

Annual Report

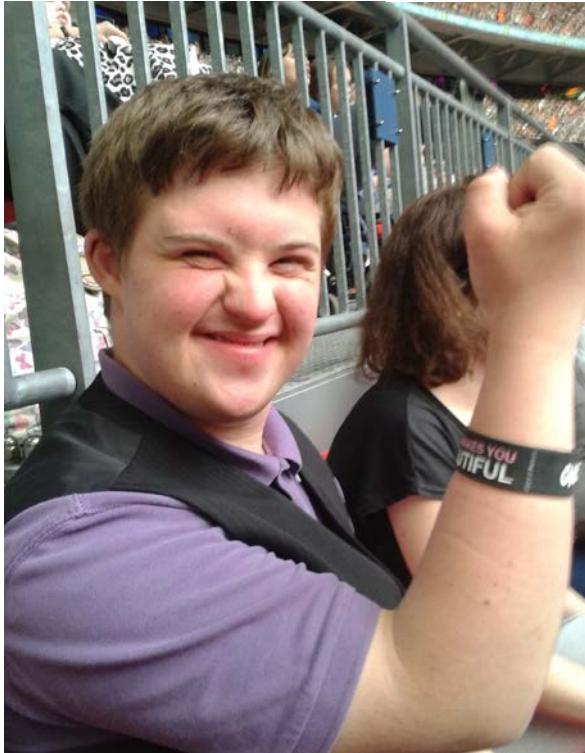
2013 – 2014



www.springboardproject.com



WELCOME TO SPRINGBOARD HOUSE



“ Play and Fun for Everyone ”

OUR MISSION

Springboard Project is a community based charity that increases the life chances of children and young people with disabilities and also families with young children irrespective of ability or status by providing safe inclusive recreation, play and leisure opportunities with parenting support and information services.

BOARD OF TRUSTEES

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Nasrin Jamal

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Sophia Jones

Andrew Kalli

Fred Mears

Azaria Messingham

Adam Midderigh

Xavia Parry

Chris Renwick

Dee Ramanjooloo

Jessica Sammut

Tom Sanderson

Emliy Schofield

Bridget Shearer

Kelly Snowdon

Rachel Thomas

Michaela Titherley

Lisa Westerdijk



The Springboard Project Ethos

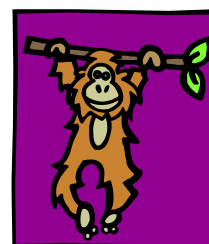
- ★ Enable children to challenge their ability through play and recreational opportunities in a safe and stimulating environment.
- ★ Provide a welcoming environment for children and young people - whatever their ability or aptitude - with appropriate knowledge, skill, competence, initiative and sensitivity.
- ★ Create an atmosphere where self-expression, co-operation, learning and sharing are encouraged, nurtured and supported.
- ★ Establish a supportive environment and proactively encourage children and their families within Springboard Project's membership to have a voice in the planning and development of our services.
- ★ Positively include all children to the best of our ability and not set geographical limitations – inclusive play and leisure opportunities for many children and youngsters are limited and those with a disability often have no local resources.
- ★ Treat each other with respect and consideration.
- ★ Take a transparent approach in all our organisation's dealings.
- ★ Accept responsibility for our own actions.
- ★ Be proactive in offering appropriate help, assistance or guidance.
- ★ Conduct all our affairs with an appreciation of individual differences.
- ★ Respect everybody's right to privacy and confidentiality.
- ★ Evaluate what we do and continually aspire to improve.

SPRINGBOARD PROJECT MEMBERSHIPS

SPRINGBOARD PROJECT has now been operational for over 20 years, having been formed from the nucleus of our Horsham "Grasshoppers" group in 1989. Our wide range of groups and clubs enable children and young people of all abilities to enjoy safe, accessible play and recreational opportunities in both of our Springboard House centres in Crawley and Horsham as well as our outreach locations in Mid Sussex, Worthing and the London Borough of Sutton.

CHEEKY MONKEYS

our play 'n stay membership for families who can enjoy all the facilities in both of our Crawley and Horsham Springboard House centres on weekdays between 10 am and 5 pm



BUNNY HOPPERS

a group for under 5's with disabilities and their families providing play and short break sessions



BUDDIES

our peer mentoring scheme for disabled young people providing social and leisure opportunities in Crawley, Horsham and Mid Sussex

SMILE

providing regular social opportunities and activities to disabled young people in Sutton Borough peer mentored by our young volunteers



TWINS CLUB

a regular meeting place, support and activities for parents with their twins and multiple birth children

SPRINGBOARD HOUSE - HORSHAM

Our SPRINGBOARD HOUSE centre in Horsham dates back to the Victorian era and is modernised to meet the needs of all the families and children who use our facilities. All the indoor and outdoor features are included in these pictures which include a redecorated and refitted Pudsey's Playroom.

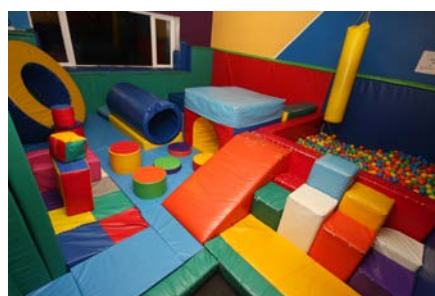


Pudsey's Playroom

Offering creative play and family learning sessions for all children and parents whatever their skills, ability or aptitude and featuring a new reading corner

Adventure Room

A fully fitted soft-play area with a large ball pool, trampoline and musical hopscotch pad which is a great place for children to exercise

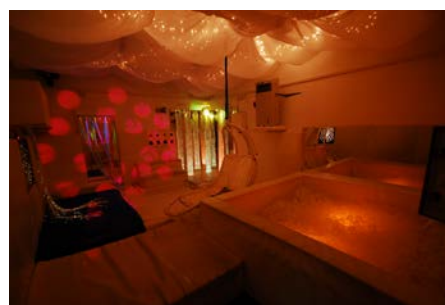


Two Lounge Areas

Our Centre has two large comfortable and colourful lounges where children and parents can relax and play with friends and family

Sensory Room

Features a glowing ball pool, bubble tubes, a hammock, soft music and sensory equipment and somewhere for all children and youngsters to relax including those with sensory disabilities



Kitchen

An area for families to have snacks and light refreshments with a fridge, cooker and microwave - a favourite place for our "Saturday Club" children to enjoy cookery sessions

Jubilee Leisure Garden

This large outdoor play area includes picnic benches, swings and slides, a new play house, play train area, Space Whirl roundabout, sail shades, Adventure Maze and Jungle Walk

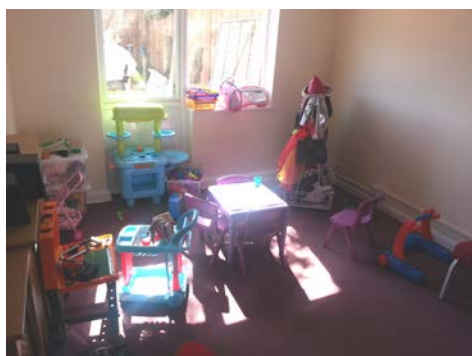


SPRINGBOARD HOUSE - CRAWLEY

Our new SPRINGBOARD HOUSE centre in Crawley was officially opened by the Mayor and Mayoress of Crawley – Cllrs Bob and Brenda Burgess – on Saturday 29th April 2014. This was the culmination of many years of effort to track down and secure a suitable property which would enable us to replicate the same range of facilities as our successful Horsham centre. Please see the special feature later in this Annual Report which shows the ‘before’ and ‘after’ challenges we faced with this major project.

Adventure Room

This indoor soft play area with many features is a great place for children to exercise and includes “Matthew’s Mangle” which was kindly donated by the Matthew Russo Foundation



Two Lounge Areas

There are two colourful lounges where children and parents can relax and play with one room which has been adapted so our Buddies group members can chill out



Sensory Room

With a range of sensory play equipment including a bubble tube, light pad, colour projector and many other items, this area is designed for children to touch and feel different materials



Kitchen

A place for family members to enjoy snacks and light refreshments with a fridge, cooker and microwave where our disabled children and young people can also enjoy cooking sessions

Play Garden

This large space includes contoured play areas with a ‘snake’ feature that children can climb on, picnic benches, a sand area, swings and a wide range of outdoor play equipment



CHAIRMAN'S REPORT

Springboard Project achieved a major landmark with the completion and opening of our new Springboard House centre in Langley Green, Crawley on 29th April 2014. At this point last year we were still in the process of finalising the funding arrangements for this major project which necessitated securing both revenue funding over the medium term and capital funding to renovate and refit the building and an outdoor play area. This was finally approved in September 2013 enabling us to successfully complete the transformation of an ex-GP surgery into a new inclusive play and recreation centre for local families and children. In addition to completing the new Springboard House centre, a significant amount of effort has gone into building relationships with a very diverse local population in addition to potential supporters and benefactors who can help us to continue the success of our new centre over the long term. We have appointed a new Service Delivery Manager from our existing complement of staff as well as an enthusiastic team of reception staff to meet and greet our new Crawley members. Our Crawley and Mid Sussex Leisure Development Co-ordinators were also relocated to the new centre which will greatly improve accessibility for our local membership. Our success in establishing this new centre would not have been possible without the magnificent support of those funders who we wish to thank for their very significant contributions.

