

## SET(BUS)

03/2016

Application for
Indefinite leave to remain
in the UK as a Retired person
of independent means or
Representative of an overseas
business
and a Biometric immigration
document

In accordance with paragraph 34 of the Immigration Rules, this form is specified for applications made on or after 18 March 2016 for the purposes listed overleaf.

Please check on the website at <a href="www.gov.uk/government/organisations/uk-visas-and-immigration">www.gov.uk/government/organisations/uk-visas-and-immigration</a> that this is the current form for use on the date that you apply

In accordance with paragraph 34 of the Immigration Rules, this form is a specified form for the purpose of the Immigration Rules as of 18 March 2016 and must be used for all applications made on or after that date for the purposes stated on this page and listed in section 3. You also need the separate guidance documents listed below, which you should read before making your application:

- SET(BUS) guidance notes
- UK Visas & Immigration photograph guidance

If you do not already have these documents, you can get them from our website at <a href="www.gov.uk/government/organisations/uk-visas-and-immigration">www.gov.uk/government/organisations/uk-visas-and-immigration</a>

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply. Applications on this form may be made by post using the address below.

Home Office SET(BUS) Indefinite Leave to reamain PO Box 591 Durham DH1 9FS

This application is to be used for;

Retired person of independent means
Representative of an overseas business
Biometric immigration document (Biometric residence permit (BRP))

### **Payment Guidance**

#### The fee

If you are a single applicant on form SET(BUS) and no dependants are applying with you, the normal specified fee is £1875 for standard applications made by post or courier.

The premium service at our premium service centres is not available for applications on form SET(BUS).

If one or more dependants are applying with you, the fee increases by £1875 for each dependant applying as shown in the table below.

Number of applicants	Fee
Yourself and 1 dependant	£3750
Yourself and 2 dependants	£5625
Yourself and 3 dependants	£7500
Fee for each additional dependant	£1875

Please note that your application will be rejected as invalid if you do not pay the specified fee.

The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application. If your application contains errors or is missing information it may be rejected as invalid. Your application will not be considered and your fee will be refunded less an administration fee of £25 for each person included in the application.

We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately

#### Biometric enrolment fee

As part of your application you are required to enrol your biometric information. You will be charged an additional handling fee for this service, payable to the Post Office Ltd. You must pay the fee by cash or debit card when you attend Post Office Ltd to enrol your biometrics. Each dependant included on your application must also pay this fee when they enrol their biometric information. Do not send the biometric enrolment fee with your application fee.

Applicants on some immigration routes are exempt from paying an enrolment fee at the Post Office Ltd. If you are in one of these categories you will be informed of this when we send you a biometric notification letter.

Your application may be rejected as invalid if you do not enrol your biometrics when requested. For more information about enrolling biometrics and the current fee, please visit the following section of our website: www.gov.uk/biometric-residence-permits

#### Who may apply with you?

You may include your spouse, civil partner, unmarried or same-sex partner and/or children under the age of 18 if they are applying as your dependants. However, they must pay the full specified fee if they apply separately. Children aged 18 or over may not be included. They must apply individually and pay the specified fee in each case.

#### How can you pay?

You must pay by one of the methods specified below.

- Cheque
- Postal Order
- Credit card Visa (including Electron), MasterCard or American Express (Amex)
- Debit card Delta, Maestro\* (including Solo)
- Banker's draft (payable to the Home Office)
- \* Maestro we will only accept Maestro cards issued in the UK.

#### **Cheques and postal orders**

You must make the cheque or postal order payable to Home Office Leave to Remain and cross the cheque or postal order(s) A/C Payee only.

Write the full name, nationality and date of birth of the main applicant on the back of each cheque and/or each postal order and keep the postal order stub(s). Make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly.

Attach your cheque or postal order(s) to the front of the application form.

### Completing the payment details page

To ensure that your payment is processed without any delay please complete the correct payment details page and note the points below when doing so.

- 1-2 The address at 1 should be the contact address in the UK for any correspondence. If it is not your home address (eg a solicitor or other authorised immigration adviser may be submitting the application), give the contact name at 2.
- 3 This should be the full name of the main applicant as given in his or her passport or travel document.
- 4 Date of birth for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.
- 5 If you do not select a fee then we cannot take a payment and your application will be rejected as invalid.
- 8-11 Complete only if paying by card.

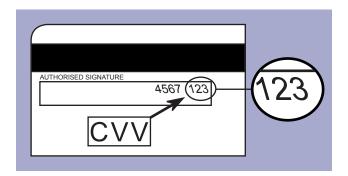
11 The card security number is a three-digit security code known as the card verification value (CVV). It consists of the last three numbers on the signature strip on the back of the card as shown below.

