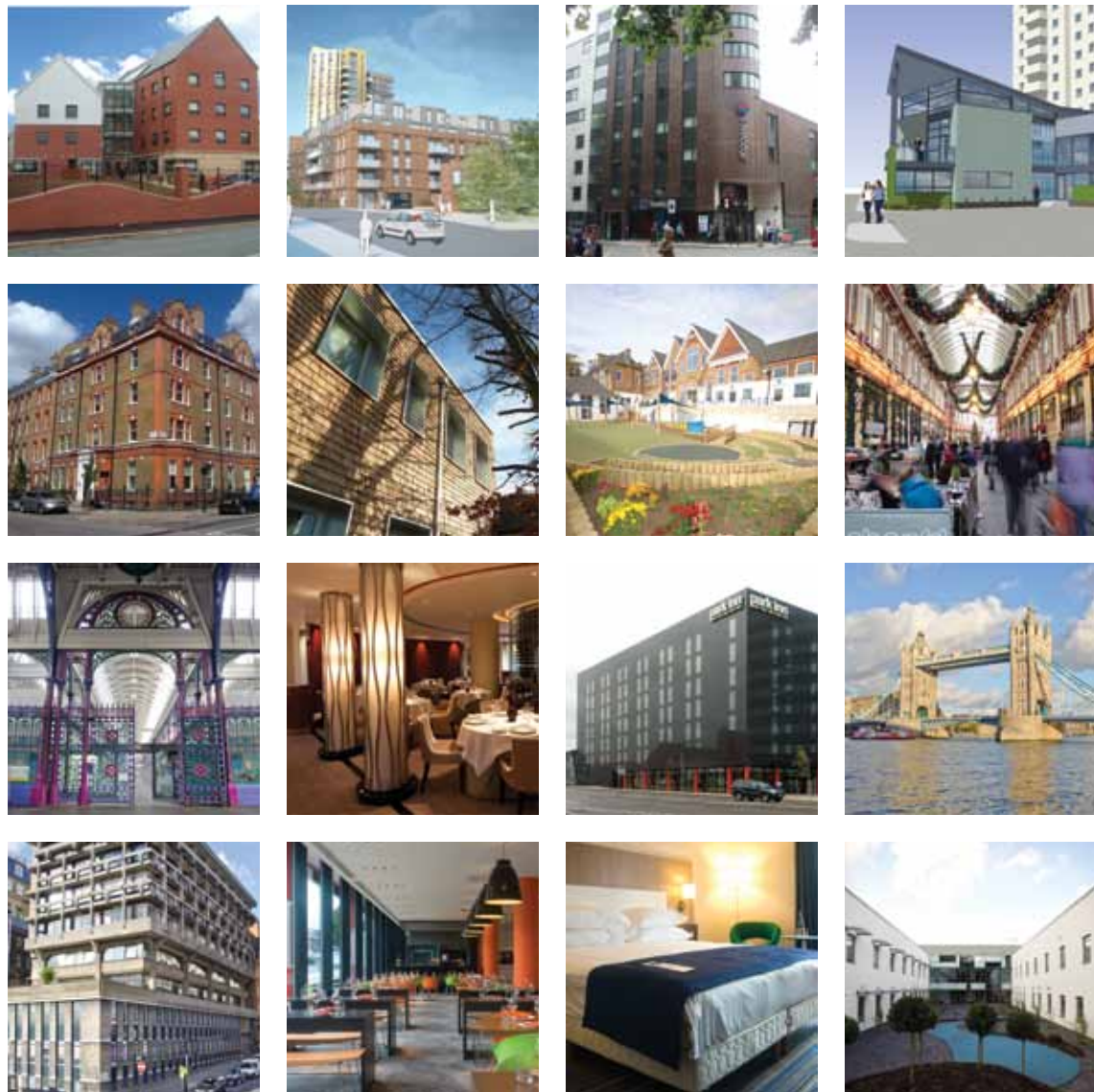




BAILY GARNER



Safety doesn't happen by accident and in today's challenging work environment the **health and safety of workforce and public** alike is one of the most important aspects of any business, large or small.

