



The Springboard Project Annual Report 2007 – 2008



National Runner-Up
Small Grant Projects 2006



The Queen's Award for
Voluntary Service 2008



Best Community
Organisation 2006

www.springboardproject.com



WELCOME TO Springboard



“ Where Fun is Compulsory ”

OUR MISSION

Springboard Project is a community based charitable Children's Centre providing safe, inclusive recreational and leisure opportunities for children and young people with disabilities and play facilities for families with young children irrespective of ability or status with parenting support and information services

BOARD OF TRUSTEES & ADVISORS

Cherryl Donovan	Chairman
Stewart Grant	Trustee
Elaine Jackson	Trustee
Peter Portlock	Trustee
Alan Train	Trustee
Annabel Forbes	Advisor - MENCAP
Cllr Linda Pettitt	Advisor - Horsham District Council
Sharon Turton	Advisor - VSLDO West Sussex CC
Louise Williamson	Advisor - VSLDO West Sussex CC

PROJECT MANAGER

Nigel Scott-Dickeson

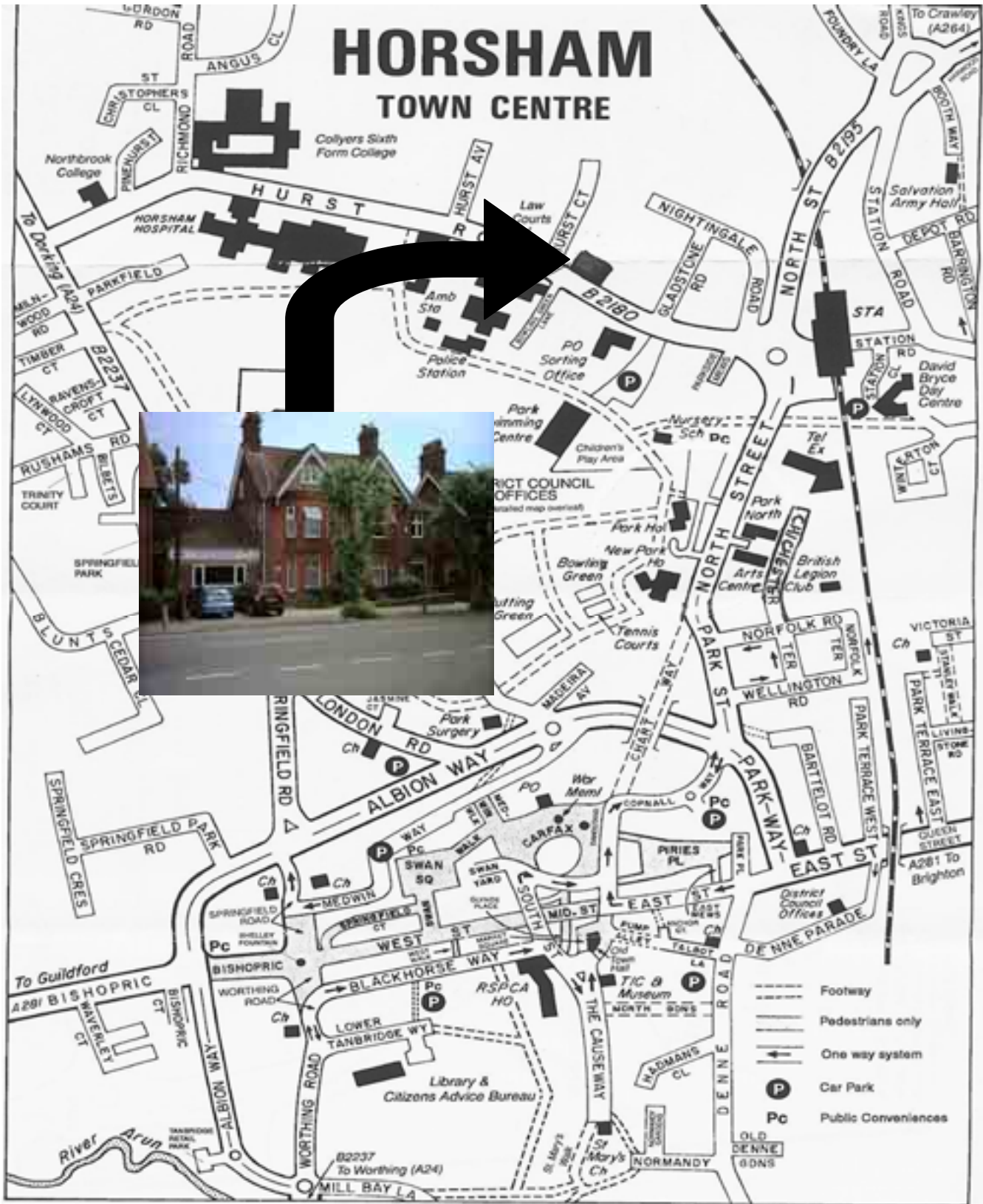
CENTRE STAFF

Jacqui Merridew	Project Co-ordinator
Morag Cameron Nina Peate	Play Co-ordinators
Helen van Yperen	Financial Co-ordinator
Lorraine Bird Maureen Butcher Ann Grant Christine Huckstepp Linda Southward	Project Assistants
Lorraine Bird Charlotte Neller Cathy Powling	Project Housekeepers

ACTIVITIES STAFF

Katie Hallums	Activities Manager
Scott Bacon Laura Fletcher Sarah Scott	Leisure Development Co-ordinators
Maria Dunkley	Early Years Co-ordinator Step-by-Step Leader
Katherine Guest	Activities Leader
Naomi Azopardi Sue Bailey Holly Batchelor Dan Callaghan Caroline Ferran Laura Murray Charlotte Tebbs Michaela Titherly Hannah Wachnianin Lisa Willsher Luke Woodjetts	Team Leaders

WE'RE EASY TO FIND.....



**SPRINGBOARD HOUSE 52 HURST ROAD
HORSHAM WEST SUSSEX RH12 2EP**



The Springboard Project Ethos

- ★ Enable children to challenge their ability through play and recreational opportunities in a safe and stimulating environment.
- ★ Provide a welcoming environment for children and young people - whatever their ability or aptitude - with appropriate knowledge, skill, competence, initiative and sensitivity.
- ★ Create an atmosphere where self-expression, co-operation, learning and sharing are encouraged, nurtured and supported.
- ★ Establish a supportive environment and proactively encourage children and their families within Springboard Project's membership to have a voice in the planning and development of our services.
- ★ Positively include all children to the best of our ability and not set geographical limitations - inclusive play and leisure opportunities for children and youngsters are limited and those with a disability often have no local resources.
- ★ Treat each other with respect and consideration.
- ★ Take a transparent approach in all our organisation's dealings.
- ★ Accept responsibility for our own actions.
- ★ Be proactive in offering appropriate help, assistance or guidance.
- ★ Conduct all our affairs with an appreciation of individual differences.
- ★ Respect everybody's right to privacy and confidentiality.
- ★ Evaluate what we do and continually aspire to improve.

SPRINGBOARD PROJECT IS.....

SPRINGBOARD PROJECT has been established for 18 years, originally formed from the nucleus of the "Grasshoppers" group. Our wide range of memberships enable children and youngsters of all abilities to enjoy safe, accessible play and recreation facilities within and outside the Centre.

CHEEKY MONKEYS

the family members' group who can access our Centre between 10 am and 5 pm Monday to Friday



BUNNY HOPPERS

a group for under 5's with disabilities and their families providing "on-site" activity sessions

GRASSHOPPERS

offers holiday activities and a Saturday Club for children aged 5 to 13 who have disabilities



OUTBURST

enables teenagers (13-18) with disabilities to move on from Grasshoppers and enjoy a range of outings and recreational activities more suited to their age group



BUDDIES

a friendship group for teenagers needing additional support, facilitating access to local leisure opportunities in Crawley, Horsham and Mid Sussex



PARENT PLUS

our volunteer mentoring scheme, recently launched to support parents of newly diagnosed disabled children in West Sussex and Brighton & Hove

STEP-BY-STEP

our Dance Group that gives youngsters who need additional support a club setting to enjoy regular dance and music sessions



TWINS & MoM's CLUB

caters for parents of twins and multiple birth children providing a regular meeting place, support and activities

TOY LIBRARY

with toys and play equipment for children up to age 8



SPRINGBOARD HOUSE

SPRINGBOARD HOUSE dates back to the Victorian era and has been modernised to meet the needs of the families and children who use our facilities extensively. Recent improvements have been carried out in the Centre with a new Lounge Area refitted from the Toy Library room. Our Toy Library is now a "virtual" facility with the items now available through a catalogue system.



