



School Prospectus

2016 – 2017

National Teaching School
designated by



National College for
Teaching & Leadership

Developing Academic Progress
and Community Cohesion



through the school's Personal
Health and Well-being
Programme



Promoting Creativity and Raising
Self-Esteem



through success in Music



Effective administration that
ensures



'Every Child Matters'





Welcome to
Burlish Park Primary School
where Every Child Matters



Rated Ofsted Outstanding

Outstanding care, guidance and support contributes very well to pupils' excellent academic achievement and personal development. Pupils' continuously mature and focused behaviour is a major factor in the excellent learning taking place.

We are delighted that you have chosen Burlish Park as your child's Primary School and look forward to many years of working successfully together with you.

Burlish Park opened as a primary school in September 2007 and we are very lucky to have moved into a beautiful, brand new building in 2015.

We have over 470 pupils in our school aged between 3 and 11, including 52 children in our nursery. We also have a specialist language unit which provides 10 spaces for pupils from across the county who have specific, identified language difficulties.

In 2014 Burlish Park was designated a National Teaching School, which means that we have been recognised as a school that is able to pass on its excellent teaching practice to support other schools and train new teachers. Our Teaching School Alliance consists of good and outstanding schools, all working together to improve outcomes for our children.

Whilst we have high expectations for academic attainment and progress, pastoral care is also a strength of the school, and all our staff understand the need for good communications with parents to work together to resolve any issues.

We employ specialist teachers for Music and P.E., subjects which are considered huge strengths of the school, with many opportunities to learn instruments, perform and to represent the school in competitive sport.



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Burlish Park Primary feels it is very important for parents, pupils and staff to belong to a successful school that has its work recognised. After all, success is infectious and the school is determined to continue to strive for excellence.

We have been delighted to receive the following national awards:

- Artsmark Gold.
- Green Tree Gold Award
- Primary Science Quality Mark.
- Healthy Schools Status
- Geography Quality Mark
- Activemark for exceptional delivery within PE and Sport.
- Eco-Schools Silver Award.
- The Leading Parent Partnership Award for Parental Engagement (twice).
- A Leading Aspect Award in the area of Developing Academic Progress and Community Cohesion through the school's Personal Health and Well-being Programme.
- A Leading Aspect Award in the area of Promoting Creativity and Raising Self-Esteem through success in Music.
- A Leading Aspect Award in the area of Effective administration that ensures 'Every Child Matters'.

READING AT HOME –

Burlish Park Primary is a 'Reading School'!

It is expected that every parent will support their child by hearing them read, sharing books with them at home on a regular basis and taking part in our Reading Challenges.



This commitment forms part of our home/school agreement.

Ofsted said 'An exceptionally high proportion of parents and carers contribute to raising achievement by hearing their child read at home.'

You can find out far more about our school on our website

www.burlishpark.co.uk



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Aims of the School

- To provide a safe and secure environment.
- To develop pupils' confidence and self-esteem.
- To instil a love of learning and foster the ability to learn that will endure for life.
- To value diversity, honesty, empathy, respect, compassion, mutual cooperation and consideration of others.
- To provide an enriched, challenging and relevant learning experience for every child.
- To put first the needs, interests and abilities of the individual whilst encouraging pupils to have respect for themselves, others and the environment.
- To develop the social, emotional and practical life skills necessary to achieve and be happy and healthy in the future.
- To celebrate the successes and achievements of all, both within and outside of the school environment.
- To offer a broad range of curricular and extra-curricular activities to promote problem solving, self-expression, self-confidence and creativity.



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School Code of Conduct

- We act with courtesy and consideration for others at all times.
- We always do as we are told by an adult.
- We are polite, respectful and kind.
- We look after one another, our belongings and our school.
- In class we make it as easy as possible for the teacher to teach and for everyone to learn.
- We always walk quietly around our school.
- We are silent when required to be.
- We always try to listen and respect the views of others.
- We keep the classroom tidy.
- We look after our possessions and the belongings of others.
- Out of school we are always on our best behaviour as we represent the school.



Safeguarding

As a school, our prime concern must be to ensure the safety and well-being of all our children. We have a legal duty to report any signs of distress in children to the relevant agencies. This would include the reporting of any unexplained marks or bruising on a child.

At Burlish Park Primary we believe that our children have a right to be protected. Our Safeguarding Policy is published in full on the school website and paper copies are available from the school office. Mrs L Jones and Mrs K Jones are fully trained in Safeguarding.

