



Our IMPACT Toolkit™ contains World Class Methodologies recognised for their effectiveness in a very broad range of industries and essential for achieving Operational Excellence

**IMPACT Toolkit™ CHANGE-OVER TIME REDUCTION** for Continuous Improvement Facilitators is a 2-day workshop teaching you how to train others in CHANGE-OVER TIME REDUCTION and facilitate successful, sustainable programmes in your business.

This is a highly practical workshop where delegates will have the opportunity to practise CHANGE-OVER TIME REDUCTION techniques during the workshop in a safe learning environment

"This is a total step change for the business—I have not seen anything like this here before"

Lucy Wills, Site Director Finsbury Foods



### Who should attend

This is applicable to any industry sector including industrial, health, education, transport, facilities management, construction, NGO, IT, support services and others.

The workshop is most suitable for those responsible for training others in CHANGE-OVER TIME REDUCTION and facilitating programmes to improve productivity in their business.

It will also provide an ideal initiation in Lean tools and techniques for those developing their own continuous improvement toolkit.

### Why attend

Decades ago, mass production was the theme of the day reinforced by thinking that high speed, non-stop operation producing high volumes of stock was the best formula for efficiency. Customers had to wait to get the variety of their choice.

Nowadays, customers demand and expect every product every day and the ability to produce small batches and efficiently move from product to product is essential to survive in a highly competitive global market

On this workshop, delegates develop a full understanding of the origins, underlying principles and methodologies of CHANGE-OVER TIME REDUCTION including reference to case studies showing best practise.

Through practical exercise and provision of materials and templates, delegates will leave this workshop ready to implement successful programmes at their site and improve productivity

see reverse for full agenda

**Day 1 Background, Waste and the Elimination of Waste from the Process**

**Day 2 Distributing Work, Standardisation and Sustainability**

To maintain the high quality of this workshop and due to its practical nature, numbers are strictly limited to 10

CPD - certification of attendance & qualification where appropriate

£800 per person excl VAT

Group discounts available. To reserve your place is easy, just confirm your details, provide a purchase order and we will do the rest.

Book now by completing the web contact form, email us or call

For Available Dates and Locations see web-site



EMS Cognito can offer discounted accommodation near the course venue please ask for more information.

### Day 1 – Background, Waste and the Elimination of Waste from the Process

- Introduction to Lean / Operational Excellence
- Value add and Non-value add & The 8 Wastes
- What is Change-OVER TIME REDUCTION & Why it is important
- Process Observation & Mapping
- Internal / External Activities
- Workplace Organisation and Visual Management
- Improving Internal Activities



### Day 2 – Distributing Work, Standardisation and Sustainability

- Distribution of Work
- Standardisation of Activities
- Elimination by Design
- Managing Change - Ownership Breeds Sustainability
- Setting the Foundations for sustainable Change-over improvement
- Presenting, communicating and selling Process Improvement
- IMPACT Toolkit™ - How to use the materials and templates and deliver an onsite programme

You may also like...Our 7 day and 15 day **IMPACT Masterclass™** programmes on **process improvement** are implemented on site involving multi-functional teams learning the tools and techniques and delivering tangible improvements in 3 months. The IMPACT Masterclass™ approach gives people in the organisation the opportunity to develop knowledge and competence in process improvement and lean tools and techniques and to learn how to use these techniques by taking part in a programme facilitated by an expert consultant from EMS Cognito.



EMS Cognito offers a range of **IMPACT Toolkit™ workshops on-site & off-site** covering tools and techniques in reliability, process improvement, change management and Lean. Please visit our website for more details and to see the list of dates and locations.

### What's Included

Delegates are provided with training materials & templates

Workshops include lunch and refreshments throughout the workshop days.



### Terms & Conditions

Please visit our web-site [www.emscognito.co.uk](http://www.emscognito.co.uk) for full details of booking terms and conditions