The Adventure Room

A fully fitted soft-play area with large ball pool, trampoline, musical hopscotch pad - a great place for children to exercise energy



The Sensory Room....

Features a glowing ball pool, bubble tubes, optic fibres, a hammock, soft music and sensory equipment to relax especially for children and youngsters with sensory disabilities

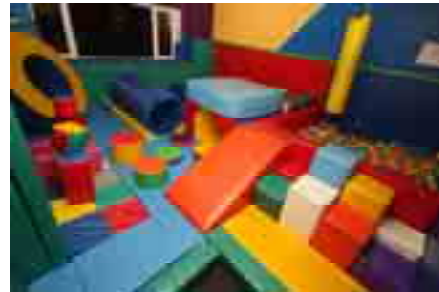


The Jubilee Leisure Garden....

Our large outdoor play area includes picnic benches, swings, slides, play house, soft fall area with sandpit, safe surface centre circle, a play train and synthetic grass areas.

Pudsey's Playroom

Based on the 1st Floor of our Centre offering a daily programmes of arts, crafts, music and other creative play sessions for all children whatever their ability or aptitude



The Lounge Areas....

The Toy Library room has now been converted to an additional lounge area so there are now two indoor spaces for children to enjoy time playing with friends and family



The Kitchen....

An area for children to have snacks and light refreshments with a fridge, cooker and microwave - a favourite place for "Saturday Club" children to enjoy cookery sessions



THE QUEEN'S AWARD FOR VOLUNTARY SERVICE



The Springboard Project has been announced as one of only 79 volunteering groups from across the UK to win this year's Queen's Award for Voluntary Service, recognising outstanding contributions made to local communities by groups voluntarily devoting their time for the benefit of others.

This prestigious National Honour, which is equivalent to the MBE, sets the national benchmark for excellence in volunteering and the activities of those awarded have been judged of the highest standard. The Award from Her Majesty recognises our charity's work as a community based Children's Centre offering inclusive play and recreational activities for children and young people of all abilities.

The 2008 Award winners were selected from 379 groups nominated by members of the public who have been personally helped or witnessed the benefits of a group's work in their community. The Springboard Project will receive an exclusive crystal trophy marking their success at a special local ceremony in August given by the Queen's Lord Lieutenant for West Sussex.

Phil Hope, Minister for the Third Sector, said *"I'm sure everyone in West Sussex will join me in offering Springboard Project our congratulations and sincere thanks. Their work demonstrates the positive impact that volunteers have on communities and the work they undertake without seeking any kind of accolade. That is why I'm particularly pleased that their efforts have been recognised by the Queen's Award for Voluntary Service this year."*

More than 600 groups around the UK have now won the Queen's Award for Voluntary Service, over the six years since it was created by Her Majesty to mark the occasion of her Golden Jubilee in 2002. Springboard Project is the only organisation in West Sussex to win this Award in 2008.

We would particularly like to thank Sue Hassan, Children & Young Peoples Services Manager for the West Sussex PCT Crawley Locality and Clare Tingley, one of our family member parents, who both nominated Springboard Project for this Award.

CHAIRMAN'S REPORT

Thank you to all our Trustees and Advisors who have given their help, support and advice to Springboard Project throughout another busy and challenging time. We have welcomed Alan Train as a new Trustee and also Linda Pettitt, a Horsham District councillor, to our Board.

We have made a number of new staff appointments during the last year. Katie in the new role of Activities Manager, Laura, Sarah and Scott taking up new posts as Leisure Development Co-ordinators and Maria as our Early Years Co-ordinator, which is also a brand new position. Between them, they organise various activities for our disabled children and young people's groups and have contributed to a notable expansion of our services across a wider area.

Morag has been able to provide full time cover for the Play Co-ordinator's post and has ensured that all the children who visit Pudsey's Playroom have a really enjoyable time.

Two new children have been added to our membership following the birth of a daughter for Sarah and a son for Nina. Our congratulations and best wishes go to them and their families. We look forward to welcoming them back on return from maternity leave.

All our staff and volunteers continue to provide stimulating and exciting activities for our children and youngsters and we are particularly grateful to all our volunteers who give their time and talents so generously.

Funding continues to be a real challenge for our charity and we are continuously grateful to all the local companies, groups, families and friends who support us so well by raising money or doing practical tasks so we can maintain a safe and pleasant environment in our Centre. During the last year, the Jubilee Leisure Garden has been improved again with the addition of a new sensory border with water features and we hope to have a new children's maze installed very soon. Inside Springboard House a new lounge area has been created in the Toy Library room, we have installed new double glazed windows throughout and a new electronic front door has been fitted to keep the cold out and the children in!

I would particularly like to thank our "Cheeky Monkeys" family members who have been so understanding during the recent difficulties encountered while we have struggled to find a permanent base for our holiday activity schemes. During the last three school holidays we have had to share our Centre, which has meant that these families have been unable to use their membership on the days we run the Activities sessions. However, Nigel and Katie continue to make every effort in getting this situation properly resolved.

Finally, many congratulations to all our staff and volunteers for achieving the Queen's Award for Voluntary Service. This is a national honour which is equivalent to an MBE and Springboard Project is the only charity to receive this honour for West Sussex in 2008. The whole team at Springboard Project provide our children, young people and families with such a valued service and this level of recognition reflects the tremendous enthusiasm and passion for what they achieve every single day.

Cherryl Donovan
Chairman

TREASURER'S REPORT

In my previous Report, I mentioned the increased fundraising efforts to anticipate the growth in provision for our disabled children resulting in an increase of income over expenditure in 2006-7 totalling £42,883. That strategy anticipated the largest ever growth in our various disabled children's activities, requiring the recruitment of five new permanent staff in this vital area of our charity's work. That outcome resulted in net expenditure of £11,534 during 2007-8, but over the last two years we have still maintained a net surplus:

<u>Year</u>	<u>Income</u>	<u>Expenditure</u>	<u>Net Position</u>
2006-7	209,476	166,593	+ 42,883
2007-8	197,037	208,571	- 11,534
Combined	406,513	375,164	+ 31,349

In accordance with the Accounting and Reporting by Charities Statement of Recommended Practice (SORP) 2005, our Charity includes all grant funding for both revenue and capital projects in its income. The layout of the accounts conforms to the SORP 2005 requirements with comparative figures for the year to 5 April 2007 displayed in the same format as this year's figures.

The notes to the accounts set out a detailed explanation of our charity's activities for the last financial year and are very comprehensive. The freehold of Springboard House, amounting to £174,015, is included in the fixed assets total but is not available in cash terms for the operation of our Charity's activities and should be set in context when considering our overall reserve position. The Trustees continue to maintain our Charity's cash reserves policy by covering three month's revenue expenditure.

Our funding streams from statutory sources remain in a state of flux and although the Carer's Grant has been extended for another three years until 2010-11, the future of the Children's Fund is less certain, although this has also been extended by three more years. Both funds have been designated as an "Area Based Grant" which means they are not ringfenced and local government has more discretion over how these funds are allocated. This policy is part of the gradual transition of public service funding into new local commissioning arrangements which are due to take effect in the next financial year. The strategy for commissioning our own county's Children's Services through the Voluntary & Community Sector (VCS) has still not been published, but our Charity continues to take an active role in campaigning through the national *VCSEngage* programme and West Sussex Children's Trust to ensure that our Charity's services are not compromised.