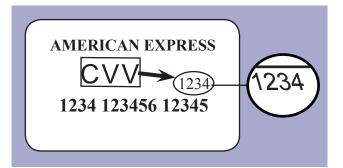
If you do not provide the CVV number, we cannot take the payment and your application will be rejected as invalid.

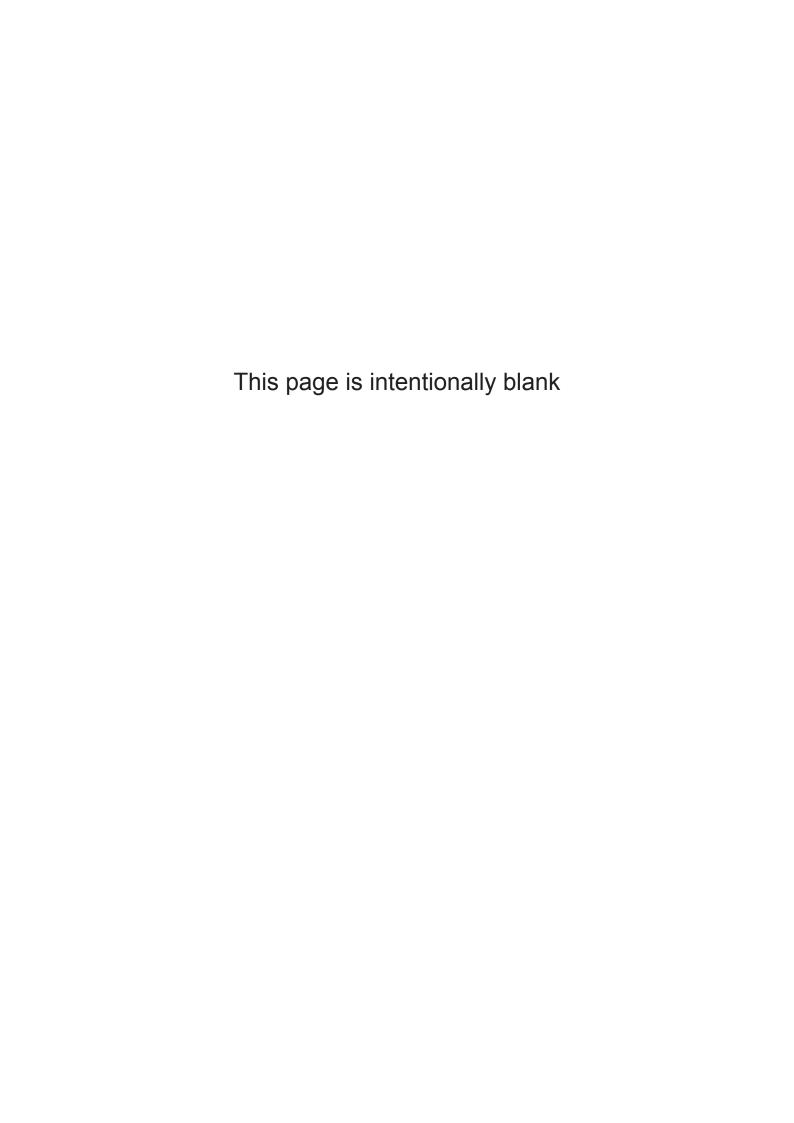
12 It is the cardholder as named on the credit or debit card who must sign and date.

Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being taken. This is can happen for a number of reasons. To prevent this you may inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application.

Please be aware that not all banks offer this service.