Which is why you need a team on your side with the **skills, expertise and specialist knowledge** to ensure your business not only runs smoothly, but fulfills the demanding, and ever changing requirements of government legislation.

You need a team you can trust. You need a team you can work with. You need **a team that can deliver** every aspect of the job.

Clients from every sector attest to the superb support they get from Baily Garner's specialist Health and Safety team. They value our **experience**, our **specialist knowledge** and our **outstanding professionalism**.

But possibly most of all, they value the fact that we are people they can go the distance with.

Baily Garner clients know they will be working with people who will listen, respond, advise and ultimately deliver. And who, no matter what challenges are thrown at them, will stay **calm, professional and good humoured** throughout.

Contents

| | |
|-----------------------------------|----|
| CDM management | 4 |
| Health and safety training | 8 |
| Environmental management | 12 |
| Fire risk management | 14 |
| Asbestos management | 15 |
| Monitoring inspections and audits | 16 |
| Safety compliance audits | 18 |
| Water and hygiene | 19 |
| Acoustic and noise evaluation | 20 |
| A nationwide operation | 22 |
| Contacts | 23 |

CDM management

For us, CDM is where it all started. Our business has grown from providing excellent CDM advice to a number of local companies, to our current position of providing the full range of health and safety consultancy services to clients throughout the UK.

Any project which involves construction must comply with the Construction (Design and Management) Regulations.

This includes new build projects, refurbishment works, mechanical projects, decoration works (both internally and externally) and more.



Whatever your project: large, small, new build, refurbishment, simple or complex, our experienced CDM team is there to help, advise and see the job through to successful completion.

We ensure health and safety is integrated into the management of all projects and encourage all duty holders to work together.

Most of all, we provide a proactive and common sense approach to health and safety, furnishing our clients with the very best possible advice at all times.

Our skills and services in CDM include:

- expert advice to clients to help them to meet their duties under the regulations
- pre-qualitative competency checks on contractors and designers
- reviewing designs to ensure that suitable and satisfactory consideration has been given to health and safety both during the construction process and in terms of future maintenance activities
- notification to the Health and Safety Executive
- assist in the preparation of pre-construction information packs
- advice to clients on the adequacy of the construction phase plan



Left: Tower Bridge
Client: City of London
Project Cost: £2.8 million
Works: Four year restoration and redecoration programme of iconic bridge.

Above left and right: Newton Abbot
Client: Ryhurst Limited
Project Cost: £20 million
Works: A new 7,500m² Community Hospital providing modern replacement healthcare facilities to Newton Abbot and surrounding districts.

Below right: Smithfield Market
Client: City of London
Project Cost: £550,000.00
Works: Water penetration eradication.

Below left: Marble Arch House
Client: British Land Property Management
Project Cost: £40 million
Works: New development comprising of 6000m² high quality office space and 1500m² shopping space to catch all important retail footfall in a prime area of London.



Top: The Coronet
 Client: Stephen Friel
 Value: £4.2 million
 Works: The works comprise the demolition of an existing cinema, followed by the new build of retail units with 22 flats, with associated external works, and off-site works to adjacent highway.

Below: Leadenhall Market
 Client: City of London
 Value: £400,000
 Works: Two phases including external repairs and redecoration.



Zenith House
 Client: Hill Partnerships
 Value: £47 million
 Works: A redevelopment of 308 residential and 4 commercial units.

Health and Safety training

More than 200 people are killed and more than a million injured each year in accidents at work. In addition, more than two million suffer illnesses caused by, or made worse by, their work. So it goes without saying that preventing accidents and ill health caused by work is a key priority for everyone in the workplace.

The law requires that you provide whatever information, instruction and training is needed to ensure the health and safety of your employees, so far as is reasonably practicable. At Baily Garner (Health and Safety) Ltd we offer innovative and extensive training packages covering the widest variety of health and safety issues,

recognising the diverse range of industry needs and helping you to comply with current legislation. All our tutors combine their professional qualifications with real experience gained working as health and safety practitioners and wherever possible we match their experience to your industry sector.

The range and scope of our experience allows us to deliver a variety of health and safety training courses as detailed on the following pages. We also offer bespoke training courses specific to your needs and industry. For further information please contact us.