We continue to actively diversify our funding sources so that the services our children and families rely on across all areas of our Charity remain stable and sustainable. We are maintaining our discussions with other nearby local authorities so we can extend our provision and strengthen our finances through better economies of scale. These objectives have been agreed as part of our Charity's new three year Business Plan.

Stewart Grant
Acting Hon Treasurer & Secretary

PROJECT MANAGER'S REPORT

The last year has seen our organisation through the inevitable ups and downs that most charities probably accept as an occupational hazard. However, we have made a real step change through the year which has set us on the path to even greater things and I am pleased to say that our efforts have recently been rewarded with some really uplifting news.

As you will notice from our Annual Report's cover, in the previous two years our Charity has won both a local and national award. This year, however, we have received a truly amazing honour – the Queen's Award for Voluntary Service. I know I can speak on behalf of all our trustees, staff and volunteers when I say how honoured we are to receive such an amazing accolade which recognises the value of our work we do and especially the outstanding contribution made to by our volunteers who unselfishly devote their time for the benefit of our children and youngsters. From the 2nd June 2008 – the anniversary of the Queen's coronation – we can introduce the logo for this Award into the public domain, including on the front cover of this and future Annual Reports. Springboard Project will be able to keep this Award for the lifetime of our existence – that in itself gives us every incentive to stay around for a very long time!

Over the last year, we have seen a noticeable increase in capacity with our Activities groups and clubs. We knew that a real improvement was needed in this vital area of our work and with the help and support of our trustees, we were able to put a number of significant measures into place. We have appointed five new staff in our Activities Team now headed up by Katie Hallums in the new post of Activities Manager. The new team's enthusiasm and application to their task has been immense and the feedback we have been receiving from children, youngsters and parents has been a great yardstick to measure this improvement.

Within the Activities team, we have appointed three new Leisure Development Co-ordinators (LDC's) – Laura, Sarah and Scott – whose role is to provide an exciting range of opportunities for our disabled teenagers throughout the year. This has been achieved by concentrating our efforts on the "Outburst" activity schemes during school holidays and "Buddies" sessions and trips during term time so that we can provide a range of opportunities all year round. The other part of the equation was backing this arrangement with a dedicated team of full time staff, sessional staff and volunteer support based around a cohesive support structure. Our LDC's now cover four localities in Horsham, Crawley, East Grinstead and Hassocks. This has also required a significant increase in investment and we will be working diligently over the next year to ensure we can continue to improve and sustain the quality of these opportunities.

Our disability support services have also been extended with the appointment of an Early Years Co-ordinator whose task is to support our under 5's "Bunny Hoppers" group and "Parent Plus" which is our new volunteer based support and mentoring service for parents of newly diagnosed disabled children. Maria started in post last September and we have already seen a significant increase in membership and during this year we will be supporting the existing "Parent Plus" volunteer support groups and increasing the capacity of other support groups across West Sussex. We have additionally taken over responsibility for Brighton & Hove with the "Parent Plus" service, but recognise we will need to carefully plan our roll out to maintain quality with quantity.

Our other disability groups continue to grow and flourish. "Grasshoppers" was the bedrock of our organisation 19 years ago and this group continues to provide an essential range of activities and opportunities for the 5-12 age group who transit from "Bunny Hoppers" and then onto "Outburst" and "Buddies" as they enter their teenage years.

PROJECT MANAGER'S REPORT

The "Grasshoppers" Saturday Club is such a bright, bustling and fun environment. Once again, our sizeable number of volunteers who just arrive without any compulsion and give nearly three hours of their own enthusiastic support for these often very challenging children is truly amazing.

Step-by-Step, our disability Dance Group, has now been in existence for almost six years and when Maria is not performing her Early Years role, she is doing just that on the dance floor with her eager group of volunteers and children. As well as getting together for regular dance sessions, they have undertaken a number of public performances which has made a real difference to their confidence and self-esteem.

At Springboard House, we have continued to invest in improving our facilities and safely maintaining all our existing equipment. We received a tremendous boost last year when our Playroom Lift Project was selected by the ITV Big Lottery Fund "People's Millions" competition. We were one of eight projects were shortlisted by our local ITV Meridian South TV region. It gave us the opportunity to showcase our charity for two minutes on regional TV and bid for the £80,000 required to build our Lift, which has been on our "wish list" for four years. The downside was competing in a winner-takes-all phone vote with five winning charities, but three going home empty handed. Due to the vagaries of local TV areas, Horsham is based on the boundary of three ITV regions, whereas the charity we were competing against was right in the middle of Meridian South. As a result, we fell short of the winning votes required and ended up as one of the three losing charities. However, every cloud has a silver lining and our TV slot did get broadcast in far away Salisbury where the director of a lift manufacturing company just happened to be watching. As a result, we have now found a better and more practical Lift solution which will be quicker and cheaper to build, although the total cost will still be over £30,000. This construction project should now be within our reach again and I hope to be writing my Report next year with this major milestone achieved. The Toy Library room has been refitted to create an additional lounge area and we have installed new double glazed windows with a new electronic entrance door. In our Jubilee Leisure Garden, we have added a sensory border with water features and will soon be installing a new Maze.

Our organisation's campaigning role on behalf of the children and families within the membership forms a vital part of our work. Our involvement includes representation on the county's Children's Trust Special Educational Needs & Disabilities (SEN&D) Forum, Parent Carers Planning Group, Capacitybuilders Forum, Compact Steering Group, Children & Young People's Voluntary Sector Forum, West Sussex VCS Inclusion Forum, Crawley Parenting Forum and the Horsham District Play Strategy Group. We are also members of the Brighton & Hove CVS Forum for Children and Young People and the London Borough of Sutton's "Aiming High" Transitions and Young People's Pathfinder Forum. Giving information and guidance at regional and local authority level about the services we provide at the front line is essential so that our Charity's "soft touch" elements gain sufficient recognition to be properly resourced. Far too often, the lives of children and families could be improved if only enough investment was steered towards early low level prevention.

Our pioneering and innovative work will continue to be a central theme at Springboard Project. We have just signed off our new three year plan which looks forward to an ambitious but exciting future. That future is based around THE SPRINGBOARD PROJECT ETHOS which is published near the front this Annual Report and describes everything that we work for and aspire to. None of that would be possible without our trustees, staff, volunteers, funders, supporters and benefactors who make everything we do possible and they all deserve our grateful thanks.

Nigel Scott-Dickeson
Project Manager



ACTIVITY SCHEMES



The Activity Schemes have experienced an extremely exciting and busy year. The new Team have made a huge impact on the opportunities that are now available to the children and young people. Not only are there many more fun activities, there is also a really positive Team vibe. The different groups are all working closely together which is proving very effective. There have been many smooth transitions of children and young people from Bunny Hoppers to Grasshoppers and also Grasshoppers to Outburst and Buddies. This has made more capacity available for our many new families. Our wonderful volunteers are also getting involved in all of the groups and that provides them with a clear insight into the different ranges of abilities that our children and young people have.

Our major challenge during the year has been to find a permanent base to run our Holiday Activities from. This has imposed a great strain on the Team and unfortunately it has meant too much disruption for our children, young people and their families. It has also impacted on the day to day running of Springboard House, as we have had to close the doors to our Cheeky Monkey members on some occasions. Horsham Youth Centre has kindly given us use of their building throughout the summer but we are still unsure where we will be long term. We remain committed to finding a permanent solution for everyone involved.

BUNNY HOPPERS

Our Early Years Co-ordinator - Maria Dunkley - has really turned the Bunny Hoppers group around and the Centre is bursting with children and parents at the Sunday sessions. The membership has grown bigger in size and the group has really come together. New families are constantly joining and it continues to be a real lifeline to families with newly diagnosed disabled children. The refurbished Toy Library Lounge area has been great for the children as it has allowed more group activities to take place.

