FINANCIAL REVIEW

Overview

This year we have really benefited from the ground work established last year resulting in a large number of successful funding applications from a wide range of trusts and grant making bodies. In addition we have received private and corporate giving all of which leaves us in a more positive financial position.

As a consequence income has risen by from c£300k to c£315k, and expenditure has risen by c£79k with an additional c£49k added to restricted fund balances to meet expenditure in 2018/19.

Risk management

We have considered the risks facing the charity, financially and otherwise, and put in place appropriate policies to mitigate those risks.

Principal funding sources

Over the last year we have been extremely grateful for the large number of independent funding agencies that have supported and enabled the work of Pennine Lancashire Community Farm, including Big Lottery, Esmée Fairbairn Foundation, Henry Smith, Lloyds Foundation, Children in Need. Without the support of these organisations we simply would not be able to provide key Pennine Lancashire Community Farm services and many thanks are owed to each and every one.

Investment policy and review

We do not have any long term investments. Any surplus funds are placed on deposit with a UK clearing bank as appropriate

Reserves

As Trustees we have considered what the appropriate level of free reserves (unrestricted funds not invested in fixed assets or otherwise designated) the Charity should have. We have set the policy of having six months operating costs plus sufficient resources to meet the costs of winding up the Charity if this was necessary, which would give a figure of £94,149.

At the year end the Charity had free reserves of £68,000, and we are working to meet our target level over the next few years

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Charitable Incorporated Organisation and is governed by its constitution dated October 24 2016, the date of its registration with the Charity Commission for England and Wales.

Membership

Membership is open to individuals who are interested in furthering the work of the Charity and have paid any annual subscription as laid down by the Executive. Members over the age of 18 are referred to as full members and have one vote each. Members under the age of 18 are referred to as junior members and do not have a vote.

Membership is also open to any body corporate or unincorporated association which is interested in furthering the work of the Charity and has paid any annual subscription and are referred to as member organisations.

Member organisations appoint a representative to attend meetings and vote.

Appointment of Trustees

The Trustees, who are known collectively as the Executive Committee, are appointed annually by the members at the annual general meeting as follows:

The honorary officers: Chair, Secretary and Treasurer (all of whom are limited to five consecutive years).

Between four and twelve other trustees.

In addition, the Executive Committee may co-opt up to three additional trustees who hold office until the next AGM.

Trustee induction and training

All trustees are supported in the following manner:

- On joining as a trustee all trustees receive an up to date induction pack including essential documents like business plan, constitution, latest accounts, minutes of last board meeting etc.
- All trustees are encouraged to attend a range of trustee training provided by support agencies / relevant bodies e.g. Burnley Pendle and Rossendale Council for Voluntary Services.
- Existing trustees are encouraged to mentor new trustees into the role as a trustee.

Cooperation with other organisations/charities

This year we have maintained and enhanced our partnerships with a wide range of private, public and voluntary sector organisations that refer individuals to us for support, provide similar services, and support us in our active public profile. Furthermore, we have started working with a range of partners in terms of larger financial projects, particularly in respect to the European Social Funding coming into the area. We have also started to enhance our partnership with a number of businesses in terms of skill share partnerships, etc.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the charities and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

selected suitable accounting policies and applied them consistently
made judgements and estimates that are reasonable and prudent
stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
prepared the financial statements on the going concern basis

The Trustees are responsible for keeping records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking steps for the prevention and detection of fraud and other irregularities.

APPROVAL

Approved by the Board of Trustees and signed on its behalf by:

Lenora Priestley – Trustee Date:

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PENNINE LANCASHIRE COMMUNITY FARM

I report to the charity trustees on my examination of the accounts of the charity for the year ended March 31 2018 which are set out on pages 21 to 32

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PETER SMITH BA FCA DChA

Chittenden Horley Ltd

Chartered Accountants: Charity Specialists

456 Chester Road

Manchester

M16 9HD

Date:



PENNINE LANCASHIRE COMMUNITY FARM
STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED MARCH 31 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Incoming resources from generated funds:					
Donations	2	3,468	2,500	5,968	11,654
Charitable activities	3	12,641	296,616	309,257	288,331
Investment income - bank interest		615	-	615	88
Other income - disposal of fixed assets		-	-	-	39
TOTAL INCOME		<u>16,724</u>	<u>299,116</u>	<u>315,840</u>	<u>300,112</u>
EXPENDITURE					
Expenditure on charitable activities	4	7,125	235,503	242,628	163,469
TOTAL EXPENDITURE		<u>7,125</u>	<u>235,503</u>	<u>242,628</u>	<u>163,469</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS					
		9,599	63,613	73,212	136,643
Transfers between funds		<u>14,067</u>	<u>- 14,067</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		23,666	49,546	73,212	136,643
TOTAL FUNDS BROUGHT FORWARD		<u>66,009</u>	<u>162,712</u>	<u>228,721</u>	<u>92,078</u>
TOTAL FUNDS CARRIED FORWARD	10	<u>89,675</u>	<u>212,258</u>	<u>301,933</u>	<u>228,721</u>

