## **LEASE UNITED KINGDOM LIMITED**



## Instruction to your Bank or Building Society to pay by Direct Debit

Please complete form and send it to: Lease United Kingdom Limited, Dawes Court House, Service user number: Dawes Court, High Street, Esher, Surrey KT10 9QU 9 1 2 7 8 Name and full postal address of your Bank or Building Society TO THE MANAGER Reference: BANK OR BUILDING SOCIETY Instructions to your Bank or Building Society: ADDRESS: Please pay Lease United Kingdom Limited Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Lease United Kingdom Limited and, if so, details will be passed electronically to my Bank/Building Society. Signature(s) POSTCODE: Name(s) of account holder(s) Branch sort code: Date: Bank or Building Society account number:

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Lease
  United Kingdom Limited will notify you ten working days in advance of your account
  being debited or as otherwise agreed. If you request Lease United Kingdom Limited to
  collect a payment, confirmation of the amount and date will be given to you at the time
  of the request.
- If an error is made in the payment of your Direct Debit, by Lease United Kingdom Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.
- If you receive a refund you are not entitled to, you must pay it back when Lease United Kingdom Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.