

GROUP INTERNAL AUDIT DEPARTMENT

INTERNAL AUDIT ACTIVITY CHARTER



INTRODUCTION:

Internal Auditing is an independent and objective assurance and consulting activity that is guided by a philosophy of adding value to improve the operations of **Ali & Sons Holding Co. LLC "The Group"**. It assists The Group's Management in accomplishing its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's governance, risk management, internal control.

ROLE:

The internal audit activity is established by H.E., the Founder & the Chairman of the Family Council and the Group's Board of Directors, (hereafter referred to as the Board). The internal audit activity's responsibilities are defined by the Board of Directors as part of their oversight role.

PROFESSIONALISM:

The internal audit activity will govern itself by adherence to The Institute of Internal Auditors' mandatory guidance including the Definition of Internal Auditing, the Code of Ethics, and the *International Standards for the Professional Practice of Internal Auditing (Standards)*. This mandatory guidance constitutes principles of the fundamental requirements for the professional practice of internal auditing and for evaluating the effectiveness of the internal audit activity's performance.

The Institute of Internal Auditors' Practice Advisories, Practice Guides, and Position Papers will also be adhered to as applicable to guide operations. In addition, the internal audit activity will adhere to The Group relevant policies and procedures and the internal audit activity's standard operating procedures manual.

AUTHORITY:

The internal audit activity, with strict accountability for confidentiality and safeguarding records and information, is authorized full, free, and unrestricted access to any and all of The Group's Companies' records, physical properties, and personnel pertinent to carrying out any engagement. All employees are requested to assist the internal audit activity in fulfilling its roles and responsibilities. The internal audit activity will also have free and unrestricted access to the Founder & the Chairman of the Family Council and the Board of Directors.

ORGANIZATION:

The Chief Audit Executive will report functionally to the Founder & the Chairman of the Family Council and administratively (i.e. day to day operations) to the Group's Board of Directors Chairman.

The Founder & the Chairman of the Family Council will:

- > Approve the internal audit charter.
- > Approve the risk based internal audit plan.



- > Approve the internal audit budget and resource plan.
- > Receive communications from the Chief Audit Executive on the internal audit activity's performance relative to its plan and other matters.
- > Approve decisions regarding the appointment and removal of the Chief Audit Executive.
- > Approve the remuneration of the Chief Audit Executive.
- ➤ Make appropriate inquiries of management and the Chief Audit Executive to determine whether there is inappropriate scope or resource limitations.

The Chief Audit Executive will communicate and interact directly with the Group's Board of Directors, including in executive sessions and between Board meetings as appropriate.

INDEPENDENCE AND OBJECTIVITY:

The internal audit activity will remain free from interference by any element in the organization, including matters of audit selection, scope, procedures, frequency, timing, or report content to permit maintenance of a necessary independent and objective mental attitude.

Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, they will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair internal auditor's judgment. Internal auditors will exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined. Internal auditors will make a balanced assessment of all the relevant circumstances and not be unduly influenced by their own interests or by others in forming judgments.

The Chief Audit Executive will confirm to the board, at least annually, the organizational independence of the internal audit activity.

RESPONSIBILITY:

The scope of internal auditing encompasses, but is not limited to, the examination and evaluation of the adequacy and effectiveness of the organization's governance, risk management, and internal controls as well as the quality of performance in carrying out assigned responsibilities to achieve the organization's stated goals and objectives. This includes:

- > Evaluating risk exposure relating to achievement of the organization's strategic objectives.
- > Evaluating the reliability and integrity of information and the means used to identify measure, classify, and report such information.
- > Evaluating the systems established to ensure compliance with those policies, plans, procedures, laws, and regulations which could have a significant impact on the organization.



- > Evaluating the means of safeguarding assets and, as appropriate, verifying the existence of such assets. Evaluating the effectiveness and efficiency with which resources are employed.
- > Evaluating operations or programs to ascertain whether results are consistent with established objectives and goals and whether the operations or programs are being carried out as planned.
- Monitoring and evaluating governance processes.
- Monitoring and evaluating the effectiveness of the organization's risk management processes.
- > Evaluating the quality of performance of external auditors and the degree of coordination with internal audit.
- ➤ Performing consulting and advisory services related to governance, risk management and control as appropriate for the organization.
- > Reporting periodically on the internal audit activity's purpose, authority, responsibility, and performance relative to its plan.
- > Reporting significant risk exposures and control issues, including fraud risks, governance issues, and other matters needed or requested by the Board.
- > Evaluating specific operations at the request of the Board or management, as appropriate.

RESPONSIBILITY FOR DETECTING FRAUD:

Deterrence of fraud is the responsibility of the Management of the Group's companies. The Internal Audit Function is responsible for examining and evaluating the adequacy and the effectiveness of actions taken by management to fulfill this obligation.

Internal auditors should have sufficient knowledge of fraud to be able to identify indicators that fraud may have occurred. If sufficient control weaknesses are detected, additional tests conducted by internal auditors should include tests to identify other indicators of fraud.

Internal auditors are not expected to have knowledge equivalent to a person whose primary responsibility is to detect and investigate fraud. Furthermore, auditing procedures alone, even when carried out with due professional care, do not guarantee that fraud will be detected.

INTERNAL AUDIT PLAN:

At least annually, the Chief Audit Executive will submit to senior management and the Board an internal audit plan for review and approval. The internal audit plan will consist of a work schedule as well as budget and resource requirements for the next fiscal/calendar year. The Chief Audit Executive will communicate the impact of resource limitations and significant interim changes to Senior Management and the Board.

The internal audit plan will be developed based on a prioritization of the audit universe using a risk-based methodology, including input of Senior Management and the Board. The Chief Audit Executive will review and adjust the plan, as necessary, in response to changes in the organization's business, risks, operations, programs, systems, and controls. Any significant deviation from the approved internal audit plan will be communicated to Senior Management and the Board through periodic activity reports.

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REPORTING AND MONITORING:

A written report will be prepared and issued by the Chief Audit Executive or designee following the conclusion of each internal audit engagement and will be distributed as appropriate. Internal audit results will also be communicated to the Board of Director as appropriate.

The internal audit report may include management's response and corrective action taken or to be taken in regard to the specific findings and recommendations. Management's response, whether included within the original audit report or provided thereafter (i.e. within thirty days) by management of the audited area should include a timetable for anticipated completion of action to be taken and an explanation for any corrective action that will not be implemented.

The internal audit activity will be responsible for appropriate follow-up on engagement findings and recommendations. All significant findings will remain in an open issues file until cleared.

The Chief Audit Executive will periodically report to Senior Management and the Board on the internal audit activity's purpose, authority, and responsibility, as well as performance relative to its plan. Reporting will also include significant risk exposures and control issues, including fraud risks, governance issues, and other matters needed or requested by Senior Management and the Board.

APPROVAL:

Approved this 9th day of September, 2015

Signed:

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Group Chief Audit Executive:	M. Haus
Group Managing Director:	
Group Chairman of the Board:	
H.E. Founder and Chairman of the Family Council:	1 500