



PRINCE2[®] Foundation and Practitioner Certification Exam Training - Brochure



Get ahead as a Global Project Management Professional

The Importance of PRINCE2®

Short for **PR**ojects **IN** Controlled **E**nvironments, PRINCE2 is a set of globally-recognised project management standards. Initially used by the UK government, these practices have become the norm in many private organisations around the world.

Understanding PRINCE2 concepts and methods is recommended for project managers, both employed and aspiring, who want to transform the way they work in project environments and grow in their roles. Potential employers consider a PRINCE2 credential as proof of a candidate's knowledge of project management.

Get Invensis Learning Advantage

- PEOPLECERT accredited certification training
- Learn from AXELOS certified partner
- Expert trainer, interactive sessions
- 4 practice exams to build confidence for the actual examination
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- Classes across 108+ locations worldwide
- Instructor-led training that is always on schedule
- 45 PDUs certificate offered
- Global approvals and accreditations

About PRINCE2 Certifications

PRINCE2 Foundation is the entry-level certification to build knowledge in this subject area.

There are no pre-requisites to take up the PRINCE2 Foundation exam.

Whereas PRINCE2 Practitioner is the second-level certification and you must have cleared one of the following certification examinations:

- PRINCE2 Foundation
- Project Management Professional® (PMP)
- Certified Associate in Project Management® (CAPM)
- IPMA Level A® (Certified Projects Director)
- IPMA Level B® (Certified Senior Project Manager)
- IPMA Level C® (Certified Project Manager)
- IPMA Level D® (Certified Project Management Associate)

About Invensis Learning

Invensis Learning is a pioneer in providing globally-recognised certification training courses for individuals and enterprises worldwide. Our training methodology coupled with high quality courseware have enabled organisations to achieve high-impact learning with increased knowledge, competence, and performance.

We offer courses in various categories such as Project Management, IT Service Management, IT Security and Governance, Quality Management, Agile Project Management, DevOps, and Cloud Courses. We have trained 10000+ professionals worldwide and are a trusted partner for Fortune 500 companies, small and medium businesses, and government organisations to deliver globally-recognised training and certification programs. Invensis Learning certification training programs are adhered to global standards such as PMI, TUV SUD, AXELOS, ISACA, DevOps Institute, and PEOPLECERT.

Benefits of PRINCE2 Certification



Opens up opportunities

Recognised and sought by renowned companies all over the world, a PRINCE2 credential can broaden your career prospects in project management and help you move into senior roles.



Projects your skills as a global professional

For recruiters, PRINCE2 certification showcases your commitment to your chosen field of project management, as well as your capabilities and education to manage projects successfully.



Builds knowledge and skills

You can learn about managing projects and how to work in a project environment by implementing a globally-recognised method.



Widely applicable knowledge

By providing only a structured framework, the PRINCE2 methodology can be customised and scaled to suit the requirements of a project in any industry or part of the world.

PRINCE2 Foundation and Practitioner Syllabus – 2017

PRINCE2 Foundation Course Overview

Understand key concepts relating to projects and PRINCE2

- Recall:
 - the definition and characteristics of a project
 - the six aspects of project performance to be managed
 - the integrated elements of PRINCE2: principles, themes, processes and the project environment
 - what makes a project a PRINCE2 project 1
- Describe:
 - the features and benefits of PRINCE2
 - the customer/supplier context on which PRINCE2 is based

Understand how the PRINCE2 principles underpin the PRINCE2 method

- Explain the PRINCE2 principles:
 - continued business justification
 - learn from experience
 - defined roles and responsibilities
 - manage by stages
 - manage by exception
 - focus on products
 - tailor to suit the project
- Explain which aspects of a project can be tailored, who is responsible, and how tailoring decisions are documented

Understand the PRINCE2 themes and how they are applied throughout the project

- Explain the purpose of:
 - the business case theme
 - business case, benefits management approach
- Describe PRINCE2's minimum requirements for applying the business case theme
- Define key concepts related to business justification, and the differences between them: outputs, outcomes, benefits & dis-benefits

- Explain the purpose of:
 - the organization theme
 - communication management approach
- Describe what PRINCE 2 requires, as a minimum, for applying the organization theme
- Describe the role and responsibilities of:
 - project board
 - executive
 - senior user
 - senior supplier
 - project assurance
 - change authority
 - project manager
 - team manager
 - project support
 - including which roles can be combined
- Explain key concepts related to organization:
 - stakeholder

- the three project interests and how these are represented within the four levels of management
- Explain the purpose of:
 - the quality theme
 - product description, project product description, quality management approach, quality register
- Describe PRINCE2's minimum requirements for applying the quality theme
- Explain key concepts related to quality, and the differences between them:
 - quality planning and quality control
 - project assurance and quality assurance
 - customer quality expectations and acceptance criteria
- Explain the purpose of:
 - the plans theme
 - project plan, stage plan, exception plan, team plan
- Describe PRINCE2's minimum requirements for applying the plans theme
- Recall the steps in:
 - the recommended approach to planning, including
 - the recommended approach to defining and analyzing the products
 - the factors to consider when structuring the project into management stages
- Explain the purpose of:
 - the risk theme, including the purpose of a risk budget
 - risk management approach, risk register
- Describe PRINCE2's minimum requirements for applying the risk theme
- Define key concepts related to risk, and the differences between them:

- a risk: threat or opportunity
- recommended risk response types
- risk owner and risk actionee
- cause, event and effect
- risk probability, risk impact and risk proximity
- Describe the recommended risk management procedure

