

## Guidance on how to access information on SIMS Parent ([Website](#) and [App](#))

This document explains how to access information on SIMS Parent. It is accessible either through SIMS Parent Online ([www.sims-parent.co.uk](http://www.sims-parent.co.uk)) or the SIMS Parent App (available from Apple App or Google Play store). Once you have logged in using the email and password you used to register, you will be able to access the following information:


- Easy access to real time attendance & behaviour data
- Homework
- Access to school reports
- The ability to update contact details
- The chance to view the latest achievement data (House Points)
- See you daughter's daily timetable

The layout for the online portal (Website) is shown first, followed by the layout for the App. You can go straight to the App version by clicking [here](#).

**You have two ways to access SIMS Parent.**

## **Via the Online Portal**

To access via the web, go to [www.sims-parent.co.uk](http://www.sims-parent.co.uk) and click on 'Sign in with' either Microsoft or Google depending on who you registered with (**never use SIMS ID**) and enter the email and password you used to register and you will be directed to your child's/children's Home Page.

Or you can go the Hayesfield website ([www.hayesfield.com](http://www.hayesfield.com)) and go to the SIMS Parent/SIMS Student page under ICT Access. Click on  and then click on 'Sign in with' either Microsoft or Google depending on who you registered with (**never use SIMS ID**) and enter the email and password you used to register and you will be directed to your child's/children's Home Page.

## **Via the App.**

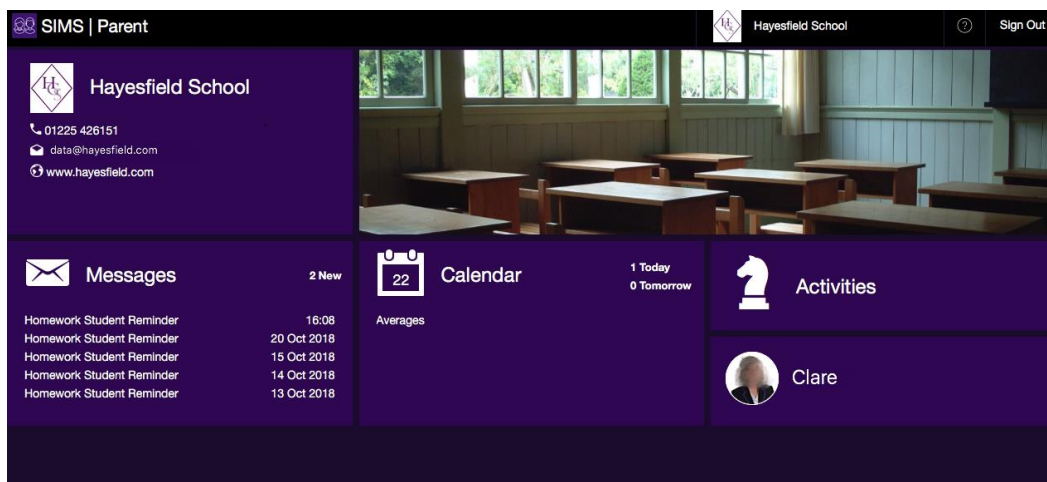
Go to the Google Play or Apple App stores and download SIMS Parent App. There are different versions for iPhone and iPad so please ensure you use choose the correct one.



Once downloaded, open it up and click that you have completed your registration.

Then click on the provider you registered with and enter the email and password you used to register and your child's/children's Home Page will load.

