

Data Subject Request

Under data protection legislation, an individual has specific rights in relation to their personal data held by an organisation; please see the College's Privacy Statement for details of these rights (please visit <http://www.abingdon-witney.ac.uk/about-us/key-documents/>).

Any request made to the college in relation to these rights should be made by using this form or by submitting similar information in an email; in either case please send to dpo@abingdon-witney.ac.uk. We will respond to your request by email within 30 days of its receipt.

So we can contact you and identify you on our systems:

First Name	<input type="text"/>	Surname	<input type="text"/>		
Email Address	<input type="text"/>	Phone Number	<input type="text"/>		
Employee Ref	<input type="text"/>	or Learner Ref	<input type="text"/>	or Date of Birth	<input type="text"/>

Request being made as:

Current or Previous Student / Applicant	<input checked="" type="checkbox"/>	Current or Previous Employee / Applicant	<input checked="" type="checkbox"/>
Other (please give details)	<input type="text"/>		

Details of your request:

Please detail here what your request relates to (such as access to personal data) and whether there are any specific criteria to it (such as relating to a specific course or period of time). All data will be provided electronically unless requested otherwise.

Should you require this form in larger print, please email dpo@abingdon-witney.ac.uk