



Dealer Guarantee



RA Claims

Thank you for your custom. We are confident you will enjoy your new vehicle and go on to experience continued trouble free motoring.

We take our obligations to you seriously and the vehicle has passed our pre delivery inspection to reach you in the best possible condition, and we offer you the opportunity to extend the period of guarantee for up to three years to cover faults which may occur after you take delivery of your vehicle.

This guarantee will contribute to the cost of repairs that need to be made to your vehicle due to the unforeseen mechanical breakdown of any of the parts covered. Mechanical breakdown is the sudden and unforeseen failure of a part arising from any permanent mechanical or electrical defect, (for a reason other than wear and tear, normal deterioration or negligence) causing a sudden stoppage of its function, necessitating immediate repair or replacement of the part before normal operation can be resumed.

This guarantee is administered on our behalf by **RA Claims Limited, V12 B, Merlin Park, Ringtail Road, Burscough, Lancs. L408JY** ("the administrator").

If you think that your vehicle has developed a fault that may be covered by this guarantee, please notify the administrator on 0333 9874020. If it is not convenient for you to return the vehicle to us, the administrator has a network of nominated repair centres who will carry out repairs on our behalf. We do reserve the right to use these repairers to effect repairs to your vehicle. Please read this guarantee document carefully. This document sets out all you need to know about the guarantee that you have bought to go with your new car and specifies what is covered and what is not included within the coverage of this guarantee.



Privacy

We and the administrator collect non-public personal information about you from the following sources:

- 1) your application or other forms;
- 2) your transactions with us, our associates, or others.

We and the administrator do not disclose any non-public personal information relating to you to anyone except as is necessary in order to provide our products or services to you or otherwise as it is required or permitted by law (e.g. a subpoena, fraud investigation, regulatory reporting etc.). We and the administrator restrict access to nonpublic personal information relating to you to our employees, our associates, our associates' employees or others who need to know that information to service your account. We maintain physical, electronic, and procedural safeguards to protect your non-public personal information.

Making a Claim

Should you need to make a claim please call the administrator on **0333 9874020**. The claims procedure is explained in section 6.

Cancelling this Guarantee

You may cancel this guarantee within 14 days of receiving this contract by contacting us and you will receive a full refund of the premium paid. If you have made a claim that has been paid, the cost of the claim will be deducted from your refund. You may cancel this guarantee at any time after 14 days but no refund of premium will be available.

Covers your vehicle for up to 3 years

Provided you return your vehicle to us for its scheduled servicing, we will at each service, extend your guarantee for a further year, up to 3 years in total, at the discounted price you agreed when you purchased your vehicle. We will contact you 30 days before the due date for service, to allow you to arrange for it to be carried out on time.

If it is not carried out by the due date, we may not be able to offer you an extension to your cover.

1. What you are covered for

All mechanical and electrical components and associated labour costs are covered by this insurance against mechanical

breakdown provided they are of the original manufacturer's specification and are not listed below.

- 1) Road springs, Bodywork, paintwork, light units, interior and exterior trim, glass, mirrors, handles, hinges, cables, pipes, hoses, wires, belts, fasteners, exhaust systems, alarms, tracker units, immobilisers, central locking remote control units, ICE (In Car Entertainment) including LCD / TV screens, seats, seat belt systems & air bag systems.
- 2) Routine maintenance & items failing due to general deterioration or wear and tear.
- 3) Workshop consumables and service & maintenance items which include, but are not limited to; spark plugs, glow plugs, brake & clutch friction materials, wiper blades & arms, bulbs, batteries & fuses.
- 4) Pipes, hoses, unions, wiring & connections, air conditioning / climate control system receiver drier.
- 5) The maximum amount that this guarantee will pay for any one repair, and the amount we will pay for all repairs in total during the duration of this guarantee, will be limited to the claim limits shown on your guarantee schedule.

- 6) If the repair of a covered component necessitates re-gassing of the air conditioning system this guarantee will pay a maximum of £40.00 including VAT toward the cost.
- 7) If your vehicle is part-time or full-time four wheel drive you must make an additional payment to us to guarantee the applicable components. The following components will only be covered for mechanical breakdown if you make an additional payment to us.
- 8) **Catalytic Converter**
Factory fitted catalytic converter. Excludes damage or failure caused by impact, corrosion or the use of incorrect grade or type of fuel.
- 9) **Power Roof Motor**
Factory fitted convertible roof motor, solenoids & ECU
- 10) **Satellite Navigation System**
Factory fitted satellite navigation system. Excludes software updates, wiring & third party services.