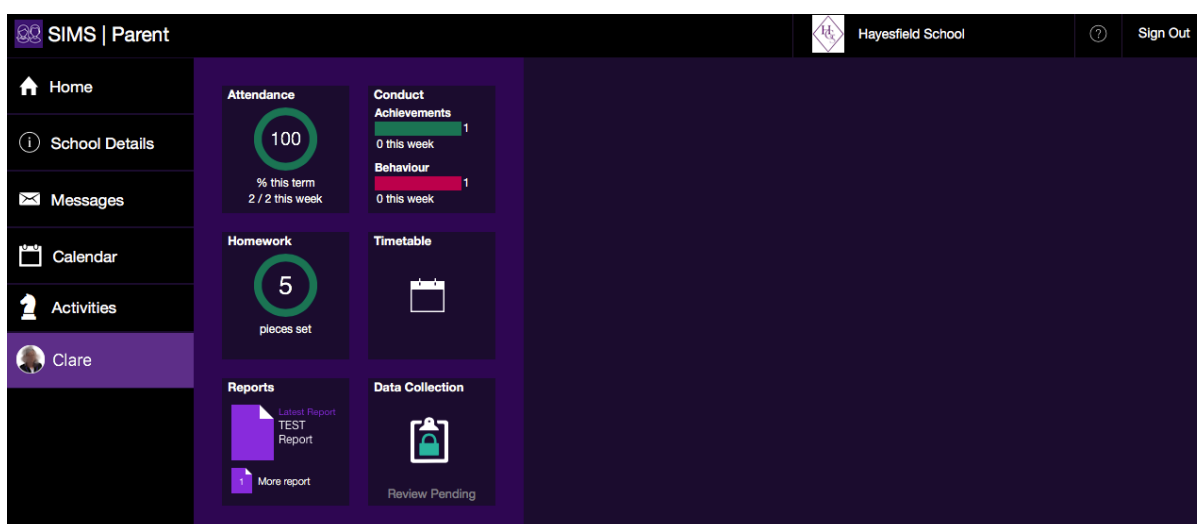
## Website - Home Page



### On the Home Page you can access:

- School contact details
- Messages, such as automated homework reminders
- Calendar – Click for term dates and key events
- Child/Children – If you click on your child's name you will be taken to the information page for your child
- **Please ignore 'Activites'**

## Website - Child's Information Page



### From this page you can access

- Attendance – updated in real time with a tick (attended) or a cross (absent) for every morning and afternoon register
- Conduct – achievements (house points) and behaviour
- Timetable – Shown in diary format for the next week
- Reports – Targets, flightpaths and year end reports will be uploaded here

- Data Collection – you can update any information we have for you and it will be sent to the data team for updating centrally

## Website – Attendance

The screenshot shows the SIMS Parent interface for Hayesfield School. The main content area is divided into three weekly attendance registers:

- w/c 22nd October 2018:**

	Mon	Tue	Wed	Thu	Fri
AM	✓	–	–	–	–
PM	✓	–	–	–	–
- w/c 15th October 2018:**

	Mon	Tue	Wed	Thu	Fri
AM	✓	✓	✓	✓	✓
PM	✓	✓	✓	✓	✓
- w/c 8th October 2018:**

	Mon	Tue	Wed	Thu	Fri
AM	✓	✓	✓	✓	✓

Click on Attendance. Updated in real time with a tick (attended) or a cross (absent) for every morning and afternoon register.

## Website – Homework

The screenshot shows the SIMS Parent interface for Hayesfield School, specifically the Homework section. The right-hand panel displays the following homework tasks:

- Today (22nd October 2018):**
  - Maths - Averages:** Set by Mrs R C Burden on 17th October 2018
- Wednesday (24th October 2018):**
  - Science AV - Y7 WAI test revision:** Set by Mr B S Robinson on 17th October 2018
  - Technology - photo holder:** Set by Mrs P Johnston on 17th October 2018
- Thursday (25th October 2018):**
  - Drama - Drama:** Set by M ward on 11th October 2018
- Thursday (8th November 2018):**
  - Science AV - Y7 WAI literacy task:** Set by Mr B S Robinson on 10th October 2018

Click on Homework, then click the relevant one and it will open up that specific homework task

## Website – Reports

The screenshot shows the SIMS Parent website interface. The top navigation bar includes 'SIMS | Parent', 'Hayesfield School', and 'Sign Out'. The left sidebar contains navigation links: Home, School Details, Messages, Calendar, Activities, and Clare. The main content area is divided into several sections:

- Attendance:** A circular gauge showing 100% for this term (8/8 this week).
- Conduct Achievements:** A bar chart showing 1 achievement for this week.
- Behaviour:** A bar chart showing 1 behaviour incident for this week.
- Homework:** A circular gauge showing 3 pieces set.
- Timetable:** A calendar icon.
- Reports:** A section titled 'Latest Report Year 7 Targets' with 0 more reports.
- Data Collection:** A section titled 'Review Pending' with a lock icon.

The right-hand side of the page displays 'Academic year 2018/2019' and 'Year 7 Targets' with a date of 11 Oct 2018 and a PDF link.