As a result of the staffing restructure to accommodate the Crawley centre we also recruited a new Service Delivery Manager for our Horsham centre which has now been operational since 1996. Our Springboard House centre in Horsham was the benchmark for our new Crawley centre and when embarking on this new venture it was well understood by the trustees and senior managers how important it was to ensure the continuity and sustainability of the current membership groups. Our staff had to engage with all the changes which were necessary to accommodate a new two-centre arrangement and their flexible approach has been greatly appreciated.

Although the overall economic situation now shows signs of improvement, the voluntary sector as a whole continues to be affected by the constant reductions in local authority and statutory budgets and our fundraising efforts continue to be very challenging. Our income has shown a marked increase this financial year, but a large proportion is restricted funding specifically for the capital improvements and operational costs of the new Crawley centre. We were almost able to match the core revenue income for our Horsham centre and disability activity groups for the financial year. However many increased operational costs are now being loaded onto our charity which individually are not significant, but in totality do have an impact. Examples include the withdrawal of DBS (previously CRB) check subsidies by the DfE, charges introduced for paying in bank credits and a massive uplift in our insurance costs reflecting the level of claims which have arisen in some areas of the care sector.

We continue to be extremely grateful for the support of our volunteers, many of whom are young people who freely give us their time and skills to ensure the vibrancy and continued success of the Charity. Our numerous support services for families and children would not be able to operate without their dedication and enthusiasm.

Bill Wilkinson
Chairman

TREASURER'S REPORT

The highlight of last financial year was our charity's acquisition and renovation of the new Springboard House centre in Crawley. This has been by far our charity's largest capital and revenue project to date, which is reflected in the significant increases in income totalling £559,530 (2013 - £422,414) and expenditure of £501,088 (2013 - £421,696). This is also the first time that our charity has exceeded an annual income in excess of £½ million which necessitated a full audit of our annual accounts instead of an auditor's report. The main reason for exceeding this threshold was due to the one-off capital grants of £100,766 required to refit and re-equip the new Crawley Centre from a GP surgery into a 'fit for purpose' play and recreation facility. We therefore expect our charity's income and expenditure levels to fall back below this threshold during the financial year for 2014-15.

Looking at our income as a whole, there was a significant increase in voluntary income to £485,319 (2013 - £336,749) : comprising donations of £45,254 (2013 - £23,528) and revenue of £440,065 (2013 - £313,221). The increase in revenue income is again due to the new Crawley Centre which was mainly funded from independent sources. The increase in donations is reflected in some very welcome community support, including the patronage of four "Charity of the Year" initiatives. Income from activities and membership fell to £68,268 (2013 - £81,417) mainly because two Easter holiday activity programmes (2012-13) fell into the previous financial year.

In line with our increased income, expenditure was also much higher at £501,088 (2013 - £421,696) mainly due to the significant capital and revenue investments made in the new Crawley Centre, as mentioned above. A major component of our overall expenditure is the investment in our disabled children and young people's activity schemes which increased once more to £259,817 (2013 - £228,759). This figure includes our new Grasshoppers group setting in Worthing which was launched in 2014 and is already supporting 50 local disabled children.

Governance costs - the administrative costs of running the charity – remained stable at 4.5% of our total expenditure. There was a slight monetary increase to £22,894 (2013 - £18,898) as a reflection of the administrative support required to establish and operate our new Crawley Centre.

Our charity was able to end the financial year with an increased surplus of £58,442 (2013 - £718), but it is important note this sum does include the balance of the revenue grant funding for the new Crawley Centre which was paid a year in advance and is also included in cash at bank on 5 April 2014 was £111,552 (2013 - £100,673). This sum consists of £31,619 in unrestricted funds and £79,933 which are restricted funds either for the new Crawley Centre or for our children's disability activities. These reserves are consistent with the policy set by the trustees in having sufficient funds to meet three months of core revenue expenditure.

Our financial controls remain in accordance with the Charity Commission's code of practice and with our charity's financial situation in a good state of health and despite a year of significant growth, we have managed to maintain a satisfactory cash reserve. With the current level of funds secured for this and the next financial year, we are confident that our service commitments can be achieved.

John Walker-Lee
Treasurer

CEO's REPORT

Without a doubt, the highlight of the year was the opening of our new Springboard House centre in Crawley. This time last year we had only just received news that the majority of our funding had been secured, so to take over a vacant set of premises previously used as a GP and dentist surgery, strip out the old fittings, change some walls around, fit out the interior, change a car park into a play garden, recruit new staff and arrange the official opening inside a period of five and a half months was an exceptional achievement. You will be able to read about our new centre in Su Parrish's report in her new role as our new Service Delivery Manager for Crawley and it was her enthusiasm and boundless energy throughout this project that made it possible. Su did a magnificent job in keeping the project on schedule and to budget and rightly deserves all the plaudits that our charity received in turning the dream into a reality. However, there are many other members of our staff who helped to make the new centre possible. It was important to carry out another restructure for our organisation so we could adapt to operating in two separate localities and my sincere thanks go to the Leisure Development Co-ordinators who were re-located for helping to make this transition as smooth as possible. We were also able to recruit some excellent new Project Assistants to staff our reception desk. They have settled in very well and are providing a warm welcome to all our new family members. Our involvement with the "Young Crawley" consortium has been a great benefit in raising the profile of our new centre and actually having a base in the Borough means that we now feel part of their community too.

Back at our original base in Horsham, there have also been some changes to accommodate our expanded operations. To replace Su, Vickie Toms was promoted to Service Delivery Manager for Horsham from her role as a Senior Leisure Development Co-ordinator running our Horsham Grasshoppers group. Although this is Vickie's first experience in a senior management role, she has hit the deck running and demonstrated the same enthusiastic approach with our Horsham Springboard House. There have already several volunteering projects throughout the year which have helped to spruce up this centre with a number of other initiatives still in the pipeline to make even more improvements. Additionally, Vickie has been responsible for setting up our new Ambassadors Group which is a collective of parents, partners, funders, volunteers and staff members who meet on a regular basis to plan and discuss any community fundraising initiatives or events and to be activists by volunteering their time. This is effectively the 'friends group' that we have been attempting to set up for many years and to Vickie's credit, these Ambassadors are already making a real difference by being able to attend local fun days and fundraising events that were previously quite difficult to staff up. One of our more enthusiastic parents has set up a Gala Ball event for our charity and this would not have been possible without the enthusiasm of our Ambassadors, so a big thank you to them all.

This takes me on to a well worn theme which seems to have taken a prominent place in my recent reports. Looking back at our 2010 edition, there was already a sense of unease about how our economy was going to shape up with the inevitable downturn and what impact it could have both on the voluntary sector as whole but more so on our own charity. Four years on there is a sense of recovery but local authority and other statutory service budgets are still being squeezed at an alarming rate. Add to that the increased levels of poverty that affects those families with disabled children as well as other pockets in our own local communities and that has inevitably impacted through increased demands on our services.

CEO'S REPORT

As statutory benchmarks are being raised for accessing the more acute and higher intervention levels of support, those children and families will have a greater reliance on our charity to help them cope. So there is a double whammy for us – the levels of complexity we now face have increased but so have the numbers of families seeking support. Against this background, competition for funding is the strongest I have ever known as independent grant funders and foundations cope with growing mail bags full of applications seeking support. We well understand the need to diversify our funding streams even more and will be working hard to build additional relationships with new benefactors and other potential donors which will help to sustain our work. On a positive note, I would like to acknowledge the growing patronage we enjoy from the local communities we serve. Springboard Project is currently “Charity of the Year” with four supporters including the Mayor of Sutton, the Rotary Club of Horsham, Tesco Extra Horsham and Marks & Spencer Horsham. We are also partners in a number of other local initiatives like Fun Days at local pubs and sponsored challenges with local groups, individuals and companies – these are all greatly appreciated.

Following the success of our new Crawley Centre, we are also being asked to set up similar bases in some of the areas we currently work, like Worthing and Sutton. It can be frustrating to know that we would be warmly welcomed in these localities and that our model of delivery is a good one, but it is essential that long term funding and support structures are in place before we embark on that journey.

One of the other voluntary sector areas that have been affected by the recession are those infrastructure groups which help to co-ordinate and support smaller charities like ours. Many of these have closed in the last year or two and so representation – which was one of their major functions – is now being picked up through front line organisations like ourselves. Springboard Project has always been pro-active in being the voice of our children and parents but more often we also have to be the voice of our sector, especially where children’s services are concerned. Currently we represent the voluntary sector on the West Sussex Disabled Children’s Partnership Board, their Safeguarding Board, Disabled Children’s Health Charter Group, SEN & Disability Pathfinder Assessment & Planning Group (dealing with the new Children & Families Act logistics) and the Young Crawley consortium Steering Group. Through these channels, combined with our expertise and persistence, I hope we can provide even more opportunities and a better quality of life for all our children, young people and their families.