Bunny Hoppers has welcomed many visitors to its Sunday sessions including Horsham Opportunity Play Group, a baby massage therapist and a silver jewellery maker. Maria hopes to complete her minibus training soon as many families say that it is often too difficult for them to get out and about. However, with the Group's fantastic staff, volunteers and other parents this could be more achievable. Maria has been busy networking and visiting local services to make people aware of the Early Years services we now have on offer to our families.



Sunday afternoons at Springboard House are great fun for all our Bunny Hoppers children

ACTIVITY SCHEMES

PARENT PLUS

Springboard Project rescued the "Face2Face" charity back in October 2007 as it was in danger of closing down completely. This service has now been reconfigured to Parent Plus which reflects a more joined up approach to Early Years. Maria has been very busy with its launch ever since. Parent Plus is for parents of children recently diagnosed with a disability. Maria has worked very hard in recruiting parents who will soon become volunteer befrienders for other parents in need. They require specialist training to take on the role and Jenny Hattersley, an independent trainer and counsellor, has been teaching them the tools and skills required. There are seven parents taking part in the training at present and they are really enjoying the course. Maria has set up good links with those other areas in West Sussex who can already provide a Parent Plus service and, for example, regularly attends the Baby Clinic and Therapy Play Clinic held at Chichester Child Development Centre. Maria will be attending all the Child Development Centres in West Sussex to raise the profile of our Early Years service during the year. Parent Plus is a key element within our Early Years set up.



Our Parent Plus volunteer befrienders already have experience of children with a disability so they are more able to help other parents in the same situation

GRASSHOPPERS

It has been a very successful year for Grasshoppers. Many of the older children have transferred up to the Outburst group with no problems and this has been most welcome as it has allowed us to take on new children. We have increased our Grasshoppers membership with 10 new children at the start of this year alone and they have all settled in quickly, enjoying their new friendships and having fun times at Springboard House.

This group have certainly been getting out and about lately. Recent trips have included Legoland, Holmbush Farm and Arctic Jungle. All the children have really enjoyed these opportunities and have had a great time. We are all looking forward to the summer holidays when we hope to arrange even more days out. Diggerland and Butlins are just a few venues on the wish list.

ACTIVITY SCHEMES

GRASSHOPPERS



The Play Train in the Jubilee Leisure Garden is a great favourite with the Grasshoppers children.....all aboard!

We have also attracted many more volunteers this year and we have made some of our long serving volunteers into Team Leaders, so congratulations to Holly Batchelor, Michaella Titherly and Charlotte Tebbs who were promoted during the year. Without our amazing volunteers we would not be able to operate our activities at all. To show how much we value and appreciate them, we arranged a great day out at Lodge Hill Centre in Pulborough where we took part in orienteering and team building games. It was a superb day and we hope to return again this year. I would like to take this opportunity to thank them all for their enthusiastic support and hard work over the year:

Joanna Addinall, Naomi Azopardi, Sophie Bartlett, Laura Bilborough, Jenni Bloomfield, Ana Braddock, Nick Cain, Peter Campbell, Michael Campbell, Lauren Cole, Larissa D'Cruze, Rachel Discombe, Jenny Doige, Lizzie Evens, Emma Farnes, Bethany Gardner, Katy Hall, Ellesha Harris, Jess Jackson, Hannah Jarvis, Bethany Jones, Lisa Kerr, Sarah Kitchen, Bethany Milton, Katie Mitchell, Lucie Mitchell, Oliver Moore, Daisy Moore, Kelly Norton, Xavia Parry, Victoria Plowman, Ellen Powell, Jennifer Royce, Clare Smee, Eleanor Steele, Gemma Surr ridge, Emelia Titerly, Michaella Titherly, Rachel Thomas, Sophie Tremayne, Gemma Ward, Ellis Wilde, Alisha Elliot.

I would also like to thank everyone who has helped with Grasshoppers during the last year: Sharon Taylor, Katherine Guest, Hannah Wachnianin, Lisa Willsher, Holly Batchelor, Caroline Ferran and Luke Woodjetts for their outstanding dedication and hard work.

There have been many other organisations and people who have helped us make our Activities such a great success and our grateful thanks also go to:

The Beacon Centre and Beccy Blow, Horsham Youth Centre, The Wallis Centre, Imberhorne School, Mercury FM, Horsham Salvation Army, OUTSET, Horsham Volunteer Bureau, Chris North, Adam Gellibrand, Nick Jenkins, Horsham Leisure Link, WSCC Transport, Ingfield Manor School, QE2 School, EMS, Rob Horsman, Capitol Theatre, GAPS and Horsham Rotary Club.

Katie Hallums
Activities Manager

ACTIVITY SCHEMES

BUDDIES – HORSHAM

The last year has flown by in a haze of new friendships, conquered fears and fantastic memories, accompanied by a constant echo of laughter. Horsham Buddies and Outburst has grown in both numbers and stature and I have welcomed several new volunteers and young people to the scheme each month since I have been here.

With successful promotion and advertising of Buddies and Outburst, our membership has snowballed and we now have over 80 young people taking part in both schemes. This has meant I have had to increase the number of Buddies activities in order to accommodate our growing numbers. We now hold an event every two to three weeks and they are age-appropriate, as well as open to all abilities. The most memorable Buddies trips this past year have been a tour of the BBC studio, horse riding at Handcross, "Sing-along-a-Joseph" at The Capitol Theatre and our 'Buddies BBQ' where we joined up with Scott's groups from Mid-Sussex and had an amazing party.

Trips that are planned include an outward bound activity day at Blacklands Farm, a tour of Wembley Stadium and our residential weekend at Lodge Hill, Pulborough in July which everyone is really looking forward to.

With Buddies, I really feel it is vital to involve our youngsters as much as possible, as the group needs to be teenager led and focused in order to attract new members and to keep the interest of our existing members. I have tried to implement 'life skills', coaching and possibilities into our trips, so that the young people can find out what train to get to the cinema, how much money they need to pay for a bus ticket and how to order their own meals when going to dinner as a group.

A few of the members have 'buddied' up with a volunteer on a one-to-one basis too, which has proved extremely successful in increasing their self-confidence. They meet up once a fortnight and visit the cinema or the Buddy member's home to watch TV, play on the Playstation or just hang out. Firm friendships have been born this way and our volunteers have shown great maturity, empathy and dedication in supporting their Buddy.



Ready to get a train to London – the Buddies day trip to BBC Studios White City, London – Spring 2008

ACTIVITY SCHEMES

OUTBURST – HORSHAM

Meanwhile, Outburst keeps proving to be a brilliant scheme for everyone involved. The long Summer, Christmas and Easter breaks ensure days of laughter and strengthening of relationships and half-terms are always jam-packed full of events resulting in exhausted staff, volunteers and teenagers. We have had some great days out and activity days this year, a firm favourite being the Circus Skills Day we all attended at Easter, which resulted in an amazing performance for parents at the end. We have enjoyed a "Make me a Model" day, experienced the Disney Performing Arts Club and taken trips to Butlins Bognor Regis, Knockhatch Adventure Park and Drusilla's Zoo.



"Make me a Model" photoshoot in Horsham Park – Christmas Outburst 2007

Finally I wish to thank all our fantastic, committed Team Leaders and also our enthusiastic volunteers without whom we would not be able to give our youngsters such excellent opportunities.



The sun came out for Outburst's day at Brighton and here they are enjoying one of the rides

Laura Fletcher
Leisure Development Co-ordinator
Horsham

ACTIVITY SCHEMES

OUTBURST & BUDDIES – MID SUSSEX

Last summer saw the start of the two Mid Sussex groups in Hassocks and East Grinstead. In that time the groups visited the science centre, pottery painting and Knockhatch Adventure Park. The groups were up and running and both had a good start to the year.

In the middle of January I took over from Sarah while she went on maternity leave. In the few months that I have been with the groups, I have seen the membership numbers increase and everyone involved has grown in confidence.



The Hassocks satellite is based at the Beacon Centre where the staff are superb and always supportive, giving us use of the main room, side room and even the kitchen for our pizza night. Special thanks are due to Beccy Blow and Cathy Woodward for their exceptional support on day trips and Buddies nights. They have also enjoyed varying activities including painting pottery where they used their arts skills in designing and decorating a coaster, showing off their cooking skills during our pizza and smoothie night and seeing all the animals that Drusilla's Zoo has to offer.