Targets, flightpaths and year end reports will be uploaded here. When you click on the report the pdf will download

## Website – Timetable

The screenshot shows the SIMS Parent website interface with the Timetable section active. The top navigation bar includes 'SIMS | Parent', 'Hayesfield School', and 'Sign Out'. The left sidebar contains navigation links: Home, School Details, Messages, Calendar, Activities, and Clare. The main content area is divided into several sections:

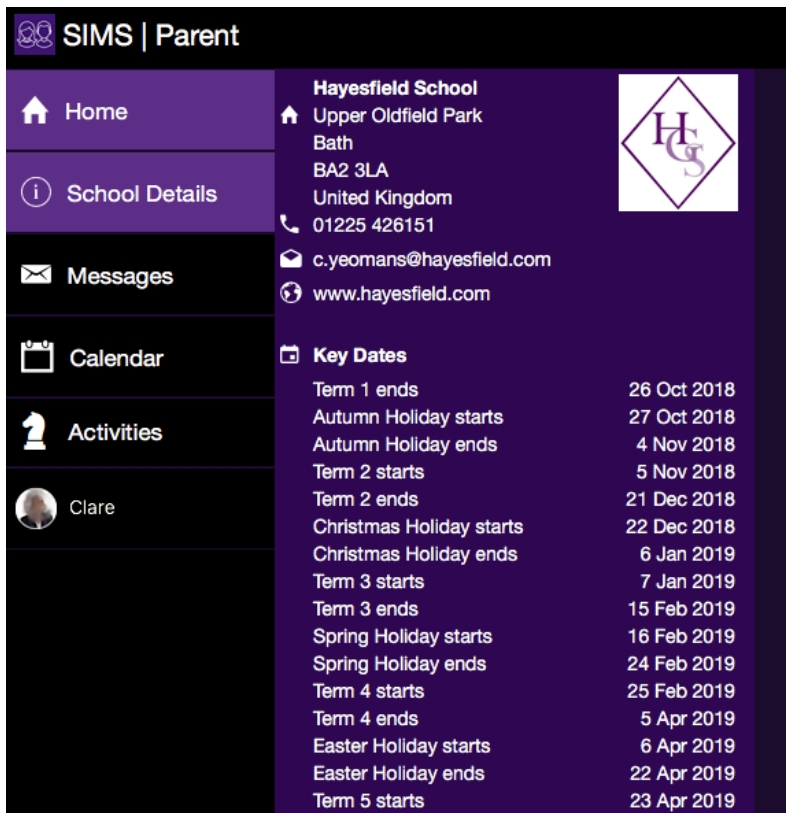
- Attendance:** A circular gauge showing 100% for this term (2/2 this week).
- Conduct Achievements:** A bar chart showing 1 achievement for this week.
- Behaviour:** A bar chart showing 1 behaviour incident for this week.
- Homework:** A circular gauge showing 5 pieces set.
- Timetable:** A calendar icon.
- Reports:** A section titled 'Latest Report TEST Report' with 1 more report.
- Data Collection:** A section titled 'Review Pending' with a lock icon.

The right-hand side of the page displays the timetable for 'Today' (22nd October 2018) and 'Tomorrow' (23rd October 2018).

Subject	Teacher	Start Time	End Time
<b>Dance</b>	BGym   Miss N J Carzana	08:55	09:55
<b>Maths</b>	B11 (was B7)   Mrs R C Burden	09:55	10:55
<b>Spanish</b>	B9 (was B5)   Mrs E M Cordero	11:15	12:15
<b>Music</b>	WEST WING MUSIC 1   Mr S A Young	13:15	14:15
<b>RS</b>	EAST WING 5   Mrs R Sayles	14:15	15:15
<b>Tomorrow</b> 23rd October 2018			
<b>Art</b>	Art Room 2   Mr A J Rutherford	08:55	09:55
<b>RS</b>	EAST WING 5   Mrs R Sayles	09:55	10:55
<b>Geography</b>		11:15	