Last year I wrote about the progress of the Children and Families Bill which has now been passed into legislation as the Children & Families Act. There is also a Code of Practice which will run alongside it. This legislation will have far reaching effects which are designed to change the approach culture to the funding and delivery of front line services, particularly with disabled children and young people. The most significant impact on our charity is the move towards ‘personalisation’ which will give families and some young people far greater choice and control over their lives. In tandem, our contractual funding streams will start to shift so that some families will then start paying us directly for their sessions which may have a short term impact on our cash flow. However, once this arrangement has settled down, we will continue to offer a wide range of opportunities which our disabled children and youngsters can continue to choose and enjoy.

Lastly, can I thank our trustees, staff and volunteers for their enthusiasm and dedication to our cause throughout the year – your efforts are greatly appreciated.

Nigel Scott-Dickson
CEO

CRAWLEY SERVICE DELIVERY MANAGER'S REPORT

To use a football analogy, it's been a year of two halves. The first half was spent as Service Delivery Manager in Horsham, continuing to enjoy working with the Activities and Project Assistant teams but at the same time starting to look at the logistics for opening a second 'Springboard House' centre in Crawley.

Following the recruitment process, I was appointed Service Delivery Manager for Crawley and started working on developing a new local centre on 1st October 2013. My priorities in the new role included sweeping the car park from the build-up of leaves, litter and broken glass so we could safely use the area but more importantly, beginning a consultation with our local children, teenagers and families around how they wanted the new building to be fitted out and how they wanted to be able to play in it and use it. This consultation has been the basis of all decisions, not just over how to fit out areas like the soft play and sensory rooms but the designated quiet zone, the creation of a green room and the design of the garden.



The Consultation Board for our new Springboard House



On-line choosing colours for the soft play room

The next six months passed in a blur of project management, networking, recruitment, excitement (lots), tears (only a few) and sleepless nights (too many) to get the centre ready for its launch day on April 26th 2014. The building was officially opened by the Mayor and Mayoress of Crawley, Cllrs Bob and Brenda Burgess, together with Konner (aged 8) who contributed to the consultation and was the first child to enter the building during the redevelopment. The sun shone for our opening event, a family fun day, attended by not only the Mayor and Mayoress with other Members from both Crawley Borough Council and West Sussex County Council, but also by local MP Henry Smith, supporters and funders and our VIP's – 31 families.

Springboard House Crawley has had huge support from local organisations. Particular thanks go to Ifield Chestnut House for funding the automatic front doors which make our entrance accessible and the Matthew Russo Foundation who funded 'Matthew's Mangle' in the soft play room. Other individuals and organisations have donated time and expertise, including Richard Thompson of DLA Piper who provided all our legal conveyancing work pro-bono, the huge team of UPS staff who gave up a Saturday morning the week before the opening and Loll Figg who spent a week preparing and painting our colourful railings outside. Other corporate volunteer support has been much appreciated from UK Power Networks, Southern Gas Networks, Lloyds Banking Group, Tesco Clubcard and young people from National Citizenship Service.

CRAWLEY SERVICE DELIVERY MANAGER'S REPORT



A group photo from our Crawley Springboard House official opening event with dignitaries and staff

A successful link has been made with Sainsbury West Green where our Crawley Grasshoppers and Buddies groups collected in store by bag packing and carol singing.

The success of our new centre will be based on three major outcomes:

- To support children's school readiness through play and family learning
- To welcome all members by promoting inclusion and diversity
- To enhance the physical and emotional wellbeing of children and families

Although we have only been open for a few months, our new centre is attracting many new local family members and we are keen to see their journeys of progression the more they visit. Our Crawley Grasshoppers and Buddies groups are also enjoying their visits to their own local centre.

As the needs of our children have been the most important driver in our planning our Crawley centre it was a disappointment not to have a new lift installed providing access to the first floor in time for the opening date. This has meant there has been very limited use of the playroom but funding has now been secured and plans for the new lift are now being drawn up, so watch this space!

The centre is now open for the business of play and if you visit us, you will be warmly welcomed by one of the team of Project Assistants – Jo, Nasrin, Lorraine, Magda, Kerry and Anna, while our local Activities Team - Tasha (Crawley Grasshoppers), Lisa (Crawley Buddies) and Scott (Mid Sussex Buddies) - have now relocated to our upstairs Activities office.

Further on in this Annual Report, there are some 'before and after' photos showing the enormous amount of work which was needed to transform a surgery building into a new home for local children and families in and around Crawley. There is still work to do, but we look forward to making a real difference to their lives and give them all a better future.

Su Parrish
Service Delivery Manager - Crawley

HORSHAM SERVICE DELIVERY MANAGER'S REPORT

I started working for the Springboard Project over five years ago and last October I was very honoured and excited to be given the opportunity to become Service Delivery Manager for Horsham. Since my role change in October it has been non-stop and there have been lots of developments within the charity, which have been great to be a part of.

Our 'Cheeky Monkeys' family members continue to visit Springboard House during the week, but with the exciting expansion of the new Crawley House they now have the choice of two locations to visit. During the school holidays the centre closes for our short break activity sessions for two days, but we have engineered it so that one of the two houses will always be open on different days so there is always an opportunity for *Play and Fun for Everyone* during the busy holiday period. Our amazing Project Assistants - Anna, Maureen, Chris and Cathy continue to do a great job of running our day centre. They are always friendly with a smiling face to welcome you to our centre. They are helped out by some great volunteers – Fiona, Caroline, John B, John K, Bridget, Ian, Julie and Sharon who all give up their free time to do some very essential tasks around the centre. Christine also runs an arts and crafts session one day a week, which she kindly volunteers her time for.

The Leisure Development Co-ordinators are a great team who put their heart and soul into planning and implementing our short break service. The past year has seen some amazing trips which the LDC's put a lot of effort and consideration into when planning them. Some examples of the short break sessions have been going to the gym, Zumba, eating at every restaurant under the sun, Harry Potter World, Chessington World of Adventures, Legoland and even seeing *One Direction* perform at Wembley Stadium! That concert will remain a big highlight in many of our Buddies lives as well as some of our staff members too.

To meet ever increasing demand, we have doubled our Sutton SMILE sessions which mean we can offer even more valuable short breaks for their members. Catherine and Stuart work hard to plan exciting trips that include travel training and developing life skills in a natural and fun way. This year's summer activities have been a great example of incorporating practical life skills as they have been meeting in Sutton, getting the train into London and then using the capital's bus service to visit some great destinations such as London Zoo, the London Aquarium and a River Thames boat trip. They have also taken part in the Life Skills tour which teaches the young people how to keep safe when using the internet, crossing the road and stranger danger awareness.

Worthing Grasshoppers celebrated its first birthday during Easter 2014 with a visit from Pudsey Bear, having been funded by BBC Children in Need! The past year has seen this group go from strength to strength and Jamie does a fantastic job at delivering the service and making sure that all the children have a great time. The success of this group is testament to Jamie's hard work and the need for a short breaks service in Worthing. Fingers crossed that one day soon, we can get support to start a Worthing Buddies group.

Horsham Buddies has seen a number of graduates this year who have been coming to Springboard Project since they were Bunny Hopper members. It has been sad to see them go, but this has made way for some transitions from Horsham Grasshoppers. Amy Squires arranged some really exciting sessions such as lambing, a *One Direction* movie night and a trip to Ferring Riding School. Amy recently left us to work for another charity and will be sorely missed by all the Horsham Buddies members and volunteers.

HORSHAM SERVICE DELIVERY MANAGER'S REPORT

Horsham Grasshoppers has been one of our longest running groups and it continues to grow. Luke Woodjetts runs the group as their LDC and has settled really well into his new role. Luke enjoys putting all his new skills from a recent Play Conference he attended into practice. With Jamie, Luke has organised some fun sessions for the children including fire play and den making. Our Activities Team Leaders and Volunteers are some of the most dedicated, enthusiastic and caring people I have ever met. Their commitment to Springboard Project is amazing and we could not run the fantastic range of services that we do without them.

Over the past year we have had some great support from local organisations including RSA Horsham, Tesco Extra, Assurity Consulting, as well as the Marks and Spencer and White Stuff stores in Horsham Town. Their community days have really made a positive impact on Springboard House Horsham as they have painted, sanded, washed, scrubbed and tidied our Play Garden to perfection. We were also fortunate to be involved with the Rotary Club of Horsham – who chose us as their Charity of the Year for 2013-14 – with their 'Giraffe Trail' and were grateful to have our two giraffes sponsored by South Lodge Hotel and Horsham 'Time Well Spent'. Another highlight of the year was the family event we arranged with the 'Iconic Legion'. Seeing Batman come down the stairs and signing him in at our Reception Desk is something that I will never forget. Cheeky Monkeys and Activities families joined together to party with various characters from Disney, Marvel and Star Wars. It was such a special day.