Corporate Manslaughter Overview

This course enables delegates to gain an understanding of directors' legal roles and responsibilities for managing health & safety within their business, establishing a positive and proactive culture.

Health & Safety for Managers and Senior Executives

This course has been developed to help senior managers and executives who have responsibilities for managing health & safety understand their legal obligations and develop skills to implement an effective health & safety policy.



Health and Safety Management Law for Managers

This course provides managers with the skills to understand and implement effective health & safety management within their business.

Basic Fire Safety and the use of Fire Extinguishers

The course provides staff with an overview of fire safety risk management and requirements to meet the Regulatory (Fire Safety) Reform Order 2005 Regulations. Training includes the use of fire protection equipment.



Asbestos Awareness

This course enables delegates and facility managers who have responsibilities for buildings, repair and maintenance of communal or commercial buildings, to identify and effectively manage asbestos within buildings under their control.

Fire Safety Management

This course is ideal for all managers, supervisors and safety representatives who have responsibility for implementation of the Regulatory (Fire Safety) Reform Order 2005 Regulations.



Fire Marshall/Warden

This course will enable existing or new fire marshalls and wardens to meet their legal requirements.

First Aid at Work

This course will enable candidates to meet the requirements outlined in Health and Safety (First Aid) 1981 Regulations. Please note this course covers the management of first aid at work and not practical delivery of first aid.

OHSAS 18001 Awareness

This course is designed for all those responsible for managing health & safety within their



organisation, and for all those responsible for implementing the highest recognised standards. The 18001 standard, and the benefits that implementing the standard will contribute to the business will be studied. The standard enables organisations to learn and develop their own health & safety management system in order to achieve operational excellence.

Management of Contractors

This course enables all those who manage maintenance or repairs within their buildings or engage contractors, to meet legal requirements. This includes the assessment of competent individuals and contractors and includes practical steps to measure and monitor performance.

Manual Handling

Our course helps identify and understand the risks associated with manual handling as well as providing advice on safe moving and handling techniques in line with best practice and current legislation. This course is beneficial for anyone required to carry out manual handling as part of their role.

Working at Height

This course provides an overview of work activities involving risk of injury from work at height, it helps those with responsibility for supervising the risks in order to meet their legal duties, to give an overview of the available techniques for the safe management of working at height.



Legionella Management

The course enables delegates who are responsible for managing buildings, to understand how to effectively reduce an outbreak of Legionnaires Disease and establish management processes to avoid the risk, in line with current standards and best practice.

RIDDOR and accident recording training

This course provides those responsible for reporting RIDDOR to understand the reporting procedures required to comply with legal duties outlined within the Reporting Incidents, Diseases and Dangerous Occurrences Regulations.



Electricity at Work Regulations

This course is designed for all those who are managing staff or employing contractors to work on electricity and for identifying the regulations around work equipment within the workplace.

Display Visual Training

This course has been developed to help delegates meet the requirements outlined within the Display Screen Equipment Regulations (DSE) and provides guidance on how to protect the health of all those who may use DSE.



Emergency Planning

This course is designed to help organisations meet the requirements outlined in Control of Major Incidents Regulations and associated legislation, by providing delegates with awareness on developing business and emergency continuity plans.

Stress Management

This course helps organisations tackle their corporate and social responsibilities by providing guidance on avoiding stress and violence in the workplace. It also provides practical advice on how to manage stress and how it can be remedied.



IOSH Managing safely

This course is designed for delegates who have health & safety responsibilities within the workplace and provides a broad-based knowledge of health & safety systems of work.



Risk Assessments

This course has been designed for all line managers, supervisors and all those who are responsible for carrying out risk assessments. The course provides advice and guidance on how to effectively complete a risk assessment within your



workplace using practical examples and techniques to develop your skills.

Management of Construction Safety (including CDM)

This course is designed for all those who need to meet the requirements outlined within the Construction (Design Management) Regulations, and provides delegates with an overview on the roles and responsibilities of each duty holder together with guidance on the planning, design and co-ordination of health & safety issues within a construction project.



