

**HOLIDAY CLUB BOOKING FORM**

313 Billet Road  
Walthamstow  
E17 5PX Tel: 0208 527 1737

**Office use only: -**

**Current Account Balance:** \_\_\_\_\_

On INM / Role no \_\_\_\_\_

On registers \_\_\_\_\_

On dietary \_\_\_\_\_

**Child's Name** \_\_\_\_\_

**Date of birth** \_\_\_\_\_ **Age** \_\_\_\_\_

**Address** \_\_\_\_\_

**Parent's names** \_\_\_\_\_

**Telephone number/s** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Please circle payment methods:**

**Cost per day** £30.40

Online payment / Account credit / Cash / Tax credit / Vouchers /

**Please note all bookings are taking either in person or via e-mail awaiting confirmation of availability. Cancellation of bookings are subject to places being reallocated before a refund can be given. As per terms and condition overleaf you are liable to pay all days requested.**

	W/C 17/02/2020
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
<b>Total Days</b>	

# Terms and Conditions

- Parents can book for individual days or for the whole week but please be advised you must book & pay for your child's place in advance as the Centre cannot allocate places on a week-to-week basis.
- Please complete the booking form indicating which sessions you would like your child to attend and return your form to the Centre at the address shown overleaf.
- The cost per day is **£30.40** (including hot lunch) and the Scheme operates during the hours of 8am – 5.50pm and is available for children between the ages of 5 to 11 years, attending Reception class and up to year 6.
- Please note that in line with our fees policy, late fees will be charged at £20 for up to and including the first 15 minutes and each subsequent 15-minute period or part of until collocated and will need to be paid within 7 days.
- We take cash, online payments and childcare voucher.
- If payments are made via voucher and online, money should be transferred within three working days to secure place or one week prior to start, to secure place and confirmation of receipt of payment sent to [hhdc@tlpcc.org.uk](mailto:hhdc@tlpcc.org.uk). Failure to comply with this may result in the loss of your child's allocated place.
- Please be aware that you will be liable for payment for places booked even if your child does not attend.

Please ensure that you have read our Terms and Conditions and signed below to indicate your acceptance. A copy of this form will then be given to you as your contract with the centre.

Signed \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_