Spending time with some of our Iconic Legion characters while our two giraffes enjoyed high tea at South Lodge Hotel

The Springboard Project 'Ambassadors Group' was formed this year, which brings together parents, young people, volunteers and staff to discuss fundraising ideas and initiatives for our charity. Examples of events have been the 'Dec my Specs' event at Cineworld Crawley, tombola events at Tesco Extra at Broadbridge Heath, Fun Days at the Dog & Bacon and Shelley Arms and most excitingly of all.....our charity's inaugural Gala Ball.

In the forthcoming year I am really looking forward to watching our charity grow, developing our fundraising within the local community and holding a successful first Gala Ball. I feel fortunate that I look forward to coming to work every day, interacting with some amazing staff, volunteers, families, children and young people. A recent quote from one of our Activities parents sums up why Springboard Project is so special: *'Springboard Project gives me the chance to have a short break-to catch up with my husband, do the shopping or just put my feet up and have a cuppa! All while knowing that our son is happy, safe and enjoying himself - it's a win-win situation for every member of our family'.*

Vickie Toms

Service Delivery Manager - Horsham

Horsham Grasshoppers



Reaching
new
heights!

Having
FUN
at
Legoland!



"It's a wonderful and reliable break that is essential and invaluable to my family" – Parent

Supporting independence
and life skills



"Grasshoppers offers my son the chance to have a social life. He is able to try activities he wouldn't otherwise have access to in a safe and friendly environment surrounded by people that understand him and his needs" – Parent



SPRINGBOARD PROJECT ACTIVITIES



Climbing at the K2 Sports Centre - everybody made it to the top of the big wall!



Campaigning for a celebrity Patron... everybody got involved

Animal handling at Bocketts Farm - a regular holiday trip which was requested by so many of our Grasshoppers children



Our annual Legoland trip!



Enjoying a creative arts session at "Time Aside" with Andrew & Sueloo

'My daughter has come on so well with the group and done things she wouldn't have otherwise had the opportunity to do'
Parent quote - 2014



'Thank you for all his days out with Grasshoppers - I really appreciate the help and support you give our family'
Parent Quote - 2013

A lot of concentration was needed for our pottery painting class



'We are so pleased that Springboard Project has been able to open their new house in Crawley. It's so nice when you can go somewhere to play where people don't stare and you don't feel you have to explain your child's behaviour'
Parent Quote - 2014

Braving the big horse at a local farm



Lots of fun has been had at our new Springboard House in Crawley and nearly everybody in Grasshoppers has visited now



Here is a special visitor at Tulley's Farm - the Easter Bunny even brought us all some eggs



Tasha Figg
Leisure Development Co-ordinator

SPRINGBOARD PROJECT ACTIVITIES



Learning to drive in the wet at Legoland



On the bridge and swing during a day out seeing the animals at Drusillas Zoo

Grasshoppers Worthing



We went for a meal out at 'Nandos' after a trip to see Rio 2 at the cinema. The children went up to with their volunteer to order and pay for their own food



Having fun on the "Space Whirl" roundabout at Springboard House in Horsham



Grasshoppers Worthing was 1 year old over the Easter holidays. To celebrate, we had a party which was attended by Pudsey Bear, Tim Loughton MP (left), Worthing Mayor Cllr Bob Smytherman (2nd right) and Cllr Vicky Vaughan. As you can see, one of our children simply couldn't resist the joining in!

Jamie Reynolds
Leisure Development Co-ordinator



This Easter Bunny is having fun trying out the see-saw

SPRINGBOARD PROJECT ACTIVITIES



Making friends outdoors with our young volunteers at Springboard House

Bottle feeding lambs at Brinsbury College



HORSHAM BUDDIES

"He is really enjoying Buddies and loves doing as many things as possible"
Horsham Buddies parent

Cycling in the New Forest



Amy Squires
Leisure Development Co-ordinator



Relaxing in the Sensory Room

"Buddies helps me to have fun...you get to know people and make new friends"
Horsham Buddies member

SPRINGBOARD PROJECT ACTIVITIES

Playing cards after a day at the cinema and helping each other out while enjoying a drink



Learning how to be 'wizard' at the Harry Potter Studio tour

The New Crawley House

Our Crawley Buddies love the new Springboard House. Once a term we use the House for a cooking day. They have requested pizza, Chinese, meatballs, smoothies and cookies and cakes (as seen here). The young people have also chosen DVDs for the new House and are always making suggestions for what we could do and what they would like to get. Next up is CD shopping for the new House.

All the cooking is made from scratch and the young people are only assisted when they ask or need it. Also if they don't want to cook, they don't have to -they can just enjoy the House. As you can see, we also encourage the young people to respect the House by cleaning up after themselves.



Lisa Brown &
Scott Bacon (Maternity Leave cover)
Leisure Development Co-ordinators

Crawley Buddies

SPRINGBOARD PROJECT ACTIVITIES



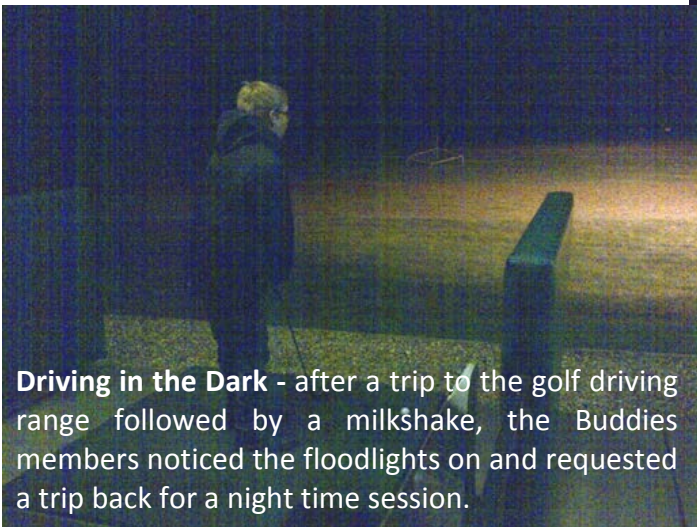
".....he says he has nothing to look forward to" was a part of the Email a parent sent to us. 18 months later and the mother recently said: "he was really looking forward to his Cookies and Cake Day..." at the new Springboard House in Crawley with our Mid Sussex Buddies group.



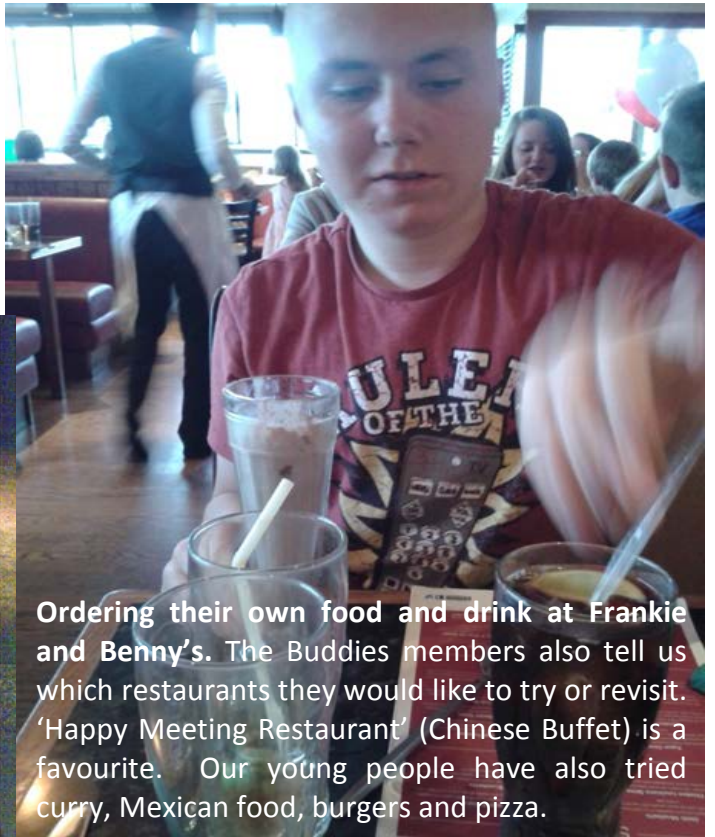
LET'S RACE!

A session in a Formula One simulator is as close to the real thing as you can get.

Mid Sussex



Driving in the Dark - after a trip to the golf driving range followed by a milkshake, the Buddies members noticed the floodlights on and requested a trip back for a night time session.



Ordering their own food and drink at Frankie and Benny's. The Buddies members also tell us which restaurants they would like to try or revisit. 'Happy Meeting Restaurant' (Chinese Buffet) is a favourite. Our young people have also tried curry, Mexican food, burgers and pizza.

Scott Bacon
Leisure Development Co-ordinator

SPRINGBOARD PROJECT ACTIVITIES



SUTTON

Setting a lap record at
"LET'S RACE!"



Supporting Sutton United at home
can be a chilly experience!