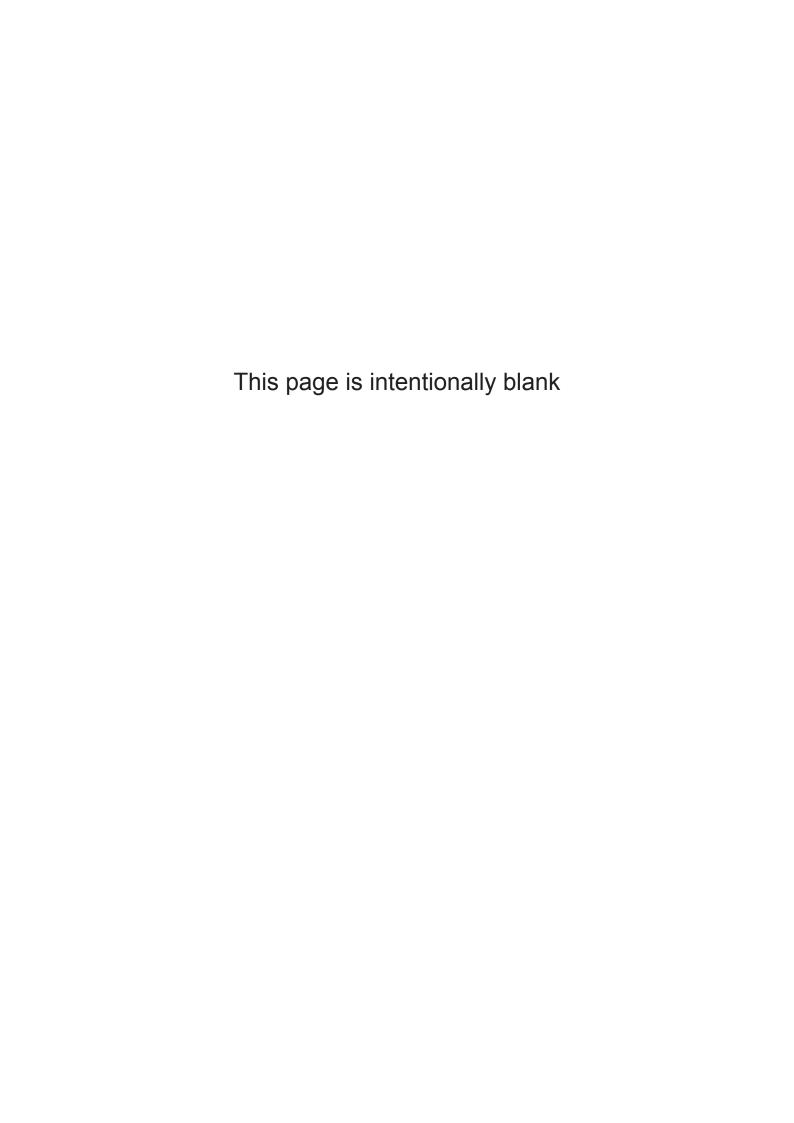


Payment details: SET(BUS)
Please complete this page in block capitals and black ink after first reading the payment guidance.

1.	Con	tact	ad	ldre	ss i	n th	e U	K fo	or co	orre	spo	nde	ence	Э													
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For c	For official use only - unique reference number												

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### Section 1 - Applicants details

Photographs - You must provide two identical photographs of yourself with your full name on the back of each one. Please place the photographs, together with those of any dependants included in section 2, in a small sealed envelope and attach it across this space with a staple or paper clip at the right-hand side of the page/envelope. Please make sure that the staple or paper clip does not damage or mark the photographs. All photographs must be as specified in the separate photograph guidance.

1.1	Your	title	- ple	ease	e tic	k									If of	ther,	, wh	nat i	s y	our	title	?				
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1.2`	Your	gen	der	- ple	eas	e tic	k		m	ale			fe	ma	le											
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1.3`	Your	date	of	birth	1				D	D		M	M		Υ	Υ	Υ	Υ								
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you al	1.16 Your email address if you have one. We may use your email address to communicate with you about the status of your application. Please write your email address clearly in block capitals and note that we can only send updates to the email address you provide																								
1.17 F	Please	e re-	entei	r yo	ur e	mai	l ad	ldre	ess	in b	lock	car	oital	s ir	the	b bc	x b	elo	w						
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### Section 2 - Dependants who are also applying

If you have a partner and/or any children under 18 who are living with you in the UK and who are applying for indefinite leave to remain as your dependants, this is where you give their details. 'Partner' means your spouse, civil partner, unmarried or same-sex partner.

If more than 2 children are applying, please give their details on a photocopy of this page, enclose it with this form, and place the photographs in a sealed envelope attached to section 1 as instructed there. Children aged 18 or over must apply separately.

Photographs - You must provide two identical photographs of each dependant who is applying. Write the dependant's full name on the back of each photograph and enclose them in an envelope attached to section 1 as instructed there.

2.1 Your partner's full name	
2.2 Nationality	2.3 BRP Reference Number
2.4 Place of birth - town or city and country	
2.5 Partner's date of birth DDDMMMYYYY	Y
2.6 Partner's gender - please tick male female	
2.7 Relationship to you - please tick	
Spouse Civil Partner Unmarried partner	Same-sex partner
2.8 Child's full name	
2.9 Nationality	2.10 BRP reference Number
2.11 Place of birth - town or city and country	
2.12 Child's date of birth	Y
2.13 Child's gender - please tick male female	

2.14 Relationship to you - please tick
Son Daughter
2.15 Child's full name
2.16 Nationality  2.17 BRP reference Number
2.18 Place of birth - town or city and country
2.19 Child's date of birth
2.20 Child's gender - please tick male female
2.21 Relationship to you - please tick
Son Daughter

### **Section 3 - Which category?**

Please tick a box to show us the category in and to confirm that you are also applying for	which you are applying for indefinite leave to remain a biometric immigration document.
Retired person of independent means	
Representative of an overseas business	

### Section 4 - Knowledge of language and life in the UK

To qualify for indefinite leave to remain, applicants aged 18-64 must show that they have a sufficient knowledge of language and life in the UK. The separate guidance notes provide detailed information about this requirement.

