



Child Care Resource & Referral

Training Calendar



Quarter 1: July - August - September 2019

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Wednesday, July 10, 2019 6:30pm-8:30pm CCR&R</p>	<p>Sun Safety in Early Childhood Settings</p> <p>Courtney Cartwright Quality Enhancement Coordinator</p>	<p>Fresh air, sunshine, and exercise are essential to the healthy development of young children. The purpose of this training is to make teachers and caregivers aware of the importance of sun safety, and to familiarize them with sun-safe actions and how to implement these actions in early childhood settings.</p>	<p>Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members</p> <p>Credit: 2 CHCs</p>
<p>Thursday, July 18, 2019 6:30 pm - 8:30 pm CCR&R</p>	<p>The Ins and Outs of Good Circle Time</p> <p>Tammy Cullom Quality Enhancement Coordinator</p>	<p>What is so good about circle time? Some early childhood professionals believe circle times are valuable times for children to meet and build relationships, while other professionals think circle times are not worth the time and effort it takes to gather children and get them to sit quietly with their hands and feet in their own spaces. This professional development program will take a careful look at what works well at circle times and what doesn't. You'll get ideas for transitions to and from circle times, circle time activities, and how to use circle time to solve group problems.</p>	<p>Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members</p> <p>Credit: 2 CHCs</p>
<p>Tuesday, July 29, 2019 6:30 pm - 8:30 pm CCR&R</p>	<p>Thinking Constructively: Reggio Emilia and the School Age Classroom</p> <p>Letha Ricks Quality Enhancement Coordinator</p>	<p>Providing students with a productive and engaging indoor environment is a core ideal of Reggio Emilia pedagogy. Strong indoor classrooms offer school age participants with a safe way to ask questions, problem solve, and develop new learning skills. Join other school age professionals as we explore easy and effective methods to bring Reggio Emilia philosophy into the confines of the school age classroom. School age professionals will leave with a stronger understanding of Reggio Emilia practices, and new ways to apply this philosophy to indoor environments.</p>	<p>Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members</p> <p>Credit: 2 CHCs</p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Wednesday, July 31, 2019 6:30 pm - 8:30 pm CCR&R</p>	<p>IT'S SIDS</p> <p>Sandra Arasim Infant and Toddler Specialist</p>	<p>This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.</p>	<p>Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members</p> <p>Credit: 2 CHCs</p>
<p>Wednesday, August 7, 2019 6:30 pm - 8:30 pm CCR&R</p>	<p>Funding Effective School-age Programs</p> <p>Letha Ricks Quality Enhancement Coordinator</p>	<p>Finding funding is one of the hardest parts of running an effective school age program. Between making payroll, purchasing materials, and pursuing special program initiatives, securing program income requires school age professionals to be resourceful and creative. Join other like-minded school age leaders in learning easy and effective ways to utilize untapped funding resources in your local community and throughout the state. School age professionals of all experience levels will leave with the tools necessary to recognize and access the funding opportunities needed to make their afterschool or summer camp program thrive.</p>	<p>Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members</p> <p>Credit: 2 CHCs</p>
<p>Tuesday, August 13, 2019 6:30 pm - 8:30 pm CCR&R</p>	<p>IT'S SIDS</p> <p>Sandra Arasim Infant and Toddler Specialist</p>	<p>This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.</p>	<p>Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members</p> <p>Credit: 2 CHCs</p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
<p>Thursday, August 15, 2019 6:30 pm - 9:00 pm CCR&R</p>	<p>Emergency Preparedness and Response</p> <p>Courtney Cartwright Quality Enhancement Coordinator</p>	<p>The Emergency Preparedness and Response (EPR) in Child Care Training provides early educators with information and tools to prepare for many types of emergencies. The EPR in Child Care Training addresses NC Child Care Rules on emergency preparedness, current best practice recommendations, and guidance on completing the online EPR Plan. The EPR Plan template can be found on the North Carolina Emergency Management website.</p> <p>The training is presented in a two-and-a-half-hour session. NC Child Care Rules require that a designated individual from all licensed centers and family child care homes complete the training and submit a facility EPR Plan.</p>	<p>Cost: \$7.00 for CCR&R Library Members/\$9.00 for non-members</p> <p>Credit: 2.5 CHCs</p>
<p>Tuesday, August 20, 2019 6:30 pm - 8:30 pm CCR&R</p>	<p>Sanitation and Disease Prevention</p> <p>Courtney Cartwright Quality Enhancement Coordinator</p>	<p>Following standard precautions is essential in preventing the spread of disease. Participant discussion and activities explore the causes of communicable disease, how germs are spread, and ways to prevent the spread of disease in early childhood settings.</p>	<p>Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members</p> <p>Credit: 2 CHCs</p>
<p>Saturday, August 31, 2019 8:00 am - 12:00 pm CCR&R</p>	<p>Playground Safety</p> <p>Kelly Shaw Quality Enhancement/ Professional Development Coordinator</p>	<p>This training discusses playground safety techniques as well as equipment regulations. Participants will travel to a nearby child care facility to complete a mock playground safety inspection.</p>	<p>Cost: \$12.00 for CCR&R Library Members/\$16.00 for non-members</p> <p>Credit: 4 CHCs</p>