"My daughter is now making her own way to school. This is mostly down to her going out with SMILE" - Parent



Having a magical time at
the Harry Potter studios

Great friends having fun at
Springboard House Horsham

'My son went to the cinema with his friends which was down to his confidence and independence which has grown through SMILE'
- Parent

SPRINGBOARD PROJECT ACTIVITIES



Here is our Horsham Grasshoppers group enjoying a day out at Groombridge Farm

ACTIVITIES VOLUNTEERS

Thank you to all our volunteers who give the activities children such a great time:

Bunny Hoppers: Holly Tritton, Beckie Garrick, Jade Hoad, Neil Mansbridge, Sian Mansbridge, Neil McCraney, Lucy Harper

Grasshoppers – Crawley, Horsham & Worthing: Adi Abraham, Hana Adler, Laura Armstrong, Maha Ashrat, Georgie Atkinson, Emma Baker, Shann Bains, Steff Baird, Emma Barnes, Ellis Barton, Leah Bendelow, Ellie Bennett, Natia Boyd, Emma Breeden, Chris Brent, Amy Brewster-Brown, Martin Brooks, Caitlin Burrows, Helena Button, Evie Carlberg, Ali Carter, Becca Cavallo, Laura Chapman, Laura Cherryman, Wenyi Chi, Brooke Clark, Guy Conray-Smith, Ellie D'Cruze, Naomi Dale, James Dawson, Emily Ede, Frankie Fisher, Maddy Fisher, Shannon Fletcher, Andy Fuller, Callum Gladwin, Beckie Garrick, Harriet Gast, Imogen Gast, Imogen George, Jenny Glover, Justine Harding, Dannii Hilder, Jade Hoad, Mae Holmes, Jessica Kent, Anastasia Kepiera, Ashley Kidgell, Niamh Jarvis-Smith, Jamie Lee, Zoe Letley, Connie Lewis, Alice Liu, Ryan McCullough, Charlie Macmillan, Gemma Medlock, Azaria Messingham, Katie-Anne Mills, James Molloy, Kieran O'Brian, Melissa Ovenden, Chloe Pannell, Nadir Parkar, Michelle Pattison, Lara Reed, Robyn Reynolds, Jess Sage, Lauren Scott, Ella Scrivener, Bridget Shearer, Ellen Simmons, Megan Simmons, Sophie Smith, Bryony Spicer, Jack Steggles, Courtney Thompson, Harrison Tomkins, Holly Tritton, Keeva Trower, Mike Turner, Lauren Valente, Ellis Wade, Jessica Wickens, Lauren Williams, Brooke Wright

Buddies – Crawley, Horsham & Mid Sussex: Lucy Alexander, Maha Ashraf, Steph Baird, Milena Barot, Caitlan Barrow, Jess Beech, Chloe Belton, Jessica Berekely, Natasha Bohannon, Danielle Bourne, Jasmine Bowden, Georgia May Broad, Nia Brooks, Sophie Brooks, Vanessa Brown, Helen Burridge, Erin Carse, Corinna Chan, Sam Clark, Helen Cockcroft, Daniella Coxall, Georgia Coxall, Fatoumata Darbo, Amber Downing, Wilem Fields-Jewell, Martin Furlapa, George Galliano, Beckie Garrick, Harriet Golightly, Emma Gover, Fiona Greenhalgh, Rachael Gundry, Charlie Hanning, Matthew Hennessy, Sarah Hennessy, Lauren Hillyard, Jade Hoad, Verity Hopkins, Shannon Hunt, Melvin Matthew Jose, Chloe Keevash, Ellen Kemp, Richard Kempson, Natasha Kingdon, Rachael Knowles, Georgina Kuzminas, Zoe La Roche, Carmen Langridge, Isla McCormick, Jessica Mainwaring, Isabel Miller, Anya Mockett, Erica Morley, Chloe Morling, Mo Ojo, Anastasia Okpaire, Olivia Pace, Amber Slainey Paice, Zoe Penfold, Katie Philips, Alanna Price, Cristal Punnett, Sarah Quartley, Tara Rawson, Alice Robinson, Olivia Sasson, Nicole Sensier, Amandeep Singh, Abbie Smith, Duncan Smith, Ella Smith, Laura Somers, Charlotte Stanbridge, Jess Standing, Aidan Thompson, Denise Thorburn, Amie Tidd, Isobel Tokatly, Holly Tritton, Lauren Valente, Matthew van Yperen, Bethany Vinall, Emily Wenzel, Rhianna White, Constance Wraith, Shelley Woodage

SMILE – Sutton: Dushaan Acharya, Yassir Al-Mayahi, Zahraa Al-Mayahi, Nike Aluko, Asuvathan Aravinthan, Lewis Bowen, Lucy Churchill, Lucy Davis, Joel Foreman, Amy Harris, Sophie Heritage, Mariam Jaffer, Julia Jesuthasan, Hakim Mukiibi, Wajahat Naseem, Mervin Nicholas, Jessica Ooi Gaurav Pagedar, Nishma Patel, Shamini Rajan, Pranay Reddy, Rhiannon Reilly, Sarah Schooling, Heer Shah, Nirosha Sudhaharan, Mowlani Uthayakymaran, Ellie Verge, Annabelle Wang, Shivaanie Yogalingam

OUR IMPACT – SMILE SUTTON

Springboard Project provides positive activities and opportunities for over 350 disabled children and young people. Here are two stories written by Mark, who is a member of our SMILE group and his sister Sophie, who is a young volunteer and gives her own free time by supporting this group's activities in Sutton Borough. We thank them both for sharing their personal perspectives which were sent to us on their own initiative and are reproduced here completely unedited.

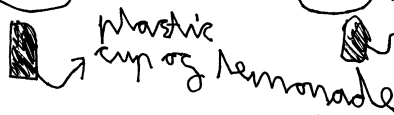
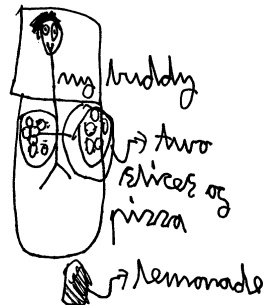
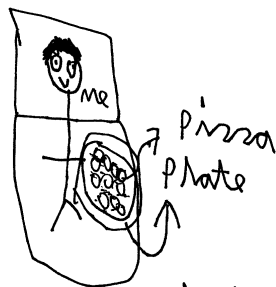
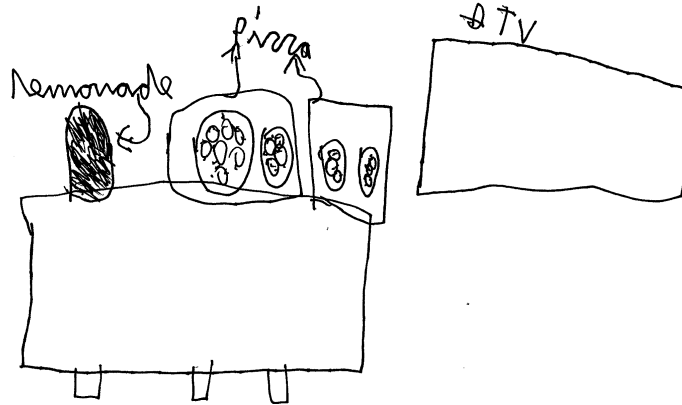
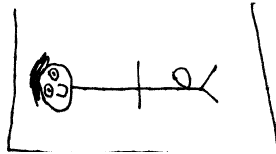
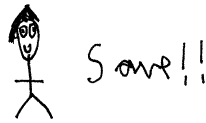
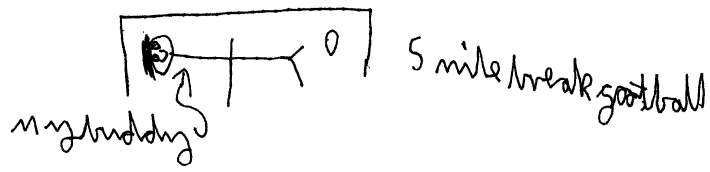
Smile breaks

Thank you for my smile breaks I am 13 years old and I am autistic. It is sometimes difficult finding a friend to play with. I look forward to my breaks. I like talking to my buddy and they always listen to what I say. I get to try new things and get a teenagers opinion when we go shopping. I enjoy having food and watching films together, playing football, going to the gym as a group and trying archery. My obsession is football and we got to go to Sutton United to watch a football match and had a tour around the Chelsea stadium at Stamford bridge.

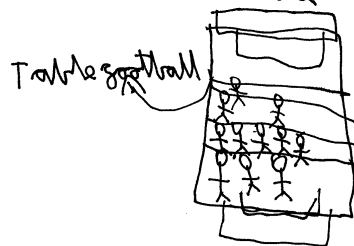
They listen to our ideas and ask what breaks we would like to do for next time. They are really important to me and I can do things that I couldn't do before. Like walking without my family and hanging out with my mates. If I didn't have Smile breaks I wouldn't smile.

Mark

OUR IMPACT - SMILE SUTTON



Pizza and
DVD night



OUR IMPACT – SMILE SUTTON

SMILE short breaks volunteering

My name is Sophie and I have recently become a volunteer for the Springboard Project with SMILE as a buddy for young people with disabilities. I have a 13 year old brother who has autism and throughout the time he has been on short breaks with SMILE. I have seen a difference in his socialisation with his friends, an increase in the confidence he has around new people and an improved emotional state. Once Mark comes back from a break with SMILE it makes a difference to the rest of the family; that he is calmer and less stressed or in a less wild state of mind showing that he has clearly had great enjoyment of the activity.