4.1 Are you aged 18-64?	Yes	No			
4.2 If your partner is applying with y	ou is he or she age	ed 18-64?	Yes	No	
If you have answered yes to 4.1 and or your partner is not applying with		•	ou answere	ed no to 4.1	and 4.2,
4.3 Have you and/or your partner of Knowledge of Language and Life in		_	nat you ha	ve met the	
		,	You	Your partne	er
Life in the UK test pass					
And one of the following language of	jualifications:				
A speaking and listening qualification the Secure English Language Test (4.5 below); or					
An academic qualification deemed by recognised standard of a Bachelor's in the United Kingdom and:	-				
- UK NARIC has confirmed that or researched in English; or	the qualification wa	is taught			
<ul> <li>the qualification was taught or majority English speaking count</li> </ul>					
You or your partner are a national o country (as in the list at <a href="https://www.gov.uk">www.gov.uk</a>		speaking			

4.4 If you and/or your partner have not obtained one of the relevant qualifications, are you claiming exemption from this requirement because a physical or other condition prevents you from taking the Life in the UK test or doing a speaking and listening qualification in English? See Note 2.											
You	Your partner										
Yes No	Yes No										
Note 2											
If you and/or your partner are claiming exempediate evidence confirming that you and/or your part and listening qualification. An exemption will	ner are unable to take the test or c										
4.5 Please provide details of your English lan	guage test:										
Tick to confirm which body awarded your test	:										
IELTS SELT Consortium											
Trinity College London											
Provide the SELT unique electronic reference	number provided by the awarding	body:									
Go to section 5.											

### Section 5 - Your home and finances

You are not required to complete this section if you are applying in the bereaved partner categories.

5.1 Is your home in the UK:						
Owned by you?				n a local by you?	authority or housing [	
Privately rented by you?		Owne	d or re	ented by	a relative or friend?	
Other? Give details below						
5.2 Do you or your partner, or both, payany rent or mortgage for your home?	y Yes		No		If so, how much do you pay each month?	
5.3 Are you working in the UK?	Yes		No		If so, what is your pay each month after income tax and other deductions	
5.4 Is your partner working in the UK?	Yes		No		If so, how much do you pay each month?	
5.5 Are you receiving any public funds?	? Yes		No			
The public funds which are relevant for If you have answered yes to question 5 these are being received.						-
Attendance Allowance		Carer'	s Allo	wance	[	
Child Benefit		Child '	Tax C	redit	[	
Council Tax Benefit		Counc	cil Tax	Reduction	on [	
Disability Living Allowance		Housi	ng Be	nefit	[	
Housing or Homlessness assistance	T(DUS) V			ed Jobse	eeker's Allowance Page 16 of 38	
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Income Support	Income Related Employment and Support Allowance	
Personal Independence Payment	Severe Disablement Allowance	
Social Fund Payment	State Pension Credit	
Working Tax Credit	Universal Credit	

### **Section 6 - Immigration history**

6.1 When did you (the main applicant) first enter the UK? This refers to the date of your first entry into the UK at the beginning of the period of stay on which this application is based.

D	D		IVI	IVI		Υ	Y	Υ	Y				
6.2	) Cir	200	tha	n h	21/0	VOL	ı ha	d ai	nv s	neances from the L	IK2 If yes	aive the	dat

6.2 Since then have you had any absences from the UK? If yes, give the dates you left and returned to the UK and the reason for the absence in the spaces below. List all absences however short and in date order. If you need more space, continue on a separate sheet and enclose it with your application.

Yes	No	
100	140	

Date left UK	Date returned to UK	Reason for absence

### **Section 7 - Personal history**

Personal history (such as criminal convictions, war crimes.)

It is mandatory to complete section 7. If it is not complete the application will be invalid and will be returned to the applicant.

This section asks about any criminal convictions, any civil judgements or civil penalties made against you or any dependants who are applying with you and details of any involvement you or any dependants who are applying with you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused.