Click on Timetable to see the timetable for the next week

## Website – School Details

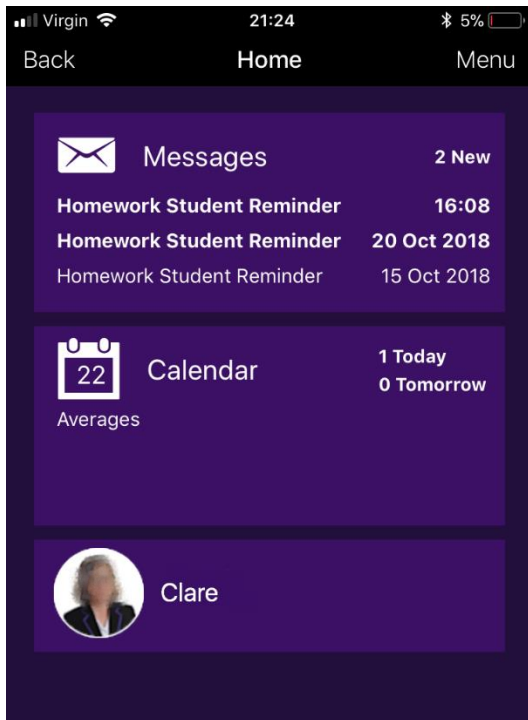


The screenshot displays the 'SIMS | Parent' interface for Hayesfield School. The left sidebar contains navigation links: Home, School Details (selected), Messages, Calendar, Activities, and a user profile for Clare. The main content area shows the school's name, address (Upper Oldfield Park, Bath, BA2 3LA, United Kingdom), phone number (01225 426151), email (c.yeomans@hayesfield.com), and website (www.hayesfield.com). A 'Key Dates' table lists the start and end dates for five terms and various holidays.

Key Dates	
Term 1 ends	26 Oct 2018
Autumn Holiday starts	27 Oct 2018
Autumn Holiday ends	4 Nov 2018
Term 2 starts	5 Nov 2018
Term 2 ends	21 Dec 2018
Christmas Holiday starts	22 Dec 2018
Christmas Holiday ends	6 Jan 2019
Term 3 starts	7 Jan 2019
Term 3 ends	15 Feb 2019
Spring Holiday starts	16 Feb 2019
Spring Holiday ends	24 Feb 2019
Term 4 starts	25 Feb 2019
Term 4 ends	5 Apr 2019
Easter Holiday starts	6 Apr 2019
Easter Holiday ends	22 Apr 2019
Term 5 starts	23 Apr 2019

Shows key dates throughout the school year and contact details

## App - Home Page

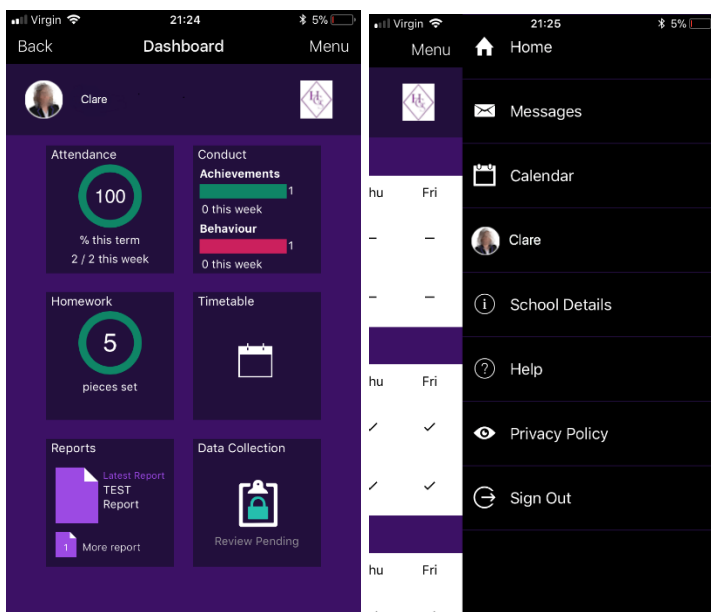


On the Home Page you can access:

- School contact details
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- Child/Children – If you click on your child's name you will be taken to the information page for your child