2. What you are not covered for

- 2.1 Components specifically listed in section 1 of this guarantee.
- 2.2 General maintenance and components failing due to wear and tear.
- 2.3 Faults which occur during the period of warranty provided by a manufacturer or supplier, or items which are subject to a manufacturer's recall.
- 2.4 Damage caused by overheating, freezing, corrosion or the intrusion of harmful substances (for example the ingress of water), use of an incorrect grade of fuel or oil, or lack of antifreeze, lubrication or servicing.
- 2.5 Improper use of the vehicle, neglect or abuse of any kind, or drive on damage after a fault has occurred.
- 2.6 Damage caused by the failure of components not covered by this guarantee, or to components not covered by this guarantee.
- 2.7 Any repairs not authorised by the administrator prior to the repair work being carried out.
- 2.8 Any costs other than those specifically agreed and authorised by the administrator.
- 2.9 Diagnosis, adjustments, the cleaning of components or "re-facing" costs (e.g. skimming or honing).
- 2.10 Costs in excess of the equivalent UK specification vehicle, if your vehicle has been imported.
- 2.11 The failure of components due to lack of routine or regular maintenance.
- 2.12 Any amount by which the claim exceeds the claim limit shown on the guarantee schedule.
- 2.13 Any amount by which the labour rate for any repair exceeds the £42 per hour limit, on this guarantee.

3. Additional features and benefits

In the event of a valid claim for mechanical breakdown we will provide the following additional benefits. The costs of providing these benefits will constitute part of the total claim and are subject to the maximum claim limit as stated on the your guarantee schedule. Please retain all your receipts.

3.1 Car Hire

Provided that the actual repair time for removal and replacement of components is listed in Glass's ICME Manual as being in excess of 8 hours this guarantee will reimburse you up to £25 including VAT per day towards the cost of hiring a replacement vehicle.

A maximum of 7 days car hire is available with one day being allowed per 8 full hours of repair time. Delays awaiting the completion of repairs including any delays caused by waiting for components if applicable are not included.

3.2 Continental Use

This guarantee covers you for personal travel up to 60 days per annum to member countries of the European Union. We will reimburse claims costs in accordance with the equivalent UK component and labour costs.

3.3 Hotel Accommodation and Rail Fare

In the event of a mechanical breakdown away from home which means you are unable to return to your home the guarantee will pay up to £100 including VAT toward the cost of your overnight hotel accommodation or your rail fare to get you home.

3.4 Recovery

In the event a mechanical breakdown renders your vehicle immobile (or if continued driving of your vehicle could cause danger or further damage this guarantee will pay up to £50 including VAT towards the cost of recovering your vehicle to a repairing garage.

4. Caring for your vehicle

Failure to service your vehicle in line with the manufacturer's recommendations will not invalidate this guarantee. However, this guarantee will not cover faults attributable to or caused by lack of routine or regular maintenance. Additionally, you will not be eligible for a cover extension if you fail to return the vehicle to us for its scheduled service.

5. General Conditions

By taking out this guarantee you agree to comply with the following conditions. If you do not comply with them we may choose to cancel this guarantee, refuse to deal with your claim or reduce the amount of your claim.

- 5.1 You must take all reasonable steps to avoid damage to your vehicle or components. This guarantee will not cover damage caused by continued use after a fault occurs.
- 5.2 It is your responsibility to ensure that your vehicle is maintained in a legal and roadworthy condition at all times, preferably by following the manufacturer's recommended service schedule.
- 5.3 This guarantee is an addition to your legal rights if your vehicle is found to be unfit for use or not of satisfactory quality.
- 5.4 This guarantee will not cover your vehicle if it:
 - 1) is used for hire or reward for example as a taxi, minicab or for driving tuition;
 - 2) has been modified unless we have agreed this before the guarantee start date;
 - 3) is over 3.5 tonnes;
 - 4) is used in any sort of race or rally or any other competition; or
 - 5) has been the subject of an insurance total loss.
- 5.5 You are expected to understand the warning lights and gauges on your vehicle and ensure that they are operating correctly.
- 5.6 This guarantee covers you only within the geographical limits.

5. General Conditions

- 5.7 This guarantee does not cover any consequential losses or third party claims, bodily injury, road hazard, fire damage or any other losses beyond the actual scope of cover.
- 5.8 This guarantee will not pay for any repairs if they are covered by an insurance policy or motoring breakdown organisation.
- 5.9 This guarantee will be governed by English law.
- 5.10 This guarantee does not entitle you to Breakdown Assistance / Rescue Services.
- 5.11 If any information provided by you or anyone acting on your behalf is inaccurate or if you do not disclose any information that might reasonably affect our decision to provide a guarantee to you, your right to any benefit under this guarantee will end.

If any claim under this guarantee is fraudulent or is intended to mislead, or if any misleading or fraudulent means are used by you or anyone acting on your behalf to obtain benefit under this guarantee, your right to any reimbursement will end and the administrator shall be entitled to recover any monies paid and costs incurred as a result of such fraudulent or misleading claim, which may include legal action. No refund will be made.

6. If your vehicle has a fault

If you think that your vehicle has a fault that may be covered by this guarantee, you must contact the administrator in the first instance. Telephone number: **0333 987 4020**. The claims department is open 9:00am to 5:00pm Monday to Friday.

