

## Hello to the Parents/Guardians of the Class of 2020!

We are heading into Spring and are closer to Graduation with each passing day. With that in mind, here is some important information regarding the end of year including Graduation Day and the Graduation Ceremony.

**Rehearsal/Ceremony:** Graduation is on June 6, 2020 at 4:00PM in the Springfield High School Auditorium. Students participating in the ceremony are REQUIRED to arrive at 12:00 noon, with their regalia, to rehearse before the ceremony (rehearsal time subject to change). Students must remain at the venue after rehearsal; we will provide light snacks.

**Senior Survey:** Your student will receive an email with the Senior Survey via their SPS email account. It is essential that each senior take the time to complete the survey, which is due March 13th. They can access the survey with the link they were sent via their SPS email and they must log-in using their Springfield Public Schools email and password in order to complete the survey. Students will have input via the survey regarding: who they walk with at graduation, how many tickets they need and if those they invite to attend have accessibility needs, who they nominate to be senior speaker and keynote speaker, what colleges they want their final transcripts sent to, and other important information.

**Admission to the Grad Ceremony:** Students will request the amount of tickets they would like in the Senior Survey. Admission to graduation is with a ticket only. Tickets will be distributed to graduates on Wednesday, June 3 from 2:30-3:30PM in the lobby of A3. They will pick up their graduation regalia (cap/gown/tassel) at this time as well.

**Accessibility:** Among other things, students can notify us via this survey if anyone from their family who plans to attend graduation has accessibility needs. The Springfield High School Auditorium where we will hold the ceremony has very limited seating options for folks who use wheelchairs or walkers. We want to touch base with families who need any accommodations of this or another type and make sure we do everything we can to make graduation an enjoyable experience for everyone in attendance. If you have any questions or concerns about this, please be in touch.

**Family Ceremony Participation:** In the survey, our seniors can nominate any adult to hand them their diploma as they walk across the stage. This person can be any adult from their life who they have invited to graduation and given a ticket to. The requirement for this person is that they can climb and descend stairs, and they must be present for rehearsal prior to the graduation ceremony. We will contact adults who have been nominated by Seniors and provide more information. If students don't have anyone they would like to ask, our principal Ame Beard will give them their diploma.

**Senior Accounts:** We have advised our Seniors that once they graduate from A3, they will no longer have access to their SPS Email and Google accounts. It would be wise for students to create a new, professional email address for themselves as well as archive or copy anything on their school account they want to access after graduation.

**Ceremony Eligibility:** Final determination regarding who is eligible to walk in the graduation ceremony will be made Wednesday, June 3rd at 11:00AM. ALL graduation requirements must be complete at this time for a student to participate in the ceremony and all graduates must wear the cap/gown/tassel.

**Cap/Gown/Tassel:** Miners Graduate Services, located at 1885 River Rd, Eugene, OR 97404 - Phone: (541) 689-4588 will be here the week of Feb 24th to deliver the order packets. Miners will return on March 5th (during lunch) to pick orders. Students will have the opportunity to order many items, the cap/gown/tassel are the items needed for graduation, all other items are up to the student/family to purchase.