The comparative figures are those of the unincorporated trust that converted to the CIO on April 1 2017

The notes numbered 1 to 15 form part of the financial statements

PENNINE LANCASHIRE COMMUNITY FARM
BALANCE SHEET AS AT MARCH 31 2018

	Notes	2018 £	2018 £	2017 £	2017 £
FIXED ASSETS					
Tangible Assets	7		21,708		13,582
CURRENT ASSETS					
Debtors	8	7,410		2,174	
Cash at Bank and in Hand		<u>305,909</u>		<u>233,632</u>	
		313,319		235,806	
CREDITORS					
Amounts falling due in one year	9	<u>33,094</u>		<u>20,667</u>	
NET CURRENT ASSETS			<u>280,225</u>		<u>215,139</u>
NET ASSETS			<u>301,933</u>		<u>228,721</u>
FUNDS					
Unrestricted	10		89,675		66,009
Restricted	10		<u>212,258</u>		<u>162,712</u>
TOTAL FUNDS			<u>301,933</u>		<u>228,721</u>

The comparative figures are those of the unincorporated trust that converted to the CIO on April 1 2017

The notes numbered 1 to 15 form part of the financial statements

Approved by the trustees on

AND SIGNED ON THEIR BEHALF BY

PENNINE LANCASHIRE COMMUNITY FARM

STATEMENT OF THE CASH FLOWS FOR THE PERIOD ENDED MARCH 31 2018

		2018	2017
	notes	£	£
Cash used in operating activities	15	<u>82,452</u>	<u>161,823</u>
Cashflows from investing activities			
Bank interest received		615	88
Purchase of tangible fixed assets		(10,790)	(4,919)
Proceeds of sale of fixed assets		<u>474</u>	<u>474</u>
Cash provided by/(used in) investing activities		<u>(10,175)</u>	<u>(4,357)</u>
Cashflows from financing activities			
Proceeds from new borrowings		-	-
Repayment of borrowing		<u>-</u>	<u>-</u>
Cash used in financing activities		<u>-</u>	<u>-</u>
Increase/(decrease) in cash & cash equivalents in the year		72,277	157,466
Cash and cash equivalents brought forward		233,632	76,166
Cash and cash equivalents carried forward		<u><u>305,909</u></u>	<u><u>233,632</u></u>
Cash and cash equivalents consist of:			
Cash at bank and in hand		305,909	233,632
		<u><u>305,909</u></u>	<u><u>233,632</u></u>

The comparative figures are those of the unincorporated trust that converted to the CIO on April 1 2017

1 ACCOUNTING POLICIES

Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity constitutes a public benefit entity as defined by FRS102.

As stated in the trustees' report the assets and activities of the charity have been transferred on April 1 2017 to a new Charitable Incorporated Organisation (CIO) of the same name. The accounts have therefore been prepared on a cessation basis but this has not required any adjustments to the accounts as there is a transfer of a going concern. The balance sheet immediately following the transfer is shown at note 16.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

1 ACCOUNTING POLICIES (continued)

Grants whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

Costs of raising funds including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.

Charitable activities costs of undertaking the work of the charity.

The charity is not registered for VAT and cannot recover any input tax charged. Costs are stated inclusive of VAT were charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs and professional fees and are allocated to charitable expenditure in full.

1 ACCOUNTING POLICIES (continued)

Pension contributions

The charity operates a money purchase pension scheme, which meets the requirements for auto-enrolment, and contribution rates are currently 3% employer, with employees able to contribute up to 5%. Contributions are charged to the statement of financial activities in the period in which they become payable.

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight line basis as set out below.

Depreciation rates are as follows:

Plant & machinery 25% straight line

Community gardens 10%/20% straight line

Equipment 15% reducing balance

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, and subsequently measured at their settlement value.

