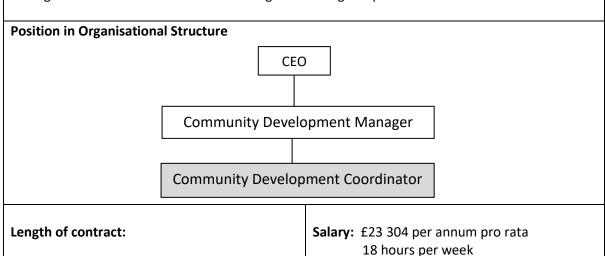


Job title	Community	Department	Sustainable
	Development		Communities
	Coordinator -		
	Kingswood		
Position reports	Community	Position is	Volunteers
	Development	responsible for	
	Manager		

**Main purpose of job:** To work with local residents, agencies and partners to bring people together through activities and events to ensure Kingswood is a great place to live.



## **Main duties**

- Provide community leadership working in partnership with local groups
- Raise funding to support community development
- Building relationships within and across the community
- Be a persistent and reliable conduit for introductions and linking people with others, groups, and activities.
- Coordinate multi-agency community development in Kingswood
- Engage and involve people, agencies, and partners so that people feel they can influence decision making and that their voice is important.
- Be a community "go to" person for information, support, and volunteering opportunities.
- Advocate volunteering by sharing best practice and supporting people to access local opportunities.
- Promote opportunities for social action

Last updated: October 2022

Date of next review: October 2023