Anyone working or helping voluntarily at Burlish Park Primary School must have a full DBS check and be trained in Safeguarding by the qualified Safeguarding trainer at the school.

Ofsted said 'The outstanding effectiveness of safeguarding procedures is recognised by pupils, parents and carers alike. The same detailed attention, evident in all aspects of the school's work, is applied to ensuring all safeguarding requirements meet the highest standards and are regularly reviewed.'



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Teaching Staff

Mrs L Jones	Headteacher
Mrs K Postans	Deputy Headteacher
Mrs H Lindley	Assistant Headteacher
Mr D Hopes	KS1 Learning Leader Year 2 Teacher
Miss C Morson	Early Years Learning Leader Reception Teacher
Mrs R Duckworth	Lower KS2 Learning Leader Year 4 Teacher
Mrs R Jelfs	Upper KS2 Learning Leader Year 6 Teacher
Mr D Hulme	Leader of Access and Inclusion Communication Centre Teacher
Mr J Lindley	Leader of Personal Development and Emotional Well-being including P.E.
Mrs S Bidwell	Teacher
Mrs V Brothwell	Teacher
Mrs K Bryan	Teacher
Miss N Bryan	Teacher
Mrs S Clare	Teacher
Miss E Clarke	Teacher
Mrs R Fairbrother	Teacher
Mrs R Holland	Teacher
Mrs C Hyde	Teacher
Mrs H Jordan	Teacher
Mrs E Juckes	Teacher
Mrs P Kelly-Edwards	Teacher
Miss C Morson	Teacher
Mrs B Pates	Teacher
Miss H Ramsden	Teacher
Miss T Ramsden	Teacher
Miss T Roberts	Teacher
Mrs R Subert	Teacher
Mr M Thwaites	Teacher



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Working with Parents

We have received a National Award for our work with parents.

Teachers plan opportunities to invite parents into school and involve them in the children's learning by taking part in activities and parent workshops.

The school welcomes and greatly appreciates the help of a number of willing volunteers who help in a variety of ways, such as; listening to children read, helping at Forest School and keeping our library in good order. Parents who do help in school need to complete a Disclosure and Barring Service form.



Ofsted said 'Parents and carers are a key part of the school community, from regular parent/carer focus groups, to joining pupils in their lessons. Systems for very regularly communicating with parents and carers are outstanding.'

THE SCHOOL DAY

School Hours:

Nursery 8.45 am – 11.45am morning session
12.20pm – 3.20pm afternoon session

Key stage 1 and Reception pupils

8.50 am - 12 noon. 12.50pm - 3.15 pm

Key stage 2 pupils

8.50 am - 12.25 pm 1.15pm - 3.15 pm
KS2 pupils are allowed into school from 8.40am.

Punctuality is very important.

There is a weekly reward for the class with the fewest absences and 'lates'.

Dropping off and collecting

In the mornings, please wait with Early Years and Year 1 and 2 children until the bell rings at 8.50am and they go into class. There is a member of staff on duty on the KS2 playground from 8.40 am and KS2 pupils may go to their classrooms then. During wet weather, all teachers will open their classroom



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doors at 8.40 am. Pupils should not arrive too early as no responsibility can be accepted for children who arrive before **8.40am**.

If your child is late for school, please bring him/her to the main entrance by the office, to be signed in.

At 3.15 pm, parents should wait on the play area to collect children in years Reception, 1 and 2, from their classrooms.

Children in years 3 and 4 will be escorted downstairs by staff, to meet parents outside. In their pack of information to schools, Worcester County Council Road Safety Unit state that all children under the age of 8 years should always be accompanied to and from school by a responsible adult.

Pupils in Years 5 and 6 are allowed to walk home from school without their parents if full written permission is given.

We encourage the children from the beginning to be responsible for their own coats, belongings and lunch money. Please encourage them to do this at home too.

If you deliver and collect your child by car, please avoid parking across residents' driveways or on pavements. The police make occasional visits to ensure motorists do not park illegally or obstruct the area. Parking in our school car park is for staff only and dropping off there is not permitted on safety grounds. Please be considerate to our neighbours when parking.

Absences

Please ring the school before 9.30am on the first day of absence to advise us of your child's absence.

All absences must be covered by a letter confirming the dates of the absence. If you telephone the school to inform us of your child's illness, we still require written confirmation on your child's return for our records. Please try to send in notes as soon as possible.

