

## FOOPS Committee Meeting

7<sup>th</sup> March 2019

7.30pm – Overstone Manor

**Present:** Sally Agutter, Julie Westland, Louise Broderick, Emma Weston, Janice Mardell, Claire Howe, Sarah Brown, Nadine Brown, Kyle Lyons, Emma Loughran, Amy Todd, Louise Watts, Michelle Coleman and James Vanstone.

**Apologies:** Jenni Rougvie, Sally-Ann Timperley, Helen Barber, Sam Hales, Louise Scott, Charlotte Lawrence and Teresa Johnson

### 1. Minutes from last meeting 14/1/2019

All agreed

### 2. Feedback from recent events

#### Valentines Mufti

Great gifts brought in by the children for the tombola

#### Valentines Disco

- Great event and a thank you to all that helped behind the scenes and on the day
- Having the disco in the hall worked better, discussed lighting for more of a disco feel, no dimmer on current lights, would need disco lights
- Suggestion of playing games with the children – does anyone know an entertainer or happy to entertain?
- Raffle tickets sold well and having the prize on display in reception helped, total ticket sales were £158.09 – Great effort

Total amount raised from Valentines including the raffle tickets **£593.39**

### 3. Upcoming events

#### Film night – Thursday 28<sup>th</sup> March after school

- Sarah Brown and Emma Weston to organize, will need extra volunteers on the day
- Sarah needs access to drop box for files
- PG – Peter Rabbit (Louise Broderick to loan DVD)
- ~~U – Despicable Me 3~~ - This was the U film at the last film night so has been changed since the

meeting to Hotel Transylvania 3: A Monster Vacation

- Sarah will design the poster and slip to go home to parents/carers
- £5 to include film, food, drink, snack
- ~~£3 film only~~ - post meeting – No longer offering this
- Children will be stamped on the hand by their teachers so we know who is watching which film
- Parents are welcome to join their children if they feel this to be appropriate

#### Easter Mufti – Friday 29th March

After a lengthy conversation about eggs/gifts/£1 contributions for mufti day it has been agreed that the charge for mufti will be £1 per child

#### Easter Tombola – Friday 5th April 3.15pm

- Kyle will go to Tesco and buy 150 small Easter eggs, 1 for each child plus extra for siblings
- School to provide any dietary requirements so there is an egg for all
- The plastic eggs for the tombola will be filled with the type of egg each child has won  
Louise Watts to do this, set up and run the tombola – will need more volunteers
- Cost per go on the tombola is £1

#### Clothes recycling – Wednesday 24<sup>th</sup> April @ 9am

Just after the Easter Holidays – Sally Agutter has booked and organizing

#### Rose Day – 21<sup>st</sup> June

Need as many prizes as possible for the raffle from local businesses

#### Leavers Disco – 23<sup>rd</sup> July

- Need quote for bouncy castle – Sarah Brown to get
- Photos – Louise Watts

#### **4. School funding requests/updates:**

- School would like 15 new Chromebooks – approx. £200 each
- Request for a new stage, will look to see if old one can be refurbished and the cost of new, could possibly sell old – Mrs. Mardell to update at next meeting
- Parents would like regular updates of how FOOPS money is being spent and how much money we have in the bank
- School minibus arriving in April

## **5. Election of new Chair**

- Sally Agutter has stepped down as Chair – a BIG thank you for all her hard work and effort, she has done a fantastic job and will be missed.
- Louise Watts stated that she would put herself forward to be nominated
- A letter will go to all parents to see if anyone is wishing to stand, possibly as a shared role
- An extraordinary meeting will be held alongside film night to vote for the new chair, parents must attend the meeting to be able to vote 5pm-6pm on the 28<sup>th</sup> March

## **6. Treasurers Report**

Meeting was paused due to an altercation. This resulted in the meeting being halted temporarily by the Chair. It is important that all attendees at meetings behave in a professional manner and inappropriate behaviour cannot be tolerated for the sake of everyone in attendance.

£3000.00 for the school minibus has been paid

£593.39 raised from the Valentines Disco

£6298.28 in the bank

£189.24 in petty cash

HSBC Bank signatories need to be changed to Emma Weston & Louise Broderick

Sally Agutter and Claire Howe to be removed

## **7. Any other business**

- FOOPS survey to go out to all parents so that those who don't attend meetings can voice any ideas and opinions they have – to be followed up at next meeting
- Stamp Collection – Sally-Ann Timperley looking into new company
- Easy fundraising and Amazon Smile – need to keep reminding everyone to shop through
- School blog, Facebook & parent hub – what is the best way to reach parents, governors and FOOPS survey should help with this. Need updating regularly.

## **8. Date of next meeting**

Thursday 28<sup>th</sup> March (alongside film night) - Extraordinary meeting

Tuesday 7<sup>th</sup> May @ 2.30pm – School. This may be rescheduled following the election of the new Chair, depending on their availability.