**Please ignore 'Activites'**

## App - Child's Information Page

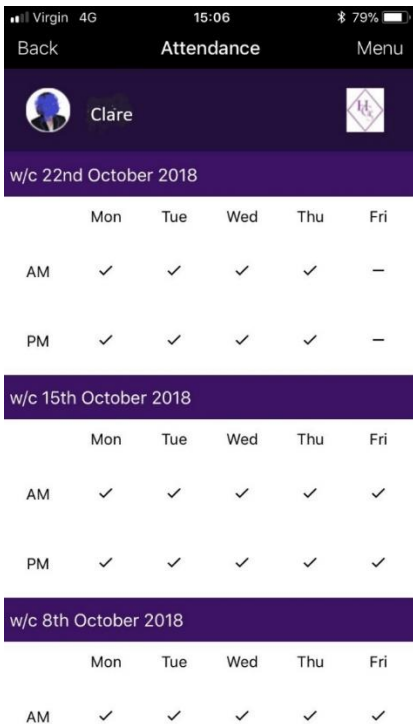


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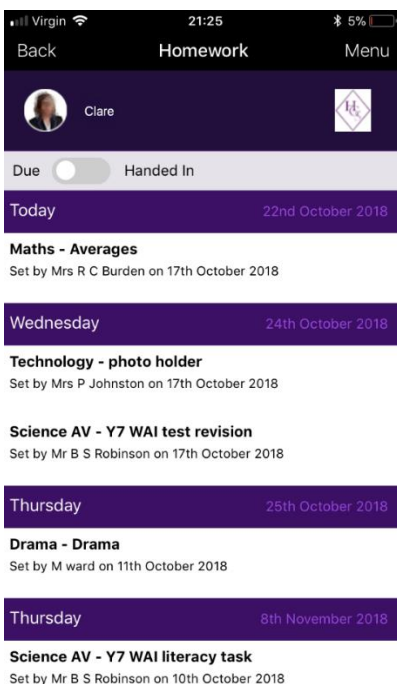
On the App, click menu to navigate through the pages. It will appear to the right

## App – Attendance



Updated in real time with a tick (attended) or a cross (absent) for every morning and afternoon register

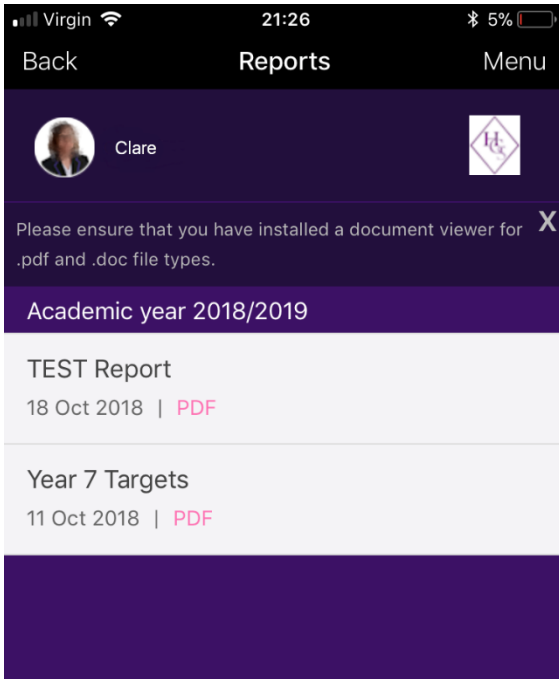
## App – Homework



Click the relevant one and it will open up that specific homework task.

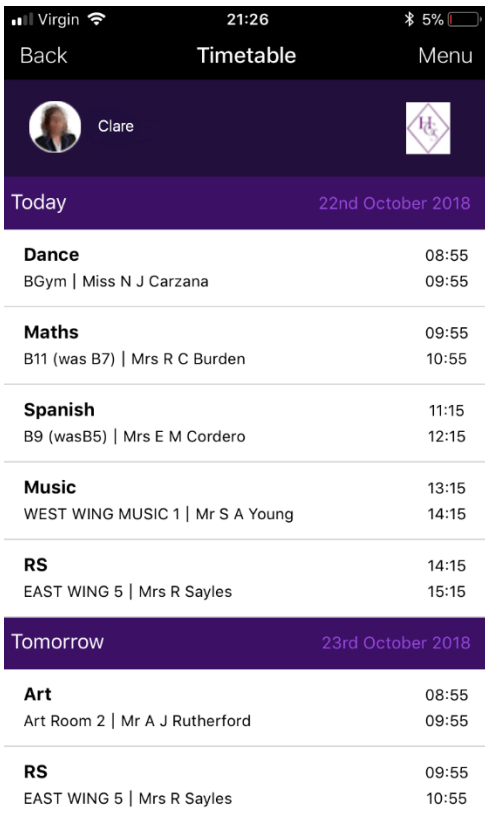


## App – Reports



Targets, flightpaths and year end reports will be uploaded here. When you click on the report the pdf will download

## App – Timetable



Shows the timetable for the next week

# App – School Details



Shows key dates throughout the school year and contact details