If your child has been absent for more than three consecutive days and we have not heard from you, the school secretary will telephone to check the reasons for absence and offer advice and support if necessary. Home visits may also be made by the Headteacher and our own Education Welfare Officer.



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All dental and doctor's appointments should also be confirmed in writing to your child's class teacher.

If the school is concerned about the level of attendance, referrals will be made to our Education Welfare Officer who checks all school registers regularly.

The Headteacher is no longer able to authorise holidays taken during term time.

Medical Information

As a general rule no medicines are accepted in school. Special provision is made for asthmatic, epileptic or diabetic children, after consultation with the Headteacher.

If a child is unwell, arrangements may have to be made for him/her to be sent home. In the event of an emergency we need to be able to contact parents. Please ensure that the school has full details of how you or some other responsible person can be contacted in the event of any such emergency or illness.

Where a pupil is on a course of medication prescribed by a medical advisor e.g. Family doctor, and the school accepts that the pupil should take such medication during the school day, the medication must be handed in by the parent to the school office and the necessary parental authorisation forms completed. Please note, however, that only medicines that are required to be taken **FOUR** times a day will be accepted. (Medicines that need to be administered three times a day can be given before and after school and again at bedtime).

House System

SCAFELL

HELVELLYN

GREAT GABLE

FAIRFIELD

All pupils belong to one of these four houses and can be awarded house points for a variety of reasons, from good work to good behaviour and sporting participation.

Inter-house competitions take place throughout the school year, ranging from poetry recitals to photography, and from dance to football. The inter-house talent show is always hotly contested!



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Curriculum

The school aims to provide a varied, exciting learning journey of memorable experiences and inspiring opportunities, to develop a love of learning and promote a desire to succeed. We are always seeking ways to make our provision the best it can possibly be, and are looking forward to some exciting new developments as a result of our Curriculum Review taking place this summer.



Our emphasis has always been on producing successful learners, confident individuals and responsible citizens. Whilst attainment, improving standards and accelerating pupil progress have been core drivers for the curriculum, the learning provision has been designed to excite young minds and create pupils who love coming to school and enjoy every day on offer.

Whilst we continue to teach English and Maths as separate lessons, those skills are also used and applied in the context of cross-curricular topics and projects, incorporating the foundation subjects. This approach ensures that core skills are taught discretely, but enhances all subjects by placing them in context and developing the links between different areas of learning.

Wicked Wednesdays at Burlish Park were designed to give teachers the freedom to develop learning beyond the confines of the National Curriculum. Learning ranges far and wide during these afternoon sessions, from Mad Science to Sign language and puppetry.

Burlish Park is a school which believes that the well-being and emotional health of its pupils is paramount for their success, and the school has balanced its academic curriculum with an active Thrive programme, nurture groups, communication skills groups and with wide and varied after school extra-curricular provision.

Full details of the curriculum can be found on the school website
www.burlishparkprimary.worcs.sch.uk

Ofsted said 'The curriculum is highly creative, with a leading aspect award in music, very good practice in sport and a focus on activities which 'excite young minds and ensure that pupils really enjoy coming into school.'



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Extra-Curricular Activities

A wide programme of activities is provided every term. Recently these have included: athletics, choir, cookery, keyboard, school band, Zumba, photography, dance, football, tag rugby, maths, table tennis, trampoline, rounders, dodgeball, cricket, tri-golf, indoor rowing and netball.

Educational Visits

All classes plan visits or visitors to the school to help fire enthusiasm and deepen understanding of the topics being studied.

In addition, during year 6 pupils have the opportunity to attend a 3 day residential trip to Malvern Elements, where they experience abseiling, climbing, problem solving, high poles course and the Malvern Hills walk to name just a few of the activities.

Visits and visitors are very important as they broaden the children's knowledge of the world but they do cost money. We aim to provide activities at minimum cost to parents and the school. Some costs cannot be met by the school alone and parents are therefore asked to make a voluntary contribution. The school makes no profit whatsoever out of trips. If insufficient funds are gathered from parents it may be necessary to cancel trips. Without the financial support of parents the programme of visits cannot take place. It is recognised that families in receipt of income support or family credit may not be able to contribute.

Access and Inclusion

Burlish Park Primary is an inclusive school - we recognise that pupils learn differently and we foster a climate that supports flexible and creative responses to our pupil's individual needs. Above all, we embrace the entitlement of all pupils to a broad and balanced education and believe that all children are entitled to experience and enjoy success, regardless of learning style, difference or ability.