The guys and gals from East Grinstead have been out and about with their own volunteers bouncing around at K2 Crawley on trampolines, dancing the night away at "Blue Oasis" in Horsham and enjoying food at Smith 'n Western whilst in the jail! This group has almost doubled in size since January, through word of mouth amongst young people and parents. After meeting at Imberhorne Sixth Form, we have now moved for the summer holidays to the Wallis Centre Youth Club and we will hopefully be able to stay there.



As well as their own activities, both groups have had the opportunity to meet up with the Horsham Buddies group. Together, they have been bowling, lunched at TGI Fridays, enjoyed an evening BBQ at Springboard House and most notably learnt new talents during a Circus Skills day at Easter.

All activities are supported by our volunteers who have been superb in giving up their free time to support our youngsters. Their help is greatly appreciated by all the Buddies and their efforts justly rewarded with 'The Queens Award for Voluntary Service 2008'.

Scott Bacon
Leisure Development Co-ordinator
Mid Sussex

ACTIVITY SCHEMES



Our Team Leaders and Volunteers all enjoyed their New Year Team Day Event at Lodge Hill kindly sponsored by Roval & Sun Alliance

OUTBURST & BUDDIES VOLUNTEERS

Thanks to the volunteers who gave our Buddies and Outburst teenagers such a great time:

Horsham: Xavia Parry, Danica Barnett, Laura Bilbrough, Miguel Bravo, Nathan Chiswell, Larissa D'Cruze, Hannah Darcy, Chelsea Downey, Emma Farnes, Abby Gillett, Dylan Hudson, Jins Johnny, Simon Langridge, April Loft, Hannah Macpherson, Beth Milton, Kelly Norton, Sam Richardson, Stevie Rintoul, Mark Small, Blue Robins, Mich Neaves, Shaun Bedford and David Fletcher.

East Grinstead: Alex Groat, Naomi Hadfield, Laura Simpson, Aleksandr Gromen Hayes, Victoria Fromow, Andy Lunn, Alissa Churchyard, Hannah Ford, Emma Mackay, Kelsey Hutchins, Rebecca Cann, Daniel Burton, Mark Smith, Andy Hall and Amy Earl

Hassocks: Vanessa Brown, Rachael Beckett, Samantha Kennedy, Lauren Tilbury, Emma Naef, Cathryn Jones, Beth Semel, Charlotte Pocock, Louise Hills, Gillian Welch, Davina Whitting, Jodie Rickets and Jason Berrv

ACTIVITY SCHEMES

STEP-BY-STEP

Step-by-Step has been part of the Project for six years and get together every Monday during term time in Cowfold between 5.30pm and 6.30 pm. New members and volunteers are always very welcome to help with the dance sessions. There are 20 youngsters needing additional support of some kind who regularly attend, together with our eager young volunteers who partner them for their hour's activity hour which also provides their parents with a valuable short break.

Step-by-Step has been a successful trailblazer for other similar dance groups and they have been involved in arranging joint dance and musical activities or public performances which are always very well produced. Their ability and enjoyment increases with every experience, which in turn leads to greater confidence and self esteem.

Step-by-Step enjoys great success under Maria Dunkley's enthusiastic leadership and as they look ahead to another exciting year, a promising future is assured. Their volunteers provide a wonderful experience for these youngsters and, as ever, they deserve our grateful thanks and appreciation.



Here are Step-by-Step rehearsing for another dance and musical event. They take great pride in the standard of their performances.

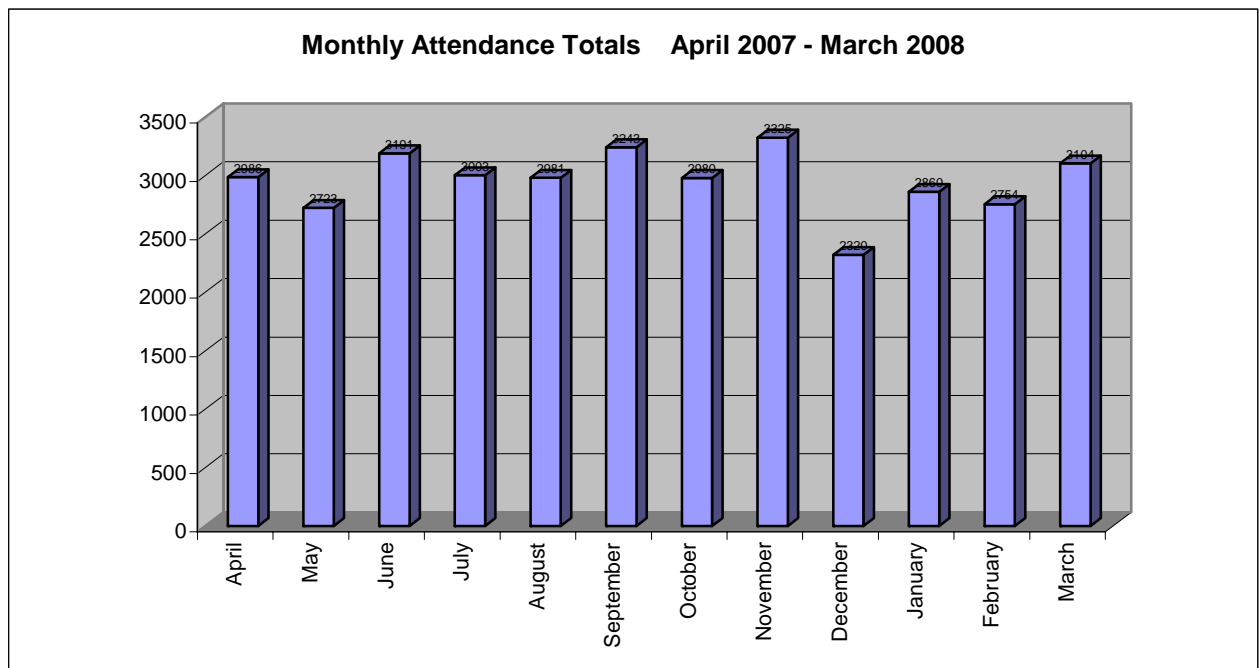
Step-by-Step's Volunteers

Sophie Skipp, Hannah Darcy, Issy Darcy,
Georgie Carr, Lisa Miller and Kirsty Towes

CHEEKY MONKEYS

Our Centre at Springboard House is open every week, except during the Christmas break, to all the various member groups that form the Project. "Cheeky Monkeys" is our play 'n stay membership enabling families to bring their babies, toddlers and children in during the week and enjoy all the facilities that we have to offer. The family membership rates have been increased for the first time since 2004 to £8 a month by standing order, or £80 annually, which still represents very good value for the facilities in the Centre which are constantly being upgraded. Those on low income or benefits can join under the Horsham Leisure Access Card scheme on a reduced rate of £6 a month or £60 a year and organisational rates have been increased to £150 a year. Weekend children's party rates have also been increased, but dates are still being reserved well in advance.

The "Cheeky Monkeys" Family Membership continues to grow and now over 580 members are paying subscriptions either monthly or annually through our standing order scheme. Although many of our families live within the Horsham District catchment area, others travel in from Crawley District, or as far away as Mid Sussex District and our county's coastal areas. Regular membership payments help us to plan ahead as a dependable source of funding with this income stream providing £29,231 for 2008. Our "Gift Aid" scheme is now in its sixth year having added over £15,000 from all our memberships and activities during the last financial year. Attendance at our Centre has increased once more with the attendance figures for the last financial year totalling 35,470 - an annual increase of over 5,000.



Our play 'n stay facility is highly valued by both parents and their children as somewhere they can participate together rather than being a childcare setting, where they cannot experience this vital interaction. This kind of opportunity helps to develop parenting and social skills as well as enabling the children to enhance their emotional and physical skills in a safe, enjoyable environment.

We welcome children of all abilities so they can learn to mix and interact together.