2018			2017		
Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
£	£	£	£	£	£

2 DONATIONS

Revenue Grants:

Bothwell Charitable Trust	1,000	-	1,000	1,000	-	1,000
Jill Franklin Trust	-	-	-	-	-	-
Donation - Gardenable CIC	-	-	-	8,962	-	8,962
Donations - GardenAble	151	2,500	2,651	-	-	-
Donations - general	2,317	-	2,317	1,692	-	1,692
	<u>3,468</u>	<u>2,500</u>	<u>5,968</u>	<u>11,654</u>	<u>-</u>	<u>11,654</u>

3 INCOME FROM CHARITABLE ACTIVITIES

Project grants

Big Lottery - Reaching Commun	-	117,773	117,773	-	129,342	129,342
Big Lottery - Awards for All	-	-	-	-	9,224	9,224
Health Heal	-	15,361	15,361	-	26,335	26,335
WO Street Foundation	-	-	-	-	10,000	10,000
Henry Smith	-	19,800	19,800	-	39,500	39,500
Lloyds Foundation	-	24,551	24,551	-	24,188	24,188
Children's Health Trust	-	-	-	-	2,921	2,921
Skelton Bounty	-	-	-	-	2,000	2,000
Postcode Local Trust	-	18,088	18,088	-	16,724	16,724
Tesco Bags for life	-	1,000	1,000	-	6,000	6,000
Lancashire CC YPS grant	-	-	-	-	1,700	1,700
Church Urban Fund	-	3,400	3,400	-	2,000	2,000
Comic relief	-	20,961	20,961	-	9,094	9,094
Esmeé Fairbain	-	29,599	29,599	-	-	-
Children in Need	-	8,019	8,019	-	7,191	7,191
MIND	-	-	-	-	600	600
ESF Selnet	-	7,586	7,586	-	-	-
United Utilities	-	18,671	18,671	-	-	-
Garfield Weston	-	7,500	7,500	-	-	-
The Ernest Cook Trust	-	2,736	2,736	-	-	-
Co-operative Community Fund	-	1,571	1,571	-	-	-
	-	<u>296,616</u>	<u>296,616</u>	-	<u>286,819</u>	<u>286,819</u>

Fees

JHP Group/Learn Direct	-	-	-	-	-	-
School sessions	-	-	-	-	-	-
Gardening sessions	2,034	-	2,034	1,512	-	1,512
Contracts & other income	10,607	-	10,607	-	-	-
	<u>12,641</u>	<u>-</u>	<u>12,641</u>	<u>1,512</u>	<u>-</u>	<u>1,512</u>

Total

	<u>12,641</u>	<u>296,616</u>	<u>309,257</u>	<u>1,512</u>	<u>286,819</u>	<u>288,331</u>
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PENNINE LANCASHIRE COMMUNITY FARM
NOTES TO THE ACCOUNTS FOR THE PERIOD ENDED MARCH 31 2018

	2018			2017		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
4 CHARITABLE EXPENDITURE	£	£	£	£	£	£
Direct costs						
Staff costs	6,013	166,019	172,032	2,408	98,912	101,320
Freelance staff	1,350	16,627	17,977	2,457	17,996	20,453
Other operational costs	(2,363)	20,176	17,813	575	11,420	11,995
Transport	324	10,093	10,417	556	3,598	4,154
Equipment	(346)	8,181	7,835	805	7,749	8,554
Marketing and publicity	53	475	528	561	1,982	2,543
Depreciation	2,037	627	2,664	1,239	3,000	4,239
Premises costs	24	2,600	2,624	910	1,500	2,410
Support and governance cost:	-					
Insurance	1,881	-	1,881	1,627	-	1,627
Office costs & other costs	5,063	-	5,063	2,831	-	2,831
Professional fees	3,794	-	3,794	3,343	-	3,343
Charged to restricted funds	(10,705)	10,705		(2,769)	2,769	-
	<u>7,125</u>	<u>235,503</u>	<u>242,628</u>	<u>14,543</u>	<u>148,926</u>	<u>163,469</u>

5 NET INCOMING RESOURCES AFTER TRANSFERS	2018	2017
This is stated after charging/(crediting):	£	£
Accountant/Independent examiner's fees		
Report	750	750
Accountancy	1,624	1,624
Depreciation charged on fixed assets	2,664	4,239
Trustees' remuneration & expenses	-	-
	<u>-</u>	<u>-</u>

6 STAFF INFORMATION

a Staff costs

Salaries and wages	161,096	93,771
Employer's pension contributions (money purchase scheme)	3,610	1,497
Employer's NI contributions	7,326	6,052
	<u>172,032</u>	<u>101,320</u>

No employees earned more than £60,000 pa in either year

b Key management personal

The key management personal comprise the trustees and principle staff as set out on page 1. The trustees receive any remuneration for their services.

