



Managed Services Limited

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Method statement details of work for kitchen deep clean

This document is designed to inform clients of our method of working it should be supported with scope of work/quotation & risk assessment

METHOD STATEMENT –

TASK: Cleaning High Level Ducting and Pipes.

- 1.** Operatives to check all PPE, cleaning equipment and chemicals required for the task. Refer to COSHH assessments supplied for chemicals being used. Operatives to set out all 'Caution/Warning' signage required and cordon off cleaning area prior to work commencing.
- 2.** Operatives will erect ladders at the correct angle of 1:4 (75°). If working between 2-6metres in height, ladders must be footed or an approved ladder stopper or stabiliser used. If working between 6-9metres in height, ladders must be fitted with approved top and bottom stabilisers unless there is a ladder tie system in place in which case the ladders must be tied off.
- 3.** Operatives will wear a tool belt and ensure that all hand tools are secured to the belt via a lanyard.
- 4.** Operatives will climb ladders using both hands at all times. Do not climb 4 rungs from the top.
- 5.** Operatives to commence cleaning, keeping one hand on the ladder at all times. Operatives are warned not to over reach or stretch when working on ladders.
- 6.** Operatives will clean all necessary surfaces ensuring that where necessary care is taken not to cause damage to any fragile surfaces. Operatives to use cloths or 'Greenies' as required.
- 7.** On completion of cleaning operatives will descent the ladder using both hands, operatives must not slide down ladders at any time.
- 8.** Operatives will check floor area for any sign of drips or spillage and clean up any that are found.
- 9.** On completion of cleaning, operatives to dispose of wall waste chemicals and materials on site and remove all cleaning equipment, chemicals and signage to company vehicle.
- 10.** Operatives are not to leave the site until authorised by Supervisor.