SPRINGBOARD TWINS & MoM's CLUB

The Springboard Twins & MoM's (Mums of Multiples - such as triplets or more) Club was formed in November 2002 when the Horsham Twins Club was brought within the Project's umbrella so that the families would be able to continue using this very valuable resource. As part of the Project, we undertake all the administration, fundraising and membership tasks adding value with outings and special sessions.

Morag Cameron - our Play Co-ordinator - has picked up the role of arranging and supervising the programme of events for the Springboard Twins & MoM's Club while Nina Peate is on maternity leave. Membership is currently 38 families with either twins or triplets.

The Club meets on the 2nd and 4th Thursdays of the month alternating between mornings and afternoons with occasional visits from guest professionals who can give guidance on a range of subjects such as sleeping patterns, pre-school development, healthy eating and toddler behaviour. The Club has the support of our local Health Visitor team, who can visit the sessions and speak informally to the parents about how their children are progressing and discuss any concerns. Additional assistance for the Club is received through the national association TAMBA (Twins and Multiple Births Association) which we are affiliated to.

The parents value the opportunity to meet other twins and multiple birth families and the children enjoy a programme of regular events including decorating biscuits, growing flowers and vegetables and a Teddy Bear's Picnic to celebrate TAMBA's 30th Anniversary in 2008.

Like many of our memberships, families from this group are based across the county from the Horsham, Crawley and Mid Sussex areas.



TAMBA's Chief Executive Keith Reed (back right) was a VIP guest at our 2007 Twins Club Christmas Party which the children and families look forward to with great anticipation. Santa was our other VIP of course!

WHAT OUR FAMILIES SAY

Quite often, the impact of an organisation like ours is just measured by statistics, but figures alone can hide the true value of what we provide and the way we can improve the lives of our children and families across all our membership groups. These two pages give just a snapshot of the comments we have received during the year:

My little boy is very sensitive and coming to Springboard has helped him overcome his shyness. We just love to play in the garden with a picnic and stay amused for hours. He loves Pudsey's Playroom and there's no mess to clear up afterwards!

A fantastic resource for me as a parent - we love coming here and being able to run around in a safe environment is great

A fantastic resource for me as a parent - we love coming here and being able to run around in a safe environment is great

I have recommended "Cheeky Monkeys" to all my friends and now we all come along with our children to meet up. They all make friends here with all the other children - it's such a safe place and so much to do

I've been coming to Springboard now for over a year and have noticed such a change in my little boy's confidence. Every time we come he gets so excited and now I'm having another baby in six weeks I will look forward to being here with both of them

My two daughters love coming to Twin's Club activities - It's a great way to meet the other twins parents and relax while the children play

Springboard is absolutely fantastic. We live in Crawley and my son is disabled but it's so friendly here and the parents and other children make us feel so welcome as do all your wonderful staff

WHAT OUR FAMILIES SAY

Springboard House is an absolutely wonderful place to bring my children. I have a 2 year old who always asks to come to you for the day. I also have a nine month old and it is such a safe and secure place to play and we meet all our friends here. We really don't know what we would do with Springboard

Springboard is an absolute godsend with two boisterous grandsons to look after! We all come here every week and they have the best fun. We all go home happy and exhausted

A fantastic place for me as a parent - we love coming here and being able to run around in a safe environment is great

I came to Horsham last year with 6 month old twins and was told about the Springboard Twins Club. Thank Goodness!! I did not know anyone as I was new to the area and it has been such a great place to meet other Twins mums and children

I bring my two children here at least twice a week. It is a real oasis and there's always other mums and dads to talk with and discuss their latest phases! We love Springboard and my son always points you out when we go by

I have a 16 month old son and we'd be lost with Springboard. We come here at least 3 times a week - it's brilliant as he can go and play in a safe environment. We love coming here and it's such excellent value for money too

We moved to Crawley last February and I found some other parents who come here. What a wonderful place Springboard is - I wish we had one in our town too and I know I will miss coming here when my daughter starts school

A lady said to me today "Do you come here everyday?" I said yes, every afternoon and she asked why! My daughter absolutely loves it at here. It's great exercise, always plenty to do socialising and interacting with the other children. All the staff are lovely and helpful. Thank you Springboard.

OUR PHOTO DIARY OF THE YEAR

Last year was our tenth anniversary at Springboard House and we never need much of an excuse for some cake and a celebration. Here is Horsham DC Chairman Roger Paterson (left) cutting the 10 year birthday cake with our own Chairman Cherryl Donovan at last year's Garden Party



Santa is a regular visitor to Springboard House and here he is again. Our "Bunny Hoppers" children and toddlers had their first Christmas Party and, as you can see, they all had a tremendous time

So many groups, clubs and organisations raise such valuable funds to support all the various activities we operate at Springboard Project. This year, we were particularly fortunate to be chosen as one of the three charities to be supported by GAPS - the Gatwick Airport Pantomime Society. Our staff and volunteers all had a fun time attending two performances and selling raffle tickets by the foyer. After their sell out performances, the most enjoyable part was Cherryl (front left) and Nigel (front right) picking up a pantomime sized cheque for £8,000 from the cast and backroom team of GAPS. They're behind you!



OUR PHOTO DIARY OF THE YEAR



One of the more daring activities for our Buddies group was a sunny summer Saturday afternoon spent in the saddle. Both horses and youngsters really enjoyed the experience, ably supported by our Award winning volunteers

Cooking at our "Grasshoppers" Saturday Club is always good fun AND you can take it home to eat afterwards.
Should that be one spoon or two?



Many companies and groups spend a day at Springboard House doing valuable volunteering projects in the Centre or Jubilee Leisure Garden. When our friends at Mercury FM asked if we would like a group of accountants for the afternoon we were quite surprised, especially as they were called the "A-Team". They did a fantastic job replanting our Sensory Garden and there's not a suit in sight here as they pose next to their handiwork

PUDSEY'S PLAYROOM

Pudsey's Playroom is now in its fifth year and continues to be an extremely popular membership feature offering daily creative activity sessions to the children and families in our Centre.

Morag Cameron was appointed as our Play Co-ordinator in January to cover Nina Peate's maternity leave and we were delighted to receive BBC Children-in-Need's funding support for another year ensuring we are able to provide this valuable facility.

Creative play sessions are available throughout the week with a different theme each day. Activities ranged from making pirate hats to fridge magnets and junk modelling. Each child is given a "Pudsey's Passport" to record their activity sessions and certificates are awarded for their achievements.

Last November, we were successful in having our Lift Project televised as part of the ITV Meridian South Big Lottery Fund's "People's Millions" appeal but we were unsuccessful in the TV vote despite a very intensive campaign with all our members and supporters. However, we were lucky in having the director of Phoenix Lifting Systems - a lift manufacturing company in Salisbury - viewing the broadcast and we have since been able to recast and redesign the system so it can be built faster and cheaper, which is always good news when fundraising for such a big project. The total cost is now £30,000, so with £10,000 already raised, finding another £20,000 should be easier than the £80,000 originally forecast. If all goes well, we hope to have the new lift installed by this time next year.



The proposed "Euro Lift" design that will be installed inside our Centre next to the Sensory Room on the ground floor and exiting on the 1st Floor next to Pudsey's Playroom so that children can safely access the Playroom without having to use the existing stairway

STAFF & VOLUNTEERS

A true measure of any organisation is its people and we are very fortunate to have such a fantastic team of staff and volunteers who work closely together in order to achieve the very best for our member families.

On June 2nd 2008 the Springboard Project was awarded the *Queen's Award for Voluntary Service*. This Award, which is equivalent in status to the MBE, provides recognition for voluntary organisations working in the local community and demonstrates the high respect in which volunteering is held. For the Award, our volunteers were asked many questions about their role within the charity, their induction, training and development, what support was available to them and what volunteering meant to them personally. Everyone had a different story, but all of them said how their individual contributions were always recognised and how much they enjoyed being part of the Project Team.

