

GUARANTOR'S PASSPORT  
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GUARANTEE'S PASSPORT  
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**GUARANTOR'S FORM**

**CAUTION**

As part of our employment process, we normally and compulsorily require that a person seeking employment in our establishment should produce a credible, responsible and acceptable person as **Guarantor** subject to confirmation.

If you are willing to stand as guarantor for the said applicant, kindly fill out completely this form. Please note that it is dangerous to stand as guarantor for someone whom you do not know.

Guarantors are warned that any false declaration on this form will attract severe consequences, which may include prosecution.

**LEVEL OF GUARANTORS ACCEPTABLE**

- Senior Civil Servant, Grade Level 9 and above (Please state your grade level on this form, if applicable).
- Business Man/Woman (with an identified registered company's number with the Corporate Affairs Commission which must be indicated on the form).
- Practicing professional (e.g. Architects, Accountants, Engineers, Lawyers, e.t.c.) or Professional from a Chartered Institute (e.g. Associates, Full Member, Fellow). The membership/Practicing number must be indicated on the form.
- Reputable Clergyman (Imam or Pastor).
- Senior Banking Officers and above or Deputy Manager and above of Reputable Companies.
- Family Member (Parent/Sibling)

**NOTE:** Any other level of guarantor in conflict with the above stated level is **NOT** Acceptable

GUARANTOR'S SIGNATURE & DATE



### PARTICULARS OF GUARANTOR

Name:

Profession / Occupation:

Position / Status:  Grade  Level:

Business/Office Name:

C. A. C. No.:

Office Address:

(Please fill with nearest Bus-Stop)

Office Tel:  E-mail:

#### PART 1 B

Residential Address:

(Please fill with the nearest Bus-stop)

Mobile Tel. No(s):

Relationship to Applicant:   
(e.g. Mother, Father, Sister, Brother, Cousin, uncle, neighbor, Imam, Pastor, colleagues, Family-Friend.e.t.c)

#### PART 2

#### DECLARATION

I  a

Full Name (Surname First)

Nationality

Of

(Please fill the nearest Bus Stop)

Full Address



Do hereby solemnly and sincerely declare as follows:

That

Name of Applicant

is proposing with my full knowledge and consent, to take up employment with ICS Outsourcing Limited.

I. That I will be responsible for any financial loss suffered by ICS Outsourcing Limited arising from any malpractice or negligence committed by the applicant in the course of his/her employment with the company or with any other firm where the guarantee is seconded.

II. In the event of any pecuniary loss committed by the applicant in the course of employment, I voluntarily accept to take responsibility for all charges and expenses incurred in the process of recovery of such loss and (or)litigation(if any)' .

GUARANTOR'S SIGNATURE & DATE

Thumb Print Here

Guarantor's Right Thumb Here

**PART 3**

**DEED OF GUARANTEE**

Where

Applicant's Name

Applicant's Address

(hereinafter referred to as "The Applicant")

wish to take up employment with ICS Outsourcing Limited (hereinafter referred to as "The Company")

NOW THEREFORE IN CONSIDERATION of the offer of employment by the company to the applicant.

Guarantor's Name

of

(hereinafter referred to as "The Guarantor").

(Please fill in the nearest Bus Stop)



**HEREBY AGREES as follows:-**

- 1) I hold myself responsible for producing the applicant as and when necessary in the event that he/she absconds from his /her employment with a view to avoiding criminal prosecution of indemnifying the company (or any other firm where he/she is seconded) or any malpractice allegedly committed by him/her.
- 2) I will indemnify the company for all financial losses arising from any malpractice and negligence committed by the Applicant in the course of his / her employment with the company (or any other firm where he / she is seconded).
- 3) 'In the event of any pecuniary loss committed by the Applicant in the course of employment, I voluntarily accept to take responsibility for all charges and expenses incurred in the process of recovery of such loss and (or) litigation (if any)'.

IN WITNESS whereof, I the within – named Guarantor have hereunto set my hand and seal

this  day of  20

**SIGNED, SEALED & DELIVERED**

By the within – named Guarantor

Guarantor's Signature

**WITNESS PART**

In presence of:

Signature of Witness:

Name (in block letters):

Occupation:

Tel No:

Address:

(Please fill the nearest Bus stop)