OHSAS 14001 Awareness

This course is designed for all those responsible for managing environmental standards within their business activities. Delegates who are looking to introduce or ensure existing policies are compliant would benefit from attending this course.



Environmental management

Environmental management has been at the heart of construction for many years, but never more so than today. So our wide range of environmental services are invaluable to ensure your business not only meets, but exceeds its environmental responsibilities.

We pride ourselves on meeting our clients' requirements with innovative and appropriate solutions and offer a variety of services including advice on the impact your business activities have on the environment.

We will help to enhance and ensure compliance with legislation as well as the benefit from cost savings and efficiencies made as a result of implementing an effective environmental management system which will ultimately enhance your reputation within your sector.

Our environmental auditing monitors your company's performance against a previously agreed policy or statutory standard and ensures compliance with environmental legislation. We also look at the interaction between your operation and its surroundings to establish your status against current standards and offer suggestions to address your organisation's environmental responsibilities.

In addition, we are able to produce waste management plans for construction sites and the commercial sector to ensure waste streams are managed in line with the waste hierarchy.

Although businesses in England now recycle more than 50% of their waste, they still produce over 45 million tonnes of waste every year. The Government wants to move beyond this throwaway society towards a zero waste economy, where we work to prevent

waste, then reuse, recycle and recover what cannot be prevented – and throw away only as a last resort.

We work with our clients to identify how waste streams that arise across their sites can be segregated and stored so that recovery and recycling can be maximised, the correct disposals made, and ensure that only licensed waste carriers are used to remove wastes, and that disposal of waste is correctly documented.

Our environmental management services include:

- benchmarking environmental performance
- legislative and compliance audits
- environmental review
- waste management audits
- process/operational analysis
- development of environmental management systems
- waste management



Above: Plaistow Hospital Works: Site waste management plan carried out in connection with the new build of 200 units and conversion of existing buildings.

Left: The Croft Centre Client: London Borough of Richmond Upon Thames Works: Site waste management plan.

Cambourne Village Client: Circle Anglia Works: Environmental management services in connection with the design and construction of 21 houses and 10 flats.



Fire risk management

It goes without saying that a full and professional fire risk assessment is one of the most vital requirements in any building project.

Below:
Three Pigeons Inn
Client: Private client
Works: Fire risk assessment.

Bottom right:
Kingswood School
Client: Kingswood School
Works: Fire risk assessment.



Since 2005, the Regulatory Reform (Fire Safety) Order has placed an increasing emphasis on employers' legal duty to carry out such an assessment. It also makes you responsible for ensuring the safety of everyone who uses your premises and the immediate vicinity.

Nearly all workplaces, non-domestic premises and common areas of flats must now have a 'suitable and sufficient' fire risk assessment and it is the duty of the employer, or the person who controls the premises, to ensure a 'competent person' carries it out and that it is recorded.

Baily Garner's specialist fire risk management team provides a bespoke service to clients of any size and for all types of projects – carrying out a thorough assessment, assessing the risk and providing a thorough and detailed report. You can relax in the knowledge that your building has complied with all regulations and you have all the information you require to keep its occupants safe from fire.

We assess and report on:

- sources of ignition
- means of escape
- emergency planning and training
- fire fighting equipment
- sources of fuel
- detection and warning systems
- people at risk
- safety of fire fighters
- structural features and the spread of fire



Asbestos management

Those who manage non-domestic premises are responsible for protecting people who work in or use those premises from the risks of ill health that are caused by exposure to asbestos.



Such premises include all industrial, commercial or public buildings such as factories, warehouses, offices, shops, hospitals and schools, as well as the 'common' areas of domestic premises such as flats and apartment buildings.

Managing asbestos within your building, and the risks involved, can be complex and as a result many companies require expert support. To ensure you have the very best specialist advice Baily Garner (Health and Safety) Ltd works closely with one of the UK's most experienced specialist asbestos management companies.

Through this alliance we can support you in the three key steps to compliance under Regulation 4 of the Control of Asbestos Regulations 2006.