Volunteering at Springboard Project can often lead to further opportunities within or outside the charity. For some, the Project acts as a "springboard" into further education, full or part time employment or to a change in career. In addition to individual roles, we are able to offer volunteering opportunities for Business in the Community projects, Duke of Edinburgh schemes and local youth programmes, as well as school and college work experience placements.

Our Project Volunteers support the staff on various activities for our family members. We are very grateful for their ongoing commitment and for giving up their time to help us. *A special mention goes to- Holly Batchelor, Hannah Blount, Luke Daly, Elena Gaioni, Yvonne Grout, Jing Guo, Mary Hampshire, Heidi Hawkins, Linda Iles, Diane Isaacs, Brenda Leeds Julie Mileham, Shelley Skinner, Sharon Taylor, Fiona Tems and Nicole Wackerle.*

During 2007/08, local businesses and church groups have been involved in volunteering projects at Springboard House, ranging from room makeovers to garden design and maintenance. We would like to give our thanks to the Let's Go Team, Elementus, Novartis and Royal & Sun Alliance for all their hard work.



Project Volunteers pictured at our AGM in 2007



The "Let's Go Team 2008" spent a week at Springboard House refitting and repainting our new Toy Library lounge area

We have many volunteers who work with our *Activities* groups and their personal achievements are highlighted in the Activities Report. Without these volunteers our activity schemes would not be able to run. Many of our volunteers go into further education to achieve their long-term ambition to work within the care sector but return to help at weekends and school holidays. Our group of Team Leaders play an important role in supporting the Activities volunteers and we wish to thank *Naomi, Holly, Dan, Caroline, Katherine, Laura, Michaella, Hannah, Lisa, Luke, Sue and Charlotte* for all their hard work and dedication.

STAFF & VOLUNTEERS

All the Springboard Project volunteers are supported by our staff teams and during 2007/8 our Activities workforce structure was reviewed. *Sarah, Laura* and *Scott* joined Springboard as Leisure Development Coordinators for Activities and *Maria* took on the Bunny Hopper Coordinator's role for the under 5's, which also now includes Parent Plus. *Katie* joined the team in October as Activities Manager. In January 2008 *Morag* was appointed as Play Co-ordinator to cover maternity leave and *Ann* returned to join the Project Assistant team. We wish them every success in their new roles.

Our thanks also go to all our core staff - *Nigel, Helen, Nina, Morag, Loraine, Christine, Linda, Ann, Maureen, Cathy, Charlie, Hazel and Kath* who have worked hard throughout the year in their respective roles.



Springboard Project Staff and Volunteers 2008

Finally I would also like to acknowledge the support of our Board of Trustees who volunteer their time to lead the Project and whose guidance and help is always appreciated.

Jacqui Merridew
Project Co-ordinator

CONGRATULATIONS TO OUR ANNUAL AWARD WINNERS IN 2007

NOVARTIS CUP - FOR OUTSTANDING VOLUNTARY WORK

VICTORIA PATERSON

CARADON TREND SHIELD - FOR THE MOST COMMITTED HELPER

LAURA BILBOROUGH

GRASSHOPPERS PLATE - FOR BEST NEW HELPER ON ACTIVITY SCHEMES

CHRIS BRYANT

SPRINGBOARD CUP - FOR VOLUNTARY WORK AT SPRINGBOARD HOUSE

MORAG CAMERON

BAA GATWICK CRAWLEY BUDDIES PLAQUE

KAYLEIGH CLARKE

HORSHAM BUDDIES PLATE

STEPH BARRACLOUGH

EAST GRINSTEAD BUDDIES CUP

ANDY LUNN

ROYAL & SUN ALLIANCE SPECIAL RECOGNITION BOWL

- FOR A SIGNIFICANT INDIVIDUAL CONTRIBUTION TO THE SPRINGBOARD PROJECT

GEOFF SMITH

OUR SUPPORTERS

The Springboard Project would not be able to exist without the magnificent generosity of its funders and donors throughout the year

Our organisation has continued to improve the Centre's facilities at Springboard House, extend our membership schemes across West Sussex and maintain our core revenue income. Our Activities team has been significantly strengthened during the year so that we can improve the wide range of provision during school holidays and weekends for our disability groups, with additional outreach opportunities provided through the five *Buddies* satellites and the *Step-by-Step* Dance Group. The *Parent Plus* scheme has now been launched which will support parents of newly diagnosed children with disabilities in West Sussex and Brighton & Hove. Now partnered with the *Bunny Hoppers* activities group, we will be able to build up and broaden our Early Years service.

During the 2007-8 financial year, we have received support from all the benefactors listed below and many more besides. Without their valuable support, we would not be here.

GRANTS FROM

BBC Children In Need	Brighton & Hove Children's Trust
Children's Fund - West Sussex	Crawley Borough Council
Gatwick Airport Community Fund	Horsham District Council
MENCAP - Opportunities for Volunteers	Mercury FM Operation Santa
Mid Sussex District Council	Saxonweald Homes Ltd
Sport Relief	Sussex4Sussex Masonic Charities
West Sussex Primary Care Trust	West Sussex County Council

FUNDRAISING ACTIVITIES & EVENTS ON OUR BEHALF

All Saints CE School	Brian McCaffrey
"The Crown" - Horsham	Dog & Bacon Golf Society
Copthorne Preparatory School	Elementus
Gatwick Airport Pantomime Society	Harwoods of Pulborough
Horsham Christian Singers	Horsham Joggers
KPRS	Royal & Sun Alliance Community Team
"The Shelley Arms"	Southwater Children's Carol Concert

DONATIONS, GIFTS, OPPORTUNITIES AND TALENTS IN KIND

RW Dickson Ltd	Elementus Community Team
Horsham Beer Festival	Horsham "Let's Go" Team 2008
Mercury FM - Easter Egg Appeal	Nightingale Service Centre
Chris North - 'Freedom Through Fun'	Novartis UK - Horsham Community Team
Price Waterhouse Coopers - "The A Team"	Pilot Design
Ray Burton Limited	Royal & Sun Alliance Community Team
The Salvation Army - Horsham Corps	Mike Stock

and to the many other donors all too numerous to mention on this page, some anonymous

THANK YOU ALL - your support is greatly appreciated !

The Springboard Project

FINANCIAL STATEMENTS

for the year ended

5th April 2008

SPRINGBOARD PROJECT

STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account) FOR THE YEAR ENDED 5 APRIL 2008

Income and expenditure	Notes	Unrestricted Funds £	Restricted Funds £	Total 2008 £	Total 2007 £
Incoming resources	3				
INCOMING RESOURCES FROM GENERATED FUNDS					
Voluntary Income	4	109,886	30,631	140,517	142,965
Activities for generating funds - Rents		4,805	-	4,805	6,320
Investment Income -Interest		3,141	-	3,141	1,675
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES	5	<u>48,574</u>	<u>-</u>	<u>48,574</u>	<u>58,516</u>
Total incoming resources		<u>166,406</u>	<u>30,631</u>	<u>197,037</u>	<u>209,476</u>
Resources expended					
COSTS OF GENERATING FUNDS					
Costs of generating voluntary income	6	15,565	-	15,565	18,659
CHARITABLE ACTIVITIES	7	<u>153,367</u>	<u>24,424</u>	<u>177,791</u>	<u>132,737</u>
GOVERNANCE COSTS	8	<u>15,215</u>	<u>-</u>	<u>15,215</u>	<u>15,197</u>
Total resources expended		<u>184,147</u>	<u>24,424</u>	<u>208,571</u>	<u>166,593</u>
Net incoming resources		<u>(17,741)</u>	<u>6,207</u>	<u>(11,534)</u>	<u>42,883</u>
Retained funds brought forward		<u>264,944</u>	<u>41,942</u>	<u>306,886</u>	<u>264,003</u>
Retained funds carried forward		<u><u>247,203</u></u>	<u><u>48,149</u></u>	<u><u>295,352</u></u>	<u><u>306,886</u></u>

CONTINUING OPERATIONS - None of the charitable company's activities was acquired or discontinued during the above two financial years.