Employment benefits principle staff	<u>104,965</u>	<u>70,453</u>
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c Average number of employees

The average number of employees was as follows:-

	number	number
Charitable	9	9
Administration	1	1
	<u>10</u>	<u>10</u>

7 TANGIBLE FIXED ASSETS

	Plant & Machinery	Community Garden	Equipment	Motor Vehicles	Total
Cost	£	£	£	£	£
As at April 1 2017	1,859	95,592	4,071	-	101,522
Additions	-	3,840	3,000	3,950	10,790
	-	-	-	-	-
As at March 31 2018	<u>1,859</u>	<u>99,432</u>	<u>7,071</u>	<u>3,950</u>	<u>112,312</u>
Depreciation					
As at April 1 2017	1,682	83,678	2,580	-	87,940
Provided	-	764	1,011	889	2,664
	-	-	-	-	-
As at March 31 2018	<u>1,682</u>	<u>84,442</u>	<u>3,591</u>	<u>889</u>	<u>90,604</u>
Net Book Value					
As at March 31 2018	<u>177</u>	<u>14,990</u>	<u>3,480</u>	<u>3,061</u>	<u>21,708</u>
As at March 31 2017	<u>177</u>	<u>11,914</u>	<u>1,491</u>	<u>-</u>	<u>13,582</u>

	2018	2017
	£	£
8 DEBTORS		
Income receivable	6,079	1,438
Prepayments	1,331	486
Other debtors	-	250
	<u>7,410</u>	<u>2,174</u>

9 CREDITORS falling due within one year	2018	2017
Accruals	20,085	19,180
Deferred income	11,419	-
Social security and other taxes	1,590	1,487
	<u>33,094</u>	<u>20,667</u>

10 STATEMENT OF FUNDS

	2016/17			2017/18			b/f and c/f 31/03/2017 01/04/2017 £	31/03/2018 £
	01/04/2016 £	Income £	Expenditure £	Transfers £	Income £	Expenditure £		
Unrestricted Funds:								
General fund	62,339	13,293	(14,543)	4,920	16,724	(7,125)	14,067	89,675
	62,339	13,293	(14,543)	4,920	16,724	(7,125)	14,067	89,675
Restricted Funds:								
Big Lottery - Reaching Communities	-	129,342	(46,244)	(1,520)	117,773	(103,413)	(5,870)	90,068
Big Lottery - Awards for All	-	9,224	(5,850)	-	-	(374)	(3,000)	-
Health Heal	-	26,335	(20,255)	(700)	15,361	(20,398)	-	343
WO Street Foundation	-	10,000	(2,845)	(300)	-	-	-	6,855
Henry Smith	-	39,500	(18,426)	(600)	19,800	(19,312)	-	20,962
Lloyds Foundation	-	24,188	(23,165)	(700)	24,551	(23,885)	-	989
Children's Health Trust	-	2,921	-	-	-	-	-	2,921
Skelton Bounty	-	2,000	-	-	-	-	-	2,000
Postcode Local Trust	-	16,724	-	-	18,088	(1,574)	-	33,238
Tesco Bags for life	-	6,000	-	-	1,000	(4,080)	(1,920)	1,000
Lancashire CC. YPS grant	-	1,700	(1,700)	-	-	-	-	-
Church Urban Fund	-	2,000	-	-	3,400	-	-	5,400
Comic relief	-	9,094	-	-	20,961	(21,215)	-	8,840
Esmeé Fairbairn	21,323	-	(20,623)	(700)	29,599	(29,054)	-	545
Warburtons	-	-	-	-	-	-	-	-
Clinical Commissioning Group	987	-	(987)	-	-	-	-	-
Children in Need	-	7,191	(4,479)	-	8,019	(6,447)	-	4,284
MIND	7,429	600	(4,352)	(400)	-	-	(3,277)	-
ESF Seinet	-	-	-	-	7,586	(5,751)	-	1,835
United Utilities	-	-	-	-	18,671	-	-	18,671
Garfield Weston	-	-	-	-	7,500	-	-	7,500
The Ernest Cook Trust	-	-	-	-	2,736	-	-	2,736
Donations - Garden Able shed	-	-	-	-	2,500	-	-	2,500
Co-operative Community Fund	-	-	-	-	1,571	-	-	1,571
	29,739	286,819	(148,926)	(4,920)	299,116	(235,503)	(14,067)	212,258
Total Funds	92,078	300,112	(163,469)	-	315,840	(242,628)	-	301,933

10 STATEMENT OF FUNDS (continued)

Transfers

Transfers have been made were from restricted to unrestricted funds where the funds contributed to the purchase of assets that have been capitalised. There are no continuing restrictions over the use of the assets.