The administrator will require the following information, so please have this to hand when telephoning:

- 1) your guarantee number and registration number of your vehicle;
- 2) current mileage on your vehicle; and
- 3) your vehicle's service history.

You will need to take your vehicle to a repairer. The administrator has a nationwide network of nominated repairers who are familiar with the administrator's claims and billing procedures. The administrator shall recommend these repairers wherever possible. If a suitable nominated repairer cannot be located the administrator will agree a suitable local alternative with you. You should then take your vehicle to the repairer and give them your permission to investigate the fault. The repairer should then contact the administrator to discuss their findings and obtain our permission to carry out the repair. No repairs can be carried out without the administrator's permission as evidenced by an authorisation number. When the administrator authorises a repair it will do so by issuing a unique authorisation number to your repairer. Repairs must not be started until the administrator has given this number to you or your garage.

6. If your vehicle has a fault

6.1 Investigation

You must authorise any dismantling of components for inspection and you will be responsible for the cost incurred if the repair is not covered by this guarantee. Dismantling costs will only be paid as part of an authorised repair.

6.2 Assessing the repair

The administrator reserves the right to use an Independent Consulting Engineer to inspect your vehicle, the failed components and the vehicle's service history before the administrator authorises a repair. Whilst the administrator will make every effort to ensure this happens with the least delay and inconvenience to you, they shall not be liable for any losses you incur through any delay.

6.3 Labour and component costs

Labour times will be reimbursed in accordance with the times given in Glass's ICME Manual at the rates charged by the administrator's nominated repairers unless agreed beforehand. The administrator may ask the repairer to use guaranteed exchange units or factor components in repairing your vehicle.

6.4 Indemnity and costs

This guarantee is a contract of indemnity. This means that if repairs to your vehicle make it better than it was immediately prior to the mechanical breakdown, you may be asked to pay a contribution towards the costs.

Not all the cost of the repair will always be covered by this guarantee. Additional repair costs and those not covered by this guarantee must be paid for by you.

6.5 Invoicing

You or the repairer must send the administrator an original, fully detailed and itemised invoice and any proof of service that the administrator requires.

Please clearly mark on the invoice to whom the administrator should make payment. Photocopies of invoices will not be accepted. Only the amount authorised by the administrator for the claim will be paid. Payment of any authorised claim will not be paid until the guarantee premium has been received by the administrator.

6.6 On completion

Wherever possible, the administrator will pay the repairer directly up to the amount authorised. You must make arrangements to cover any costs not covered by this guarantee. If you are VAT registered, we will not pay the VAT element of your claim.

7. If you are unhappy with our Service

We always aim to provide a first class standard of service. However, if you are unhappy you should in the first instance address your enquiry to the Administrator quoting your guarantee number.

Telephone: 0333 987 4020

Email: claims@raclaims.co.uk

If you are still unhappy contact us and we will review your complaint with the administrator on your behalf.

Covering your vehicle for up to 3 years

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We will contact you 30 days before the due date for service, to allow you to arrange for it to be carried out on time.

If it is not carried out by the due date, we may not be able to offer you an extension to your cover.



P.D.I Service

We confirm that a service has been carried out

Date: / / Miles:

Vehicle registration no:

Next service due on: / /

Date: / / Miles:

WHICHEVER COMES FIRST

Dealer Stamp

Staff Initial:

1st Service

We confirm that a service has been carried out

Date: / / Miles:

Vehicle registration no:

Next service due on: / /

Date: / / Miles:

WHICHEVER COMES FIRST

Dealer Stamp

Staff Initial:

2nd Service

We confirm that a service has been carried out

Date: / / Miles:

Vehicle registration no:

Next service due on: / /

Date: / / Miles:

WHICHEVER COMES FIRST

Dealer Stamp

Staff Initial:

3rd Service

We confirm that a service has been carried out

Date: / / Miles:

Vehicle registration no:

Next service due on: / /

Date: / / Miles:

WHICHEVER COMES FIRST

Dealer Stamp

Staff Initial:

4th Service

We confirm that a service has been carried out

Date: / / Miles:

Vehicle registration no:

Next service due on: / /

Date: / / Miles:

WHICHEVER COMES FIRST

Dealer Stamp

Staff Initial:

5th Service

We confirm that a service has been carried out

Date: / / Miles:

Vehicle registration no:

Next service due on: / /

Date: / / Miles:

WHICHEVER COMES FIRST

Dealer Stamp

Staff Initial:

Data Protection Act 1998

We and the administrator record and hold data in accordance with the Data Protection Act 1998 and follow strict security procedures in the storage and disclosure of information provided to prevent unauthorized access or loss of such information.

We and the administrator may find it necessary to pass data to other firms or businesses that supply products and services associated with this guarantee.

Further, by accessing and updating various databases we and the administrator may share information with other firms and public bodies, including the police, in order to substantiate information and prevent or detect fraud. If false or inaccurate information is provided and fraud is suspected this fact will be recorded and the information will be available to other organisations that have access to the databases. Details of databases accessed or contributed to are available on request.

RA Claims Limited

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