



Application for Employment

Please do not leave any question blank.
 If necessary write 'N/A'.

Application for the post of:

Preferred Employment type: Please tick relevant boxes

Full Time	<input type="checkbox"/>
Nights	<input type="checkbox"/>

Part Time	<input type="checkbox"/>
Bank	<input type="checkbox"/>

W/Ends only	<input type="checkbox"/>
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Section 1: Your Personal Details

Title Mr Mrs Ms Mrs Other

Forename(s)

Middle names(s)

Surname

Address

Your Contact Details

Home Tel Number	Mobile Tel Number	Date of Birth	Personal Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

National Ins Number

Pin Number (If Applicable)

Pin Expiry (If Applicable)

Are you over 18 years of age? Yes No

Previous employment

Date From

DD	MM	YY
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Date To

DD	MM	YY
----	----	----

Was this position (please circle)? Full Time / Part Time

Employer/company name	Line manager	Postion held/job title

Address	Reason for leaving

Date From

DD	MM	YY
----	----	----

Date To

DD	MM	YY
----	----	----

Was this position (please circle)? Full Time / Part Time

Employer/company name	Line manager	Postion held/job title

Address	Reason for leaving

Date From

DD	MM	YY
----	----	----

Date To

DD	MM	YY
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Was this position (please circle)? Full Time / Part Time

Employer/company name	Line manager	Postion held/job title

Address	Reason for leaving

Previous employment

Date From

DD	MM	YY
----	----	----

Date To

DD	MM	YY
----	----	----

Was this position (please circle)? Full Time / Part Time

Employer/company name	Line manager	Position held/job title

Address	Reason for leaving

Date From

DD	MM	YY
----	----	----

Date To

DD	MM	YY
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Was this position (please circle)? Full Time / Part Time

Employer/company name	Line manager	Position held/job title

Address	Reason for leaving

Date From

DD	MM	YY
----	----	----

Date To

DD	MM	YY
----	----	----

Was this position (please circle)? Full Time / Part Time

Employer/company name	Line manager	Position held/job title

Address	Reason for leaving

Date From

DD	MM	YY
----	----	----

Date To

DD	MM	YY
----	----	----

Was this position (please circle)? Full Time / Part Time

Employer/company name	Line manager	Position held/job title

Address	Reason for leaving

How much notice are you required to give your current employer?
Please circle:

1wk	2wks	3wks	4wks
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If not applicable provide date available to work /..... /.....

Are you currently under disciplinary investigation, or, have you been subject to a disciplinary matter in the last 2 years?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Have you been dismissed from any previous employment?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If you have answered 'Yes' to any of the above questions, please give more details below:

Section 5: Personal Referee:

Please give details of someone who would be happy to provide you with a personal reference

• **This person must not be a relative**

Full name and title:

Telephone Number:

Address line 1:

Address line 2:

Town/city:

Postcode:

Section 6: Employer/s Reference:

Please give details of your most recent employer/s: (2 x employer references required preferably.)

Full name, title
and company:

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Telephone Number:

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Address line 1:

--

Address line 2:

--

Town/city:

--

Postcode:

--

Full name, title
and company:

--	--

Telephone Number:

--

Address line 1:

--

Address line 2:

--

Town/city:

--

Postcode:

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Section 7: Criminal cautions/convictions and DBS check

Please note that because of the nature of the work for which you are applying this post is exempt from the provisions of 'The Rehabilitation of Offenders Act 1974 (Exemption Order 1975)'.

You are therefore not entitled to withhold any information about convictions and any information given will be kept in strictest confidence.

To enable us to complete the employment process we will need to undertake a DBS/POVA check.

Please ensure you answer the questions below:

Have you any criminal cautions?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Have you any criminal convictions?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Do you currently have any pending convictions?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If you have answered 'Yes' please provide further details in Section 8 (additional information)

Section 8: Additional Information

Section 9: Any further information to support your application (i.e. supporting evidence)

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE INFORMATION GIVEN IS TRUE AND I UNDERSTAND THAT EMPLOYMENT WILL BE CONSIDERED SUBJECT TO THE PARTICULARS BEING CORRECT.

Full name

Signature: _____

Date