- Explain the purpose of:
 - the change theme, including the purpose of a change budget
 - change control approach, configuration item record, issue register, issue report, product status account
- Describe PRINCE2's minimum requirements for applying the change theme
- Describe:
 - types of issue
 - the recommended issue and change control procedure

- Explain the purpose of:
 - the progress theme
 - the daily log, lessons log, lessons report, work package, end stage report, end project report, checkpoint report, highlight report, exception report
- Describe PRINCE2's minimum requirements for applying the progress theme
- Explain key concepts related to progress:
 - event-driven and time-driven controls
 - tolerances and exceptions, including how tolerances are set and exceptions are reported

Understand the PRINCE2 processes and how they are carried out throughout the project

- Explain the purpose of the PRINCE2 processes:
 - starting up a project, including the purpose of the project brief,
 - directing a project, including the purpose of the project initiation documentation (PID),
 - initiating a project,
 - controlling a stage,
 - managing product delivery,
 - managing a stage boundary,
 - closing a project
- Explain the objectives of the PRINCE2 processes (as above, excluding the PID and project brief)
- Explain the context of the PRINCE2 processes (as above, excluding the PID and project brief)

PRINCE2 Practitioner Course Overview

Apply the PRINCE2 principles in context

- Analyze the application of PRINCE2 principles in context

Apply and tailor relevant aspects of PRINCE2 themes in context

- Apply the PRINCE2 requirements for the business case theme, demonstrating an understanding of:
 - benefits management approach & business case
 - the recommended roles and responsibilities
 - outputs, outcomes, benefits and dis-benefits
- Assess whether an approach to applying the business case theme is effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and requirements of the theme
- Apply the PRINCE2 requirements for the organization theme, demonstrating an understanding of:
 - communication management approach
 - the recommended roles and responsibilities
 - the recommended project management team structure
- Assess whether an approach to applying the organization theme is effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and requirements of the theme
- Apply the PRINCE2 requirements for the quality theme, demonstrating an understanding of:
 - product description, project product description, quality management approach, quality register
 - recommended roles and responsibilities

- quality planning, quality control, quality assurance
- Assess whether an approach to applying the quality theme is effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and requirements of the theme
- Apply the PRINCE2 requirements for applying the plans theme, demonstrating an understanding of:
 - project plan, stage plan, exception plan, team plan
 - recommended roles and responsibilities
 - the recommended approach to planning, including the recommended approach to defining and analyzing the products
- Assess whether an approach to applying the plans theme is effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and requirements of the theme
- Apply the PRINCE2 requirements for applying the risk theme, demonstrating an understanding of:
 - risk management approach, risk register
 - recommended roles and responsibilities
 - the recommended risk management procedure
- Assess whether an approach to applying the risk theme is effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and requirements of the theme
- Apply the PRINCE2 requirements for applying the change theme, demonstrating an understanding of:
 - change control approach, configuration item record, issue register, issue report, product status account
 - recommended roles and responsibilities
 - the recommended issue and change control procedure
- Assess whether an approach to applying the change theme is effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and requirements of the theme

- Apply the PRINCE2 requirements for controlling progress, demonstrating an understanding of:
 - checkpoint report, daily log, end project report, end stage report, exception report, highlight report, lessons log, work package
 - recommended roles and responsibilities
 - tolerances and raising exceptions
- Assess whether an approach to applying the progress theme is effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and requirements of the theme

Apply (and tailor) relevant aspects of PRINCE2 processes in context

- Carry out the Starting Up a Project process activities, demonstrating an understanding of:
 - the recommended associated actions
 - recommended roles and responsibilities
 - how the themes may be applied
- Assess whether Starting Up a Project process activities/actions, roles and responsibilities are effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and objectives of the process
- Carry out the Directing a Project process activities, demonstrating an understanding of:
 - the recommended associated actions
 - recommended roles and responsibilities
 - how the themes may be applied
- Assess whether directing a project process activities/actions, roles and responsibilities are effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and objectives of the process

- Carry out the initiating a project process activities, demonstrating an understanding of:
 - the recommended associated actions
 - recommended roles and responsibilities
 - how the themes may be applied
- Assess whether initiating a project process activities/actions, roles and responsibilities are effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and objectives of the process
- Carry out the controlling a stage process activities, demonstrating an understanding of:
 - the recommended associated actions
 - recommended roles and responsibilities
 - how the themes may be applied
- Assess whether controlling a stage process activities/actions, roles and responsibilities are effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and objectives of the process
- Carry out the managing product delivery process activities, demonstrating an understanding of:
 - the recommended associated actions
 - recommended roles and responsibilities
 - how the themes may be applied
- Assess whether managing product delivery process activities/actions, roles and responsibilities are effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and objectives of the process

- Carry out the managing a stage boundary process activities, demonstrating an understanding of:
 - the recommended associated actions
 - recommended roles and responsibilities
 - how the themes may be applied
- Assess whether managing a stage boundary process activities/actions, roles and responsibilities are effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and objectives of the process
- Carry out the closing a project process activities, demonstrating an understanding of:
 - the recommended associated actions
 - recommended roles and responsibilities
 - how the themes may be applied
- Assess whether closing a project process activities/actions, roles and responsibilities and actions are effective and fit for purpose, taking into consideration:
 - the context, the PRINCE2 principles, and the purpose and objectives of the process



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