These are:

- discovering whether your premises contain asbestos and, if so, where and in what condition
- assessing the risk
- drawing up a plan to manage the risk



Monitoring inspections and audits

With our wide-ranging expertise in all aspects of Health and Safety in construction, Baily Garner (Health & Safety) Ltd is able to offer a unique advisory service to organisations of all sizes and in all sectors.

Our monitoring inspections and audits team can undertake an assessment of all your construction activities and assess the effectiveness of existing health and safety management on site.

We start by undertaking a review using a 'snapshot in time' as the basis from which

to monitor performance and then formulate a prioritised action plan with recommendations to help your organisation move forward. This is an extremely flexible service that can focus on any health and safety topic area, depending on your organisational objectives. There is no set delivery time frame as this service is entirely driven by the needs of you, the client.

Our health and safety inspections and audits meet the requirement to carry out an independent assessment of your safety management systems as outlined in the Health and Safety Executive's best-practice document HSG65.

We can carry out the following:

- assessing your construction sites and activities
- monitoring your contractor performance
- assessing your current policies and procedures
- assessing the effectiveness of the current safety management system
- undertaking an overview of any areas which do not comply with legal requirements
- undertaking an in depth analysis of specific areas of risk
- undertaking an analysis of training needs
- recommending an action plan to prioritise next steps



Top: Christian Fields
Client: Moat Homes Ltd
Works: Monitoring inspections and audits were carried out throughout the development of 426 new homes.

Below right: Marsh Farm
Client: Marsh Farm Community Development Trust
Works: We provided monitoring inspections and audits during a new community project providing community facilities and services, community healthcare accommodation, business enterprise hub, retail outlet and indoor playground.



Below left: Hull Hostel
Client: Riverside Group
Value: £4 million
Works: Monitoring inspections for the new build of 46 bed homeless hostel with ancillary, office, healthcare, training and education facilities including a café for public use.

32 Manchester Street
Client: The Portman Estate
Works: We carried out monitoring inspections throughout the major improvement works of this Grade II listed property.



Safety compliance audits

Baily Garner (Health & Safety) Ltd are experienced in carrying out safety compliance audits with the overall aim of continuous improvement in your performance.

With our safety compliance audits you can benchmark the effectiveness of your health and safety systems, gain a comprehensive report outlining our findings and areas for improvement, ensure improved safety performance, workforce morale and wellbeing and hopefully reduce the rate of accidents and injury and associated potential litigation costs.

We usually start with an audit of your current health and safety practices and the effectiveness of your current system which reviews the following aspects and sets out a programme of future activity:

- health and safety policy
- risk assessments
- safe work procedures
- management systems
- induction training
- first aid
- environmental
- COSHH
- contractor management
- statutory inspections

Water and hygiene

Legionella and other water and hygiene assessments require specialist laboratories and personnel, so we have teamed up with an experienced and specialist water hygiene company to provide a complete Legionella control and management package to fit all businesses and industries.

The aim of any Legionella risk assessment should be to assess and record the extent, condition, design and management of all water systems in a building. We can help our clients with this obligation and our safety compliance audit and action plan will help identify improvements to your current procedures.

- We can:**
- provide a bespoke chemical treatment package
 - undertake temperature monitoring
 - report on any remedial actions required





Acoustic advice provided with the design and build of a Manchester hotel.



Acoustic and noise evaluation

As part of our commitment to provide a one stop shop that helps clients meet their statutory obligations we have teamed up with a leading independent acoustic consultancy.

Like us, they operate throughout the UK, providing practical solutions in acoustics, noise and vibration through a pragmatic and flexible approach.

Together we offer the following services:

- architectural acoustics
- sound insulation testing
- environmental noise surveying
- building services noise
- vibration assessments
- environmental impact assessment
- noise at work
- construction noise and vibration and licensing



Top: A new build luxury boutique hospital with environmental noise monitoring requirements.



Bottom: A Knightsbridge restaurant requiring design solutions to prevent noise transfer from restaurant activities to adjoining residential occupants.

A nationwide operation



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**Our sister company
Baily Garner LLP is able
to provide the following
services:**

Architecture
Building surveying
Cost consultancy/quantity
surveying
Environmental assessment
Master planning
Project management
Mechanical and electrical
Urban design



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