7.1 Have you or any dependants who are applying with you been convicted of any criminal offence in the UK or any other country?														
Yes go to question 7.2 No	go to question 7.3													
7.2 Please give details below for each criminal conviction, starting with the most recent one. If you or any dependants who are applying with you have received more than two convictions, please photocopy these pages, complete the details and enclose them with this form.														
Note: You must give details of all criminal convictions, including spent convictions. This includes convictions for road traffic offences, including drink-driving offences, but not fixed penalty notices (such as speeding or parking tickets).														
Criminal conviction 1														
Name of person														
Country where convicted														
Nature of the offence														
Contained given /if quetodial length of term in vegra/ma	antha)													
Sentence given (if custodial, length of term in years/mo	ontris)													
Date sentenced	M M Y Y Y													
Criminal conviction 2														
Name of person														

Country whore convicted														
Country where convicted														
Nature of the offence														
Sentence given (if custodial length of term in years/months)														
Sentence given (if custodial, length of term in years/months)														
Date sentenced  D D M M Y Y Y Y														
7.3 Have you or any dependants who are applying with you received any other penalty in relation to a criminal offence; for example a caution, reprimand, warning, or similar penalties in the UK or any other country?														
Yes go to question 7.4 No go to question 7.5														
7.4 Give details of each penalty you have received, starting with the most recent one. If you or any dependants who are applying with you have received more than two such penalties, please photocopy this page and enclose it with this form.														
Details of penalty 1														
Name of person														
Country where penalty given														
Offence														
Two of nearly (an equipment of complete and complete and the complete and														
Type of penalty (e.g caution, reprimand, warning or other - please state)														
Date of penalty														
Details of penalty 2														
Name of person														
Country where penalty given  SET(BUS) Version 03/2016 Page 20 of 38														

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Offence														
Type of penalty (e.g caution, reprimand, warning or other - please state)														
Date of penalty														
7.5 Have you or any dependants applying with you had any UK court judgment against you for non-payment of a debt, or received a civil penalty under UK Immigration Acts?														
Yes go to question 7.6 No go to question 7.7														
7.6 Give details for each UK court judgment or civil penalty under UK Immigration Acts, starting with the most recent one. If you or any dependants applying with you have received more than two court judgments and/or civil penalties under the UK Immigration Acts, please photocopy these pages, complete the details, and enclose them with this form.														
Details of court judgment or civil penalty 1														
Name of Person														
Specify whether you had a court judgment or civil penalty														
Date of court judgment or civil penalty  DDDMMMYYYYY														
Details of court judgment or civil penalty 2														
Name of Person														
Specify whether you had a court judgment or civil penalty														
Date of court judgment or civil penalty														

You must answer questions 7.7 to 7.12 below even if you have answered no to question 7.1.

For help in answering these questions, please see the definitions at the end of this section.													
	dants who are applying with fence and are awaiting, or a	you been arrested and charged in any re currently on trial?											
Yes No													
•		endants who are applying with you crimes, crimes against humanity or											
Yes No													
7.9 Have you or any dependants who are applying with you ever been involved in, supported or encouraged terrorist activities in any country?													
Yes No													
7.10 Have you or any dependants who are applying with you ever been a member of, or given support to, an organisation which has been concerned in terrorism?													
Yes No													
7.11 Have you or any dependants who are applying with you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?													
Yes No													
		th you ever engaged in any other idered to be persons of good character?											
Yes No													
7.13. How long have you liv	red in the UK?	years months											
Please provide details of ar	ny periods of absence of mor	e than six months during that time.											
Date you left the UK	Date you returned to the UK	Reason for absence											

7.14 Please state what social, cultural and family ties you have with:												
<ul> <li>The country where you were born.</li> <li>Any other country whose nationality you hold.</li> <li>Any country where you have lived for more than five years.</li> </ul>												
You should tell us about any family, friends, or other connections with that country.												
Country	Socia	al cultural or family ties										
7.15. If you have answered yes to question 7.7, 7.8, 7.9, 7.10, 7.11 or 7.12, you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.												
	• .	e following information provides guidance inst humanity, genocide, or terrorist										
activities.	G											

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in schedule 8 of the International Criminal Court Act 2001 at <a href="www.legislation.gov.uk/ukpga/2001/17/schedule/8">www.legislation.gov.uk/ukpga/2001/17/schedule/8</a> or purchased from The Stationery Office (telephone 0870 600 5522). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately on behalf of yourself and any dependants who are applying with you.

#### War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

#### **Crimes against humanity**

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

#### Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

#### **Terrorist activities**

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person:

- That may endanger another person's life.
- Creates a serious risk to the health or safety of the public.
- Involves serious damage to property.
- Is designed to seriously disrupt or interfere with an electronic system.