I think that it is paramount that there are services such as SMILE available for young people with a range of additional needs that can develop social integration with others. It is important to meet others who have needs too and to find empathy from volunteer buddies whilst sharing interests.

As a volunteer for SMILE myself, when out on a break with young people I have noticed the impact it has on the young people being supported in having the confidence to communicate with others, which can be quite challenging for some. I have noticed numerous times that a young person who is initially very shy and withdrawn from the rest of the group will be much more confident by the end of the activity and they will feel more comfortable with having a conversation with and integrating with the rest of the group.

I think that the teenage age group that SMILE targets is very important as, as at this age, it is important that they are able to go out with friends and enjoy themselves in the same way that other young people do without their parents with them, but with people who can empathise and understand their needs.

By speaking to some of the other young people volunteering on an activity, it is clear that they really look forward to a SMILE activity too and that many of them spend a lot of their time after school or college studying by themselves when not on an activity.

OUR IMPACT – SMILE SUTTON

What I love about SMILE is that it is a unique service that can benefit the social skills of people with additional needs whether these are strong or minimal needs and that the young people are not treated differently to how they would be if they did not have additional needs. Another thing that is important in my opinion is that the young people have control to a certain degree and they can choose the activities that are best suited to them which they would get the most enjoyment out of. My brother's passion is football and through SMILE he had the opportunity of visiting Chelsea Football Stadium (which is his favourite football club.) This is not something he would have been able to do, had this opportunity not come about. Having seen the excitement on Mark's face when he returned (and incessant talking about the trip) made it obvious to me that the trip was worthwhile.

I also believe that SMILE does not only benefit the young people with additional needs but also the volunteers who help on the activities. For many of the volunteers, unlike me, who may have had little contact with people with additional needs, they develop a much better understanding. It helps them to realise that everybody has potential and should have access to equal opportunities. There are many skills which I am developing as a volunteer such as having the ability to communicate and establish a bond with the young person you are a buddy for so that they feel comfortable being around you. I have also seen various volunteers gain in confidence and participation.

I find it a very rewarding experience and thoroughly enjoy spending my time on SMILE activities. I know that I can make a difference as a volunteer and am also learning skills that will help for future employment.

As a sibling of a brother with autism who goes on SMILE activities I have been on the receiving end of the benefits that those short breaks have for families. It has allowed me to spend some quality time with my parents, which would otherwise have been spent managing my brother so that we can share things that I enjoy (e.g. cooking with mum or having a chat or going for a cuppa or a walk.) Also in the holidays it enables me to have friends over without disruption. It is also important to find peace to study which can be hard when Mark is around.

I am thankful for the value that the short breaks has in our lives.

Sophie

SPRINGBOARD HOUSE - CRAWLEY

This year, we were able to turn a dream into reality by opening our new Springboard House centre in Langley Green, Crawley. The number of Crawley families and children using services across all our memberships has been consistently high and many had kept asking us to set up a new Springboard House in their town during recent years. The building was originally a GP and then Dentist surgery, so a lot of work was needed to refit both the interior and exterior so it would be fit for purpose as our new centre. The transformation can be seen in these pictures:



THE GP'S SURGERY

Although we took over the building in good condition, it needed significant alterations and refits which were all completed within five and a half months!

FRONT ENTRANCE

We were fortunate to find a building with an accessible ramp but the railings needed serious attention and were painted by one of our staff member's parents who kindly volunteered.



FRONT ENTRANCE

The front doors have now been fitted with automatic opening sensors which assist any visitors arriving in wheelchairs. The Adventure Room is behind the new wall.

ENTRY GATE

The interior wall on the left was removed to expand the Adventure Room and an additional wall built in for the entry gate and the new Reception Area.



SPRINGBOARD HOUSE – CRAWLEY

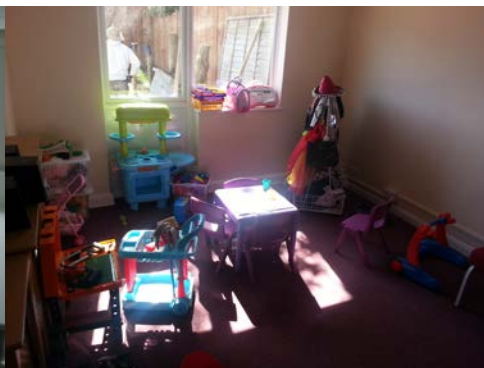
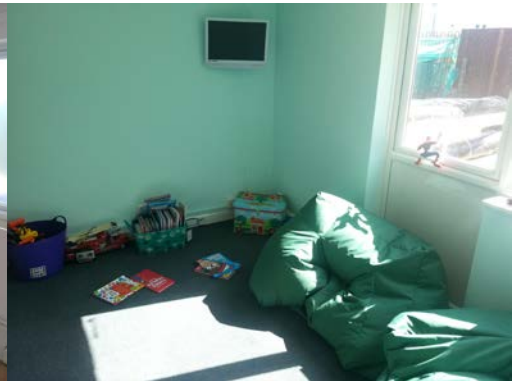


RECEPTION AREA

This area is almost impossible to recognise from the original layout. A new wall now divides the Reception office from the kitchen facility at the back.

GREEN LOUNGE

Although still suitable for young children, this room incorporates some features and equipment that our teenage Buddies members can use.



PLAY LOUNGE

This play room includes a large range of toys and play equipment which are suitable for our younger children.

SENSORY ROOM

All of the work areas and equipment have been removed to provide a large indoor area with soft lighting plus many sensory and tactile features.



SPRINGBOARD HOUSE - CRAWLEY



KITCHEN

Another set of walls were taken out to increase the floor space which now accommodate a seating area and safety gate plus all the usual kitchen fittings.

PLAY GARDEN

Looking towards the rear of the Centre, this was a tarmac car park which has been transformed into a Play Garden with an artificial grass surface and improved drainage.



PLAY GARDEN

The fencing has been totally replaced. The raised 'snake' play feature (with black and orange markings) can be seen with a barrel tunnel leading into the sand area.

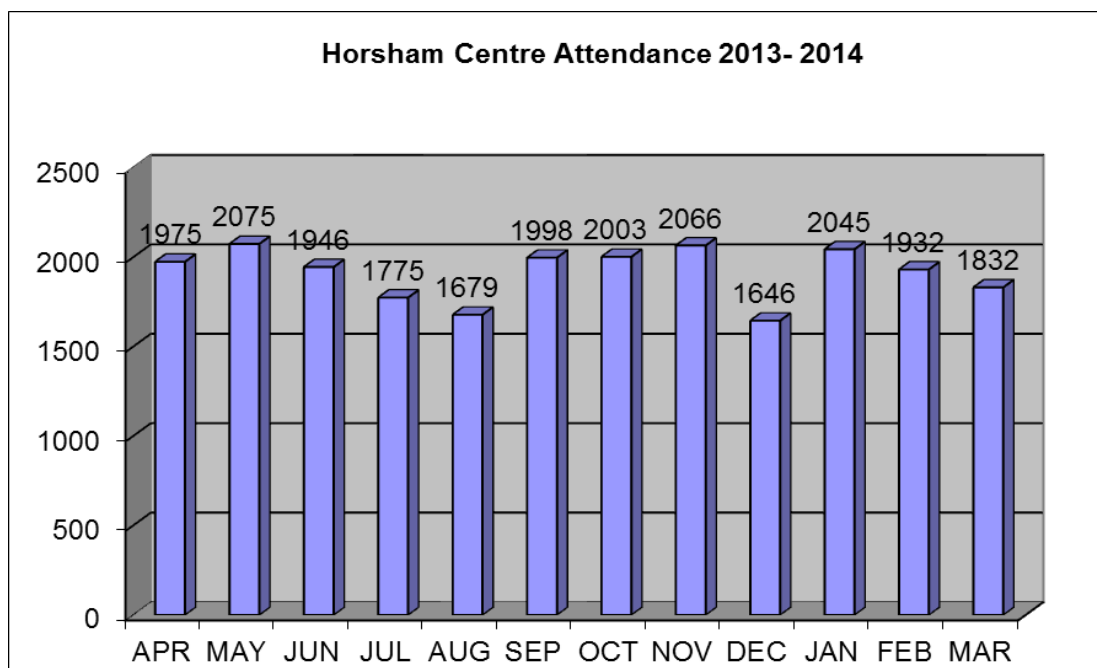
FAMILY MEMBERSHIP

CHEEKY MONKEYS

"Cheeky Monkeys" is our play 'n stay membership enabling family members to bring their babies, toddlers and children to both Springboard House centres in Crawley and Horsham to experience our wide range of play and recreational facilities. For the first time since 2008, we had to increase our family membership rates to £10 a month or £100 annually, which is an increase of £2 per month. We recognise how families continue to be financially hard pressed during these difficult economic conditions, but at the same time our own operational costs have significantly increased with inflation during that time. Our annual Organisational Member rates have been kept at £250. Families on low income or benefit payments can still join under the Horsham Leisure Access Card scheme at a reduced rate of £6 a month or £60 a year. These rates have also been introduced at the same level at our Crawley centre. At present, Crawley Borough does not have a Leisure Access Card facility, but this is something we are trying to introduce through our membership of the "Young Crawley" consortium. Our regular family membership payments provide a dependable source of unrestricted funds with a total of £27,372 last year. Income from hiring out our Centre for weekend Children's Parties provided an additional £5,673. Our *Gift Aid* scheme continues to provide almost £14,000 of extra unrestricted income from our various memberships and activities donations. Attendance at our Horsham centre during the last financial year did fall slightly to 22,972 due to some spells of very adverse weather when we were unable to operate normally. We continue to set Springboard House in Horsham aside on the last two weekdays of school holidays for our Horsham based disability groups with our Crawley centre set aside on Mondays and Tuesdays. This arrangement means that either Springboard House centre is available on weekdays to our family members during school holidays.