In the prior year transfers were made where the Trustees have determined that the original aims of the funding have been met and the grantors have no continuing claims on the monies and the funds can be applied to the general purposes.

Restricted funds

Big Lottery - Reaching Commun	Towards Step Programme and Get Grubby Out of School Project
Big Lottery - Awards for All	Towards developing the site facilities
Health Heal	Towards Chilli Club and Get Grubby Out of School
WO Street Foundation	Towards core community work
Henry Smith	Towards Step Programme / Peer to Peer Programme
Lloyds Foundation	Towards Step Programme / Peer to Peer Programme
Children's Health Trust	Installing water fountains / promotion of healthy eating, living.
Skelton Bounty	Installing Solar Panels, Brown Water recycling system
Postcode Local Trust	Towards creation of community garden at Stoops and Hargher Clough Community Centre
Tesco Bags for life	Towards creation of community garden at Parkside Methodist Church
Lancashire CC YPS grant	Toward Young People garden activity program
Church Urban Fund	Towards garden activities at Parkside Methodist Church
Comic relief	Towards core operational costs
Esmeé Fairbairn	To provide a programme of Eco Therapy activities targeted towards adults with disabilities
Children in Need	To provide continued get grubby holiday sessions.
MIND	To continue run peer to peer support project.

These funds are expected to be utilised in 2018/19.

11 ANALYSIS OF COMPANY NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
<i>Fund balances at March 31 2018 are represented by:-</i>			
Tangible fixed assets	21,708	-	21,708
Current assets	101,061	212,258	313,319
Current liabilities	<u>(33,094)</u>	-	<u>(33,094)</u>
	<u>89,675</u>	<u>212,258</u>	<u>301,933</u>
<i>Fund balances at March 31 2017 are represented by:-</i>			
Tangible fixed assets	13,582	-	13,582
Current assets	73,094	162,712	235,806
Current liabilities	<u>(20,667)</u>	-	<u>(20,667)</u>
	<u>66,009</u>	<u>162,712</u>	<u>228,721</u>

12 TAXATION

As a CIO, the charity is entitled to claim annual exemption from UK corporation tax.

13 CAPITAL COMMITMENTS

There were no capital commitments authorised and contacted for at the end of the year (2017 £Nil).

14 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASHFLOW FROM OPERATING ACTIVITIES

	2018	2017
	£	£
Net income/(expenditure)	73,212	<i>136,643</i>
Add back depreciation	2,664	<i>4,239</i>
Deduct interest income shown in investing activities	(615)	<i>(88)</i>
Deduct profit/add back losses on disposals of FA	-	<i>(39)</i>
Decrease/(increase) in debtors	(5,236)	<i>11,969</i>
Increase/(decrease) in creditors	12,427	<i>9,099</i>
Net cash generated from/(used in) operating activities	<u>82,452</u>	<i><u>161,823</u></i>

15 RELATED PARTY TRANSACTIONS

During the year the charity made an interest free loan to the manager, J Horsford, of £5,000. The loan was repayable in monthly instalments of £625, and was repaid in full in the year.

There were no other related party transactions that are required to be disclosed.



740

PEOPLE ENGAGED IN GREEN ACTIVITIES

NUMBER OF VOLUNTARY HOURS

2,714 HRS

245

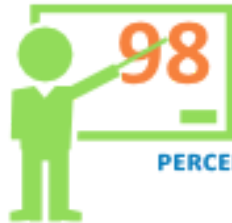
CHILDREN AND YOUNG PEOPLE SUPPORTED



PERCENTAGE OF INDIVIDUALS WITH DISABILITIES SUPPORTED



30%



PEOPLE ENGAGED IN TRAINING

PERCENTAGE OF PEOPLE ENTERING TRAINING FOR 1ST TIME

29%

MONEY DRAWN DOWN INTO BURNLEY

£327,000



£2,200,000

FINANCIAL BENEFIT TO THE COMMUNITY

COSTS TO THE COUNCIL TAX PAYER

£0



16

INDIVIDUALS WITH COMPLEX NEEDS SUPPORTED INTO EMPLOYMENT

COMMUNITY GARDENS / OUTDOOR SPACES SUPPORTED

9



565

OUTDOOR ACTIVITIES SESSIONS FACILITATED



94%

CONSIDER ACTIVITIES HAVE POSITIVE BENEFIT FOR COMMUNITY COHESION

98%

CONSIDER ACTIVITIES HAVE A POSITIVE EFFECT ON HEALTH & WELLBEING