#### Organisations concerned in terrorism

An organisation is concerned in terrorism if it commits or participates in acts of terrorism:  • Prepares for terrorism.  • Promotes or encourages terrorism (including the unlawful glorification of terrorism) or  • Is otherwise concerned in terrorism.														
Section 8 - Biometric residence permit  It is mandatory to complete this section. If it is not complete, the application will be invalid and will be returned to you.														
In accordance with regulation 3 of the Immigration (Biometric Registration) (Amendment) Regulations 2012 anyone applying for leave to remain in the UK in the categories for which this application form is specified must also apply for a biometric immigration document, otherwise known as a biometric residence permit. This also applies to applications made at the same time by any dependants of the main applicant. For information about biometric residence permits, please see the separate SET (O) guidance notes, which you must read before completing this form.  If you have a current grant of leave on a biometric residence permit you must provide your														
If you have a current grant of leave on a biometric residence permit you must provide your biometric residence permit for the application to be valid and complete.  8.1 Have you been issued with a biometric residence permit with a previous application for leave?														
Yes go to question 8.2 No go to question 8.12														
Please give details of your biometric residence permit. Please note for the application to be valid and complete your current biometric residence permit must be provided, unless it is not available for one of the reasons specified on the application form.														
Biometric residence permit														
8.2 Biometric Residence Permit Number														
8.3 Nationality														
8.4 Issue date  D D M M M Y Y Y Y														

8.5 Expiry date

8.6 Place of issue														
8.7 Biometric Residence Permit enclosed? Yes	No													
if not enclosed then please state the location of Biometric Residence Permit														
Returned to Home Office - go to question 8.8														
Lost - go to question 8.8														
Stolen - go to question 8.10														
Other - go to question 8.11														
8.8 If the required biometric residence permit has been returned to the Home Office, please give details of the reason and the date that it was sent to us														
D D M M Y Y Y Y go to question 8.12														
8.9 If the BRP was lost, please give the date this was	reported to the Home Office card													
management service  D D M M Y Y Y Y Go to question	8.12													
8.10 If the the BRP was stolen, please give the police the police station and the date reported to the police	report number, crime reference number,													
Police report number														
Crime reference number														
Police station														
Data reported to the Daline														
Date reported to the Police  D D M M Y Y Y Y														
8.11 If the required BRP is not enclosed then please of	give details why you are unable to provide it													

8.12 Have you had your fingerprints taken as part of a previous UK immigration application made in the UK or abroad?																										
Yes																										
8.13	8.13 Give details when your fingerprints were taken																									
8.14	8.14 Give details where your fingerprints were taken, including the town or city and country																									
	+					+													H							+
	8.15 Give details of the British diplomatic post(s) involved if the application(s) was/were made abroad																									
	-					+													H							+
	Medical Council (GMC) giving details of the condition and/or special needs and explaining any arrangements that may be necessary.																									
If the	Depo app se co	lica	nt o	r an	y (	dep	enda	nt i	nclu	ıdec	d inc	clude	ed	on t									_		6	
Is the	e app	olica	nt o	r de	ере	end	ant																			
16 y	ears	old	or m	nore	)		go	to o	que	stio	n 8.2	21														
less	than	16	yeaı	rs o	ld		go	to	que	stio	n 8.	18														
	Give atten															he a	арр	lica	nt	or de	ереі	nda	nt w	/her	ı h	e or
Nam	e of i	resp	ons	sible	a	idult	t																			
																									_	

Da	Date of birth  D D M M M Y Y Y Y																									
Nationality																										
Re	Relationship to child																									
Ye	8.19 Is this person the applicant/dependant's parent or legal guardian  Yes go to question 8.21 No go to question 8.20																									
	20 P ardi															or c	lepe	enda	ant's	s pa	aren	t or	leg	al		

8.21 Declaration

applying with me. If I am a sole applicant under the age of 16, or if any dependant child under the age of 16 is applying with me, I understand that the Home Office may make enquiries about any responsible adult nominated to be present when my or their fingerprints and/or a photograph are taken.  Signature
Date  D D M M Y Y Y Y
Section 9 - Photographs
It is mandatory to provide the relevant photographs specified below. Please note that this
application will be invalid if you do not provide them.
The photographs must be in the format specified in the separate UK Visas and Immigration photograph guidance provided with this form. If they are not, they may be rejected as unacceptable and you will have to provide others which are acceptable. This will delay consideration of your application.
Tick the relevant box(es) to confirm the photographs you are providing and enclose them in a small sealed envelope attached to section 1 as instructed there.
Two recent identical passport-size photographs of yourself with your full name written on the back of each photograph. Please see the separate photograph guidance on the approved format.
Two recent identical passport-size photographs of each dependant included in section 2 and applying for indefinite leave to remain in the UK with you, with their full name written on the back of each photograph.

As required by the Immigration (Biometric Registration) Regulations 2008 (as amended) I confirm that I also apply for a biometric immigration document for myself and any dependants

### **Section 10 - Documents**

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals. You should photocopy each of these documents and provide the copies in addition to the originals. You should also provide passport/s along with photocopies of any pages that contain personal details, visas or immigration stamps (foreign or UK).

All applicants must provide the relevant documents specified in 10A. You must also provide the relevant documents specified in 10B to 10C for the category in which you are applying.

Please note that in some cases, we may have to ask for other documents in addition to those specified in this form.