However, we recognise that any of our pupils might experience barriers to learning at some point, and as a consequence may fail to make adequate progress. We have efficient systems to identify when progress is being affected, and a wide range of provisions available to ensure the pupil's needs are addressed and their rate of progress increased.



We believe that a pupil's progress is strongest when the school, pupil and parents work collaboratively. To this end, the pupils themselves and parents of all children are informed and consulted and their views are taken into account. Our Access and Inclusion policy is available on the school website in the Parents' and Carers' section.



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Special Educational Needs and Disability

We recognise that one group of pupils who are particularly vulnerable are those with **Special Educational Needs and Disability (SEND)**. These include pupils with: **Communication and Interaction** needs (including *speech and language difficulties* and those on the *autistic spectrum*); **Cognition and Learning** needs (including *moderate learning difficulties and specific learning difficulties* such as dyslexia, dyscalculia and dyspraxia); **Social, Emotional and Mental Health** difficulties; and those with **Sensory and/or Physical** needs (including a *visual or hearing impairment, multi-sensory impairment or physical disability*). In line with our inclusive philosophy we attempt wherever possible to include provision for our pupils with SEND within the established practices for all pupils.

At Burlish Park Primary we have a specialist Language Unit with places for up to ten pupils with an identified speech and language disorder. **These places are allocated by a local authority admissions panel and not directly by the school.** The aim of this additional provision is to include into mainstream schooling pupils with specific language impairment who would otherwise struggle.

More Able and Most Able Pupils

The school identifies pupils with particular talents or high ability in various areas of the curriculum, demonstrated through greater depth of learning. Although pupils are taught in mixed ability classes for some of their lessons, Maths and English are taught in ability sets and classroom work is always differentiated to take account of the varying abilities within the group. Specialised sessions are held for children who are gifted and talented in certain subject areas. In conjunction with Stourport High School, we have created links between staff to run Gifted and Talented events and workshops for Maths, English and Modern Foreign Languages.

Inclusion Statement

- ❖ Every human being has an entitlement to personal, social, emotional, spiritual and intellectual development and must be given the opportunity to realise their ambitions.
- ❖ Every human being is unique in terms of characteristics, interests, abilities, motivation and learning needs.
- ❖ Educational settings should value, support and provide for those wide diversities.
- ❖ All children, including those with diverse needs, have the right to learn together.



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- ❖ High quality and appropriate education should be accessible within the local community wherever this is appropriate and possible.
- ❖ All barriers to learning should be removed and resources mobilised to support participation.
- ❖ Inclusion is the process of developing a flexible education system across a continuum of provision including mainstream and specialist settings.
- ❖ In our concept of inclusivity we aim to represent learners of all ages including those at risk of underachievement and/or exclusion because of social, cultural, physical, health, developmental or educational factors.

School Uniform

Year 3, 4, 5 and 6

A navy blue school v-neck sweatshirt with the school logo*

A white school shirt

School tie*

Grey/black trousers or grey skirt

Sensible black shoes not boots or trainers

Years 1, 2 and Early Years:

A navy blue school crew neck sweatshirt with the school logo*

A white polo shirt with the school logo on*.

A navy polo shirt with the school logo on* **(Nursery only)**

Grey/black trousers (long or short) or grey pinafore or grey skirt

Sensible black shoes not boots or trainers

Reversible waterproof jackets and book bags* are also available.

****These items are available from the school office***

When pupils are representing the school at prestigious music, arts or public events, pupils in all years will be asked to wear a white shirt and the school tie.

If you wish, you can now order and pay for school uniform online. Simply visit www.schooltrendsonline.com, then select 'Find My School' and follow the order instructions. You can either pay online or you can order online and send a cheque directly to: School Trends Ltd, 10 Carley Drive, Westfield, Sheffield, S20 8NQ.

There are no minimum order quantities and your uniform will be delivered directly to your chosen address. As well as our embroidered school uniform, plain items such as trousers, skirts and shirts are also available.

Other ordering information including sizes, delivery information and the



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returns procedure is also available on their website. If you do not have access to the internet, or if you prefer, you can still continue to order uniform at the school office.

In summer a blue and white check dress may be preferred and we strongly advise children should wear a cap for outdoor play which may be purchased from the school office. Please avoid sending your child in strappy sandals as these are unsafe on the playground.