TOTAL RECOGNISED GAINS AND LOSSES - The charitable company has no recognised gains or losses other than the gains and losses for the above two financial years.

SPRINGBOARD PROJECT

BALANCE SHEET AS AT 5 APRIL 2008

	<u>Notes</u>	<u>2008</u>		<u>2007</u>	
		£	£	£	£
FIXED ASSETS					
Tangible assets	11		222,164		226,606
CURRENT ASSETS					
Debtors	12	21,675		39,810	
Cash at bank and in hand		59,634		49,509	
		<u>81,309</u>		<u>89,319</u>	
CREDITORS - amounts falling due within one year					
	13	<u>8,122</u>		<u>9,039</u>	
NET CURRENT ASSETS					
			73,188		80,280
TOTAL NET ASSETS					
			<u>295,352</u>		<u>306,886</u>
Financed by:					
FUNDS					
Restricted	14		48,149		41,942
Unrestricted:					
Property and Equipment	15			9,311	
General Fund: Reserves	15	<u>247,203</u>		<u>255,633</u>	
	16		<u>247,203</u>		<u>264,944</u>
			<u>295,352</u>		<u>306,886</u>

The trustees have taken advantage of the exemption conferred by section 249A(2) not to have these financial statements audited and confirm that no notice has been deposited under section 249B(2) of the Companies Act 1985. The directors acknowledge their responsibilities for ensuring that:

- i) The charitable company keeps accounting records which comply with section 221 of the Companies Act 1985:
- ii) The financial statements give a true and fair view of the state of affairs of the Charitable company as at 5 April 2007 and of its results for the period then ended in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the Charitable company.

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board of trustees on, 2008 and signed on their behalf by

C.Donovan - Chairman

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2008

1 ACCOUNTING POLICIES

Accounting conventions

The financial statements are prepared under the historical cost convention, in accordance with applicable accounting standards, the Charities Act 1993 and the Companies Act 1985.

The recommendations of the statement of recommended practice (SORP) - Accounting and Reporting by Charities 2005 have been followed in the preparation of these financial statements.

Cash flow statement

The financial statements do not include a cash flow statement because the charitable company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1: "Cash flow statements".

Income

Income from grants is included in the period it relates to. Income from commercial activities is included in the period it relates to. All voluntary income is included in income upon receipt. Donations under gift aid/deeds of covenant together with the associated income tax recovery are recognised as income when the donation is received.

Resources expended have been split on a time, usage or floor basis.

Depreciation of tangible assets

Depreciation is provided at the following rates in order to write off each asset over its useful life;

Freehold buildings	- 2% per annum on cost.
Fixtures, fittings and equipment	- 10 - 33% per annum on cost.

Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2 LEGAL STATUS OF CHARITABLE COMPANY

The charitable company is limited by guarantee and therefore has no share capital. The only members of the charitable company are the trustees of the charity and their guarantee is limited to £1.

3 INCOMING RESOURCES

The incoming resources and net movement of funds are attributable to the principal activity of the charitable company described in the trustees' report. The incoming resources arise entirely within the United Kingdom.

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2008

4 VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	2008 £	2007 £
Donations	51,017	-	51,017	12,430
Grants Receivable	58,869	30,631	89,500	130,535
	<u>109,886</u>	<u>30,631</u>	<u>140,517</u>	<u>142,965</u>

5 INCOME RESOURCES FROM CHARITABLE ACTIVITIES

	2008 £	2007 £
Activities	16,972	19,942
Membership	31,602	38,574
	<u>48,574</u>	<u>58,516</u>

6 COSTS OF GENERATING VOLUNTARY INCOME

	2008 £	2007 £
Salaries and social security	12,500	15,564
Office costs	1,997	2,000
Travel	504	210
Publicity	564	885
	<u>15,565</u>	<u>18,659</u>

7 CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	2008 £	2007 £
Salaries and social security	35,947	-	35,947	12,043
Cost of activity schemes	74,474	13,763	88,237	84,920
Staff training and recruitment	5,146	-	5,146	1,764
Repairs, renewals and maintenance	14,811	2,218	17,029	6,460
Depreciation	6,836	8,443	15,279	13,463
Light,heat, water and insurance	5,479	-	5,479	4,766
Office costs	6,135	-	6,135	7,433
Travel	4,539	-	4,539	1,888
	<u>153,367</u>	<u>24,424</u>	<u>177,791</u>	<u>132,737</u>

8 GOVERNANCE COSTS

	2008 £	2007 £
Salaries and social security	12,470	12,983
Office costs	625	533
Accountants fees	950	1,108
Legal & professional fees	649	285
Light, heat water and insurance	140	122
Repairs, renewals and maintenance	381	166
	<u>15,215</u>	<u>15,197</u>

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2008

9 EMPLOYEE INFORMATION	<u>2008</u>	<u>2007</u>
	£	£
Wages, salaries and social security	<u>126,206</u>	<u>83,757</u>
No employee earned over £60,000 per annum (2007- nil).		
The average monthly number of employees during the year was made up as follows:		
Direct charitable activities	16	11
Management and administration	-	-
	<u>16</u>	<u>11</u>

10 TRANSACTIONS WITH TRUSTEES

No member of the board of trustees received any remuneration or was reimbursed for expenses for his/her services during the year.

11 TANGIBLE FIXED ASSETS

	Freehold land and buildings	Others	Total
	£	£	£
Cost or valuation:			
At 6 April 2007	216,158	134,493	350,651
Additions	-	10,837	10,837
At 5 April 2008	<u>216,158</u>	<u>145,330</u>	<u>361,488</u>
Depreciation:			
At 6 April 2007	20,175	103,870	124,045
Charge for the year	2,882	12,397	15,279
At 5 April 2008	<u>23,057</u>	<u>116,267</u>	<u>139,324</u>
Net book value at 5 April 2008	<u>193,101</u>	<u>29,063</u>	<u>222,164</u>
Net book value at 5 April 2007	<u>195,983</u>	<u>30,623</u>	<u>226,606</u>

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2008

12 DEBTORS

	<u>2008</u>	<u>2007</u>
	£	£
Prepayments	1,044	1,052
Other debtors	20,631	38,758
	<u>21,675</u>	<u>39,810</u>

13 CREDITORS - amounts falling due within one year

	<u>2008</u>	<u>2007</u>
	£	£
Grants for future expenditure	5,648	8,000
Accruals	700	1,039
PAYE	1,774	-
	<u>8,122</u>	<u>9,039</u>

14 RESTRICTED FUNDS

	As at 6 April 2007 £	New Designations £	Utilised/ Released Expenditure £	As at 5 April 2008 £
Freehold property	20,984	-	(2,882)	18,102
Capital works	20,958	3,000	(5,561)	18,397
Repairs	-	13,868	(2,218)	11,650
Play co ordinator	-	13,763	(13,763)	-
	<u>41,942</u>	<u>30,631</u>	<u>(24,424)</u>	<u>48,149</u>

The freehold property fund was established on the acquisition of the freehold land and buildings, representing donations received.

The capital works fund represents amounts received for more substantial fixed asset additions.

15 UNRESTRICTED FUNDS AND DESIGNATED FUNDS

Property and Equipment Fund - This is a designated fund representing the amount of charity funds locked up in freehold land and buildings and other fixed assets which are needed for operational purposes, at their net book value as at the year end.

Play Co ordinator Fund - This is a grant received to specifically pay the wages of the play co ordinator.

General Fund: Reserves - The balance on the Unrestricted Funds after the above designations represents the Charity's reserves held as "working capital" for general purposes.

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2008

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Totals
	£	£	£
Tangible fixed assets	174,015	48,149	222,164
Cash at bank and in hand	53,986	5,648	59,634
Other net current assets	19,202	(5,648)	13,554
	<u>247,203</u>	<u>48,149</u>	<u>295,352</u>

17 FUNDING/GOING CONCERN

The charitable company is funded by donations and grants from the general public and other parties.

18 CONTROL

For both the current year and the previous year, the charitable company was under control of the trustees.

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