#### Passports and immigration documents

10A All applicants	
Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.	
or have accument, preacc also provide this accument in you have it.	
Any previous passports or travel documents you have held during your stay in the UK.	
The current passport(s) or travel document(s) for each dependant included in section 2 and	
applying for indefinite leave to remain in the UK with you. If they last entered the UK on previous passport(s) or travel document(s), please also provide these documents if you have them.	

Birth certificate/s of any dependant/s listed in section 2 who were born in the UK.
Your biometrics residence permit if you have been issued with one since entering the UK. See Note 4.
The biometrics residence permit for each dependant included in section 2 and applying for indefinite leave to remain in the UK with you if they have been issued with them since entering the UK. See Note 4.
If you have a spouse or civil partner listed in section 2 of this application form who is applying at the same time as you, please provide documentary evidence of cohabitation since you were last granted leave (up to a maximum of two years). Evidence provided should cover the whole period and be in the form of official letters or documents, addressed to yourself and your spouse.
Note 4
Residence permits have been issued to certain foreign nationals since 25 November 2008 when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to remain in the UK.
Your police registration certificate if you have been asked to register with the police.
The police registration certificate(s) of each dependant included in section 2 and applying for indefinite leave to remain in the UK with you if they have been asked to register with the police.
Your Finances
Evidence of your finances. If you have to complete section 5, bank statements, building society savings book(s), pay slips or other formal documents as evidence of your ability to maintain and accommodate yourself and any dependants without recourse to public funds. (See Note 5).
Note 5
We do not accept internet or cashpoint statements as evidence of finances. If you claim that a relative or friend is providing you with financial support (see question 5.4), in addition to evidence of your own finances, you must provide bank statements or other documents of the kind

### Knowledge of language and life in the UK

described above as evidence of their financial resources. The documents showing the finances available to you and to any person supporting you should cover at least the last three months.

If you have to complete section 4 and you and/or a partner applying with you are aged 18-64, you must provide one of the following for each of you:
A Life in the UK test pass notification letter; and
A relevant speaking and listening qualification, as described in the guidance on our website. <a href="http://www.ukba.homeoffice.gov.uk/sitecontent/documents/policyandlaw/modernised/cross-cut/knowledge-of-life/kol.pdf?view=Binary">http://www.ukba.homeoffice.gov.uk/sitecontent/documents/policyandlaw/modernised/cross-cut/knowledge-of-life/kol.pdf?view=Binary</a>
<b>10B Retired persons of independent means</b> If you are applying for indefinite leave to remain on completing five years' continuous stay in the UK as a retired person of independent means, in addition to the relevant documents in 10A, you must provide the following documents:
Evidence that you have made the UK your main home since you were given leave to enter or remain as a retired person of independent means. This is best provided in the form of all the passports you have held during this period. You should also provide a list of your movements in and out of the country during this period (see section 6 of this form on page 8).
Evidence that you have had an income of your own of not less than £25,000 each year for a continuous period of 5 years which has been under your control and disposable in the UK.
<b>10C Representative of an overseas business</b> If you are applying for indefinite leave to remain on completing five years' continuous stay in the UK as a representative of an overseas business (or in the categories mentioned in Note 6), in addition to the relevant documents in 10A, you must provide the documents listed below after Note 6.
Note 6 The representative of an overseas business category was introduced in the Immigration Rules on 1 October 2009. However, anyone completing 5 years' stay as a sole representative, or as the representative of an overseas newspaper, news agency or broadcasting organisation is eligible to apply for indefinite leave to remain under the new rules.
Confirmation from the overseas business that its headquarters and principal place of business remain outside the UK and that it wishes to continue to employ you as previously.
Evidence that a registered branch or a wholly-owned subsidiary has been established in the UK and is still in existence. This is best provided in the form of a letter or documents from Companies House confirming that the structure of the UK operation has not changed.
Evidence that you have been employed full-time as a representative of an overseas business, a sole representative, or a representative of an overseas newspaper, news agency or broadcasting organisation for a continuous period of five years. This is best provided in the form of documents such as P60s for the past five years and pay slips for the last three months.

All the passports you have held during the five year period, together with a list of your movements in and out of the UK since you first entered as a representative of an overseas business, sole representative or representative of an overseas newspaper, news agency or broadcasting organisation.	
Evidence that the UK operation is active. Such evidence may take different forms according to the nature of the business. If there are accounts for the business, you should provide these; you should also provide copy invoices, contracts and business letters.	

# Section 11 - Consent for the Home Office to request verification checks

#### From the applicant:

I understand that you will check whether the information and supporting documentation that I have supplied to the Home Office from a bank or utility company is correct. 'Correct' means that documents are unaltered originals issued by the bank or utility company and that the information on them is correct and applies to me or the person named as a customer on the document. I agree to the bank or utility company, without seeking any further consent from me, telling you whether the information or documentation I have supplied is correct or in what way (if any) it is not correct.