P. E. Kit

Pupils will need to wear navy or black shorts and a white or 'house' colour t-shirt (Scafell –red, Great Gable – blue, Helvellyn – yellow, Fairfield – green) for Dance and Gymnastics lessons.



For all other PE lessons pupils will need to wear trainers (not pumps) with the option of a navy or black tracksuit depending on the weather.

Swimming (Year 3)

Trunks/costume; Towel; swimming bag (marked with child's name). We strongly advise children with long hair to wear caps.

Please ensure that all items of clothing are marked clearly with the child's name.



Please note that extreme styles of clothing or hair are not appropriate for school.

Health and Safety

Children should not wear or bring jewellery to school. Losses are distressing and accidents caused by jewellery even more so. Children with long hair must tie their hair back during P.E., food technology and science when undertaking an experiment.

No jewellery is allowed for PE. These are Health and Safety regulations.

Valuables and Lost Property

Please ensure that all clothing and equipment is clearly marked with your child's name, including shoes and trainers. Please do not send anything of any value to school with your child, as it is not insured.



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School Meals and Lunchtime Arrangements

We have been awarded Healthy Schools Status.

All pupils are encouraged to bring named water bottles, containing **clean, fresh water only**, into school to enable them to remain hydrated throughout the whole day. These can be re-filled as needed.

Children are encouraged to bring fresh fruit to eat during their break times although children in Early Years and KS1 have one piece of fresh fruit provided each day. Children in nursery and reception under the age of 5 receive free milk each day.

Children may have a hot meal at lunchtime. With the introduction of Universal Free School Meals all children in Reception, Year 1 and Year 2 are entitled to a free meal at lunchtime.

The children have a main meal with a pudding of their choice or a piece of fruit. Weekly order forms are sent out showing the food choices. Lunch choices, and money if applicable, must be returned to school by Thursday morning in advance of the following week. The correct amount must be sent in a named, sealed envelope.

Absences can result in credits being given for the following week if a parent telephones the caterers on 01562 829327 before 9.30am on the morning of the absence to cancel the meal. The meals are cooked off site by Alliance in Partnership (AIP), and are served from our own servery in the school hall.

Alternatively, a packed lunch can be brought from home. It should be in a sandwich box clearly marked with the child's name. Children bring their water bottle to the table to have with their lunch. All wrappings and left-over food must be taken home in the sandwich box. For yoghurts etc. children need to bring a spoon as these cannot be provided.

There are three dinner sittings, beginning at 11.50 with the youngest children and ending at approximately 1.00pm for the older children.

Free School Meals

The school receives extra funding for every child registered for free school meals, so we encourage parents to apply if they are eligible. Application forms are included in our school Welcome packs and are also available from the office – our staff there are happy to help.



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The Wider School

School Council

Pupil Voice is an important part of the on-going development of the school and pupil representatives from all years, elected by their peers, meet regularly to contribute ideas and help with the development of some school policies.

Eco-Council

Burlish Park Primary School has an active eco-council that meets every half term to discuss environmental issues. This year we moved into our new school and Eco-Council pupils were the driving force behind the solar panels that were installed on the roof. We will be monitoring how much electricity they produce and looking at lots of other energy saving ideas to benefit the school.

Forest School

Forest School is an approach to outdoor learning where children explore and experience the natural world through practical involvement.

Our Nursery, Reception and Year 1 children have regular Forest School sessions and it plays an important role in the curriculum enrichment for every year group throughout the school.



Burlish Fundraising Group (BFG)

We have a flourishing parent led group who help with fund raising and have recently purchased a defibrillator. Please contact the school office if you wish to be involved.

Parent Focus Group

Our Parent Focus Group meets every term to discuss a variety of issues in connection with school life. All parents are welcome to attend. Dates will be advertised on the website and on the regular school newsletters.

Before and after school care

From September 2016, the school will be running before and after school provision, led by members of staff. This will offer child care from 7.30am to 6pm. For details of costs and to book places, please contact the office.



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Thank you for taking the time to read our prospectus. We hope it has explained the way our school works.

We welcome your interest in what we do in school and recognise the huge role you play in your child's education.

By working together in partnership, home and school together can provide the best chance for your child's successful future.

Please contact the school for any further information or to book an appointment to visit our learning environment or to meet with the Headteacher to discuss any issue.



We hope your child's time at Burlish Park Primary School will be very happy and successful and we look forward to working with both you and your child.

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