Date/Time/Location	Title of Training/ Presenter	Description	Other Information
Thursday, September 5, 2019 6:30pm-8:30pm CCR&R	Ready, Set, Go! Transportation Safety Tammy Cullom Quality Enhancement Coordinator	Would you like to know how to keep children safe during daily routine transportation or on field trips? This session of the Supervision Series Training Modules contains guidelines for appropriate supervision, accurate attendance taking, vehicle inspections and much, much more.	Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members Credit: 2 CHCs
Tuesday, September 10, 2019 (Session 1) 6:30pm-9:00pm CCR&R AND Tuesday, September 24, 2019 (Session 2) 6:30pm-9:00pm CCR&R	NC Foundations for Early Learning and Development Kelly Shaw Quality Enhancement/ Professional Development Coordinator	This Foundations course will provide participants with an introduction to the document North Carolina Foundations for Early Learning and Development. Participants will use the book to learn about the standards, how they are structured, and how to implement them in early childhood settings. Participants will construct the knowledge base necessary to use the standards in supporting children in their learning and development by embedding the standards in daily classroom planning and practice.	Cost: \$20.00 for CCR&R Library Members/\$25.00 for non-members Credit: .5 CEUs Must attend both sessions! No partial credit will be given.
Thursday, September 26, 2019 6:30 pm - 8:30 pm CCR&R	IT'S SIDS Sandra Arasim Infant and Toddler Specialist	This required training explains all the parts of North Carolina's SIDS Law. Participants will review information about when and how to use the approved waivers, how to best place a baby in bed to sleep, and other "Best Practices" recommendations. During the workshop, participants will get the needed information to create a Safe Sleep Policy, updated research about SIDS, and local health and safety resources. Participants also will be walked through how to do an unresponsive infant drill and the reason for doing them regularly.	Cost: \$6.00 for CCR&R Library Members/\$8.00 for non-members Credit: 2 CHCs

**DID YOU
KNOW**



CCR&R's Quarterly Training Calendar and Parent/Provider Newsletter can be accessed at our



<https://www.facebook.com/CravenSmartStart>
<https://www.facebook.com/cravencountyccrr>

CCR&R Training Policies & Procedures

1. All **payments are due at time of registration**. Trainings/classes are filled on a **first paid/first registered basis**. Training fees must be brought into CCR&R during normal business hours, Monday—Friday, 8:00am—5:00pm, in person at our office, or mailed to 2111 Neuse Blvd Suite F, New Bern, NC 28560. **Employees of CCR&R/Craven Smart Start are not allowed to take any money outside of the office, or after normal business hours.**
2. **A registration form must accompany all payments for each participant**. Registration forms are attached to the Training Calendar, can be picked up at our office, or can be accessed online at www.cravensmartstart.org. A registration form must be submitted for all trainings—even FREE trainings.
3. All fees and registration forms are due 2 days before a scheduled training by 5:00pm, unless otherwise stated on the Training Calendar. No participants will be added to a Training Roster after the registration date closes.
4. **No refunds** will be given. A credit for future trainings will be given if a class is cancelled due to unforeseen circumstances on the part of CCR&R, or the minimum number of participants is not reached.
5. **Cancellations must be made at least 24 hours in advance**. A training credit will be issued if a paid
6. participant calls to cancel at least 24 hours in advance of the training. Individuals who miss a training (for any reason) will not be given a credit unless they called 24 hours in advance.
7. **Substitutions of participants will not be allowed**.
8. Only paid participants who are registered for the training will be allowed in the building after normal business hours due to liability reasons. This means no children or other adults will be allowed in the building.
9. Individuals who are on the **CCR&R “No Services List”** are not eligible to attend trainings with CCR&R until all fines are paid in full with CCR&R.
10. Doors will open 30 minutes before a training is scheduled to start. Anyone more than 15 minutes late will not be admitted into the training due to requirements for DCDEE contact hours/CEU’s. **To enter the building, use the double doors on the side of the building—the back entrance to Craven Smart Start.**
11. Every participant must fill out the **sign-in** sheet completely. This includes signing under his or her typed name and filling out all other required information. **No signature means no attendance, which means no credit!**
12. If a training is held off site at a child care facility, the Director or Assistant Director must be in the building at all times while the training is taking place.
13. Unless otherwise stated, **each class/training must have a minimum of 5 paid participants** in order to be held. If the required number of participants is not met by the **registration deadline**, the class will be canceled and registered participants will receive a credit that can be used towards future trainings.

There are no exceptions to the above!

If you have any questions, concerns, or would like clarification on our policies and procedures,

please call Venus @ (252) 672-5921 ext. 32.



Revised June 2017





Child Care Resource & Referral

Training Registration Form

Quarter 1: July, August, September 2019



Name: _____ Phone number: (_____) _____

Mailing Address: _____ City: _____

Zip Code: _____ Email Address: _____@_____

CCR&R Library Member Number (if applicable): _____

Place of Employment: _____

Work Phone Number: (_____) _____

County in which you are employed: _____

Classroom: _____ Ages you work with: _____

*Please fill out the above information accurately as it will be used to contact you in the event of any changes, track your training participation/attendance in our database, etc.

Date of Training	Training Title	Cost of Training

*If you would like to purchase a CCR&R Lending Library Membership, please check below and include an additional \$10.00 for the annual fee. If you choose this option, a library card will be mailed to you at the address provided above.

CCR&R Library Membership [] \$10.00

Total Amount Enclosed \$ _____

_____ check _____ cash _____ money order _____ credit card

**Registration will not be confirmed until payment is received. If a training is full when payment is received, you will be contacted at the information you provided above.

Please make checks payable to:

Craven Smart Start.
2111 Neuse Blvd Suite F
New Bern, NC 28560