TWINS CLUB

Our current membership is 24 families who have either twins or triplets. These children and their parents can take part in regular sessions at Springboard House Horsham based around creative play. Our Club is affiliated to the national association TAMBA (Twins and Multiple Births Association) enabling us to provide regular e-bulletins and information to the Twins Club families.



OUR SUPPORTERS

Springboard Project would not be able to provide all our activities and opportunities without the magnificent generosity of our funders, donors and benefactors

The demands placed on many of our new or existing funders this year with requests and applications from other charities have apparently been greater than ever before. Even so, the number of benefactors who so generously invested in our charity has been greater than ever before – a record 83 funders. Some have asked to remain anonymous but the majority are summarised below and relate to our financial year for 2013 -2014. Unfortunately, there is not enough space here to record many more donors who provided smaller gifts and contributions, but we thank them all.

CONTRACTS & GRANTS

Albert Hunt Trust	Alchemy Foundation
Baily Thomas Charitable Fund	BBC Children in Need
Biffa Award	Carfax Lodge No 7819
The City Bridge Trust	Crawley Borough Council
Dixie Rose Findlay Charitable Trust	East Crawley CLC
Ernest Kleinwort Foundation	Garfield Weston Foundation
Gatwick Airport Community Fund	Hall & Woodhouse Community Chest
Help a Capital Child	Henry Smith Charity
Horsham District Council	Horsham Lions
London Borough of Sutton	London Catalyst
The Lotus Foundation	MENCAP - Horsham & Crawley
Mid Sussex District Council	Persula Trust
The Saddlers Company	Saxon Weald Community Scheme
Sobell Foundation	Sussex Community Foundation
Sutton Community Fund	Thomas Cook Children's Charity
Three Oaks Trust	West Crawley CLC
West Sussex County Council	WSCVYS

FUNDRAISING ACTIVITIES & EVENTS ON OUR BEHALF

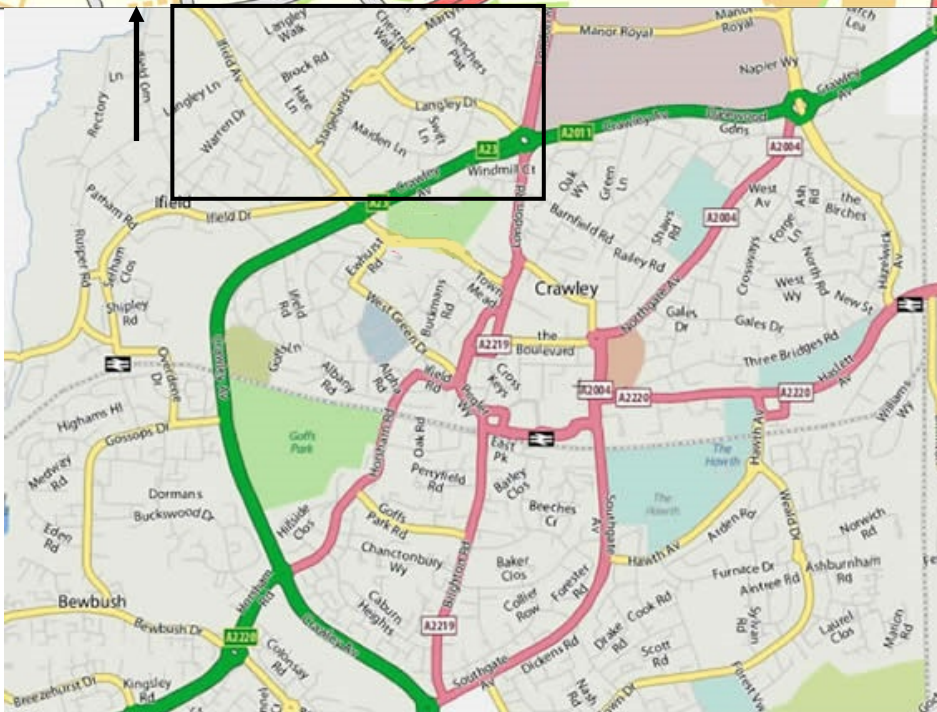
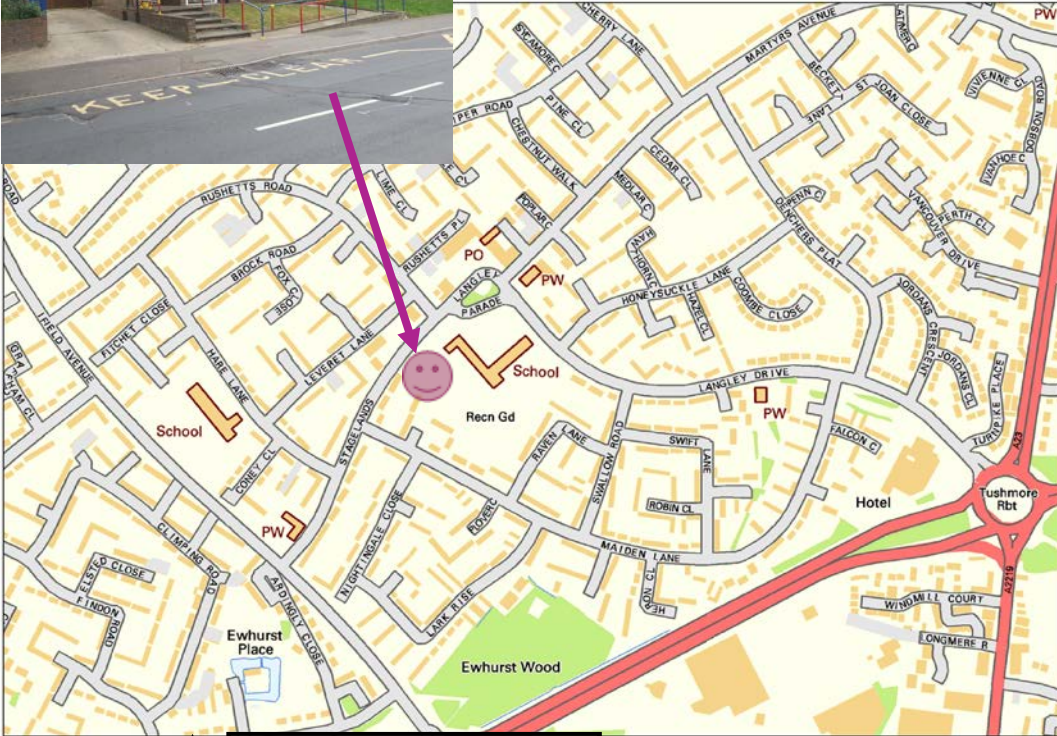
Chris Carnie	Collyers 6 th Form College
Jose Espinosa & John Harris	Matt Holbrook
Horsham Fitness	Horsham Garden Music Festival
The Malt Shovel	North Heath Nearly New Sales
North Sussex CAMRA	Sainsbury's Crawley
T-Cuts Hairdressers	Tesco Extra - Broadbridge Heath
Andrew Turner	White Stuff Foundation

DONATIONS, GIFTS OR SERVICES IN KIND, OPPORTUNITIES AND TALENTS

Assurity Consulting	The Butterfly Project
The FSI	Iconic Legion
Nightingale Service Centre	Ann Potter
Pavers Shoes - Horsham	Rotary Club of Horsham
Royal Sun Alliance - Horsham	Tesco Express - Horsham

And many thanks to all our other donors who are too numerous to mention on this page

WHERE TO FIND US - IN CRAWLEY



**SPRINGBOARD HOUSE 74 STAGELANDS
LANGLEY GREEN CRAWLEY WEST SUSSEX RH11 7PF**

WHERE TO FIND US - IN HORSHAM

Horsham



**SPRINGBOARD HOUSE 52 HURST ROAD
HORSHAM WEST SUSSEX RH12 2EP**

The Springboard Project

FINANCIAL STATEMENTS
for the year ended
5th April 2014

SPRINGBOARD PROJECT

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 5 APRIL 2014**

	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	180,924	304,395	485,319	336,749
Activities for generating funds	3	5,673	-	5,673	4,131
Investment income	4	270	-	270	117
Incoming resources from charitable activities 5					
Activities and membership		68,268	-	68,268	81,417
Total incoming resources		255,135	304,395	559,530	422,414
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	6	26,682	-	26,682	32,168
Charitable activities 7					
Cost of activity schemes		53,209	206,608	259,817	228,759
Salaries and social security		41,107	-	41,107	46,249
Staff training and recruitment		2,835	-	2,835	5,326
Repairs, renewals and maintenance		13,102	-	13,102	13,432
Depreciation		9,656	82,500	92,156	52,645
Light, heat, water and insurance		14,823	-	14,823	9,241
Office costs		6,378	-	6,378	5,685
Travel		11,294	-	11,294	9,293
Rent		-	10,000	10,000	-
Governance costs 8		22,894	-	22,894	18,898
Total resources expended		201,980	299,108	501,088	421,696
NET INCOMING RESOURCES		53,155	5,287	58,442	718
RECONCILIATION OF FUNDS					
Total funds brought forward		186,225	225,121	411,346	410,628
TOTAL FUNDS CARRIED FORWARD		239,380	230,408	469,788	411,346

CONTINUING OPERATIONS

All incoming resources and resources expended arise from continuing activities.