I agree to the bank's or utility company's disclosure to the Home Office of any relevant personal data they hold on me for the above purposes. If I have not supplied correct information or supporting documentation to the Home Office the bank or utility company may disclose my relevant correct personal data.

If the information or supporting documentation also contains personal data relating to a joint customer or customers of mine on the bank or utility company account, or relates to another person who is to provide financial support, I confirm that I have obtained the consent of those persons to the disclosure of their personal data to the extent reasonably necessary for the above purposes.

I understand that the information obtained may be used as part of the decision making process about my application and may, if necessary, be disclosed to a court.

[I understand that providing information or documentation that is not correct will normally result in my application being refused and may lead to my prosecution for a criminal offence.]

Na	Name and address of applicant																				
														Ро	stco	ode					

Signature	Date	

If the account with the bank or utility company is in the joint names of the applicant and other people, each of those others should sign the following declaration:

The above-named person ('the applicant') has given the Home Office documentation about his or her accounts with banks or utility companies (a 'company') so that the Home Office can check that is correct. I am a joint customer with the applicant on some or all of those accounts. Information about the applicant may thus also reveal information about me.

I agree to the company giving the Home Office relevant personal data it holds about me in relation to the account. This only covers data about me as joint customer with the applicant (and not about any other accounts I hold in my sole name) and limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give the Home Office details of any inaccuracies / discrepancies in the information that the applicant has provided, and may also disclose to the Home Office the correct information that they have on record about the account.

I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.

Name	Name and address of joint customer																					
														Ро	stcc	ode						
Signature																	Da	te				

If the account with the bank or utility company relates to another person who is to provide the applicant with financial support, that person\* should sign the following declaration:

I am a friend or relative whom the above-named person ('the applicant') has stated will provide financial support. The Home Office is verifying this by checking the documentation which the applicant has supplied about my accounts with banks or utility companies (a 'company'). The company may thus reveal information about me to the Home Office or to the applicant.

I agree to the company giving the Home Office relevant personal data it holds about me in relation to my account. This is limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give the Home Office details of any inaccuracies / discrepancies in the information that the applicant has provided, and may also disclose to the Home Office the correct information that they have on record about the account.

I understand that this may involve the applicant obtaining further details about the account. I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.

ivam	Name and address of third party																					
														Ро	stcc	ode						
		Sign	atur	æ													Da	te				
		5.																				

### **Section 12 - Declaration**

You must now read the declaration below and sign it. This must be signed by you (the applicant) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign.

It is mandatory for the declaration to be signed.

Please note that this application will be invalid if it is not signed as specified above.

I hereby apply for indefinite leave to remain in the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of myself and any dependants who are applying with me, as named on the back of each photograph and that I have had the opportunity to see the UK Visas and Immigration photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information provided by me to the Home Office will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that the Home Office may also use the information provided by me for training purposes.

<sup>\*</sup>If the account is a joint account, all customers should sign.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected

Signature	Date	

### Photographs and documents checklist

Please complete this part of the form to help us check that we have received your photographs and documents. At 'A' tell us how many of each of the listed items you are providing with your application. At 'B', list any other documents provided by you and state how many in each case. Continue on a separate sheet if necessary and enclose it with this form. All documents must be originals. You should photocopy each of these documents and provide the copies in addition to the originals.

A. Listed items	How many?	B. Other documents	How many?
Photographs of yourself			
Photographs of any dependants applying			
Passports			
Travel documents			
Biometric Residence Permits			
Police registration certificates			
Life in the UK pass notification letter			
English language speaking and listening qualification			
Bank statements			
Building society savings books			
Payslips (represntative of an overseas business only)			

Please note that in some cases, we may have to ask for other documents in addition to those specified in this form.

### **Final checks**

To ensure that your application is complete, please make the following final checks. Tick each box that is relevant to your application.

Is SET(BUS) the right form for you and is it valid for use? See date and notes on front page	
Have you completed the appropriate payment details page and made the correct payment?	
Have you ticked a box in section 3 to show the category in which you are applying?	
Have you completed section 7 and the rest of the form as specified?	
Have you provided the photographs specified in section 9 and are they in the approved format?	
Have you provided your current passport(s) or travel document(s) and all other relevant documents specified in section 10 and are they originals? (We also require photocopies of the same).	
If you are unable to send us any of the documents specified in section 10 which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them?	
Have you, or a parent or guardian if you are under 18, signed and dated the declaration in section 12?	
Please post your application to the address shown exactly below.	
Harris Office	

Home Office SET (BUS) Indefinite leave to remain PO Box 591 Durham DH1 9FS