SPRINGBOARD PROJECT

**BALANCE SHEET
AT 5 APRIL 2014**

	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
FIXED ASSETS					
Tangible assets	12	202,846	118,825	321,671	278,803
CURRENT ASSETS					
Debtors	13	14,823	56,227	71,050	72,605
Cash at bank		31,619	79,933	111,552	100,673
		<u>46,442</u>	<u>136,160</u>	<u>182,602</u>	<u>173,278</u>
CREDITORS					
Amounts falling due within one year	14	(9,908)	(24,577)	(34,485)	(40,735)
NET CURRENT ASSETS					
		<u>36,534</u>	<u>111,583</u>	<u>148,117</u>	<u>132,543</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>239,380</u>	<u>230,408</u>	<u>469,788</u>	<u>411,346</u>
NET ASSETS					
		<u><u>239,380</u></u>	<u><u>230,408</u></u>	<u><u>469,788</u></u>	<u><u>411,346</u></u>
FUNDS					
Unrestricted funds	16			239,380	186,225
Restricted funds				230,408	225,121
TOTAL FUNDS					
				<u><u>469,788</u></u>	<u><u>411,346</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 5 April 2014.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

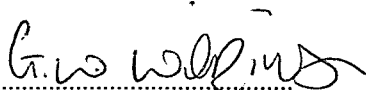
The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 20th August 2014 and were signed on its behalf by:


G W Wilkinson -Trustee

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2014

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised in the period to which they relate.

Grants, where related to performance and specific deliverables, are recognised as the charity earns the right to consideration by its performance.

Donations are recognised in income when received. Tax recoverable under Gift Aid is recognised at the same time as the associated donations are recognised.

Income from commercial activities is recognised when earned.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following rates in order to write off each asset over its useful life;

Freehold buildings	2% per annum on cost.
Fixtures, fittings and equipment	10 - 33% per annum on cost.
Motor Vehicles	25% per annum on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY INCOME

	2014	2013
	£	£
Donations	45,254	23,528
Grants receivable	440,065	313,221
	<u>485,319</u>	<u>336,749</u>

3. ACTIVITIES FOR GENERATING FUNDS

	2014	2013
	£	£
Rent	<u>5,673</u>	<u>4,131</u>

4. INVESTMENT INCOME

	2014	2013
	£	£
Interest	<u>270</u>	<u>117</u>

SPRINGBOARD PROJECT

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2014**

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2014 Activities and membership £	2013 Total activities £
Activities	43,260	55,087
Membership	25,008	26,330
	<u>68,268</u>	<u>81,417</u>

6. COSTS OF GENERATING VOLUNTARY INCOME

	2014 £	2013 £
Staff costs	20,883	21,635
Office costs	2,734	1,882
Travel	1,255	1,032
Publicity	1,810	7,619
	<u>26,682</u>	<u>32,168</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct costs £	Totals £
Cost of activity schemes	259,817	259,817
Salaries and social security	41,107	41,107
Staff training and recruitment	2,835	2,835
Repairs, renewals and maintenance	13,102	13,102
Depreciation	92,156	92,156
Light, heat, water and insurance	14,823	14,823
Office costs	6,378	6,378
Travel	11,294	11,294
Rent	10,000	10,000
	<u>451,512</u>	<u>451,512</u>

8. GOVERNANCE COSTS

	2014 £	2013 £
Staff costs	12,973	12,634
Office costs	1,168	621
Accountants fees	2,649	1,680
Light, heat, water and insurance	380	237
Legal & professional fees	5,384	3,381
Repairs, renewals and maintenance	340	345
	<u>22,894</u>	<u>18,898</u>

9. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2014 £	2013 £
Depreciation - owned assets	<u>92,156</u>	<u>52,645</u>

SPRINGBOARD PROJECT

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2014**

10. TRUSTEES' REMUNERATION AND BENEFITS

No member of the board of trustees receives any remuneration or benefits or reimbursement of expenses.

Trustees' expenses

There were no trustees' expenses paid for the year ended 5 April 2014 nor for the year ended 5 April 2013.

11. STAFF COSTS

	2014	2013
	£	£
Wages, Salaries and social security	287,333	267,565
	<u> </u>	<u> </u>

The average monthly number of employees during the year was as follows:

	2014	2013
Direct charitable activity	19	19
	<u> </u>	<u> </u>

No employee received emoluments above £60,000 during the year.

12. TANGIBLE FIXED ASSETS

	Property £	Fixtures and fittings £	Motor vehicles £	Website £	Totals £
COST					
At 6 April 2013	216,158	262,450	111,975	8,268	598,851
Additions	-	103,024	32,000	-	135,024
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 5 April 2014	216,158	365,474	143,975	8,268	733,875
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DEPRECIATION					
At 6 April 2013	37,467	206,031	74,483	2,067	320,048
Charge for year	2,882	51,214	35,994	2,066	92,156
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 5 April 2014	40,349	257,245	110,477	4,133	412,204
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET BOOK VALUE					
At 5 April 2014	175,809	108,229	33,498	4,135	321,671
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 5 April 2013	178,691	56,419	37,492	6,201	278,803
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Other debtors	71,050	72,605
	<u> </u>	<u> </u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Social security and other taxes	5,003	-
Other creditors	29,482	40,735
	<u> </u>	<u> </u>
	34,485	40,735
	<u> </u>	<u> </u>

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 5 APRIL 2014

15. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

	Land and buildings	
	2014	2013
	£	£
Expiring:		
Between one and five years	20,000	-

16. MOVEMENT IN FUNDS

	At 6/4/13	Net movement	At 5/4/14
	£	in funds	£
		£	
Unrestricted funds			
General fund	186,225	53,155	239,380
Restricted funds			
Freehold property	3,692	(2,882)	810
Capital works	35,580	6,891	42,471
LDC staff	43,956	(1,326)	42,630
Minibuses	79,492	(35,994)	43,498
Lift Project	8,450	(3,250)	5,200
LBS Mentoring Scheme	32,965	5,963	38,928
Disability activities	20,986	8,717	29,703
Crawley centre	-	27,168	27,168
	225,121	5,287	230,408
TOTAL FUNDS	411,346	58,442	469,788

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds			
General fund	255,135	(201,980)	53,155
Restricted funds			
Capital works	22,207	(15,316)	6,891
LDC staff	128,511	(129,837)	(1,326)
Minibuses	-	(35,994)	(35,994)
LBS Mentoring Scheme	53,250	(47,287)	5,963
Disability activities	37,245	(28,528)	8,717
Crawley centre	63,182	(36,014)	27,168
Freehold property	-	(2,882)	(2,882)
Lift Project	-	(3,250)	(3,250)
	304,395	(299,108)	5,287
TOTAL FUNDS	559,530	(501,088)	58,442

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 5 APRIL 2014

16. MOVEMENT IN FUNDS - continued

The freehold property fund was established on the acquisition of the freehold land and buildings, representing donations received.

The capital works fund represents a designated fund locked up in fixed assets which are needed for operational purposes, at their net book value as at the year end.

Staff funds represent amounts received to pay salaries of staff on specific projects.

The Lift project fund represents amounts received/expended on the construction of a lift at Springboard House.

The Minibus fund was to enable the charity to purchase transportation to be used by the charity.

LBS Mentoring scheme fund represents the amounts received to support the charity to run specific programmes for young disabled people.

Crawley Centre fund represents the amounts received/expended in order to provide a second facility from which to expand the availability of the projects work.

General Fund: Reserve - The general fund represents the net assets of the Charity that are not restricted to specific purposes.

17. ULTIMATE CONTROLLING PARTY

For both the current year and the previous year, the charitable company was under the control of the trustees.

18. FUNDING/GOING CONCERN

The charitable company is funded mainly by donations and grants from charitable trusts, corporate donors, government bodies and the general public.

OUR AFFILIATIONS



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